

EAST HANOVER TOWNSHIP BOARD OF EDUCATION
Regular Public Meeting
August 23, 2010
Larry Santos Administration Building
20 School Avenue
MINUTES
6:30 p.m.

The meeting was called to order by Sean Sullivan at 6:30 p.m., who read the open meetings statement.

The mission of the East Hanover School District is to prepare our young people to be positive, contributing members of society. Through a diverse curriculum which incorporates the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels and a school environment that fosters self-esteem, independent thinking, and respect for individual differences, we provide our students with the skills and experiences necessary to assist them in achieving their fullest potential as unique individuals and to meet the challenges of life.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-887-2112 (x100).

CALL TO ORDER OPEN PUBLIC MEETING STATEMENT

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the East Hanover Township Board of Education has caused notice of this meeting to be forwarded to the Hanover Eagle and Daily Record as official newspapers of the East Hanover Township Board of Education and posted in the Board Office, 20 School Avenue, and forwarded to the Township Clerk.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Mrs. Pfund-Olsen, Mr. Brunini, Mrs. Powers, Mr. Troise, Mr. Barisciano,
Mr. Sullivan
Absent: Mr. Hadley
Also Present: Dr. Ricca, Superintendent of Schools
Mrs. Slunt, Business Administrator/Board Secretary
Mr. Croot, Board Attorney

PUBLIC COMMENTS - None

PRESENTATION

Dr. Ricca, Superintendent of Schools, gave a brief PowerPoint presentation about NJQSAC and what is required for the evaluation from the State, which will take place in November.

SUPERINTENDENT'S REPORT

Dr. Ricca thanked Mr. Frank Biamonte for the great job he has done regarding the EHTASCC program. He also added that the New Teacher Orientation will be held this Wednesday at 10:00 a.m. Dr. Ricca invited all Board members to the orientation and to the opening day for staff on September 1, 2010. He reminded the Board that the Board Self Evaluation should be completed and if anyone is having a problem, to let him know.

Dr. Ricca indicated that the Administration met with a representative from the Office of the Prosecutor, Homeland Security Bureau, to review a report regarding the Infrastructure Protection Program.

It was a very positive report and East Hanover was the only district in Morris County who has met with this agency. Many of the areas identified will be addressed during the 2010-11 school year.

COMMITTEE REPORTS

Personnel - None

Education/Technology - None

Finance - Mr. Grau reported that a meeting was held that evening to review the 2010-11 Budget.

Policy/Public Relations - None

Buildings and Grounds/Transportation - Mr. Barisciano reported on the status of several building projects:

1. Middle School Air Conditioning-basically done, working on the punch list
2. Receipt of \$133,680.00 from the State of New Jersey which will enable the lockers to be replaced at the Middle School
3. New playground equipment being delivered to Frank J. Smith School
4. Renovation of the girls’ bathroom at Central School
5. Partial completion of the climbing wall at Frank J. Smith School
6. Need for roof renovation at the Board Office

CONSENT AGENDA (The following resolutions are presented for your consideration pursuant to Board of Education Bylaw 164.)

Mr. Brunini moved and Mr. Barisciano seconded the motion to move all items on the Agenda as a Consent Agenda.

Roll call all Yes.

MINUTES

1. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the minutes of the July 26, 2010, Regular Public Meeting. (Doc. M-1)
Unanimously approved by roll call vote.
2. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the minutes of the July 26, 2010, Executive Session. (Doc. M-2)
Unanimously approved by roll call vote.

PERSONNEL

1. Mr. Brunini moved and Mr. Barisciano seconded the motion to accept the resignation of Sherri Zangari, Part-Time Grade 5 PM Instructional Aide (15 hours per week), Central School, effective July 20, 2010. (Doc. P-1)
Unanimously approved by roll call vote.

2. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve revising the appointment of Liane Swan, Grade 5 Teacher for Central School, at a yearly salary of \$51,475, BA Step 1 of the BA Teacher’s Salary Guide, revised to a yearly salary of \$53,875, BA+30 Step 1 of the BA Teacher’s Salary Guide, effective September 1, 2010, through June 30, 2011.

Unanimously approved by roll call vote.

3. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the attached recommendations for appointment to the 2010-2011 Substitute List. (Doc. P-2)

Unanimously approved by roll call vote.

4. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the appointment of Maria Sazan, to the position of Part-Time Grade 4 PM Instructional Aide for the East Hanover Middle School, 15 hours per week, \$17.60 per hour, at an annual salary of \$9,609.60, effective September 1, 2010, through June 30, 2011.

(Doc. P-3)

Unanimously approved by roll call vote.

5. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the appointment of Paulette Guanci, to the position of Part-Time K-2 PM Instructional Aide for the Frank J. Smith School, 15 hours per week, \$17.60 per hour, at an annual salary of \$9,609.60, effective September 1, 2010, through June 30, 2011.

(Doc. P-4)

Unanimously approved by roll call vote.

6. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve revising the appointment of Jennifer Kantor, Part-Time School Psychologist (19.5 hours per week) for the East Hanover Township Schools, at a yearly salary of \$67,165, Step 11 of the MA+30 Teacher’s Salary Guide, prorated to \$37,420.50, revised to (14 hours per week), prorated to \$26,866, effective September 1, 2010, through June 30, 2011.

Unanimously approved by roll call vote.

7. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the appointment of Alexis DeVita, to the position of Grade 3-5 Self Contained Maternity Leave Replacement Teacher, Central School, for Kelly Rahill at a rate of \$257.38 per diem, Step 1 of the BA (\$51,475) Teacher’s Salary Guide, without benefits and without sick and personal days effective October 28, 2010, or sooner, through March 5, 2011. (Doc. P-5)

Unanimously approved by roll call vote.

8. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the appointment of Deanna Benson, to the position of Grade 4 Inclusion Team Maternity Leave Replacement Teacher, Central School, for Angela Klein, at a rate of \$257.38 per diem, Step 1 of the BA (\$51,475) Teacher’s Salary Guide, without benefits and without sick and personal days effective September 23, 2010, through January 28, 2011, or sooner.(Doc. P-6)

Unanimously approved by roll call vote.

9. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the following advancements on the salary guide effective September 1, 2010:

<u>Employee</u>	<u>Current 2010-2011 Step/Guide</u>	<u>Current 2010-2011 Salary (+ long.)</u>	<u>Advance 2010-2011 Step/Guide</u>	<u>Advance 2010-2011 Salary (+long)</u>
Amanda Clarke	4 BA	\$54,750	4 BA+30	\$57,150
Maureen Dorney	19 MA+15	\$88,160	19 MA+30	\$89,720
Christine Gilmore	11 BA+15	\$62,105	11 BA+30	\$63,305
Leen Milheim	7 MA+15	\$62,405	7 MA+30	\$63,965

Taralynn Simone 5 BA \$56,025 5 BA+15 \$57,225

Unanimously approved by roll call vote.

- 10. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the reassignments for the following Instructional Aides effective September 1, 2010, through June 30, 2011:

<u>Staff Member</u>	<u>Reassigned From</u>	<u>Reassigned To</u>
Lora Rose	Grade 3 PM	Grade 5 PM
Carol Wilets	Pre-K PM	Pre-K AM

Unanimously approved by roll call vote.

- 11. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the transfer for the following Instructional Aide effective September 1, 2010, through June 30, 2011:

<u>Staff Member</u>	<u>Transfer From</u>	<u>Transfer To</u>
Donna Paxon	Grade 3 AM	Pre-K PM

Unanimously approved by roll call vote.

- 12. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve/ratify the increase to Case Manager Carol Steinberg’s summer hours, from 70 hours (10 days) to 140 hours (20 days) at \$314.03 per day, for a total of \$6,280.60.

Unanimously approved by roll call vote.

- 13. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the appointment of Corinne M. Sylvester as Kindergarten Wrap-Around Leader in the EHTASCC Kindergarten Wrap-Around Program at Frank J. Smith School, subject to enrollment, at a salary of \$18.00 per hour, not to exceed 34 hours/week, including training and parent orientation, pending fingerprinting/criminal history background check approval, effective September 1, 2010, through June 30, 2011. (Doc. P-7)

Unanimously approved by roll call vote.

- 14. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the appointment of Melissa Waters as Site Leader in the EHTASCC Before-School and After-School Program at Frank J. Smith School, subject to enrollment, at a salary of \$12.00 per hour, not to exceed 34 hours/week, including training(s), pending fingerprinting/criminal history background check approval, effective September 1, 2010, through June 30, 2011. (Doc. P-8)

Unanimously approved by roll call vote.

