

EAST HANOVER TOWNSHIP BOARD OF EDUCATION
Regular Public Meeting
January 10, 2011
Board of Education Conference Room
20 School Avenue
Minutes
6:30 p.m.

The meeting was called to order by Mr. Sullivan at 6:30 p.m., who read the open meetings statement.

The mission of the East Hanover School District is to prepare our young people to be positive, contributing members of society. Through a diverse curriculum which incorporates the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels and a school environment that fosters self-esteem, independent thinking, and respect for individual differences, we provide our students with the skills and experiences necessary to assist them in achieving their fullest potential as unique individuals and to meet the challenges of life.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-887-2112 (x100).

CALL TO ORDER OPEN PUBLIC MEETING STATEMENT

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the East Hanover Township Board of Education has caused notice of this meeting to be forwarded to the Hanover Eagle and Daily Record as official newspapers of the East Hanover Township Board of Education and posted in the Board Office, 20 School Avenue, and forwarded to the Township Clerk.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Mr. Barisciano, Mr. Brunini, Mr. Hadley, Mrs. Pfund-Olsen, Mr. Sullivan, Mr. Troise,

Absent: Mrs. Powers

Also Present: Mr. Ricca, Superintendent of Schools
Mrs. Slunt, Business Administrator/Board Secretary

EXECUTIVE SESSION

PUBLIC COMMENTS - None

PRESENTATIONS

Natasha Victor updated the Board on the Middle School Student Council, including the Band and Choral performances and the upcoming performance of Guys and Dolls.

Mr. Sullivan introduced Meghna Padmanabhan, Grade 6, who read her poetry which won a national award.

Mr. Lerch presented the 2009-10 Audit Report, highlighting the fund balance position and recommendations.

SUPERINTENDENT'S REPORT

Dr. Ricca discussed the Middle School Principal search and the recent anti-bullying legislation.

COMMITTEE REPORTS

Personnel – Mr. Brunini reported on the committee’s meeting, highlighting the Middle School Principal search and proposed 2012 personnel needs.

Education/Technology – Mrs. Pfund-Olsen reported on the committee’s meeting highlighting the QSAC improvement plan, technology update, curriculum update, and the 2011-12 calendar.

Finance – Mr. Sullivan reported on the committee’s meeting, highlighting the audit results and the 2011-12 budget issues.

Policy/Public Relations - None

Buildings and Grounds/Transportation – None

MINUTES

1. Mr. Brunini moved and Mr. Hadley seconded the motion to approve the minutes of the December 13, 2010, Regular Public Meeting. (Doc. M-1)

Unanimously approved by roll call vote.

2. Mr. Brunini moved and Mr. Hadley seconded the motion to approve the minutes of the December 13, 2010, Executive Session. (Doc. M-2)

Unanimously approved by roll call vote.

PERSONNEL

1. Mr. Brunini moved and Mr. Hadley seconded the motion to accept with regret, the resignation of Adele Pelosi, Grade 5 Teacher, Central School, for retirement purposes, effective June 30, 2011. (Doc. P-1)

Unanimously approved by roll call vote.

2. Mr. Brunini moved and Mr. Hadley seconded the motion to approve revising the disability maternity leave request approved at the October 18, 2010, Board of Education meeting for Geraldine Gubitosa, K-2 Resource Center Teacher, Frank J. Smith School with pay for accumulated sick leave and personal days and without pay, if time exceeds available sick and personal leave, effective December 24, 2010, through January 23, 2011, **revised to December 16, 2010, through January 14, 2011.**

Unanimously approved by roll call vote.

3. Mr. Brunini moved and Mr. Hadley seconded the motion to approve revising the request for FFMLA and NJFMLA approved at the October 18, 2010, Board of Education meeting for Geraldine Gubitosa, K-2 Resource Center Teacher, Frank J. Smith School, without pay and with medical benefits effective January 24, 2011, through March 13, 2011, **revised to January 15, 2011, through April 8, 2011.**

Unanimously approved by roll call vote.

4. Mr. Brunini moved and Mr. Hadley seconded the motion to approve an increase in compensation for Ms. Liza McElrath, EHTASCC Kindergarten Wrap-Around Leader, from \$18.00 per hour to \$20.00 per hour, effective February 1, 2011, through June 30, 2011.

