

EAST HANOVER TOWNSHIP BOARD OF EDUCATION
Regular Public Meeting
May 16, 2011
Board of Education Conference Room
20 School Avenue
AGENDA
6:30 p.m.

The mission of the East Hanover School District is to prepare our young people to be positive, contributing members of society. Through a diverse curriculum which incorporates the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels and a school environment that fosters self-esteem, independent thinking, and respect for individual differences, we provide our students with the skills and experiences necessary to assist them in achieving their fullest potential as unique individuals and to meet the challenges of life.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-887-2112 (x100).

CALL TO ORDER OPEN PUBLIC MEETING STATEMENT

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the East Hanover Township Board of Education has caused notice of this meeting to be forwarded to the Hanover Eagle and Daily Record as official newspapers of the East Hanover Township Board of Education and posted in the Board Office, 20 School Avenue, and forwarded to the Township Clerk.

PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENTS

PRESENTATIONS

Recognition and Appreciation: Mayor Joseph Pannullo

SUPERINTENDENT'S REPORT

NJ QSAC - District Improvement Plan

COMMITTEE REPORTS

Personnel
Education/Technology
Finance
Policy/Public Relations
Buildings and Grounds/Transportation

MINUTES

1. Approve the minutes of the April 11, 2011, Regular Public Meeting. (Doc. M-1)
2. Approve the minutes of the April 11, 2011, Executive Session. (Doc. M-2)
3. Approve the minutes of the May 2, 2011, Reorganization and Regular Public Meeting. (Doc. M-3)
4. Approve the minutes of the May 2, 2011, Executive Session. (Doc. M-4)

PERSONNEL

1. Approve revising the disability maternity leave request for Leen Millheim, K-2 Self-Contained Teacher, Frank J. Smith School, with pay for accumulated sick leave and personal days, and without pay, if time exceeds available sick and personal leave, effective April 18, 2011, through June 5, 2011, **revised to April 28, 2011, through May 29, 2011.**

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2. Approve revising the request for FMLA and NJFMLA for Leen Millheim, K-2 Self-Contained Teacher, Frank J. Smith School, without pay and with medical benefits effective June 6, 2011, through August 31, 2011, **revised to May 30, 2011, through August 31, 2011.**
3. Approve the revision of the 2011-2012 salary for Don Paradiso, Asst. to the Supervisor of Buildings & Grounds, from \$52,143, to \$52,143 **plus \$100 longevity**, effective July 1, 2011.
4. Approve the extracurricular assignments for East Hanover Middle School for the 2011-2012 school year at the negotiated rates, as per the attached. (Doc. P-1)
5. Approve the extracurricular assignments for Frank J. Smith School for the 2011-2012 school year at the negotiated rates, as per attached. (Doc. P-2)
6. Approve the extracurricular assignments for Central School for the 2011-2012 school year at the negotiated rates, as per attached. (Doc. P-3)
7. Approve to appoint additional staff members to the 2011 ESY program, as per the attached. (Doc. P-4)
8. Approve the appointment of the following individuals to the 2010-2011 district substitute list:

Deena Curivan

Substitute Teacher & Instructional Aide

EDUCATION

1. Approve the appointment of Sue Marr as a chaperone for the Grade 8 Washington, D.C. trip, May 24-26, 2011.
2. Approve the District Improvement Plan, detailing the district's strategies for improvement in the areas of Instruction & Program, and Governance, as identified in the NJ QSAC district performance review, as per the attached. (Doc. E-1)
3. Acknowledge the following fire drills and lockdown drills, as reported by the school principals, for the month of April 2011:

<u>School</u>	<u>Fire Drill Dates</u>	<u>Lockdown Dates</u>
Frank J. Smith School	4/11 & 14/2011	4/27/11
Central School	4/14 & 25/2011	4/8/11
East Hanover Middle School	4/5 & 14/2011	4/29/2011

