

DECHS Leadership Meeting Minutes and Agendas

Spring 2021
May 25, 2021

Southwest Texas Junior College | Uvalde

2401 Garner Field Road • Uvalde, Texas 78801-6297
Outreach Office: 830.591.2919
www.swtjc.net



Dual Credit Counselors Meeting **Tuesday, May 25, 2021** **9:00 am – 11:00 am**

AGENDA

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|-------|--|--|
| I. | Welcome | Dr. Mark Underwood, Vice President of Academic Affairs |
| | <ul style="list-style-type: none">• MOU Updates• Smart Boards | <ul style="list-style-type: none">• SACS• Student Overloads |
| II. | Advising updates | Yesenia Silva- Senior Director of Student Success Services |
| III. | Honor Lock | April Ruhmann, Division Chair Social & Behavioral Science |
| IV. | TSI2 updates | Steve Martinez, Registrar/Director of Admissions |
| V. | Allied Health Programs | Jesus Suarez, Division Chair of Allied Health/Services |
| VI. | Stem Pathways | Dr. Robert Ayala, Division Chair of Arts and Sciences |
| VII. | BITS Programs | Luis Fernandez, Division Chair of BITS |
| VIII. | Dual Credit | Michelle Torres, Director of Outreach |
| IX. | Questions | |

Spring 2021

January 11, 2021

Leadership Meeting Agenda and Minutes

January 11, 2021

12:30 p.m.

In attendance:

- Dr. Mark Underwood- SWTJC
- Savanna Martinez- SWTJC
- Michelle Torres- SWTJC
- Anne Tarski- SWTJC
- Dr. Emilio Castro- DECHS
- Melody Carroll- DECHS
- Roger Solis- DECHS
- Carmen Drinkard- DECHS

Agenda

1. Current MOU provisions and stipulations
2. Proposed changes and updates or modifications to MOU
 - a. Eliminate EMT Program- If students are in a pathway who want to finish- need to complete a teach out plan.
 - i. Have 2 seniors who will finish this semester. No others enrolled. If one of those 2 does not pass this semester, would need to
 - ii. Elimination of program is a local decision: Notify SWTJC
 - b. Add Education Certification Pathway
 - i. Plan to offer level 1 certification through high school classes
 - ii. Level 2 certification through- Associates of Arts- Teaching. Has 2 or 3 classes different than the AA-General
 1. Can be offered without any changes made to MOU or procedures
 - c. Add Cybersecurity Pathway
 - i. Laredo Community College? El Paso Community College? has program
 - ii. SWTJC does not currently have a program for this- would need to go through the coordinating board for approval. Need to demonstrate there is demand in the area
 1. Cyber option under CIS could be reactivated. Dr. Underwood will ask Johnny Guzman to resurrect this and will then notify us of its completion
3. Remuneration

Spring 2021

January 7, 2021

DECHS Leadership Agenda and Minutes

January 7, 2021

12:30 p.m.

In attendance:

- Dr. Emilio Castro
- Melody Carroll
- Roger Solis
- Carmen Drinkard

Agenda

1. Designation Application
 - a. Due Jan 29th 4pm-ish
 - b. Sara Croft
 - c. Can we change designation application after submission? No answer from TEA, but the designation application only asks about certificates from IHE
 - d. Add Cybersecurity-
2. Dilley ECHS Pathways
 - a. Remove EMT
 - a. Add Education Certification-CTE
3. Upcoming SWTJC Meeting
 - a. 2pm- time pending
4. Board Presentation on January 18, 2021
 - a. Present PPT focused on Pathways

Fall 2020

December 1, 2020



STEMward Bound Dual Credit Updates

December 1, 2020

10:00 am – 11:00 am

Zoom Link:

<https://zoom.us/j/92863406048>

Meeting ID: 928 6340 6048

STEMward Bound

- Who we are, Krystal Ballesteros
- First Year Experience, Olivia Guerrero-Rish
- Advising/Pathways, Martin Sandoval
- Updated AS/Course Offerings for Dual Credit, Dr. Robert Ayala

Discussion

- Student/Parent Info Sessions
- SWTJC/HS Counselor Roundtables

Other Business

- Questions

Fall 2020 Meeting Agenda

October 2020

- Current Progress
- Concerns regarding student progress
- Efforts to support struggling students
- TSI Requirements

Spring 2020

Meeting canceled due to COVID pandemic

Fall 2018

August 8, 2018

Dual Credit Adjunct Training
Wednesday, August 8, 2018 | 8:30 AM - 4:30
PM Matthews Student Center (MSC):
Ballroom

AGENDA

1. Welcome and Dual Credit 101 - Michelle Torres, Director of Outreach

11. SESSION ONE

Group 1

Canvas Training - Alyssa Gonzales, Info
Technology Canvas App. Admin. "itt
Building: Room 200 & 201

