

EAST HANOVER TOWNSHIP BOARD OF EDUCATION
Regular Public Meeting
December 13, 2010
Board of Education Conference Room
20 School Avenue
MINUTES
6:30 p.m.

The meeting was called to order by Mr. Sullivan at 6:30 p.m., who read the open meetings statement.

The mission of the East Hanover School District is to prepare our young people to be positive, contributing members of society. Through a diverse curriculum which incorporates the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels and a school environment that fosters self-esteem, independent thinking, and respect for individual differences, we provide our students with the skills and experiences necessary to assist them in achieving their fullest potential as unique individuals and to meet the challenges of life.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-887-2112 (x100).

CALL TO ORDER OPEN PUBLIC MEETING STATEMENT

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the East Hanover Township Board of Education has caused notice of this meeting to be forwarded to the Hanover Eagle and Daily Record as official newspapers of the East Hanover Township Board of Education and posted in the Board Office, 20 School Avenue, and forwarded to the Township Clerk.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Mr. Barisciano, Mr. Brunini, Mr. Hadley, Mrs. Pfund-Olsen, Mrs. Powers, Mr. Troise,
Mr. Sullivan

Also Present: Mr. Ricca, Superintendent of Schools
Mrs. Slunt, Business Administrator/Board Secretary

EXECUTIVE SESSION

WHEREAS, C.231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances; and

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session:

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE EAST HANOVER TOWNSHIP SCHOOL DISTRICT:

1. That it does hereby determine that it is necessary to meet in Executive Session on December 13, 2010, at 6:31p.m. to discuss matters involving personnel.
2. That the matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

Formal action may be taken upon return from Executive Session.

President Sullivan reconvened the meeting at 6:42 p.m.

PUBLIC COMMENTS

Mr. Sullivan opened the meeting to the public. One member spoke, discussing the Frank J. Smith School Gingerbread Program.

PRESENTATIONS

Andie Sullivan updated the Board on the events of the EHMS Student Council.

Dr. Joseph Ricca discussed the New Jersey QSAC Review.

SUPERINTENDENT'S REPORT

Dr. Ricca also discussed the district's holiday programs, the After School Child Care Program and the 2011-2012 calendar. Finally, Dr. Ricca wished the district's retirees and Mr. Mangili, the Middle School Principal, good luck and thanks for their contributions to the district.

PUBLIC HEARING

The Board had a public hearing on the adoption of the Superintendent's contract, effective July 1, 2010, through June 30, 2015.

COMMITTEE REPORTS

Personnel - None

Education/Technology - None

Finance - None

Policy/Public Relations - None

Buildings and Grounds/Transportation - None

The Board scheduled a Finance Committee meeting on January 6, 2011 at 7:00 p.m. and an Educational Committee meeting on January 6, 2011 at 6:00 p.m.

MINUTES

1. Mr. Brunini moved and Mr. Hadley seconded the motion to approve the minutes of the November 9, 2010, Special Public Meeting. (Doc. M-1)
Unanimously approved by roll call vote.
2. Mr. Brunini moved and Mr. Hadley seconded the motion to approve the minutes of the November 9, 2010, Executive Session. (Doc. M-2)
Unanimously approved by roll call vote.
3. Mr. Brunini moved and Mr. Hadley seconded the motion to approve the minutes of the November 15, 2010, Regular Public Meeting. (Doc. M-3)
Yes: Mr. Brunini, Mr. Hadley, Mrs. Pfund-Olsen, Mr. Sullivan, Mr. Troise
Abstain: Mr. Barisciano, Mrs. Powers
4. Mr. Brunini moved and Mr. Hadley seconded the motion to approve the minutes of the November 15, 2010, Executive Session. (Doc. M-4)
Yes: Mr. Brunini, Mr. Hadley, Mrs. Pfund-Olsen, Mr. Sullivan, Mr. Troise
Abstain: Mr. Barisciano, Mrs. Powers

