

EAST HANOVER TOWNSHIP BOARD OF EDUCATION
Regular Public Meeting
March 14, 2011
Board of Education Conference Room
20 School Avenue
MINUTES
6:30 p.m.

The meeting was called to order by Mr. Sullivan at 6:30 p.m., who read the open meetings statement.

The mission of the East Hanover School District is to prepare our young people to be positive, contributing members of society. Through a diverse curriculum which incorporates the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels and a school environment that fosters self-esteem, independent thinking, and respect for individual differences, we provide our students with the skills and experiences necessary to assist them in achieving their fullest potential as unique individuals and to meet the challenges of life.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-887-2112 (x100).

CALL TO ORDER OPEN PUBLIC MEETING STATEMENT

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the East Hanover Township Board of Education has caused notice of this meeting to be forwarded to the Hanover Eagle and Daily Record as official newspapers of the East Hanover Township Board of Education and posted in the Board Office, 20 School Avenue, and forwarded to the Township Clerk.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Mr. Barisciano, Mr. Brunini, Mrs. Powers (arrived 6:32 p.m.), Mrs. Pfund-Olsen,
Mr. Sullivan, Mr. Troise

Absent: Mr. Hadley

Also Present: Dr. Ricca, Superintendent of Schools

PUBLIC COMMENTS - None

PRESENTATIONS

Miss Alex Keenan, a student at the East Hanover Middle School, reported on the various activities and programs that have been held and will be held at the school. The Board thanked Miss Keenan for her excellent report.

SUPERINTENDENT'S REPORT

Dr. Ricca indicated that the Ribbon Cutting Ceremony for the Middle School auditorium will be held on Wednesday, March 23, 2011, at 6:00 p.m. The Public Hearing and Adoption of the 2011-2012 Budget will be held at 6:30 p.m. on the same evening. He also indicated that the 2010/11 calendar is being amended to have school open on April 25, 2011, due to the use of one additional snow day.

Dr. Ricca also mentioned that there are several retirees on the agenda for action and that they will be honored at the June meeting. Finally, he added that there are a lot of meetings coming up and he reminded the Board members to review the list he sent out on Friday.

District Student Discipline Initiative

Dr. Ricca reported that there has been one incident to date and Miss Costello handled the situation in a very positive manner.

He then introduced Michael Calomino, who was being appointed that evening as the Assistant Principal at the Middle School.

Mr. Sullivan asked about the 2011/12 Budget and the Administration indicated that there will be a Resolution on the March 23, 2011, Agenda. There were a few minor changes from what was previously submitted.

COMMITTEE REPORTS

Personnel- Mr. Brunini reported that a meeting was held and Mr. Calomino was interviewed and is on the Agenda for approval.

Education/Technology - None

Finance - None

Policy/Public Relations - None

Buildings and Grounds/Transportation - None

CONSENT AGENDA (The following resolutions are presented for your consideration pursuant to Board of Education Bylaw 164.)

Mr. Brunini moved and Mr. Barisciano seconded the motion to move all items on the Agenda as a Consent Agenda.

Roll call all 6 yes.

Mr. Sullivan congratulated Mr. Calomino, the new Vice Principal at the Middle School. Mr. Calomino thanked the Board for their support and indicated that he was quite anxious to start work in East Hanover.

MINUTES

1. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the minutes of the March 2, 2011, Special Public Meeting. (Doc. M-1)

Unanimously approved by roll call vote.

PERSONNEL

1. Mr. Brunini moved and Mr. Barisciano seconded the motion to accept, with regret, the resignation of Patricia Berlinghoff, Grade 2 Teacher, Frank J. Smith School, for retirement purposes, effective June 30, 2011.

Unanimously approved by roll call vote (Doc. P-1)

2. Mr. Brunini moved and Mr. Barisciano seconded the motion to accept, with regret, the resignation of Linda Bracuti, Grade 2 Teacher, Frank J. Smith School, for retirement purposes, effective June 30, 2011. (Doc. P-2)

Unanimously approved by roll call vote

3. Mr. Brunini moved and Mr. Barisciano seconded the motion to accept, with regret, the resignation of Mary Brennan, Speech Therapist, Frank J. Smith School, for retirement purposes, effective June 30, 2011. (Doc. P-3)

Unanimously approved by roll call vote

4. Mr. Brunini moved and Mr. Barisciano seconded the motion to accept, with regret, the resignation of Marie Catania, Grade 1 Teacher, Frank J. Smith School, for retirement purposes, effective June 30, 2011. (Doc. P-4)

Unanimously approved by roll call vote

5. Mr. Brunini moved and Mr. Barisciano seconded the motion to accept, with regret, the resignation of Theresa Kenner, Basic Skills Teacher, Frank J. Smith School, for retirement purposes, effective June 30, 2011.

