**Turtle Lake-Mercer School Board**

**Regular Meeting**

**August 17, 2020**

**8:00 P.M.**

**Board Room**

1. President Britton called the regular meeting of the Turtle Lake-Mercer School Board to order at 8:00 P.M. in the Board Room on Monday, August 19, 2019. Directors present were O’Shea, Fast, Freeman, Ruffo, Sparrow, Ravnaas via Zoom

Supt.: Sheila Schlafmann

Principal: Steven Heyd

Business Manager: Susan Davis

Agenda: Freeman moved to approve the Agenda as presented, Fast seconded the motion. Motion Unanimously Carried

1. Minutes-Financial Reports-Bills
2. Ruffo moved to approve the minutes of the July 20, 2020 regular meeting, August 3, 2020 and August 5, 2020 special meetings as mailed out, the financial reports and payment of bills as presented, O’Shea seconded the motion. Motion Unanimously Carried.
3. Old Business
4. Discussion on the fuel bid received from Farmers Union of Turtle Lake. Fast moved to approve the Bid from Farmers Union of Turtle Lake for

Diesel #1 Bid @ **11 cents** off pump price

Diesel #2 Bid @  **11 cents** off pump price,

Winter Blend Bid @ **11 cents** off pump price

Gas Bid @ 11 **cents** off pump price,

Sparrow seconded the motion. Motion Unanimously Carried.

1. There were no sealed bids received for Milk Products, Bread Products, Perishable and Non Perishable items.
2. Staff for 2019-20

aa. Contract Rivisions

aaa. Sparrow moved to revise the contract of Jessica Anderson due to a lane change to Step 17, Lane 3, for the amount of $46,953.00, Ruffo seconded the motion. Motion Unanimously Carried.

bbb. Fast moved to revise the contract of Courtney Delker due to a lane change to Step 2, Lane 7, for the amount of $41,778.00, Freeman seconded the motion.

Motion Unanimously Carried.

1. New Business
2. Freeman moved to approve the Federal Programs Consolidated Application as presented by Supt. Schlafmann, Ruffo seconded the motion. Motion Unanimously Carried.
3. Use of facilities request-There were no requests at this time.

**Turtle Lake-Mercer School Board**

**Regular Meeting**

**August 17, 2020**

**8:00 P.M.**

**Board Room (Cont.)**

1. Administration Reports:
2. Activities Director
3. CMC Activities Director Report
4. TLM Activities Director Report

* Jr High Volleyball – anticipate 4 girls
* Homecoming - September 18th in Turtle Lake
* Elementary Girls’ Basketball – TLM numbers
  + 4th grade – 4 girls
  + 5th grade – 2 girls
  + 6th grade – 4 girls
* Home games
  + Concessions – grab n go items
  + Seating – 75% up to 500 (counting teams)
  + Set clock for 10 minutes at the end of the game to clear everyone out of the gym
  + Pixellot has not arrived yet, but hopefully soon
* Music Trip

1. Principal

* Student registration. We held student registration Aug. 10-11, at which time parents/students came in to complete various forms, pay certain fees, and pickup schedules. We also had two families turn in distance learning surveys by the Monday, August 10 noon deadline. I will report enrollment numbers after school starts later this week.
* The School Leadership Team met and began work on the Comprehensive School Improvement plan for 2020-2021.
* We held a new teacher workshop Thursday, Oct. 13, for new teachers and their mentors to discuss the mentoring process, school policies and office procedures, and expectations to maximize good teachers and positive teacher experiences.
* Our back-to-school workshop for all teachers was held Monday, August 17, and Tuesday, August 18. We are reviewing our district strategic plan, covid plan with lunch room and hallway training, and various expectations such as incorporating technology into everyday lessons (which will help if we enter hybrid stages or school closures).
* Back-to-School Night format for parents has been modified. Instead of bringing parents to campus, we will provide a virtual opportunity for parents.

**Turtle Lake-Mercer School Board**

**Regular Meeting**

**August 17, 2020**

**8:00 P.M.**

**Board Room (Cont.)**

1. Superintendent

* Transportation
  + Bus driver training
    - Underwood – Monday, August 17th at 3:00 PM
    - ND Safety Council – online course for activity drivers/coaches
* Book Study – Power of a Positive Team
* Apptegy update
* Savannah Schafer – Kitchen/Recess Supervision/Custodian
* Sponsor par/distance signage at Turtle Lake City Park
* Positive Reflection/Sharing 😊
  + There has been a ton of encouragement and gratitude from staff and community over the last month, all the positive thoughts and well wishes are greatly appreciated!
  + New Teacher/Mentor day on Thursday, August 13th was a great day, so nice to have the mentors and mentees in the building, see the collaboration, and relationships forming!

Next meeting-September 21, 2020 @ 6:00 P.M-Turtle Lake-Mercer Taxpayer’s Public Hearing.

September 21, 2020 @ 7:00 P.M.-Regular School Board Meeting

Meeting adjourned.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

President Business Manager

Bills Approved:

**GENERAL FUND**

ADVANCED BUSINESS METHODS 1,202.71

AMAZON.COM 266.45

ANDERSON, JOI 2,033.63

AUTO VALUE PARTS STORE 280.93

CENTRAL REGIONAL EDUCATION 417.74

ASSOCIATION

CITY OF TURTLE LAKE 945.80

CONNECTING POINT COMPUTER 1,010.00

ECKROTH MUSIC CO. 1,494.80

FARMERS UNION OIL CO 153.96

FRONTLINE TECHNOLOGIES GROUP LLC 6,000.00

HANSON, JEFFREY 64.40

HARDWARE HANK 208.43

HARRYS AUTO SERVICE 218.56

INNOVATIVE OFFICE SOLUTIONS LLC 3.67

J.P. MORGAN 1,399.81

KIM'S APPLIANCE SERVICE INC 481.80

MCGRAW HILL SCHOOL EDUCATION 239.81

HOLDINGS LLC

MDU 208.53

NASCO 146.60

ND COUNCIL EDUCATIONAL LEADERS 850.00

NDHSAA 550.00

NDSBA POLICY SERVICES 800.00

NDSBA 572.45

NEFF REPAIR SHOP 271.10

OTTER TAIL POWER 4,611.30

POST OFFICE 240.00

PROTECTION SYSTEMS INC 320.00

REXALL DRUG 18.27

RIME, AMY 33.00

SAVVAS LEARNING COMPANY LLC 1,342.28

SCHLAFMANN, SHEILA 56.28

SCHOOL SPECIALTY 868.18

SWIFTREACH NETWORKS, LLC 617.50

TL HOSPITAL AUXILIARY 29.20

WEST RIVER TELEPHONE CO 4,872.23

**TOTAL GENERAL FUND BILLS 32,829.42**

**SINKING FUND**

STARION BOND SERVICES 46,787.50

**ACTIVITY FUND**

J.P. MORGAN 482.17

RIME, AMY 495.75

**TOTAL ACTIVITY BILLS 977.92**

**FUND 7**

ADVANCED BUSINESS METHODS 39.54

BEK COMMUNICATIONS INC 15.98

BEST BUY CREDIT SERVICES 2,343.73

CHASE CARD SERVICES 4,537.61

DOLLYWOOD FOUNDATION 11.00

DVORAK, MARTINA 29.80

VERIZON VISA CARD 131.95

**TOTAL FUND 7 BILLS 7,109.61**