Unanimously approved by roll call vote.

5. Mr. Brunini moved and Mr. Hadley seconded the motion to approve the appointment of Glen Segear as Leader in the EHTASCC Before-School and After-School Program at Frank J. Smith School and Central School, subject to enrollment, at a salary of \$10.00 per hour, not to exceed 34 hours/week, including training and Vacation/Holiday Full Day Programs, pending fingerprinting/criminal history background check approval, effective January 11, 2011, through June 30, 2011. (Doc. P-2)

Unanimously approved by roll call vote.

6. Mr. Brunini moved and Mr. Hadley seconded the motion to approve the appointment of Andrea D’Arco to the position of Middle School Homework Club Teacher, at a rate of \$30 per hour for the 2010-11 school year.
Unanimously approved by roll call vote.

7. Mr. Brunini moved and Mr. Hadley seconded the motion to approve the following course approval applications for potential reimbursement:

<u>Staff Member</u>	<u>College</u>	<u>Course</u>	<u>Dates</u>	<u>Crs.</u>
Amanda Clarke	Kean University	Foundations of Early Childhood & Family Studies	1/18/11-5/9/11	3
Kevin Stahl	New Jersey City University	Introduction to Learning Disabilities	1/18/11-5/9/11	3

Unanimously approved by roll call vote.

8. Mr. Brunini moved and Mr. Hadley seconded the motion to approve the appointment of the following individuals to the 2010-2011 district substitute list:

Brian Brzozowski	Substitute Teacher
Amanda Fernicola	Substitute Teacher
Meghan Hefferan	Substitute Bus Aide
John Mattaliano	Substitute Teacher
Eileen Rodgers	Substitute Bus Aide

Unanimously approved by roll call vote.

9. Mr. Barisciano moved and Mrs. Pfund-Olsen seconded the motion to approved the following:

WHEREAS, there is a vacancy in the position of Principal of the East Hanover Middle School; and

WHEREAS, the Board will identify and hire a new permanent Principal for the East Hanover Middle School; and

WHEREAS, there is a need to appoint an Acting Principal until such time as the position is filled on a permanent basis; and

WHEREAS, the Board wishes to appoint Dr. Joseph L. Ricca to serve as Acting Principal of the East Hanover Middle School, which duties shall be separate and apart from his duties as Superintendent;

NOW, THEREFORE, BE IT RESOLVED THAT

Dr. Joseph L. Ricca is appointed as Acting Principal of the East Hanover Middle School retroactive to December 17, 2010, until June 30, 2011, or such earlier date as the position may be otherwise filled, at a per diem stipend of \$300 for each day on which school is in session.

Yes: Mr. Barisciano, Mr. Brunini, Mrs. Pfund-Olsen, Mr. Sullivan, Mr. Troise

Abstain: Mr. Hadley

- 10. Mr. Barisciano moved and Mrs. Pfund-Olsen seconded the motion to approve revising the request for FFMLA and NJFMLA approved at the October 18, 2010, Board of Education meeting for Angela Klein, Grade 4 Inclusion Team Teacher, Central School, without pay and with medical benefits effective October 23, 2010, through January 22, 2011, **revised to October 23, 2010, through January 21, 2011.**

Yes: Mr. Barisciano, Mr. Brunini, Mrs. Pfund-Olsen, Mr. Sullivan, Mr. Troise

Abstain: Mr. Hadley

EDUCATION

- 1. Mr. Brunini moved and Mr. Hadley seconded the motion to approve School Board Recognition Month in New Jersey - January 2011

WHEREAS, The New Jersey School Boards Association and the National School Boards Association have declared January 2011 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

WHEREAS, The East Hanover Township Board of Education is one of more than 600 local school boards in New Jersey that sets policies and oversees operations for public school districts; and

WHEREAS, The East Hanover Township Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey’s local school boards help determine community goals for the education of 1.4 million children in Pre-Kindergarten through 12th grade; and

WHEREAS, New Jersey’s 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public’s expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation’s best in indicators such as high school graduation rates, class size, college entrance exam participation, and Advanced Placement offerings and test scores. Now, therefore, be it

RESOLVED, That the East Hanover Township Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2011 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, That the East Hanover Township Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children’s education.