(Doc. P-5)

Unanimously approved by roll call vote

6. Mr. Brunini moved and Mr. Barisciano seconded the motion to accept, with regret, the resignation of Kenneth Maag, Art Teacher, Frank J. Smith School and Central School, for retirement purposes, effective June 30, 2011.

(Doc. P-6)

Unanimously approved by roll call vote

7. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve to revise the appointment of Stacie Costello to the position of Principal, East Hanover Middle School, at a yearly salary of \$116,480, **plus \$300 longevity**, prorated to \$38,926.68, effective March 1, 2011, through June 30, 2011.

Unanimously approved by roll call vote

8. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the recommendation to appoint Michael Calomino as Assistant Principal, East Hanover Middle School, at a yearly salary of \$101,238, prorated to \$12,654.75, effective May 16, 2011, or sooner, through June 30, 2011.

(Doc. P-7)

Unanimously approved by roll call vote

9. Mr. Brunini moved and Mr. Barisciano seconded the motion to ratify/approve the recommendation to appoint Joan Barone as Literary Magazine Editor and Literary Magazine Production at East Hanover Middle School at a stipend of \$2,831, effective February 15, 2011, through June 30, 2011.

(Doc. P-8)

Unanimously approved by roll call vote

10. Mr. Brunini moved and Mr. Barisciano seconded the motion to rescind the appointment of Colin Feeney as Spring Track Coach for the 2010-2011 school year, approved at the February 14, 2011 meeting.

Unanimously approved by roll call vote

11. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve to accept the resignation of Ashley Jutchenko, Leader in the EHTASCC Before-School and After-School Program at Frank J. Smith School, effective March 3, 2011.

(Doc. P-9)

Unanimously approved by roll call vote

12. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve to accept the resignation of Glen Segear, Leader in the EHTASCC Before-School and After-School Program at Frank J. Smith School, effective March 2, 2011.

(Doc. P-10)

Unanimously approved by roll call vote

13. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the appointment of Sofia Neves as Leader in the EHTASCC Before-School and After-School Program at Frank J. Smith School and Central School, subject to enrollment, at a salary of \$10.00 per hour, not to exceed 34 hours/week, including training and Vacation/Holiday Full Day Programs, effective March 3, 2011, through June 30, 2011.

(Doc. P-11)

Unanimously approved by roll call vote

14. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the appointment of Nick Melillo as Leader in the EHTASCC Before-School and After-School Program at Frank J. Smith School and Central School, subject to enrollment, at a salary of \$10.00 per hour, not to exceed 34 hours/week, including training and Vacation/Holiday Full Day Programs, effective March 3, 2011, through June 30, 2011.

(Doc. P-12)

Unanimously approved by roll call vote

- 15. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the appointment of Danielle Petruzzello as Substitute Leader in the EHTASCC Before-School and After-School Program at Frank J. Smith School and Central School, subject to enrollment, at a salary of \$10.00 per hour, not to exceed 34 hours/week, including training and Vacation/Holiday Full Day Programs, effective March 3, 2011, through June 30, 2011. (Doc. P-13).

Unanimously approved by roll call vote

- 16. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the appointment of Ann Koulosousas as Substitute Leader in the EHTASCC Before-School and After-School Program at Frank J. Smith and Central School, subject to enrollment, at a salary of \$10.00 per hour, not to exceed 34 hours/week, including training and Vacation/Holiday Full Day Programs, effective March 3, 2011, through June 30, 2011. (Doc. P-14)

Unanimously approved by roll call vote

- 17. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the appointment of the following individuals to the 2010-2011 district substitute list:

Leanne Adubato	Substitute Teacher
Brian Brzozowski	Substitute Instructional Aide
Chad Cohen	Substitute Teacher
Christine Heyl	Substitute Teacher
Lauren Keller	Substitute Nurse
Deborah Korkodilos	Substitute Instructional Aide
Sarah O’Sullivan	Substitute Instructional Aide
Faye Persaud	Substitute Instructional Aide
Kimberly Thibault	Substitute Instructional Aide

Unanimously approved by roll call vote.

EDUCATION

- 1. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the district calendar for 2011-2012, as attached. (Doc. E-1)

Unanimously approved by roll call vote

- 2. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the amendment of the 2010-2011 school calendar to reduce Spring Recess by one (1) day, April 25, 2011, to offset the additional snow day that was needed this year.

