

Minutes of the Board of Education

Date: **Wednesday, August 18, 2010**      **Regular Meeting**

Place: High School Library

Board Members Present: James Zimar, Francis Curran II, Nancy Torp, and Christine Kolo.

Richard Drain

Also present: Kyle Bower, Superintendent of Schools, Nancy Clark, District Clerk, Tad Rounds, High School Principal, Michelle Sincerbox, Elementary Principal, Theresa Stopka, Treasurer, Lisa Zema, Cafeteria Manager, and Gloria Woods.

**I. Call to Order and Approve Agenda**

President Zimar called the meeting to order at 7:11 P.M.

He asked if there were additions /changes to the agenda.

There were:

**IX. Personnel**

**B. Resignations/Retirements/Leaves**

4. Lucy Rocchi – Extension of unpaid medical leave of absence, beginning September 2, 2010 through November 30, 2010.

**C. Appointments**

6. Carrie Meade, probationary appointment in the tenure area of Health, Step 3, beginning September 1, 2010.
7. Kimberly Brucz, probationary appointment in the area of Living Environment, Step 1, beginning September 1, 2010.
8. Kimberly Miller, probationary appointment, Part-time Food Service worker, Step 3, beginning September 2, 2010.
9. Sandra Heil, probationary appointment, Part-time Teacher Aide, Step 6, beginning September 7, 2010.
10. Kory Merritt, probationary appointment, Part-time Elementary Art Teacher, Step 2, beginning September 1, 2010.

On motion by James Zimar, seconded Christine Kolo:

**RESOLVED:** That the revised agenda for this meeting be approved.

**APPROVE REVISED**

**AGENDA**

Unanimously approved

**II. Welcome of Visitors and/or Guests**

Mr. Wood and Brian Wood addressed the Board regarding the future of the wrestling program. Mr. Bower explained that there was no action taken in the budget to cut any of the sports programs;

however, he advised that the number of students participating in the program may have an effect on the future of the program.

Mrs. Gloria Woods asked about the changes in the math program. Mr. Rounds discussed the changes in the state testing requirements and that all 8<sup>th</sup> grade students will have a lab. The focus is on No Child Left Behind.

Mr. Curran mentioned the article in the Dundee Observer relative to the superintendent's salary as \$133,000. This is a mistake and asked if there was a correction. Mr. Bower explained that yes, he had spoken with The Observer and there was a correction printed in the following week's edition.

### **III. Correspondence**

1. Thank you notes for scholarships from: Kelsey Lanphere, Megan Walling, Cienna Bills, Amie Pizura, and Amanda Secondo
2. Thank you notes from retirees Anna Bauer and Richard Frey

### **IV. Approve Minutes**

Regular Meeting of July 14, 2010

APPROVE  
MINUTES

Unanimously approved

On motion by Francis Curran, seconded Richard Drain:

RESOLVED: That the Board of Education of Hammondsport Central School District approve the minutes of the Regular Meeting..

### **V. Financial Items**

- A. Treasurer's Report for June 2010 and July 2010

ACCEPT  
TREASURER'S REPORTS

On motion by Francis Curran, seconded by Christine Kolo:

RESOLVED: That the Board of Education of Hammondsport Central School hereby accepts the Treasurer's reports Report for June 2010 and July 2010

Unanimously approved

2. Trustees reviewed the Budget Status Reports.
3. Trustees reviewed the Warrant Reports
4. Extra Curricular Reports

## **VI. Reports**

Tad Rounds, High School Principal - discussed summer activities, school opening, AP Results, and sports teams update.

Michelle Sincerbox, Elementary Principal – the Elementary Education end of year report and the Special Education end of year report.

Kyle Bower, Superintendent, discussed the tax levy and that he will include the changes in the tax collection process in the September edition of Laker Lines.

Mr. Bower also provided a building update – including what projects the maintenance staff had been working on all summer. In addition, Mr. Bower advised that the Board will be developing a more detailed Field Trip policy for any/all field trips.

## **VII. Old Business** **None**

## **VIII. New Business**

### **1. Approve Tax Levy 2010-2011 and approve legal notice**

On motion by Christine Kolo; seconded by Nancy Torp;

**RESOLVED:** That the Board of Education of Hammondsport Central School District hereby approves the tax warrant in the amount of \$7,566,052 to run through September 30, 2010 with no interest, to October 31, 2010 with 2% interest; and hereby approves the legal notice.