PERSONNEL

1. Mr. Brunini moved and Mr. Hadley seconded the motion to approve the increase of compensation for Frank Biamonte, Director of the EHTASCC program from \$25,000.00 to \$35,000.00 prorated, effective January 1, 2011, through June 30, 2011.
Unanimously approved by roll call vote.
2. Mr. Brunini moved and Mr. Hadley seconded the motion to approve the FFLMLA request for Amy Phillips, Grade 3 Teacher, Central School, without pay, and with benefits effective November 24, 2010, through January 31, 2011. (Doc. P-1)
Unanimously approved by roll call vote.
3. Mr. Brunini moved and Mr. Hadley seconded the motion to approve granting tenure to Nancy Napolitano, School Nurse, East Hanover Middle School, effective January 3, 2011. (Doc. P-2)
Unanimously approved by roll call vote.
4. Mr. Brunini moved and Mr. Hadley seconded the motion to ratify/approve Jennifer Goudreau, Grade 3 Inclusion Team teacher, Central School, as substitute Homework Club teacher, effective October 5, 2010. Unanimously approved by roll call vote. (Doc. P-3)
5. Mr. Brunini moved and Mr. Hadley seconded the motion to approve revising the disability maternity leave request approved at the July 26, 2010, Board of Education meeting for Kelly Rahill, Grade 3-5 Self Contained Teacher, Central School, with pay for accumulated sick leave and personal days, and without pay, if time exceeds available sick and personal leave, effective October 5, 2010, through December 3, 2010, **revised to October 12, 2010, through December 10, 2010.**
Unanimously approved by roll call vote.
6. Mr. Brunini moved and Mr. Hadley seconded the motion to approve revising the request for FFMLA and NJFMLA approved at the July 26, 2010, Board of Education meeting for Kelly Rahill, Grade 3-5 Self Contained Teacher, Central School, without pay and with medical benefits effective December 4, 2010, through March 5, 2011, **revised to December 11, 2010, through March 12, 2011.**
Unanimously approved by roll call vote.
7. Mr. Brunini moved and Mr. Hadley seconded the motion to ratify/approve the appointment of Brett Leister to the extracurricular position of Assistant Wrestling Coach for the East Hanover Middle School, for the 2010-2011 school year at a stipend of \$1,620.00, pending approval by the New Jersey State Department of Education following a Criminal History Check. (Doc. P-4)
Unanimously approved by roll call vote.
8. Mr. Brunini moved and Mr. Hadley seconded the motion to ratify/approve the appointment of Desiree Hart, to the position of Grade 3 Medical Leave Replacement Teacher, Central School, for Amy Phillips at a rate of \$257.38 per diem, Step 1 of the BA (\$51,475.00) Teacher's Salary Guide, without benefits and without sick and personal days effective December 1, 2010, through February 1, 2011. (Doc. P-5)
Unanimously approved by roll call vote.
9. Mr. Brunini moved and Mr. Hadley seconded the motion to approve the disability maternity leave request for Joanna Naccara, Grade K-2 Physical Education Teacher, Frank J. Smith School with pay for accumulated sick leave and personal days, and without pay, if time exceeds available sick and personal leave, effective February 22, 2011, through March 31, 2011, depending upon certification from her physician which will state the anticipated time of disability (depending upon the date of the baby's birth). (Doc. P-6)
Unanimously approved by roll call vote.