Group 2 tnesoltrces Dr. Juanita Flores.
Director of Libraries Will C. Miller Library
'Syllabus 17TA -e Division Chairs
EDUC & Technical Instructors - MSC: Lab 1
~~ademic~~ Instructors - NSC: Lab 2

EDCC Instructors CREDO, Dr Aide Escamilla. Reading
Instructor MSC: Lab 1 → academic Instructors - Core
Assignments. R. Ayala & J. Burchfield. Division Chairs - MSC:
Lab 2 Technical Instructors BITS -leeting, L. Fernandez
Division Chair Wagner: Romn 7 Health H:unan Services Meeting.
J. Suarez, Division Chair- 'Vagner: Room S

III. Networking Luncheon, MSC: Ballroom (Update Your info. and take a picture.)

IV. SESSION Two

Group 2

✓ Canvas Training - Alyssa Gonzales, Info
Technology Canvas App, Admin. ~~Witt~~ Building:
Room 200 & 201

GrouP 1

Resources - Dr, Juanita Flores. Director of Libraries - JVIll C. Miller Library
Syllabus TTCI - Division Chairs
EDI C Technical
~~Instructors~~ - MSC: Lab 1
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BISC: Lab 2

EDCC Instructors CREDO, Dr. Aide Escamilla. Reading
Instructor MSC: Lab I

Academic Instructors • Core Assignments. R. Alvala & J.
Burchfield, Division Chairs MSC: Lab 2

Technical Instructors BITS Leeling, L, Fernandez.
Division Chair Wagner: Room 7 Health Unit Services
Meeting. J Suarez, Division Chair - Wagner: Room 5

V. Meetings with Division Chairs & Faculty Liaisons, MSC: Ballroom

Spring 2018
April 23, 2018

Middle Rio Grande Development Council
Education Committee

The Future of Dual Credit in the Middle Rio Grande Region

1. Welcome
2. Objectives for the Meeting
3. Overview of Dual Credit Data
4. Current Issues/Trends in Dual Credit
5. Funding Models and Sustainability
6. Career and Academic Pathways
7. Superintendent Discussion on Specific Course Requests as per Student Interests
8. ISD/College Facilities and Program Inventory
9. Discussion on how to address CTE in our service area
10. Proposed Legislation
11. Discussion on the development of regional education plan
12. Additional areas of discussion/questions/future meetings
13. Adjourn

Dual Credit Consortium Meeting Agenda

Monday, April 23, 2018

- Overview of ECHS
- Pathways
- Issues
- Other Items

February 12, 2018 1:00 PM

i. Introduction and opening remarks, if needed
II. Southwest Texas Junior College

1. Common core
2. Discuss Evaluation of Dilley ECHS Program
 - a. Pathway Changes

III. Dilley ECHS

1. Current Enrollment
2. Current classes being taught on campus
3. CTE Expansion
4. Frustration with communication this year
5. Faculty Changes

IV. MOU Review


1. Any changes to be made





V. Additional areas of concerns or needs

VI. Adjournment

Meeting

February 12, 2019
1:00 pm

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| Dr. Hector Gonzales, SWTJC President | |
| Dr. Mark Underwood, SWTJC Vice President; Academic Affairs |  |
| Margot Mata, SWTJC Vice President, Student Services | |

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| Michelle Torres, SWTJC Director of Outreach |  |
| Dr. Clint McLain, DISD Superintendent |  |
| Dr. Jadie Matthew, Dilley High School Principal | |
| Debra Solis, Dilley High School Counselor | |
| Rebecca Matthew, Dilley ECHS Academic Dean |  |
| Gretchen McLain, Parent Committee Member |  |

Fall 2017- Agenda

An Affirmative Action/Equal Opportunity Institution, serving an I I-county area of Te.xas since 1946

Agenda for Dilley ECHS Steering Committee Meeting October 27, 2017

1. Introducdons and opening remarks
2. Southwest Texas Junior College
 - Faculty evaluation
 - Evaluation ofDilley ECHS o criteria/mehics
 - Dilley ECHS site certification
3. Dilley High School
 - Current Enrollment Numbers based on PEIMS data
 - Current classes at Dilley ECHS and needs for the future o TSI Testing November 9 for high school o TSI Testing December 13 for 8th grade o Transcript review for specific majors and universities
 - Academic Dishonesty/Collaborative Group Work
 - Drops/failures/reinstatement and future classes o What do we do with failures?
 - Testing Requirement for initial college class
 - PTECH concept
 - Other SWTJC ECHS schools o What is working?
 - Changes to ECHS designations o TEA coach meeting November 6, 2017
4. Additional areas of need or concerns
5. Adjournment and visit of CTE facility

Fall 2017- Minutes

October 27, 2017

1. Introductions and opening remarks

- Introductions were made

2. Southwest Texas Junior College

- Faculty evaluation o Charles Garabedian has been evaluating our staff. Dr. Underwood and some other division chairs will be helping with faculty evaluations. The same instrument will be used, (Dr. Underwood)

- Evaluation of the ECHS o criteria/metrics — Evaluations are required in the MOU.

