

Winlock Middle/High School
Hybrid Schedule
Return Date: November 16, 2020

In the hybrid learning model, Winlock Middle and High School students (grades 6-12) will be split into two learning groups (representing school colors) in a Cardinal/Flex/Gold schedule rotation. Students will learn in-person at their schools two days a week (7 periods per day) and participate in distance learning three days a week. The Cardinal/Flex/Gold rotation will be based on household so all children within a family will be placed on the same schedule.

All learning experiences will include a mix of in-person, small group meetings and self-paced learning, depending on the needs of each student. Teachers will provide lessons to meet the standards of each grade level.

Students will attend all seven of their classes each day they are on campus.

Learning Group Assignments

Students will be divided into the two learning groups alphabetically by their last name. Students with different last names living in the same household will be placed in the same group, even across building levels. Some adjustments may be made to accommodate Special Education and English Language Learners or to balance learning group sizes.

Weekly Schedule

| Monday | Tuesday | Wednesday | Thursday | Friday |
|---|---|--|---|---|
| Learning Group Cardinal In-Person | Learning Group Gold In-Person | Flex Learning Day for all students | Learning Group Cardinal In-Person | Learning Group Gold In-Person |
| Learning Group Gold Distance Learning | Learning Group Cardinal Distance Learning | Staff PLC | Learning Group Gold Distance Learning | Learning Group Cardinal Distance Learning |

On-Site Learning Days

Students will learn on-site two days a week on the days their learning group is assigned, as laid out in the weekly schedule above. The school day starts and ends at:

- Middle School 8:20 am - 2:05 pm
- High School 8:20 am - 2:05 pm

Students will attend all classes at the time they are assigned, in the room that appears on each student's schedule.

Teachers will have prepared seating charts for contact tracing purposes. Cleaning routines will be built into each teacher's classroom management routine. Students will be asked to clean their desk/workspace before exiting the classroom.

Lunch will be offered in the cafeteria/classrooms during assigned lunch periods. Social distancing guidelines of 6 feet at meal times will be followed to the fullest extent possible, and additional health and safety precautions will be implemented during lunch.

Passing times will be 3 minutes (to assist with social distancing guidelines) and traffic patterns will be clearly marked to avoid large crowds in hallways. Students will be asked to move swiftly from one class to the next and to not congregate in hallways, commons, or in bathrooms.

At the end of each class period students will be asked to sanitize their learning area, preparing the area for the next class.

More information will be provided in the Daily Procedures manual.

Distance Learning Days

Students will participate in distance learning three days a week. Students will learn by watching pre-recorded video lessons posted by their teachers and/or completing assignments posted by their teachers. Teachers will post lessons and assignments in google classroom each morning before the school day begins. **Distance Learning Days will be an extension to the learning that occurs during on site days.**

| Class Time Allocations for Distance Learning | |
|--|--|
| 30-40 minutes per class | Students work on learning extensions, self-paced learning tasks which may include viewing recorded lessons, participating in online discussions, completing written reflections, completing assignments. |

Flex Wednesday

Each Wednesday, students' distance learning lessons will be condensed so they have the opportunity to also engage in personalized learning experiences and receive support, including:

- Enrichment opportunities like diving deeper on a specific topic with a small group or individually
- Intervention opportunities, like reviewing a lesson to ensure understanding with a small group or individually, assessments, iReady participation
- Advisory Lesson via Character Strong and High School & Beyond Plans
- Check-ins with school staff on social emotional learning and well-being
- Assigned Advisory Async time to complete missing assignments

Flex Wednesday Schedule

| | |
|---------------------|---|
| Advisory | 8:30-9:10 |
| Assigned Async | 9:10-9:50 (Interventions, Missing Work Completion, Remote Learners) |
| Transition Time | 9:50-10:00 |
| Remote Office Hours | 10:00-11:30 (Remote Learning Students Only) |
| Planning | 12:00-12:50 |
| Transition Time | 12:50-1:00 |
| PLC | 1:00-2:00 |

Attendance will be taken on Wednesdays.

Wednesdays will provide time for staff to participate in ongoing professional learning communities (PLC) to ensure students continue to receive high quality education in the hybrid learning model.

Staff will leave at 2:00 on Wednesday's in exchange for the continuation of evening office hours (90 minutes per week).