- 15. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the appointment of Ashley Jutchenko as Site Leader in the EHTASCC Before-School and After-School Program at Central School, subject to enrollment, at a salary of \$12.00 per hour, not to exceed 34 hours/week, including training(s), effective September 1, 2010, through June 30, 2011. (Doc. P-9)

Unanimously approved by roll call vote.

- 16. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the appointment of Stephanie Garland as leader in the EHTASCC After-School Program at Central School, subject to enrollment, at a salary of \$10.00 per hour, not to exceed 34 hours/week, including training(s), pending fingerprinting/criminal history background check approval, effective September 1, 2010, through June 30, 2011. (Doc. P-10)

Unanimously approved by roll call vote.

- 17. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the appointment of Danielle Gilroy as Junior Assistant in the EHTASCC After-School Program at Central School, subject to enrollment, at a salary of \$8.00 per hour, not to exceed 34 hours/week, including training(s), effective September 1, 2010, through June 30, 2011.

Unanimously approved by roll call vote.

- 18. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the following individuals as substitute Leaders in the EHTASCC Before/ After-School Program, subject to enrollment, at a salary of \$10.00 per hour, not to exceed 34 hours/week, including training(s), effective September 1, 2010, through June 30, 2011:

- Tina Banta
- Matthew Bardi
- Katherine Newburg
- Kaitlyn Temples

Unanimously approved by roll call vote.

EDUCATION

- 1. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the submission of the 2010-2011 Comprehensive Equity Plan annual statement of assurance, as per the attached. (Doc. E-1)

Unanimously approved by roll call vote.

- 2. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the 2010-2011 Affirmative Action Report, as per the attached. (Doc. E-2)

Unanimously approved by roll call vote.

- 3. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve professional development training for district faculty members in Selective Mutism on September 2, 2010, at a rate of \$300, in order to provide services to students with special needs.

Unanimously approved by roll call vote.

- 4. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the 2010-2011 District Goals, as per the attached. (Doc. E-3)

Unanimously approved by roll call vote.

- 5. Mr. Brunini moved and Mr. Barisciano seconded the motion to acknowledge the following fire drills and lockdown drills, as reported by the school principals, for the month of July 2010:

<u>School</u>	<u>Fire Drill Dates</u>	<u>Lockdown Dates</u>
Frank J. Smith School (ESY)	7/15/10	7/30/10
Central School	7/14 & 30/10	7/30/10
East Hanover Middle School	7/27/10	

Unanimously approved by roll call vote.

POLICY

- 1. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the second reading to adopt Policy 2436 ACTIVITY PARTICIPATION FEE PROGRAM, as attached. (Doc. PL-1)

Unanimously approved by roll call vote.

- 2. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the second reading to revise Policy 3125 EMPLOYMENT OF TEACHING STAFF MEMBERS, as attached. (Doc. PL-2)

Unanimously approved by roll call vote.

3. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the second reading to revise Policy 4125 EMPLOYMENT OF SUPPORT STAFF MEMBERS, as attached. (Doc. PL-3)
Unanimously approved by roll call vote.
4. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the second reading to revise Policy 4431 UNCOMPENSATED LEAVE, as attached. (Doc. PL-4)
Unanimously approved by roll call vote.
5. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the second reading to revise Policy 5111 ELIGIBILITY OF RESIDENT/NONRESIDENT PUPILS, as attached. (Doc. PL-5)
Unanimously approved by roll call vote.
6. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the second reading to revise Regulation 5111 Eligibility of Resident/Nonresident Pupils, as attached. (Doc. PL-6)
Unanimously approved by roll call vote.
7. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the second reading to revise Policy 6360 POLITICAL CONTRIBUTIONS, as attached. (Doc. PL-7)
Unanimously approved by roll call vote.
8. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the second reading to revise Policy 6422 BUDGET TRANSFERS, as attached. (Doc. PL-8)
Unanimously approved by roll call vote.
9. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the second reading to revise Regulation 6422 Budget Transfers, as attached. (Doc. PL-9)
Unanimously approved by roll call vote.
10. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the second reading to revise Policy 6740 RESERVE ACCOUNTS, as attached. (Doc. PL-10)
Unanimously approved by roll call vote.
11. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the second reading to revise Regulation 6740 Reserve Accounts, as attached. (Doc. PL-11)
Unanimously approved by roll call vote.
12. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the second reading to revise Policy 8420 EMERGENCY AND CRISIS SITUATIONS, as attached. (Doc. PL-12)
Unanimously approved by roll call vote.
13. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the second reading to revise Regulation 8420.1 Fire and Fire Drills, as attached. (Doc. PL-13)
Unanimously approved by roll call vote.
14. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the second reading to revise Regulation 8690 Monitoring Devices on School Vehicles, as attached. (Doc. PL-14)
Unanimously approved by roll call vote.
15. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the second reading to abolish Regulation 5440 Honoring Pupil Achievement, as attached. (Doc. PL-15)
Unanimously approved by roll call vote.