4. Ratify/Approve the following Field Observation & Student Teacher assignments:

<u>Student/College</u>	<u>Purpose</u>	<u>Co-op Teacher</u>	<u>Dates</u>
Brian Brzozowski New Pathways to Teaching	Observation	Patrick Palmieri	4/26; 4/29; 5/9/11

FINANCE

1. Approve the attached travel and related expenses. (Doc. F-1)
2. Approve the bills list dated May 16, 2011, for the 2010-2011 school year for check #37307 through check #37406 in the total amount of \$398,202.44. (Doc. F-2)
3. Approve Check #2065 from the Milk Account in the amount of \$1,085.36.
4. Approve payment to NJSHBP for April in the amount of \$161,664.84.
5. Approve payment to NJSHBP for May in the amount of \$157,199.08.
6. Approve the appointment of Dr. Brenda Zeigler as School Physician for the period July 1, 2011, through June 30, 2012, in the amount of \$7,950.00.
7. Approve the appointment of Ken Huelbig as Treasurer of School Monies for the period July 1, 2011, through June 30, 2012, in the amount of \$4,200.00.

8. Approve the request for taxes for the 2011-2012 school year. (Doc. F-3)
9. Approve the service contract with Morris County Elevator, Inc., for the 2011-2012 school year for the period July 1, 2011, through June 30, 2012, in the amount of \$3,090.00.
10. Approve a purchase order to Consolidated Food Service in the amount of \$5,940.83 for the purchase of 3 (three) refrigerators, one for each of the school cafeterias. The money for this purchase order will be taken out of the Cafeteria Account. Quotes were received and this is the lowest quote.
11. Approve a purchase order to All Class Glass in the amount of \$15,500 for the replacement of the front outside doors at Central School. The money for this purchase order will be taken out of the Referendum Account. Quotes were received and this is the lowest quote.
12. Approve a purchase order to Pivotal Communications Solutions, LLC for the purchase of teacher and student Microphone Kits in the amount of \$10,900.00.
13. Approve a purchase order to Green Mountain Services in the amount of \$17,480.10 for the replacement of carpeting in the Middle School Library and Main Office. Quotes were received and this is the lowest quote.
14. Approve a purchase order to Smart Technologies c/o Tequipment in the amount of \$24,167.00 for the following:

4 - SMART Response PE System with receiver @ \$1,796.00	= \$ 7,196.00
4 - SMART Response XE System with receiver @ \$2,431.00	= \$ 9,724.00
2 - SMART Document Camera @ \$699.00	= \$ 1,398.00
1 - SMART Table @ \$5,849.00	= \$ 5,849.00

Quotes were received and this is the lowest quote.
15. Approve a purchase order to Warnock Fleet for the purchase of a 2011 F350 pickup truck under the terms of the Morris County Co-Op, Contract #15C-6, in the amount of \$31,689.00.
16. Approve the Shared Services Interlocal Agreement with the Educational Services Commission of Morris County for personnel and service contractors from July 1, 2011, until June 30, 2012, and the 2010-2011 school year as revised. (Doc. F-4)
17. Approve increasing the amount for the NJASK BLITZ Program by \$630.00 for one additional instructor.
18. Approve the purchase order for trash/recycling with N. Tassielli Disposal, the lowest qualified bidder, for the third year of a three-year contract in the amount of \$13,500.00 for trash and \$1,800.00 for recycling services for the 2011-2012 school year.
19. Accept the report of the Board Secretary A-148 and the Treasurer's Report A-149 for the month ending March, 31, 2011. (Doc. F-5)
20. Accept the certification of the Business Administrator/Board Secretary that as of March 31, 2011, pursuant to N.J.A.C. 6A:23-2.11(c)3, no budgetary line item has been over expended in violation of N.J.A.C. 6A:23-s.11(a).
21. Certify that as of March 31, 2011, after reviewing the Business Administrator/Board Secretary's financial report, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and sufficient funds are available to meet the District's financial obligations for the remainder of the year.
22. Approve authorizing facsimile signatures of the President, School Business Administrator/Board Secretary, and Treasurer of School Monies to be used on the General Fund Checking Account; Treasurer of School Monies for the Payroll Account; Treasurer of School Monies and School Business Administrator/Board Secretary for the Payroll Agency Account.

