



PAY VOUCHER

TURTLE LAKE-MERCER SCHOOL

NAME: _____

WEEK OF _____

DAY OF THE WEEK TIME IN TIME OUT TOTAL HOURS DUTY

DAY OF THE WEEK	TIME IN	TIME OUT	TOTAL HOURS	DUTY
SUNDAY				
MONDAY				
TUESDAY				
WEDNESDAY				
THURSDAY				
FRIDAY				
SATURDAY				

EMPLOYEE SIGNATURE

DATE

PLEASE TURN IN TO THE BUSINESS MANAGER BY SATURDAY AT 4:00 P.M.

THIS MUST BE TURNED IN WHETHER YOU HAVE HOURS OR NOT