10. Mr. Brunini moved and Mr. Hadley seconded the motion to approve the request for FFMLA and NJFMLA for Joanna Naccara, Grade K-2 Physical Education Teacher, Frank J. Smith School, without pay and with medical benefits effective April 1, 2011, through June 30, 2011, (depending upon the date of the baby's birth).
Unanimously approved by roll call vote. (Doc. P-6)
11. Mr. Brunini moved and Mr. Hadley seconded the motion to approve the appointment of Karen Ricciardi, to the position of K-2 Resource Room, Maternity Leave Replacement Teacher, Frank J. Smith School, for Geraldine Gubitosa, at a rate of \$257.38 per diem, Step 1 of the BA (\$51,475.00) Teacher's Salary Guide, without benefits and without sick and personal days effective January 3, 2011, through March 13, 2011.
(Doc. P-7)
Unanimously approved by roll call vote.
12. Mr. Brunini moved and Mr. Hadley seconded the motion to approve the appointment of Melissa Castaldo, to the position of School Psychologist for East Hanover School District, at a prorated yearly salary of \$57,835.00, Step 1 of the MA+30 Teacher's Salary Guide, effective January 3, 2011, through June 30, 2011, pending approval by the New Jersey State Department of Education following a Criminal History Check. (Doc. P-8)
Unanimously approved by roll call vote.
13. Mr. Brunini moved and Mr. Hadley seconded the motion to accept with regret, the resignation of Josephine Ventola, Cafeteria/Playground Aide at EHMS, for retirement purposes, effective December 1, 2010. (Doc. P-9)
Unanimously approved by roll call vote.
14. Mr. Brunini moved and Mr. Hadley seconded the motion to accept the resignation of Alexander MacDonald, Site Leader in the EHTASCC Before-School and After-School Program at Frank J. Smith School, effective December 14, 2010. (Doc. P-10)
Unanimously approved by roll call vote.
15. Mr. Brunini moved and Mr. Hadley seconded the motion to accept the resignation of Stephanie Garland, Leader in the EHTASCC Before-School and After-School Program at Central School, effective December 22, 2010. (Doc. P-11)
Unanimously approved by roll call vote.
16. Mr. Brunini moved and Mr. Hadley seconded the motion to approve the appointment of Kimberly Thibault as Site Leader in the EHTASCC Before-School and After-School Program at Frank J. Smith School and Central School, subject to enrollment, at a salary of \$12.00 per hour, not to exceed 34 hours/week, including training and Vacation/Holiday Full Day Programs, pending fingerprinting/criminal history background check approval, effective December 14, 2010, through June 30, 2011. (Doc. P-12)
Unanimously approved by roll call vote.
17. Mr. Brunini moved and Mr. Hadley seconded the motion to approve the appointment of Rachel Newburg as Substitute Junior Assistant in the EHTASCC Before-School and After-School Program at Frank J. Smith School and Central School, subject to enrollment, at a salary of \$8.00 per hour, not to exceed 34 hours/week, including training and Vacation/Holiday Full Day Programs, effective December 14, 2010, through June 30, 2011.
Unanimously approved by roll call vote.
18. Mr. Brunini moved and Mr. Hadley seconded the motion to approve Michelle M. Geary to be included on the district substitute list for the 2010-2011 school year.
Unanimously approved by roll call vote.

19. Mr. Brunini moved and Mr. Hadley seconded the motion to approve the disability maternity leave request for Mara Lieberman, Occupational Therapist for the East Hanover School District, with pay for accumulated sick leave and personal days, and without pay, if time exceeds available sick and personal leave, effective March 30, 2011, through May 28, 2011, depending upon certification from her physician which will state the anticipated time of disability (depending upon the date of the baby’s birth). (Doc. P-13)

Unanimously approved by roll call vote.

20. Mr. Brunini moved and Mr. Hadley seconded the motion to approve the request for FFMLA and NJFMLA for Mara Lieberman, Occupational Therapist, without pay and with medical benefits effective May 29, 2011, through June 30, 2011, (depending upon the date of the baby’s birth). (Doc. P-13)

Unanimously approved by roll call vote.

21. Mr. Brunini moved and Mr. Hadley seconded the motion to rescind the approval increasing the bus aide hours of Paula DeAngelo from 2 hours to 4 hours per day, approved at the November 9, 2010, Special Meeting.

Unanimously approved by roll call vote.

22. Mr. Barisciano moved and Mr. Brunini seconded the motion:

WHEREAS, the East Hanover Township Board of Education (“Board”) is committed to continuing the tradition of educational excellence for its students that is the hallmark of the East Hanover Township Public Schools; and

WHEREAS, the Board believes that such educational excellence is due in large measure to the leadership of its Superintendent of Schools, Joseph L. Ricca, EdD (“Dr. Ricca”); and

WHEREAS, the Board is also committed to pursuing policies that demonstrate fiscal accountability and legal compliance; and

WHEREAS, the Board believes that in order to continue its tradition of educational excellence for its students, demonstrate fiscal accountability, and ensure legal compliance, it must continue its professional relationship with Dr. Ricca; and

WHEREAS, the Board and Dr. Ricca have negotiated an employment contract with terms and conditions that demonstrate fiscal accountability and legal compliance; and

WHEREAS, pursuant to N.J.S.A. 18A:17-19, the Board is legislatively empowered to fix the salary of its Superintendent of Schools; and

WHEREAS, N.J.A.C. 6A:23A-3.1(e) requires that the Executive County Superintendent of Schools of Morris County review and approve proposed Superintendent of Schools contracts; and

WHEREAS, Dr. Ricca’s proposed Employment Contract was sent to the Executive County Superintendent of Schools in October 28, 2010, with revisions submitted on October 29, 2010; and

WHEREAS, the District has been in constant communication with the office of the Executive County Superintendent of Schools prior to and after it transmitted Dr. Ricca’s proposed Employment Contract to the County Office; and

WHEREAS, the Executive County Superintendent of Schools of Morris County has failed to approve/reject the proposed contract the Board’s efficient revision or ratification the proposed Employment Contract of Dr. Ricca; and

WHEREAS, in reliance upon the support and approval for the Board’s ratifying the proposed Employment Contract of Dr. Ricca,

NOW, THEREFORE, BE IT RESOLVED, ON THIS THIRTEENTH DAY OF DECEMBER, 2010, the Board hereby ratifies its Employment Agreement with Dr. Ricca pending approval by the Executive County Superintendent of Schools for a term concluding on June 30, 2015.