What criteria do we want to use to evaluate the ECHS?

- We need to get participant data. Real time and historical perspectives from students. (Dr. McLain)
- Retention rate (Dr. Matthew)
- Parent survey??? (Dr. McLain)
- The more parents understand about ECHS/Dual credit, it is helpful to us when we have students with issues (Dr. Underwood) It may be an indicator that we need to get more information out to the parents in the form of town meeting or something.
 - Qualitative data — (Dr. Matthew)
 - Evaluate the sequence of courses at the time of the ECHS evaluation.
- Evaluation of the support received through SWTJC departments — Survey, questionnaire, open ended questions (Dr. Gonzalez)
- Dilley ECHS certification as site o Dilley has been officially approved as SWTJC site
 - Welding has been approved
- Rus Grant o We did not make the first round, but we are waiting to hear about a second round.
- 38% of SWTJC enrollment is dual credit/ECHS and projected to grow over the years. Exploring ways to automate some of the registration/student planning process. Hoping to have a way to have students be able to register themselves online.

3. Dilley High School





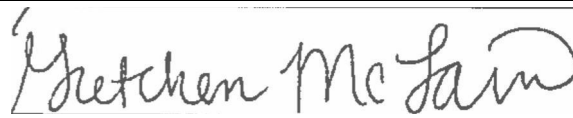

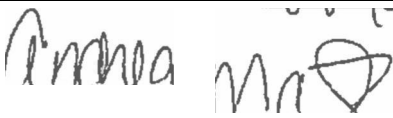

- Current Enrollment Numbers based on PEIMS data o 93 total (75 in classes) o 33 Juniors o 26 Sophomores o 31 Freshmen
- Current classes at and needs for the future o TSI Testing November 9 for high school o TSI Testing December 13 for 8th grade o Transcript review for specific majors and universities
 - Course sequencing for advising in the works and should have by the end of the current semester

- On website: Current students to Counseling and Advising — there is a list of transfer agreements
- <http://www.swtjc.edu/current-students/transferring/index.html> ■ The college is willing to look at someone to teach a PE course who does not have a Master's degree. We need to offer a PE for those students who will not take the 4 hour Calculus class.
 - Welding — discussion about what classes students may take to complete the welding program. We will offer an Associate's degree for welding. TSI is not required for level 2 students. Students will need to attempt the test.
- Academic Dishonesty/Collaborative Group Work
 - o We are looking for guidance from the college on the issue that we have noticed on our campus. Underwood: This needs to be addressed in the syllabus. We need to discuss what appropriate collaboration looks like.
- Testing Requirement for initial college class
 - Why is the requirement that our students must pass TSI before taking EDU 1300? (Dr. McLain)
 - o The argument is: Is it ethical to give college credit to students who have not passed the class. The college is willing to look at it and evaluate the progress of students who took the initial class without passing the test vs those who passed the class before taking EDU 1300.
- PTECH concept
 - o Do we need to reapply to add this program? This will include welding and nursing.
- Other SWTJC ECHS schools
 - o What is working
- Underwood: Knippa is the only other school of comparable size. Dilley has had a sensible, mature and realistic view of college level expectations and rigor.
- Changes to ECHS designations
 - o TEA coach meeting November 6, 2017

4. Additional areas of need or concerns

- Academic probation for students who have failed or dropped a class. This would be handled on our end before it gets to the college.
- If a student fails a class, they will need to take the class in summer school.
- If a student is on academic probation or suspension and they move to another school district, we will talk to the outreach department and alert them of the move.
- What is the cap of hours students can take before they begin to be penalized?
 - o 150 hours (ECHS/Dual Credit students are exempt from this rule)
 - How often do students/parents have access to grades?
- Textbooks: The school is looking to relax their rule that every teacher teaching the same class use the same textbook. This is to allow DC teachers to use the same textbook.

5. Adjournment and visit of CTE facility

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| Dr. Hector Gonzales, SWTJC President |  |
| Dr. Mark Underwood, SWTJC Vice President; Academic Affairs |  |
| Margot Mata, SWTJC Vice President, Student Services | |
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| Rebecca Matthew, Dilley ECHS Academic Dean |  |
| Ms. Andrea Martinez, Parent Committee Member |  |
| Ms. Mayra Hernandez, Community Member | |
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