Unanimously approved by roll call vote

- 3. Mr. Brunini moved and Mr. Barisciano seconded the motion to acknowledge the following fire drills and lockdown drills, as reported by the school principals, for the month of February 2011:

<u>School</u>	<u>Fire Drill Dates</u>	<u>Lockdown Dates</u>
Frank J. Smith School	2/17 & 2/24/11	2/22/11
Central School	2/14 & 2/18/11	2/25/11
East Hanover Middle School	2/7 & 2/18/11	2/25/11

Unanimously approved by roll call vote

- 4. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the following Field Observation & Student Teacher assignments:

<u>Student/College</u>	<u>Purpose</u>	<u>Co-op Teacher</u>	<u>Dates</u>
Richard Andes	Field Observation	Leen Millheim, K-2	9/19/11-12/5/11
William Paterson University	2 days per week	Self Contained	
Lisa Budge	Field Observation	Colleen Brophy	9/12/11-12/16/11

Caldwell College	Student Teacher	Grade 2	1/23/12-5/11/12
Renee Fabbricatore Fairleigh Dickinson University	Student Teacher	Kelly Bozzi, Grade 5	9/6/11-12/23/11
Jeffrey McCarthy Kean University	Student Teacher Grades 3-5	Kevin Stahl, Physical Education	9/8/11-10/21/11
Danielle Molinari Fairleigh Dickinson University	Student Teacher	Barbara Zahn Grade 1	9/6/11-12/23/11
REVISE: (Approved 5/17/10) Ashley Strumolo College of St. Elizabeth	Student Teaching- Special Education	From: Geraldine Gubitosa, Frank J. Smith School Resource Room Revised to: Theresa Dathe, Central School Resource Room	3/14/11-5/6/11
Daniella Triggs Fairleigh Dickinson University	Student Teacher	Maureen Dorney Grade 2	9/6/11-12/23/11

Unanimously approved by roll call vote

POLICY

1. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the second reading to adopt Policy 1140 Affirmative Action Program. (Doc. PL-1)

Unanimously approved by roll call vote

2. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the second reading to revise Policy 1523 Comprehensive Equity Plan. (Doc. PL-2)

Unanimously approved by roll call vote

3. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the second reading to revise Policy 1530 Equal Employment Opportunities. (Doc. PL-3)

Unanimously approved by roll call vote

4. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the second reading to revise Regulation 1530 EQUAL EMPLOYMENT OPPORTUNITY COMPLAINT PROCEDURE. (Doc. PL-4)

Unanimously approved by roll call vote

5. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the second reading to revise Policy 1550 Affirmative Action Program for Employment and Contract Practices. (Doc. PL-5)

Unanimously approved by roll call vote

6. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the second reading to revise Regulation 1550 AFFIRMATIVE ACTION PROGRAM FOR EMPLOYMENT AND CONTRACT PRACTICES COMPLAINT PROCEDURE. (Doc. PL-6)

Unanimously approved by roll call vote

7. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the second reading to revise Policy 2260 Affirmative Action Program for School and Classroom Practices. (Doc. PL-7)

Unanimously approved by roll call vote

8. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the second reading to revise Policy 2415.01 Academic Standards, Academic Assessments and Accountability. (Doc. PL-8)

Unanimously approved by roll call vote

9. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the second reading to revise Policy 2423 Bilingual and ESL Education. (Doc. PL-9)
Unanimously approved by roll call vote
10. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the second reading to revise Regulation 2423 BILINGUAL AND ESL EDUCATION. (Doc. PL-10)
Unanimously approved by roll call vote
11. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the second reading to revise Policy 5512.01 Harassment, Intimidation, and Bullying. (Doc. PL-11)
Unanimously approved by roll call vote
12. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the second reading to revise Policy 6360 Political Contributions. (Doc. PL-12)
Unanimously approved by roll call vote
13. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the second reading to revise Policy 6362 Contributions to Board Members and Contract Awards. (Doc. PL-13)
Unanimously approved by roll call vote
14. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the second reading to revise Policy 8420 Emergency and Crisis Situations. (Doc. PL-14)
Unanimously approved by roll call vote
15. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the second reading to revise Regulation 8420 EMERGENCY AND NON-FIRE EVACUATION PLAN. (Doc. PL-15)
Unanimously approved by roll call vote
16. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the second reading to revise Regulation 8420.2 BOMB THREATS. (Doc. PL-16)
Unanimously approved by roll call vote
17. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the second reading to revise Regulation 8420.7 LOCKDOWN PROCEDURES. (Doc. PL-17)
Unanimously approved by roll call vote
18. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the second reading to adopt Regulation 8420.10 ACTIVE SHOOTER. (Doc. PL-18)
Unanimously approved by roll call vote
19. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the second reading to revise Policy 8740 Bonding. (Doc. PL-19)
Unanimously approved by roll call vote

