

Sioux Valley School District 5-5
Sioux Valley Performing Arts Center
200 Hansina Avenue
Volga, South Dakota 57071
605-627-5657

Belinda Miller - Director
Sioux Valley Performing Arts Center
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605-690-6112
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Sioux Valley Performing Arts Center Rental Agreement

1. The school day and school activities take precedence over all other functions.
2. Requests for use of the Performing Arts Center must be filed in advance with the Director of the Performing Arts Center, here after referred to as the PAC.
3. Superintendent and/or Director of the PAC may waive fees at their discretion.

School sponsored activities may use the PAC at no charge upon approval from either the Director or administration. The facility will need to be cleaned at the conclusion of use. Users may be assessed an additional cleaning fee of \$50.00 if restrooms, lobby, dressing rooms, concessions area or scene shop are littered with trash.

Organization: _____

Person in charge of Supervision: _____
(must be in attendance)

Address: _____

Phone # _____ Email: _____

Purpose of Rental: _____

Areas Needed (circle): Lobby, Concessions, Theater, Dressing Rooms, Scene Shop

Ticket Booth, additional - _____

Event Date(s): _____ Time: _____ to _____

Set Up Date _____ Time: _____ to _____

Special Equipment (circle): microphone, podium, projector, lighting, tables, chairs

(Other) _____

Please note: If you are using the theater, the lighting and sound system must be operated by a trained Sioux Valley technician unless a representative of your group has been trained on the system. If using a Sioux Valley technician, you will be assessed for the technician's services. (See fee below)

(Name of person in charge)

RENTAL FEES	
(to be completed by Director of PAC)	
\$250/day	_____
\$100/day (non-profit)	_____
\$50/day custodial fee (minimum)	_____
\$100/day custodial fee (concession stand)	_____
\$75/rehearsal (no custodial charge for ongoing rehearsals)	_____
\$150/ PAC lobby only	_____
Tech Crew:	_____
\$50 (2 hours)	_____
\$100 (4 hours)	_____
TOTAL DUE	_____
\$50.00 DEPOSIT	_____
	(date)

PAYMENT: \$50.00 deposit check must be paid at the time the event is scheduled in order to hold the date and receive a key. When payment is paid in full and the key is returned, the deposit check will be returned. In case of cancellation, the deposit is refundable.

PROPERTY DAMAGE: The party named above is responsible for any and all property damages sustained during their occupancy of the Sioux Valley PAC, excluding ordinary wear. Renter shall reimburse the Sioux Valley School District for repair costs or for the loss of value within ten (10) days notice of such claim.

LIABILITY: The above named will hold harmless the Sioux Valley School District against all liability, claims, demands, and suits which may arise as a result of Renter's use or occupancy.

Renter: _____ Date: _____

_____, PAC Director Date: _____