### **APPROVE TAX LEVY FOR 2010-2011**

Unanimously Approved

### **2. Approve 2010-2011 Fundraising Schedule**

On motion by James Zimar; seconded by Richard Drain;

**RESOLVED:** That the Board of Education of Hammondsport Central School hereby approves the 2010-2011 fundraising schedule

### **APPROVE 2010-2011 FUNDRAISING SCHEDULE**

Unanimously Approved

### **3. Approve Student Code of Conduct**

On motion by Francis Curran; seconded by Christine Kolo;

**RESOLVED:** That the Board of Education of Hammondsport Central School hereby approves this Code of Conduct for the 2010-2011 school year.

### **APPROVE STUDENT CODE OF CONDUCT**

Unanimously Approved

4. Approve Student Attendance Policy

On motion by Christine Kolo; seconded by Richard Drain;

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the Student Attendance Policy for the 2010-2011 school year.

APPROVE STUDENT ATTENDANCE POLICY

Unanimously Approved

5. Approve Revised Reorganization Meeting Appointments

On motion by Francis Curran; seconded by Nancy Torp;

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the revised Reorganization Meeting appointments.

APPROVE REVISED REORGANIZATION APPOINTMENTS

Unanimously Approved

6. Approve UPK contract with Pathways for 2010-2011

On motion by Christine Kolo; seconded by James Zimar;

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the contract with Pathways for the 2010-2011 school year for Universal Pre Kindergarten

UNIVERSAL PRE-K CONTRACT WITH/PATHWAYS

Unanimously Approved

7. Approve agreement with Occustar Inc. for Drug & Alcohol testing services

On motion by Christine Kolo; seconded by Nancy Torp;

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves this agreement with Occustar Inc. for Drug & Alcohol testing services.

APPROVE AGREEMENT WITH OCCUSTAR INC.

Unanimously Approved

8. Approve Individual Employment Contract between Tad R. Rounds and Hammondsport Central School District

On motion by Christine Kolo; seconded by Francis Curran;

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves this individual employment contract with Tad R. Rounds.

APPROVE INDIVIDUAL EMPLOYMENT CONTRACT WITH TAD R. ROUNDS

Unanimously Approved

9. Approve Individual Employment Contract between Michelle R. Sincerbox and Hammondsport Central School District

On motion by Christine Kolo; seconded by James Zimar;

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves this individual employment contract with Michelle R. Sincerbox.

APPROVE INDIVIDUAL EMPLOYMENT CONTRACT WITH MICHELLE R. SINCERBOX

Unanimously Approved

10. Approve Individual Employment Contract between Nancy R. Clark and Hammondsport Central School District

On motion by James Zimar; seconded by Richard Drain;  
RESOLVED: That the Board of Education of Hammondsport Central School hereby approves this individual employment contract with Nancy R. Clark.

APPROVED INDIVIDUAL  
EMPLOYMENT  
CONTRACT WITH  
NANCY R. CLARK

Unanimously Approved

11. Approve Individual Employment Contract between Marlissa R. Zema and Hammondsport Central School District

On motion by Christine Kolo; seconded by Richard Drain;  
RESOLVED: That the Board of Education of Hammondsport Central School hereby approves this individual employment contract with Marlissa R. Zema.

APPROVED INDIVIDUAL  
EMPLOYMENT  
CONTRACT WITH  
MARLISSA R. ZEMA

Unanimously Approved

12. Approve Individual Employment Contract between Vickie L. Tracy and Hammondsport Central School District

On motion by Christine Kolo; seconded by Richard Drain;  
RESOLVED: That the Board of Education of Hammondsport Central School hereby approves this individual employment contract with Vickie L. Tracy.

APPROVED INDIVIDUAL  
EMPLOYMENT  
CONTRACT WITH  
VICKIE L. TRACY

Unanimously Approved

13. Approve Individual Employment Contract between William R. Fries and Hammondsport Central School District

On motion by Christine Kolo; seconded by Francis Curran;  
RESOLVED: That the Board of Education of Hammondsport Central School hereby approves this individual employment contract with William R. Fries.

APPROVED INDIVIDUAL  
EMPLOYMENT  
CONTRACT WITH  
WILLIAM R. FRIES

Unanimously Approved

14. Approve Individual Employment Contract between Theresa L. Stopka and Hammondsport Central School District

On motion by Christine Kolo; seconded by Francis Curran;  
RESOLVED: That the Board of Education of Hammondsport Central School hereby approves this individual employment contract with Theresa L. Stopka.

