

EAST HANOVER TOWNSHIP BOARD OF EDUCATION
Regular Public Meeting
November 15, 2010
East Hanover Middle School Auditorium
MINUTES
6:30 p.m.

The meeting was called to order by Sean Sullivan at 6:30 p.m.

The mission of the East Hanover School District is to prepare our young people to be positive, contributing members of society. Through a diverse curriculum which incorporates the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels and a school environment that fosters self-esteem, independent thinking, and respect for individual differences, we provide our students with the skills and experiences necessary to assist them in achieving their fullest potential as unique individuals and to meet the challenges of life.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-887-2112 (x100).

CALL TO ORDER OPEN PUBLIC MEETING STATEMENT

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the East Hanover Township Board of Education has caused notice of this meeting to be forwarded to the Hanover Eagle and Daily Record as official newspapers of the East Hanover Township Board of Education and posted in the Board Office, 20 School Avenue, and forwarded to the Township Clerk.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Mr. Brunini, Mr. Hadley, Mrs. Pfund-Olsen, Mr. Sullivan, Mr. Troise
Absent: Mr. Barisciano, Mrs. Powers
Also Present: Dr. Ricca, Superintendent of Schools
Mrs. Slunt, Board Secretary/Business Administrator

PUBLIC COMMENTS

PRESENTATIONS

American Education Week - "Board Member For-a-Day"- Student Council Members

The Middle School Student Council "shadowed" the Board members and Administration through the November 15th board meeting. The students opened and ran the meeting, reporting on the various schools' events and guiding the public through the agenda. Those students involved included: Brittany Tamburro, Alexandria Caruso, Meredith Franco, Ariana Caruso, Andie Sullivan, Conner Mildon, Julia DeLorenzo, Abel Dawit, Natasha Victor, Alexandra Keenan, Michael Grande, Lauren Chachula, Jack Lazur, Samantha Lazur, and Alana Pasquale.

Cross Country Champions - East Hanover Middle School Boys' and Girls' Teams

Mr. Sullivan introduced the Middle School students. Mr. Sullivan, Dr. Ricca and the students presented awards to the Girls and Boys Cross Country Teams. Jay Victor, student council representative, updated the Board and Student Council on the council's last meeting and sponsored events. Julia DeLorenzo, Conner Mildon and Ariana Caruso presented the administrative reports for F.J. Smith School, Central School and Middle School, respectively. Andie Sullivan and Abel Dawit presented the district's technology and special services reports, respectively.

SUPERINTENDENT’S REPORT

Brittany Tamburro presented the Superintendent’s Report to the Board and Student Council.

COMMITTEE REPORTS

Personnel - None

Education/Technology - Alexandra Keenan updated the Board and Council on the QSAC review and the implementation of the new student database system.

Finance - None

Policy/Public Relations - None

Buildings and Grounds/Transportation - None

MINUTES

1. Mrs. Pfund-Olsen moved and Mr. Hadley seconded the motion to approve the minutes of the October 18, 2010, Regular Public Meeting. (Doc. M-1)

Unanimously approved by roll call vote.

PERSONNEL

1. Mr. Brunini moved and Mrs. Pfund- Olsen seconded the motion to accept the resignation of Ingrid Sabates as Student Council Advisor for the 2010-2011 school year, effective November 24, 2010. (Doc. P-1)

Unanimously approved by roll call vote.

2. Mr. Brunini moved and Mrs. Pfund- Olsen seconded the motion to accept the resignation of Catherine Shott as Team Leader for the 2010-2011 school year, effective November 24, 2010. (Doc. P-2)

Unanimously approved by roll call vote.

3. Mr. Brunini moved and Mrs. Pfund- Olsen seconded the motion to approve the appointment of Suzanne Dolan as Student Council Advisor for the 2010-2011 school year, at the prorated negotiated rate, effective November 29, 2010. (Doc. P-3)

Unanimously approved by roll call vote.

4. Mr. Brunini moved and Mrs. Pfund- Olsen seconded the motion to approve the appointment of Suzanne Dolan as Team Leader for the 2010-2011 school year, at the prorated negotiated rate, effective November 29, 2010. (Doc. P-4)

Unanimously approved by roll call vote.

5. Mr. Brunini moved and Mrs. Pfund- Olsen seconded the motion to approve the first reading of the Superintendent’s contract, July 1, 2010 to June 30, 2015. (Doc. P-5 A & B)

Yes: Mr. Brunini, Mrs. Pfund-Olsen, Mr. Sullivan, Mr. Troise

Abstain: Mr. Hadley

6. Mr. Brunini moved and Mrs. Pfund- Olsen seconded the motion to approve Louis Castano to be included on the district substitute list for the 2010-2011 school year.

Unanimously approved by roll call vote.