The proposed Employment Contract will become effective upon the completion of the following:

1. Receipt of written approval from the Executive County Superintendent.
2. Board of Education resolution to rescind Dr. Ricca’s current Employment Contract, or its expiration, whichever comes first.
3. Board of Education resolution to ratify the proposed Employment Contract.
4. Dr. Ricca’s endorsement of the same.

Yes: Mr. Barisciano, Mr. Brunini, Mrs. Pfund-Olsen, Mrs. Powers, Mr. Sullivan,
Mr. Troise

Abstain: Mr. Hadley

EDUCATION

1. Mr. Brunini moved and Mr. Hadley seconded the motion to approve the following Field Observation & Student Teacher assignment:

<u>Student/College</u>	<u>Purpose</u>	<u>Co-op Teacher</u>	<u>Dates</u>
Monica Caruso Caldwell College	Field Observation/Teacher Assistant – 40 hours	Michael Zinicola-Gr. 3 Reading or LA	1/31/11-5/6/11
Troy McClellan Fairleigh Dickinson	Student Teacher	Debi Wilson	1/24/11-5/6/11

Unanimously approved by roll call vote.

2. Mr. Brunini moved and Mr. Hadley seconded the motion to acknowledge the following fire drills and lockdown drills, as reported by the school principals, for the month of September 2010:

<u>School</u>	<u>Fire Drill Dates</u>	<u>Lockdown Dates</u>
Frank J. Smith School	11/15 & 29/2010	11/30/2010
Central School	11/10 & 11/2010	11/22/2010
East Hanover Middle School	11/12 & 16/2010	11/23/2010

Unanimously approved by roll call vote.

POLICY

1. Mr. Brunini moved and Mr. Hadley seconded the motion to approve the second reading to revise Policy 8540 Free Milk. (Doc. PL-1)

Unanimously approved by roll call vote.

FINANCE

1. Mr. Brunini moved and Mr. Hadley seconded the motion to approve the attached travel and related expenses. (Doc. F-1)

Unanimously approved by roll call vote.

2. Mr. Brunini moved and Mr. Hadley seconded the motion to approve the bills list dated December 13, 2010, for the 2010-11 school year for check #36851 through check #36949 in the total amount of \$400,810.05. (Doc. F-2)

Approve the payroll disbursement for November 12, 2010, in the total amount of \$582,147.85.

Approve the payroll disbursement for November 24, 2010, in the total amount of \$520,407.16.

Approve the September transfers in the amount of \$17,443.96. (Doc. F-3)

Approve the December transfers in the amount of \$256,187.00. (Doc. F-4)

Approve check #2060 from the Milk Account to Van Peenen’s Dairy in the amount of \$1,031.21.

Yes: Mr. Barisciano, Mr. Brunini, Mr. Hadley, Mrs. Powers, Mr. Sullivan, Mr. Troise

Mrs. Pfund-Olsen – Yes on everything except abstain on Check #36919

3. Mr. Brunini moved and Mr. Hadley seconded the motion to approve the Board Secretary reports for the months of September and October, 2010. (Doc. F-5)

Unanimously approved by roll call vote.

4. Mr. Brunini moved and Mr. Hadley seconded the motion to approve the Treasurer’s Report for the months of September and October, 2010. (Doc. F-6)

Unanimously approved by roll call vote.

5. Mr. Brunini moved and Mr. Hadley seconded the motion to approve the acceptance of a donation from Ryan Godleski of one (1) rug for the Frank J. Smith School Computer Room. This donation comes at no cost to the district. (Doc. F-7)

Unanimously approved by roll call vote.

6. Mr. Brunini moved and Mr. Hadley seconded the motion to approve the acceptance of a \$5,000.00 grant from BASF for the “Bucket Buddies” SmartBoard science program at Frank J. Smith School. (Doc. F-8)

Unanimously approved by roll call vote.