APPROVED INDIVIDUAL  
EMPLOYMENT  
CONTRACT WITH  
THERESA L. STOPKA

Unanimously Approved

15. Approve Individual Employment Contract between Donald G. Gardiner and Hammondsport Central School District

On motion by Christine Kolo; seconded by Richard Drain;  
RESOLVED: That the Board of Education of Hammondsport Central School hereby approves this individual employment contract with Donald G. Gardiner.

APPROVED INDIVIDUAL  
EMPLOYMENT  
CONTRACT WITH  
DONALD G. GARDINER

Unanimously Approved

16. Approve Rates for Substitutes for the 2010-2011 school year

On motion by Christine Kolo; seconded by Francis Curran;  
RESOLVED: That the Board of Education of Hammondsport Central School hereby approves these rates for substitutes for the 2010-2011 school year.

APPROVE SUB RATES  
FOR 2010-2011

Unanimously Approved

17. Authorize closure of the Band and Athletic Clubs' extracurricular accounts, and deposit of remaining balances into the Student Council account per Board of Education policy

On motion by Francis Curran; seconded by Richard Drain;  
RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the closure of the Band and Athletic Clubs' extracurricular accounts, and deposit of remaining balances into the Student Council account per Board of Education policy

AUTHORIZE CLOSURE  
OF THE BAND AND  
ATHLETIC CLUBS'  
EXTRACURRICULAR  
ACCOUNTS

Unanimously Approved

18. Approve MOU Retirement Incentive for HTA

On motion by Christine Kolo; seconded by James Zimar;  
RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the MOU Retirement Incentive for the HTA

APPROVE THE MOU  
RETIREMENT  
INCENTIVE FOR THE  
HTA

Unanimously Approved

## **IX. Personnel Report**

### **A. Create/Abolish Positions - none**

PERSONNEL REPORT

Approved

### **B. Resignations/Retirements/Leaves**

1. Margo Denman, resignation for retirement, effective August 3, 2010.
2. Adam French, resignation, effective August 10, 2010
3. Erin Chaffee, Elementary Teacher, Maternity leave/FMLA leave, beginning approximately September 20, 2010 and returning January 3, 2011.
4. Lucy Rocchi – Unpaid medical leave of absence, beginning September 2, 2010 through November 30, 2010.

AYES: James Zimar  
Francis Curran  
Richard Drain  
Christine Kolo

ABSTAIN: Nancy Torp

## **C. Appointments**

1. Brande Flaitz, Part-time, unpaid administrative intern from September 2, 2010 through December 21, 2010.
2. Brandon Pierson, Long-term Special Education substitute teacher, Step 1, beginning on or around September 20, 2010 and ending on or around December 21, 2010.
3. Lisa Stone, Sub Caller/Assigner for the 2010-2011 school year at the rate of \$2,300.
4. High School Club/Class Advisors per HTA
5. Revised Fall Coaches per HTA
6. Carrie Meade, Health Teacher, three year probationary appointment September 1, 2010 through June 2013, Step 3, 1 M HTA, plus 43 hours, a total salary \$48,825
7. Kimberly Brucz, Living Environment teacher, three year probationary appointment, September 1, 2010-June 30, 2013, Step 1, 1M HTA, plus 70 hours, total salary \$47,171
8. Kimberly Miller, probationary appointment, Part-time food service worker, Step3, \$11.74/hr, effective September 2, 2010.
9. Sandra Heil, probationary appointment, Part time teacher's Aide, Step 6, \$\$13.07/hr, effective September 7, 2010.
10. Kory Merritt, Part-time Elementary Art Teacher, September 1, 2010-June 30, 2013, Step 2, 1M HTA, plus 48 hours, total salary \$24,387.50.

On motion by James Zimar; seconded by Francis Curran;

**RESOLVED:** That the Board of Education of Hammondsport Central School hereby this personnel report

## **X. Public Comment**

**None**

## **XI. CSE/CPSE Recommendations**

## **XII. Topics for Next Meeting**

Field Trip policy

The Observer subscriptions for Board members

Yearbook

Superintendent evaluation

**XIII. Board Information Meetings and Dates**

September 15, 2010, Regular Meeting, 7:00pm

September 20, 2010, Strategic Planning Committee 7:00pm

**XIV. Adjourn**

**ADJOURN**

On motion Christine Kolo, seconded by Richard Drain:

**RESOLVED:** That the Board of Education of Hammondsport Central School District hereby adjourns this meeting. Time 10:16p.m.

Unanimously Approved

By:

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Nancy Clark  
District Clerk