Attendance

If a student is showing any signs of illness they should stay home and their parent/caregiver should call the school building's attendance line.

On in-person days, teachers will take attendance via Skyward for every class period. Students who are not present will be marked as absent or tardy.

On Distance Learning days, students will check in online. The turning in of assigned work will count towards attendance. Teachers will report attendance in Skyward.

Grading

The current grading scale will be utilized with the Hybrid Schedule

Students are allowed to turn in missing or late work, as well as retake assessments or tests at teachers discretion. With this model, no student should be receiving failing grades if they continue to turn in work.

Physical Education

Whenever possible physical education will occur outdoors to allow for maximum fresh air circulation and social distancing. Exercise will be limited to allow students to continue to wear cloth face coverings and to maintain 6 feet of distance. All exercise equipment will be cleaned and disinfected between users.

Students will be asked to dress down. The locker room will be divided into pods, allowing for social distancing to occur.

Band/Choir

Band is limited to percussion and stringed instruments only, with physical distancing and face coverings worn at all times. Percussion instruments can be utilized to support the reading of music.

Choir is limited to the saying of rhythms of songs, no singing.

Students are encouraged to rehearse alone or remotely when possible.

The exchange or sharing of any instruments, parts, music sheets, or any other items is limited.

Items will be sanitized between users.

Classroom and Schoolwide Supports

Social-emotional learning is a critical component for student success, regardless of the instructional model. Winlock Middle/High School is committed to the social, emotional, and behavioral success of all students, especially during this unprecedented time. We recognize student success will result from positive and predictable environments that cultivate connection and sense of belonging, teach skills to build resilience and navigate uncertainty, and detect struggles as they happen.

We recognize students are experiencing a variety of feelings and thoughts about the adjustments they will experience this school year, which can result in disengagement. Throughout the school year, buildings will monitor student progress for signs of academic, social, emotional, and behavioral struggles. If we detect emerging concerns, we will work with students and families to identify effective strategies and supports that promote engagement and student success.

To support students and their families in engaging in the hybrid model, teachers will continue to have evening office hours.

Remote Learning Only

| Class Time Allocations for Remote Learning | |
|--|--|
| Daily | Students work on self-paced learning tasks that may include viewing recorded lessons, participating in online discussions, completing written reflections, completing assignments. |

Teachers will continue to have office hours, via zoom, for students choosing Remote Learning only.

Students will participate in zoom Advisory class each Wednesday from 8:30-9:10 am.

Teachers will be available each Wednesday from 9:10-11:30 am via zoom for assistance.

An assigned Remote Learning teacher, Mrs. Kelly, will be available M-T-Th-F from 12:38-2:05 pm for Middle and High School students.

Special Education/504/ELL services

Students who receive special education/504/ELL services can attend classes M-T-Th-F in order to receive appropriate services and accommodations.

Winlock Middle/High School
Hybrid Bell Schedule
Staff
(M, T, Th, F)

Cardinal - Monday, Thursday
Gold - Tuesday, Friday

| | |
|-------------------|-------------|
| 1st Period | 8:20-9:02 |
| Passing Time | 9:02-9:05 |
| 2nd Period | 9:05-9:47 |
| Passing Time | 9:47-9:50 |
| 3rd Period | 9:50-10:32 |
| Passing Time | 10:32-10:35 |
| 4th Period | 10:35-11:17 |
| Passing Time | 11:17-11:20 |
| Lunch | 11:20-11:50 |
| Passing Time | 11:50-11:53 |
| 5th Period | 11:53-12:35 |
| Passing Time | 12:35-12:38 |
| 6th Period | 12:38-1:20 |
| Passing Time | 1:20-1:23 |
| 7th Period | 1:23-2:05 |
| Student Check-ins | 2:05-2:40 |
| Prep | 2:40-3:30 |

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| Transition Time | 9:55-10:05 |
| Remote Learning | 10:00-11:30 (Remote Learning Students Only) |
| Planning | 12:00-12:50 |
| Transition Time | 12:50-1:00 |
| PLC | 1:00-2:00 |

If there is a building closure, the beginning of the year Remote Learning Schedule will be utilized.

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(M, T, Th, F)

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Students should spend 30-40 minutes per day, per class, working on assigned async work each Wednesday.

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