Unanimously approved by roll call vote.

- 2. Mr. Brunini moved and Mr. Hadley seconded the motion to approve the list of chaperones for the eighth grade class trip to Washington, D.C. May 24-26, 2011, as attached. The trip was previously approved by the Board of Education at the September 13, 2010, public meeting. (Doc. E-1)

Unanimously approved by roll call vote.

3. Mr. Brunini moved and Mr. Hadley seconded the motion to approve the NJASK Blitz Program to begin March 1, 2011, through April 14, 2011, at the East Hanover Middle School (14 sessions), as attached. Unanimously approved by roll call vote. (Doc. E-2)
4. Mr. Brunini moved and Mr. Hadley seconded the motion to approve the first reading of the district calendar for 2011-2012, as attached. Unanimously approved by roll call vote. (Doc. E-3)
5. Mr. Brunini moved and Mr. Hadley seconded the motion to acknowledge the following fire drills and lockdown drills, as reported by the school principals, for the month of December 2010:

<u>School</u>	<u>Fire Drill Dates</u>	<u>Lockdown Dates</u>
Frank J. Smith School	12/17 & 21/2010	12/10/2010
Central School	12/13 & 20/2010	12/15/2010
East Hanover Middle School	12/1 & 20/2010	12/21/2010

Unanimously approved by roll call vote.

POLICY

1. Mr. Brunini moved and Mr. Hadley seconded the motion to approve the first reading to revise Regulation 3212 PROFESSIONAL STAFF ATTENDANCE. Unanimously approved by roll call vote. (Doc. – PL-1)

FINANCE

1. Mr. Brunini moved and Mr. Hadley seconded the motion to approve the attached travel and related expenses. Unanimously approved by roll call vote. (Doc. F-1)
 2. Mr. Brunini moved and Mr. Hadley seconded the motion to approve the bills list dated January 10, 2011, for the 2010-11 school year for check #36950 through check #37016 in the total amount of \$363,469.63. Unanimously approved by roll call vote. (Doc. F-2)
- Approve the payroll disbursement for December 14, 2010, in the total amount of \$617,815.65.
- Approve the payroll disbursement for December 23, 2010, in the total amount of \$514,241.91.
- Approve the payment to NJSHBP for December in the amount of \$147,435.90.
- Approve the payment to Cede for principal in the amount of \$45,000.00 and interest in the amount of \$35,071.35.
- Unanimously approved by roll call vote.
3. Mr. Brunini moved and Mr. Hadley seconded the motion to accept the report of the Secretary A-148 and the Treasurer’s Report A-149 for the month ending November 30, 2010. Unanimously approved by roll call vote. (Doc. F-3)
 4. Mr. Brunini moved and Mr. Hadley seconded the motion to accept the certification of the Business Administrator/Board Secretary that as of November 30, 2010, pursuant to N.J.A.C. 6A:23-2.11(c)3, no budgetary line item has been over-expended in violation of N.J.A.C. 6A:23-s.11(a). Unanimously approved by roll call vote.
 5. Mr. Brunini moved and Mr. Hadley seconded the motion to certify that as of November 30, 2010, after reviewing the Business Administrator/Board Secretary’s financial report, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) and sufficient funds are available to meet the District’s financial obligations for the remainder of the year. Unanimously approved by roll call vote.