- 16. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the first reading to revise Policy 1110 ORGANIZATIONAL CHART. (Doc. PL-16)

Unanimously approved by roll call vote.

FINANCE

- 1. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the attached travel and related expenses. (Doc. F-1)

Unanimously approved by roll call vote.

- 2. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the bills list dated August 23, 2010 for the 2009-10 school year for check #36479 through check #36541, in the total amount of \$438,973.48. (Doc F-2)

Approve check #2019 from the Unemployment Compensation Fund in the amount of \$7,750.87.

Approve the payroll disbursement for July 28, 2010, in the total amount of \$121,466.14.

Approve the payroll disbursement for August 13, 2010, in the total amount of \$127,027.18.

Approve the payment to Lakeland Bank in the amount of \$203,592.00 for Debt Service.

Approve the August payment to New Jersey State Health Benefits in the amount of \$153,834.81.

Unanimously approved by roll call vote.

- 3. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the Treasurer’s Report for the month of June, 2010. (Doc. F-3)

Unanimously approved by roll call vote.

- 4. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the bids for Middle School’s supplies for the 2010-11 school year to the following lowest qualified bidder:

Dick Blick	\$2,280.79
Flaghouse Inc.	\$ 799.65
Pitsco	\$ 702.62
Sport Supply Group	\$ 152.68
School Specialty	\$ 190.39
Total	\$4,126.13

Unanimously approved by roll call vote.

- 5. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the acceptance of the Grant approval from the State of New Jersey for State Project #1190-050-10-1001 for the auditorium seats and hall locker replacement at the Middle School. (Doc. F-4)

Unanimously approved by roll call vote.

- 6. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the contracts for services to East Hanover’s Special Education Programs, as per attached. (Doc. F-5)

Unanimously approved by roll call vote.

- 7. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve tuition and transportation costs for a newly placed out-of-district placement, as per attached. (Doc. F-6)

Unanimously approved by roll call vote.

- 8. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the acceptance of the following IDEA Part B Grant allocations for the 2010-2011 school year:

- Basic \$262,207 (\$24,803 allocated to St. Rose)
- Preschool \$ 14,567

Unanimously approved by roll call vote.

- 9. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the submission of the NCLB application for both public and non-public funds for the 2010-2011 school year that includes acceptance of the following funds as described on the attached document:

Title IIA for Professional Development	\$22,657
Title III for ESL	\$4,112
Total	\$26,769

Unanimously approved by roll call vote.

BUILDINGS & GROUNDS

- 1. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve/ratify the applications for building use for the organizations listed on the attached. (Doc. B&G-1)

Unanimously approved by roll call vote.

OLD BUSINESS - None

NEW BUSINESS - Mr. Grau reminded the Board about the Mandated Training sessions.

PUBLIC COMMENTS

Dr. Ricca reviewed the procedures being used which will hopefully curtail any problems with head lice.

Mr. Brunini moved and Mr. Sullivan seconded the motion to go into Executive Session.

Voice vote all Yes

Mr. Barisciano left the meeting at 7:15 p.m.

EXECUTIVE SESSION

WHEREAS, C.231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances; and

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session:

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE EAST HANOVER TOWNSHIP SCHOOL DISTRICT:

- 1. That it does hereby determine that it is necessary to meet in Executive Session on August 23, 2010, at 7:12 p.m. to discuss matters involving personnel.
- 2. That the matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

Formal action will not be taken upon return from Executive Session.

President Sullivan reconvened the meeting at 8:10 p.m.

ADJOURNMENT

Mr. Brunini moved and Mr. Sullivan seconded the motion to adjourn the meeting at 8:10 p.m.

Voice vote all yes.

Respectfully submitted,

Katine Slunt
Business Administrator/Board Secretary

KS/cg