

EAST HANOVER TOWNSHIP BOARD OF EDUCATION
Regular Public Meeting
October 18, 2010
Larry Santos Administration Building
20 School Avenue
AGENDA
6:30 p.m.

The mission of the East Hanover School District is to prepare our young people to be positive, contributing members of society. Through a diverse curriculum which incorporates the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels and a school environment that fosters self-esteem, independent thinking, and respect for individual differences, we provide our students with the skills and experiences necessary to assist them in achieving their fullest potential as unique individuals and to meet the challenges of life.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-887-2112 (x100).

CALL TO ORDER OPEN PUBLIC MEETING STATEMENT

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the East Hanover Township Board of Education has caused notice of this meeting to be forwarded to the Hanover Eagle and Daily Record as official newspapers of the East Hanover Township Board of Education and posted in the Board Office, 20 School Avenue, and forwarded to the Township Clerk.

PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENTS

PRESENTATIONS

Jack Lazur - EHMS Student Council Representative

Electronic Violence and Vandalism Reporting System (EVVRS) - Ms. Stacie Costello

Adequate Yearly Progress (AYP) - Dr. Joseph L. Ricca, Jr.

SUPERINTENDENT'S REPORT

COMMITTEE REPORTS

Personnel

Education/Technology

Finance

Policy/Public Relations

Buildings and Grounds/Transportation

MINUTES

1. Approve the minutes of the September 13, 2010, Regular Public Meeting. (Doc. M-1)

PERSONNEL

1. Accept with regret the resignation of Celeste Caputo, Confidential Personnel Secretary, Administration Office, for the purpose of retirement, effective January 1, 2011. (Doc. P-1)
2. Approve revising the disability maternity leave request approved at the June 14, 2010, Board of Education meeting for Kimberly Neary, Grade 6-8 Physical Education Teacher, East Hanover Middle School with pay for accumulated sick leave and personal days, and without pay, if time exceeds available sick and personal leave, effective October 2, 2010, through November 14, 2010, **revised to September 28, 2010, through November 8, 2010.**

3. Approve revising the request for FFMLA and NJFMLA for Kimberly Neary, Grade 6-8 Physical Education Teacher, East Hanover Middle School, without pay and with medical benefits effective November 15, 2010, through February 14, 2011, **revised to November 9, 2010, through February 8, 2011.**
4. Approve the child rearing leave request for Kimberly Neary, Grade 6-8 Physical Education Teacher, East Hanover Middle School, without pay and without medical benefits effective February 9, 2011, through April 25, 2011. (Doc. P-2)
5. Rescind the appointment of Kelly Curran, to the position of Grade 6-8 Physical Education Maternity Leave Replacement Teacher, East Hanover Middle School, for Kimberly Neary at a rate of \$257.38 per diem, Step 1 of the BA (\$51,475) Teacher’s Salary Guide, effective October 2, 2010, through February 14, 2011.
6. Approve the appointment of Natale Buongiorno, to the position of Grade 6-8 Physical Education maternity Leave Replacement Teacher, East Hanover Middle School, for Kimberly Neary at a rate of \$257.38 per diem, Step 1 of the BA (\$51,475) Teacher’s Salary Guide, without benefits and without sick and personal days effective November 29, 2010, through April 25, 2011.
7. Ratify/Approve the appointment of Alexis DeVita, to the position of Grade 3-5 Self-Contained Maternity leave Replacement Teacher, Central School, for Kelly Rahill at a rate of \$257.38 per diem, Step 1 of the BA (\$51, 475) Teacher’s Salary Guide, without benefits and without sick and personal days effective October 4, 2010, through March 5, 2011.
8. Approve revising the disability maternity leave request approved at the July 26, 2010, Board of Education meeting for Angela Klein, Grade 4 Inclusion Team Teacher, Central School with pay for accumulated sick leave and personal days, and without pay, if time exceeds available sick and personal leave, effective September 23, 2010, through, October 28, 2010, **revised to September 23, 2010, through October 22, 2010.**
9. Approve revising the request for FFMLA and NJFMLA approved at the July 28, 2010, Board of Education meeting for Angela Klein, Grade 4 Inclusion Team Teacher, Central School, without pay and with medical benefits effective October 29, 2010, through January 28, 2011, **revised to October 23, 2010, through January 22, 2011.**
10. Ratify/Approve the request for a personal leave of absence for Josephine Ventola without pay, effective October 7, 2010, through October 22, 2010. (Doc. P-3)
11. Approve the disability maternity leave request for Geraldine Gubitosa, K-2 Resource Center Teacher, Frank J. Smith School, with pay for accumulated sick leave and personal days, and without pay, if time exceeds available sick and personal leave, effective December 24, 2010, through January 23, 2011, depending upon certification from her physician which will state the anticipated time of disability (depending upon the date of the baby’s birth). (Doc. P-4)
12. Approve the request for FFMLA and NJFLMA for Geraldine Gubitosa, K-2 Resource Center Teacher, Frank J. Smith School, without pay and with medical benefits effective January 24, 2011, through March 13, 2011, (depending upon the date of the baby’s birth).
13. Approve the appointment of the following persons to be included on the district substitute list for the 2010-2011 school year:

Tina Banta	Substitute Teacher
Melanie Biundo	Substitute Teacher
Jill Gibbons	Substitute Teacher
14. Approve the decrease of bus aide hours for Paula DeAngelo from 15 hours per week to 10 hours per week, for a total of \$5,346.00 for the 2010-2011 school year.
15. Approve the appointment of Bruce D’Amato, Jr. as a maintenance worker, as needed, at the rate of \$15.00 per hour, effective October 1, 2010 through June 30, 2011.
16. Approve the following staff members as home instructors for the 2010-2011 school year, as needed, at a rate of \$25.00 per hour:
 - Jennifer Goudreau
 - Lisa Mangione

17. Accept the resignation of Corinne Sylvester, Kindergarten Wrap-Around Leader, Frank J. Smith School, effective September 27, 2010. (Doc. P-5)
18. Approve the appointment of Maria Liza McElrath as Kindergarten Wrap-Around Leader in the EHTASCC at Frank J. Smith School, subject to enrollment, at a salary of \$18.00 per hour, not to exceed 34 hours/week, including training and parent orientation, pending fingerprinting/criminal history background check approval, effective October 4, 2010, through June 30, 2011. (Doc. P-6)
19. Approve the appointment of Melissa Waters and Sevgi Posluk as Kindergarten Wrap-Around Aides in the EHTASCC Before-School and After-School Program at Frank J. Smith School, subject to enrollment, at a salary of \$12.00 per hour, not to exceed 34 hours/week, including training and Vacation/Holiday Full Day Programs, effective October 19, 2010, through June 30, 2011.
20. Approve the appointment of Lili Young as Leader in the EHTASCC Before-School and After-School Program at Frank J. Smith School and Central School, subject to enrollment, at a salary of \$10.00 per hour, not to exceed 34 hours/week, including training and Vacation/Holiday Full Day Programs, pending fingerprinting/criminal history background check approval, effective October 19, 2010, through June 30, 2011. (Doc. P-7)
21. Approve the appointment of Alison Kentos as Leader in the EHTASCC Before-School and After-School Program at Frank J. Smith School and Central School, subject to enrollment, at a salary of \$10.00 per hour, not to exceed 34 hours/week, including training and Vacation/Holiday Full Day Programs, pending fingerprinting/criminal history background check approval, effective October 19, 2010, through June 30, 2011. (Doc. P-8)
22. Approve the appointment of Josephine Maida as Substitute Junior Assistant in the EHTASCC Before/After School Program at Central School and Frank J. Smith School, subject to enrollment at a salary of \$8.00 per hour, not to exceed 34 hours/week, including training and parent orientation, effective September 14, 2010, through June 30, 2011, **revised to September 1, 2010 through June 30, 2011.**
23. Approve the following course approval applications for potential reimbursement:

<u>Staff Member</u>	<u>College</u>	<u>Course</u>	<u>Dates</u>	<u>Crs.</u>
Colleen Brophy	College of New Jersey	Creating Health & Balance in the Classroom	10/22/10-11/7/10	3
		Brain-Based Teaching and Learning	1/14/11-1/30/11	3
		The Kinesthetic Classroom	3/11/11-3/27/11	3
Kathleen Fitzsimmons	College of New Jersey	Creating Health & Balance in the Classroom	10/22/10-11/7/10	3
		Brain-Based Teaching and Learning	1/14/11-1/30/11	3
		The Kinesthetic Classroom	3/11/11-3/27/11	3
Paula Liotta	College of New Jersey	Creating Health & Balance in the Classroom	10/22/10-11/7/10	3
		Brain-Based Teaching and Learning	1/14/11-1/30/11	3
		The Kinesthetic Classroom	3/11/11-3/27/11	3
Kevin Stahl	NJ City University	Developing Communication Skills in the Atypical Child	9/1/10-12/21/10	3
		Helping Exceptional Children and Youth in the Regular Classroom	9/1/10-12/21/10	3

EDUCATION

1. Approve the acceptance of the Violence, Vandalism, and Substance Abuse Incident Report Form, Offender Information Form and Victim Information Report Form for 2010-2011, as attached. (Doc. E-1)
2. Approve and recognize the principals of East Hanover Township School District for their work and dedication to the children of East Hanover in honor of National Principal Appreciation Month.
3. Approve field trips for the East Hanover Middle School Life Skills class, as per attached. (Doc. E-2)
4. Approve members of the East Hanover Township School District staff as Homework Club Teachers, Coordinators and After School Reading & Math Teachers, as per attached. (Doc. E-3)
5. Approve the following Field Observation & Student Teacher assignment:

<u>Student/College</u>	<u>Purpose</u>	<u>Co-op Teacher</u>	<u>Dates</u>
Lisa Budge Caldwell College	Field Observation	Colleen Brophy - Grade 2	1/31/11-5/6/11
Amy Klein Drexel University	Field Observation-15 hrs.	Amy Phillips - Grade 3	11/1/10-11/30/10
Katie MacTaggart St. Joseph's University	Field Observation-2 hrs.	Amanda Clarke - Preschool	10/19/10
Sharone McMillan Fairleigh Dickenson University	Field Observation Student Teaching	Marisa Godleski - Grade 1 Barbara Zahn - Grade 1	11/1/10-11/30/10 1/24/11-5/6/11
Irene Monteleone College of St. Elizabeth	Research Project-24 hours 4 hours per week	Jennifer Gutierrez - ECC	10/19/10-12/9/10
Pamela Ross Kean University	Field Observation	Kathy Fitzsimmons - Kindergarten	1/18/11-5/9/11

6. Acknowledge the following fire drills and lockdown drills, as reported by the school principals, for the month of September 2010:

<u>School</u>	<u>Fire Drill Dates</u>	<u>Lockdown Dates</u>
Frank J. Smith School	9/8 & 9/29/10	9/10/10
Central School	9/8 & 9/24/10	9/10/10
East Hanover Middle School	9/10 & 9/29/10	9/17/10

POLICY

1. Approve the first reading to revise Policy 0146 Board Member Authority. (Doc. PL-1)
2. Approve the first reading to revise Policy 0171 Duties of Board President and Vice President. (Doc. PL-2)
3. Approve the first reading to revise Policy 0173 Duties of Public School Accountant. (Doc. PL-3)
4. Approve the first reading to adopt Policy 2431.4 Concussion Testing and Return-to-Play. (Doc. PL-4)
5. Approve the first reading to revise Policy 3144 Certification of Tenure Charges. (Doc. PL-5)
6. Approve the first reading to revise Regulation 3144 CERTIFICATION OF TENURE CHARGES. (Doc. PL-6)
7. Approve the first reading to adopt Policy 4159 Support Staff Member/School District Reporting Responsibilities. (Doc. PL-7)
8. Approve the first reading to revise Policy 5516 Use of Electronic Communication and Recording Devices (ECRD). (Doc. PL-8)

9. Approve the first reading to adopt Policy 6112 Reimbursement of Federal and Other Grant Expenditures. (Doc. PL-9)
10. Approve the first reading to adopt Regulation 6112 REIMBURSEMENT OF FEDERAL AND OTHER GRANT EXPENDITURES. (Doc. PL-10)
11. Approve the first reading to revise Policy 6830 Audit and Comprehensive Annual Financial Report. (Doc. PL-11)
12. Approve the first reading to revise Policy 8310 Public Records. (Doc. PL-12)
13. Approve the first reading to revise Regulation 8310 PUBLIC RECORDS. (Doc. PL-13)

FINANCE

1. Approve the attached travel and related expenses. (Doc. F-1)
2. Approve the bills list dated October 18, 2010, for the 2010-11 school year for check #36612 through check #36753 in the total amount of \$698,587.47. (Doc. F-2)

Approve the payment to New Jersey State Health Benefits for Health Insurance for the month of October in the amount of \$159,902.50.

Approve the payroll disbursement for September 14, 2010, in the total amount of \$551,207.28.

Approve the payroll disbursement for September 28, 2010, in the total amount of \$526,730.57.

Approve the payroll disbursement for October 14, 2010, in the total amount of \$560,312.97.

Approve check #2058 from the Milk Account to Van Pennens Dairy in the amount of \$1,249.70.
3. Approve the Board Secretary reports for the months of July and August, 2010. (Doc. F-3)
4. Approve the Treasurer's Report for the month of July, 2010. (Doc. F-4)
5. Approve the submission of the Comprehensive Maintenance Plan to the County Superintendent for the 2010-11 school year, as per attached. (Doc. F-5)
6. Approve the submission of the Annual Maintenance Worksheet to the County Superintendent for the 2010-11 school year, as per attached. (Doc. F-6)
7. Approve the bid for auditorium renovations at the East Hanover Middle School to Tekton, low bidder, in the amount of \$216,960, subject to review by the Board attorney and architect.
8. Approve the bid for the locker replacements at the East Hanover Middle School to RABCO Equipment Corp., low bidder, in the amount of \$134,308, subject to review by the Board attorney and architect.
9. Approve the acceptance of the NJSBAIG 2010 Safety Grant Program Award in the amount of \$15,700.00, from the New Jersey School Boards Insurance Group, as per attached. (Doc. F-7)
10. Approve the Standard Operating Procedure (SOP) for the 2010-11 school year, as per attached. (Doc. F-8)
11. Approve the acceptance of a donation from the Hoffman family of 300 tennis balls for the table and chair legs of the students with hearing impairment at Central School. (Doc. F-9)
12. Approve the acceptance of a donation from Novartis for eight (8) file cabinets for teacher use at Central School. The value of each cabinet is approximately \$50. (Doc. F-10)
13. Authorize the submission of a revised 2010-2011 NCLB Grant application, as per attached. (Doc. F-11)
14. Authorize the submission of the IDEA-B Grant Amendment for carry-over monies on September 21, 2010, for the fiscal year 9/1/09-8/31/10.
15. Authorize the submission of the IDEA-B Grant Application on September 13, 2010, for the fiscal year 9/1/10-8/31/11.
16. Approve the list of transfers for the 2010-2011 school year, as per attached. (Doc. F-12)