6. Mr. Brunini moved and Mr. Hadley seconded the motion to approve the list of transfers, as per attached.
Unanimously approved by roll call vote. (Doc. F-4)
7. Mr. Brunini moved and Mr. Hadley seconded the motion to accept the Grant previously submitted in the amount of \$15,700.00, from the New Jersey School Boards Association Insurance Group for renovations of the parking lot at the board office.
Unanimously approved by roll call vote.
8. Mr. Brunini moved and Mr. Hadley seconded the motion to rescind the Resolution approved at the December 13, 2010, board meeting recommending the possible transfer for unemployment compensation from the reimbursement method to the contributory method.
Unanimously approved by roll call vote.
9. Mr. Brunini moved and Mr. Hadley seconded the motion to APPROVE THE FOLLOWING RESOLUTION:
Whereas, NJAC 6A:23A-5.3 provide that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2011-12, and
Whereas, the East Hanover Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students.
Now Therefore Be It Resolved, that the East Hanover Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Morris an appropriate waiver of the requirements of NJAC 6A:23A-5.3 for the 2011-12 school year.
Unanimously approved by roll call vote.
10. Mr. Brunini moved and Mr. Hadley seconded the motion to approve the attached Resolution to enter into a cooperative purchasing agreement with the Middlesex Regional Educational Services Commission. (Doc. F-5)
Unanimously approved by roll call vote.
11. Mr. Brunini moved and Mr. Hadley seconded the motion to approve a purchase order to School Specialty in the amount of \$10,975.80, for purchase of library furniture for Central School under the agreement with the Middlesex Regional Services Commission.
Unanimously approved by roll call vote.
12. Mr. Brunini moved and Mr. Hadley seconded the motion to approve the transfer of \$197,051.00, from the 2009-10 additional extraordinary aid to account number 11-000-100-566-05-000 for the 2010-11 school year and \$10,776.00, from additional non-public school transportation aid from 2009-10 to account number 11-000-270-513-10-000 for the 2010-11 school year.
Unanimously approved by roll call vote.
13. Mr. Brunini moved and Mr. Hadley seconded the motion to approve the payment of 12.5 unused vacation days to Celeste Caputo in the amount of \$2,976.88.
Unanimously approved by roll call vote.
14. Mr. Brunini moved and Mr. Hadley seconded the motion to approve the payment of 12 unused vacation days to Richard Mangili in the amount of \$5,376.00.
Unanimously approved by roll call vote.
15. Mr. Brunini moved and Mr. Hadley seconded the motion to approve the payment of 223.5 unused sick days to Michael Servello in the amount of \$10,822.50.
Unanimously approved by roll call vote.

16. Mr. Brunini moved and Mr. Hadley seconded the motion to approve the acceptance of a donation from Sharp Electronics Corporation c/o Mario Zinicola of one (1) 32" Sharp Aquos LCD HDTV/DVD player to be used by students and staff at Central Elementary School. This donation comes at no cost to the district. Unanimously approved by roll call vote. (Doc. F-6)
17. Mr. Brunini moved and Mr. Hadley seconded the motion to approve a donation of outdated books from the East Hanover Middle School to St. Rose of Lima School, Vietnam Veterans and Our Lady of Mercy. Unanimously approved by roll call vote.
18. Mr. Brunini moved and Mr. Hadley seconded the motion to approve the disposal of old armchairs, equipment and outdated books from the East Hanover Middle School Instructional Media Center, as attached. (Doc. F-7) Unanimously approved by roll call vote.
19. Mr. Brunini moved and Mr. Hadley seconded the motion to approve the motion to accept the 2009-2010 Audit Report and approve the Corrective Action Plan, as per attached. (Doc. F-8) Unanimously approved by roll call vote.

BUILDINGS & GROUNDS

1. Mr. Brunini moved and Mr. Hadley seconded the motion to approve/ratify the applications for building use for the organizations listed on the attached. (Doc. B&G-1) Unanimously approved by roll call vote.

TRANSPORTATION – None

Mr. Brunini moved and Mr. Troise seconded the motion to go into Executive Session.

Voice vote all yes.

EXECUTIVE SESSION

WHEREAS, C.231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances; and

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session:

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE EAST HANOVER TOWNSHIP SCHOOL DISTRICT:

1. That it does hereby determine that it is necessary to meet in Executive Session on January 10, 2011, at 7:00p.m. to discuss matters involving personnel.
2. That the matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

Formal action may be taken upon return from Executive Session.

President Sullivan reconvened the meeting at 7:09 p.m.

OLD BUSINESS - None

NEW BUSINESS

Mr. Brunini announced the fund raiser at Central School on January 27, 2011.

PUBLIC COMMENTS – None

ADJOURNMENT

Mr. Hadley moved and Mr. Brunini seconded the motion to adjourn the meeting at 7:11 p.m.

Voice vote all yes.

Respectfully submitted,

Katine Slunt
Business Administrator/Board Secretary

KS/cg