- Mr. Brunini moved and Mrs. Pfund- Olsen seconded the motion to approve increasing the bus aide hours for Eve Roumantzas from 2 hours per day to 4 hours per day, for a total of \$8,019, effective December 1, 2010, through June 30, 2011.

Unanimously approved by roll call vote.

EDUCATION

- Mr. Brunini moved and Mrs. Pfund-Olsen seconded the motion to approve designating the week of November 14-20 as National Education Week.

Unanimously approved by roll call vote.

- Mr. Brunini moved and Mrs. Pfund-Olsen seconded the motion to approve the submission of the 2010-2011 Nursing Services Plan, as per attached. (Doc. E-1)

Unanimously approved by roll call vote.

- Mr. Brunini moved and Mrs. Pfund-Olsen seconded the motion to approve the following Field Observation assignment:

Student/College	Purpose	Cooperating Teacher	Dates
Andrea Cohen Fairleigh Dickinson	Student Teacher	Eve Caputo Grade 4	1/24/11-5/6/11
Giana Albruzzese William Patterson	Student Teacher	Kevin Stahl Phys. Ed./Health 1	1/19/11-5/5/11
Alexandra Landau Farleigh Dickenson	Field Observation (10 days)	Maureen Dorney Grade 2	1/3/11-1/14/11
Amanda Magotch Fairleigh Dickenson	Field Observation	Pat Palmieri Grade 7	1/10/11-1/14/11
Michael McCrae Kean University	Jr. Practicum	David Hardin Grade 7	1/18/11-5/9/11
Domonique Scala Caldwell College	Field Observation	Joan Barone Grade 8	11/22/10 (3 hrs) 1/31/11-5/6/11
Daniella Triggs Fairleigh Dickinson	Field Observation	Sandi Rosamilia Grade 5	1/3/10-1/14/10

Unanimously approved by roll call vote.

- Mr. Brunini moved and Mrs. Pfund-Olsen seconded the motion to acknowledge the following fire drills and lockdown drills, as reported by the school principals, for the month of October 2010:

<u>School</u>	<u>Fire Drill Dates</u>	<u>Lockdown Dates</u>
Frank J. Smith School	10/13 & 26/10	10/18/10
Central School	10/8 & 26/10	10/19/10
East Hanover Middle School	10/12 & 27/10	10/28/10

Unanimously approved by roll call vote.

POLICY

- Mr. Hadley moved and Mrs. Pfund-Olsen seconded the motion to approve the second reading to revise Policy 0146 Board Member Authority. (Doc. PL-1)

Unanimously approved by roll call vote.

2. Mr. Hadley moved and Mrs. Pfund-Olsen seconded the motion to approve the second reading to revise Policy 0171 Duties of Board President and Vice President. (Doc. PL-2)
Unanimously approved by roll call vote.
3. Mr. Hadley moved and Mrs. Pfund-Olsen seconded the motion to approve the second reading to revise Policy 0173 Duties of Public School Accountant. (Doc. PL-3)
Unanimously approved by roll call vote.
4. Mr. Hadley moved and Mrs. Pfund-Olsen seconded the motion to approve the second reading to adopt Policy 2431.4 Concussion Testing and Return-to-Play. (Doc. PL-4)
Unanimously approved by roll call vote.
5. Mr. Hadley moved and Mrs. Pfund-Olsen seconded the motion to approve the second reading to revise Policy 3144 Certification of Tenure Charges. (Doc. PL-5)
Unanimously approved by roll call vote.
6. Mr. Hadley moved and Mrs. Pfund-Olsen seconded the motion to approve the second reading to revise Regulation 3144 CERTIFICATION OF TENURE CHARGES. (Doc. PL-6)
Unanimously approved by roll call vote.
7. Mr. Hadley moved and Mrs. Pfund-Olsen seconded the motion to approve the second reading to adopt Policy 4159 Support Staff Member/School District Reporting Responsibilities. (Doc. PL-7)
Unanimously approved by roll call vote.
8. Mr. Hadley moved and Mrs. Pfund-Olsen seconded the motion to approve the second reading to revise Policy 5516 Use of Electronic Communication and Recording Devices (ECRD). (Doc. PL-8)
Unanimously approved by roll call vote.
9. Mr. Hadley moved and Mrs. Pfund-Olsen seconded the motion to approve the second reading to adopt Policy 6112 Reimbursement of Federal and Other Grant Expenditures. (Doc. PL-9)
Unanimously approved by roll call vote.
10. Mr. Hadley moved and Mrs. Pfund-Olsen seconded the motion to approve the second reading to adopt Regulation 6112 REIMBURSEMENT OF FEDERAL AND OTHER GRANT EXPENDITURES. (Doc. PL-10)
Unanimously approved by roll call vote.
11. Mr. Hadley moved and Mrs. Pfund-Olsen seconded the motion to approve the second reading to revise Policy 6830 Audit and Comprehensive Annual Financial Report. (Doc. PL-11)
Unanimously approved by roll call vote.
12. Mr. Hadley moved and Mrs. Pfund-Olsen seconded the motion to approve the second reading to revise Policy 8310 Public Records. (Doc. PL-12)
Unanimously approved by roll call vote.
13. Mr. Hadley moved and Mrs. Pfund-Olsen seconded the motion to approve the second reading to revise Regulation 8310 PUBLIC RECORDS. (Doc. PL-13)
Unanimously approved by roll call vote.
14. Mr. Hadley moved and Mrs. Pfund-Olsen seconded the motion to approve the first reading to revise Policy 8540 Free Milk. (Doc. PL-14)
Unanimously approved by roll call vote.

