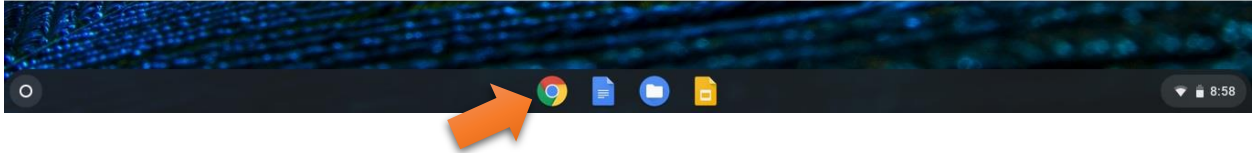
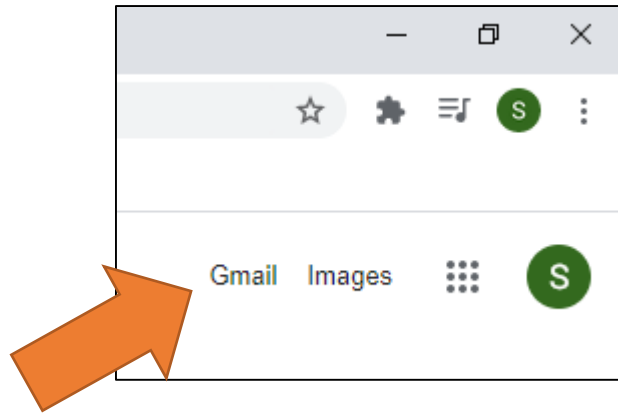


How to Access Email

1. Sign into your Chromebook (for instructions on how to do this, see the “How Do I Sign into My Chromebook?” link).
2. Launch Google Chrome by clicking on the Chrome icon in the taskbar (shown below).



3. With Google Chrome open, click the “Gmail” link in the upper right corner.



4. Since you are already signed into your Google Account, your Gmail inbox will automatically open.

If you have any issues with this process, please contact help@colemanschools.net