FINANCE

1. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the attached travel and related expenses. (Doc. F-1)
Unanimously approved by roll call vote
2. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the bills list dated March 14, 2011, for the 2010-11 school year for check #37133 through check #37214 in the total amount of \$680,314.06. (Doc. F-2)
Approve the payroll disbursement for February 14, 2011, in the total amount of \$574,813.58.

Approve the payroll disbursement for February 28, 2011, in the total amount of \$505,586.79.

Approve Milk Account check #2063 in the amount of \$1,122.08 to Van Pennen's Dairy.

Approve Unemployment Compensation Fund Account check #2021 in the amount of \$24,940.77.

Approve payment to NJSHBP for February 2011 in the amount of \$153,782.52.

Unanimously approved by roll call vote

3. Mr. Brunini moved and Mr. Barisciano seconded the motion to accept the report of the Secretary A-148 and the Treasurer's Report A-149 for the month ending January 31, 2011. (Doc. F-3)

Unanimously approved by roll call vote

4. Mr. Brunini moved and Mr. Barisciano seconded the motion to accept the certification of the Business Administrator/Board Secretary that as of January 31, 2011, pursuant to N.J.A.C. 6A:23-2.11(c)3, no budgetary line item has been over expended in violation of N.J.A.C. 6A:23-s.11(a).

Unanimously approved by roll call vote

5. Mr. Brunini moved and Mr. Barisciano seconded the motion to certify that as of January 31, 2011, after reviewing the Business Administrator/Board Secretary's financial report, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and sufficient funds are available to meet the District's financial obligations for the remainder of the year.

Unanimously approved by roll call vote

6. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the list of transfers dated March 14, 2011, as per attached. (Doc. F-4)

Unanimously approved by roll call vote

7. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the submission of an application for the 2011 Safety Grant Program through the New Jersey School Boards Association Insurance Group in the amount of \$15,400.00. (Doc. F-5)

Unanimously approved by roll call vote

8. Mr. Brunini moved and Mr. Barisciano seconded the motion to accept the donation of \$11,610.00 from the East Hanover Education Foundation for renovations towards the East Hanover Middle School auditorium. (Doc. F-6)

Unanimously approved by roll call vote

9. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the acceptance of a donation of paint at a value of \$355 from Home Depot, to be utilized by the fifth grade students as part of the arts in residency program. (Doc. F-7)

Unanimously approved by roll call vote

10. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve the following Resolution:

WHEREAS, the East Hanover Township Board of Education wishes to join the Garden State Coalition of Schools (GSCS), a member-directed grassroots advocacy organization successfully representing Boards of Education, parents, school administrators and community members in advocating for quality education for all New Jersey students for 20 years, and

WHEREAS, the East Hanover Township Board of Education desires to be part of GSCS' efforts to focus on the inter-related issues of academic achievement, educational practices and school finance, while continuing to strengthen New Jersey school programs that have led to high student achievement, and

WHEREAS, by joining GSCS, the East Hanover Township Board of Education will be joining over 100 other New Jersey school districts with a combined enrollment of approximately 375,000 public school students, and

WHEREAS, membership in GSCS is initiated by a one-time resolution from each Board of Education wishing to join the coalition,

NOW THEREFORE BE IT RESOLVED that the East Hanover Township Board of Education does agree to join the Garden State Coalition of Schools, and

BE IT FURTHER RESOLVED that the Board Secretary be authorized to initiate membership arrangements and pay the yearly dues, which may be prorated for the remainder of the year where applicable, based on the resolution date.

Unanimously approved by roll call vote

BUILDINGS & GROUNDS

1. Mr. Brunini moved and Mr. Barisciano seconded the motion to approve/ratify the applications for building use for the organizations listed on the attached. (Doc. B&G-1)

Unanimously approved by roll call vote

OLD BUSINESS - None

NEW BUSINESS - None

PUBLIC COMMENTS - None

EXECUTIVE SESSION - None

ADJOURNMENT

Mr. Brunini moved and Mr. Troise seconded the motion to adjourn the meeting at 6:46 p.m.

Voice vote all yes.

Respectfully submitted,

Joseph L. Ricca, EdD
Superintendent of Schools

JLR/cg