FINANCE

1. Mr. Hadley moved and Mr. Brunini seconded the motion to approve the attached travel and related expenses. (Doc. F-1)

Unanimously approved by roll call vote.

2. Mr. Hadley moved and Mr. Brunini seconded the motion to approve the bills list dated November 15, 2010, for the 2010-11 school year for check #36754 through check #36850, in the total amount of \$329,324.27. (Doc. F-2)

Mr. Hadley moved and Mr. Brunini seconded the motion to approve the payroll disbursement for October 28, 2010, in the total amount of \$527,582.11.

Unanimously approved by roll call vote.

3. Mr. Hadley moved and Mr. Brunini seconded the motion to approve check #2059 from the Milk Account to Van Pennens Dairy in the amount of \$1,175.64.

Unanimously approved by roll call vote.

4. Mr. Hadley moved and Mr. Brunini seconded the motion to approve check #2020 from the Unemployment Compensation Account in the amount of \$32,868.59.

Unanimously approved by roll call vote.

5. Mr. Hadley moved and Mr. Brunini seconded the motion to approve the following: BE IT RESOLVED that the East Hanover Board of Education approve the Treasurer's Report for the months of July and August, 2010. (Doc. F-3)

Unanimously approved by roll call vote.

Mr. Hadley moved and Mr. Brunini seconded the motion to approve the following: Pursuant to N.J.A.C. 6A:23-2.11 (C) 3, I certify that as of August 31, 2010, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).

Unanimously approved by roll call vote.

6. Mr. Hadley moved and Mr. Brunini seconded the motion to approve the following: BE IT RESOLVED that the East Hanover Board of Education approved a contract with Pearson Assessments & Information in the amount of \$64,039. Competitive bidding resulted in the award of the contract. This award is subject to review by the Board attorney. (Doc. F-4)

Unanimously approved by roll call vote.

7. Mr. Hadley moved and Mr. Brunini seconded the motion to accept the donation of 300 pocket-size Constitutions of the United States from U.S. Congressman Rodney Freylinghuysen for distribution to the graduating classes of 2011 and 2012. (Doc. F-5)

Unanimously approved by roll call vote.

8. Mr. Hadley moved and Mr. Brunini seconded the motion to accept the donation of ten (10) file cabinets at an approximate value of \$50 each, from Novartis Pharmaceuticals to be utilized by the East Hanover Middle School nurse and teachers. (Doc. F-6)

Unanimously approved by roll call vote.

BUILDINGS & GROUNDS

1. Mr. Hadley moved and Mr. Brunini seconded the motion to approve/ratify the applications for building use for the organizations listed on the attached. (Doc. B&G-1)

Unanimously approved by roll call vote.

TRANSPORTATION

1. Mr. Hadley moved and Mr. Brunini seconded the motion to approve the School bus emergency evacuation drills were conducted on October 19, 2010, at 9:00 a.m. at Frank J. Smith School and on November 10, 2010, at 8:00 a.m. and 8:40 a.m. respectively, at East Hanover Middle and Central Schools for all transportation routes, supervised by principals Ms. Quinn, Ms. Falcone and Mr. Mangili in accordance with NJAC 6A:27-11.2.

Unanimously approved by roll call vote.

OLD BUSINESS – None

NEW BUSINESS – None

PUBLIC COMMENTS – None

Mr. Sullivan explained the reason for Executive Sessions of the Board. The resolution was read.

EXECUTIVE SESSION

WHEREAS, C.231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances; and

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session:

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE EAST HANOVER TOWNSHIP SCHOOL DISTRICT:

1. That it does hereby determine that it is necessary to meet in Executive Session on November 15, 2010, at 7:05 p.m. to discuss matters involving personnel.
2. That the matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

Formal action will not be taken upon return from Executive Session.

The Board thanked the student council members and entered into Executive Session.

President Sullivan reconvened the meeting at 7:50 p.m.

ADJOURNMENT

Mr. Brunini moved and Mr. Hadley seconded the motion to adjourn the meeting at 7:50 p.m.

Voice vote all yes.

Respectfully submitted,

Katine Slunt
Board Secretary/Business Administrator

KS/cg