7. Mr. Brunini moved and Mr. Hadley seconded the motion to approve the acceptance of a donation of \$4,346.00 from the Rinsky Family for one (1) SmartBoard to be purchased and installed at Central Elementary School. This donation comes at no cost to the district. (Doc. F-9)

Unanimously approved by roll call vote.

8. Mr. Brunini moved and Mr. Hadley seconded the motion to approve the acceptance of a donation from Mr. and Mrs. P. Stephen of one (1) Leap Frog – My First Computer; one (1) Fisher Price Internet Launch; and, one (1) Connect 4 Game for the Frank J. Smith School, to be used in Dr. Berlinghoff’s Grade 2 classroom. This donation comes at no cost to the district. (Doc. F-10)

Unanimously approved by roll call vote.

9. Mr. Brunini moved and Mr. Hadley seconded the motion to approve authorizing execution and delivery of the Grant Agreement. This authorization relates to the East Hanover Middle School construction project(s).

Unanimously approved by roll call vote.

10. Mr. Brunini moved and Mr. Hadley seconded the motion to approve Delegation of Authority to School Business Administrator for supervision of the School Facilities Project. This authorization relates to the East Hanover Middle School construction project(s).

Unanimously approved by roll call vote.

11. Mr. Brunini moved and Mr. Hadley seconded the motion to approve a transportation contract with Hanover Park Regional High School in the amount of \$29,000.00, for the 2010/11 school year to provide bussing services for school trips and/or sports trips.

Unanimously approved by roll call vote.

12. Mr. Brunini moved and Mr. Hadley seconded the motion to approve the appointment of Galen Yost as a substitute maintenance/custodian at the rate of \$15.00/hour, for the period of December 14, 2010, through June 30, 2011.

Unanimously approved by roll call vote.

13. Mr. Brunini moved and Mr. Hadley seconded the motion to accept the certification of the Business Administrator/ Board Secretary that as of October 31, 2010, pursuant to N.J.A.C. 6A:23-2.11(c)3, no budgetary line item has been over expended in violation of N.J.A.C. 6A:23-2.11(a).

Unanimously approved by roll call vote.

14. Mr. Brunini moved and Mr. Hadley seconded the motion to accept the reports of the Secretary A-148 and the Treasurer’s Report A-149, for the months ending September 30, 2010 and October 31, 2010.

Unanimously approved by roll call vote.

15. Mr. Brunini moved and Mr. Hadley seconded the motion to certify that as of October 31, 2010, after reviewing the Business Administrator/ Board Secretary’s financial report, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

Unanimously approved by roll call vote.

16. Mr. Brunini moved and Mr. Hadley seconded the motion to approve the submission of the NCLB Grant Amendment on November 17, 2010, for the fiscal year 9/1/08-8/31/09. (Doc. F-11)

Unanimously approved by roll call vote.

17. Mr. Brunini moved and Mr. Hadley seconded the motion to approve the submission of the fiscal year 2010 NCLB Grant Amendment on December 7, 2010, for the fiscal year 9/1/09-8/31/10. (Doc. F-12)

Unanimously approved by roll call vote.

18. Mrs. Pfund-Olsen moved and Mr. Troise seconded the motion to approve the following:

The East Hanover Board of Education, Employer Identification # 022-6001764000, wishes to switch from the reimbursable method to the contributory method of unemployment finance, effective January 1, 2011.

Unanimously approved by roll call vote.

BUILDINGS & GROUNDS

1. Mr. Brunini moved and Mr. Hadley seconded the motion to approve/ratify the applications for building use for the organizations listed on the attached. (Doc. B&G-1)

Unanimously approved by roll call vote.

TRANSPORTATION - None

OLD BUSINESS - None

NEW BUSINESS

Mr. Sullivan discussed the replacement of the sidewalks in front of Central School, Middle School and Frank J. Smith School, in a joint venture with the town. The Board supported the proposal. Dr. Ricca updated the Board on the locker and auditorium projects. Work is scheduled over the holiday break.

PUBLIC COMMENTS - None

ADJOURNMENT

Mr. Brunini moved and Mr. Hadley seconded the motion to adjourn the meeting at 7:15 p.m.

(Mr. Barisciano left at 7:15 p.m.)

Voice vote all yes.

Respectfully submitted,

Katine Slunt
Business Administrator/Board Secretary

KS/cg