23. Approve the following petty cash accounts for the 2011-2012 school year as indicated below:

Superintendent's Office	\$400.00
Business Office	\$400.00
Facilities Office	\$400.00
Special Services	\$400.00
East Hanover Middle School	\$400.00
Central School	\$400.00
Frank J. Smith School	\$400.00
EHTASCC	\$400.00

24. Approve an agreement with Konica Minolta under State Contract #A52046 for the lease/rental of 7 copiers, as per the attached. (Doc. F-6)
25. Approve the list of transfers for the 2010-2011 school year, as per attached. (Doc. F-7)
26. Approve to adopt an agreement with School Wires, Inc. from July 1, 2011 through June 30, 2012 in the amount of \$1,6540.00.
27. Approve the contracts for services to the East Hanover Township ESY program, as per the attached. (Doc. F-8)
28. Approve the donation of \$430.59 from Mr. Bruno Brunini and Mr. Joe Troise, to be used for the Central School Beautification Project. (Doc. F-9)
29. Approve the donation of \$100, from the East Hanover Knights of Columbus #6504, to be used to serve a healthy snack to the East Hanover Middle School students. (Doc. F-10)

BUILDINGS & GROUNDS

1. Approve/Ratify the applications for building use for the organizations listed on the attached. (Doc. B&G-1)

TRANSPORTATION

1. Approve the Parent Transportation Agreement for East Hanover Student #TO-1515 for the 2011 extended school year, July 5, 2011, through August 15, 2011, in the amount of \$57.50 per day.
2. Approve the Parent Transportation Agreement for East Hanover Student #TO-81 for the 2011 extended school year, July 7, 2011, through August 10, 2011, in the amount of \$52.50 per day.
3. Approve the Parent Transportation Agreement for East Hanover Student #TO-123 for the 2011 extended school year, July 11, 2011, through August 19, 2011, in the amount of \$52.50 per day.
4. Approve the Parent Transportation Agreement for East Hanover Student #TO-54 for the 2011 extended school year, July 7, 2011, through August 10, 2011, in the amount of \$52.50 per day.
5. Approve the following contracts/agreements for summer special needs transportation:
- A. The Educational Services Commission of Morris County summer route (Ref:#3) to P.G. Chambers for student #1423 from July 11, 2011, to August 19, 2011.
 - B. The Educational Services Commission of Morris County summer routes (Ref#3) to Celebrate the Children for student #1584, from July 17, 2011, to August 10, 2011.
 - C. The Educational Services Commission of Morris County summer routes (Ref#3) to Jardine Academy for student #144, from July 6, 2011, to August 16, 2011.
 - D. The Educational Services Commission of Morris County summer routes (Ref#3) to Montgomery Academy for student #141, from July 1, 2011, to July 29, 2011.
 - E. The Educational Services Commission of Morris County summer routes (Ref#3) to Chapel Hill Academy for student #246, from July 1, 2011, to August 12, 2011.
 - F. The Hanover Park PK summer route #PK1/2 to FJS for 17 students for AM/PM sessions from July 1, 2011, to August 12, 2011.

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- G. The Hanover Park Special Education route #SE1-4 to FJS for 17 students for AM/PM sessions from July 1, 2011, to August 12, 2011.
- H. The Hanover Park Special Education route MS1-6 to FJS for 39 students for AM/PM sessions from July 1, 2011, to August 12, 2011.
- I. The East Hanover ESY summer routes E-003 AM/PM (Ref#10) to New Beginnings for students 147, 180, 213, and 1288 from July 11, 2011, to August 19, 2011.

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENTS

EXECUTIVE SESSION

WHEREAS, C.231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances; and

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session:

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE EAST HANOVER TOWNSHIP SCHOOL DISTRICT:

1. That it does hereby determine that it is necessary to meet in Executive Session on May 16, 2011, at ___ p.m. to discuss matters involving negotiations.
2. That the matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

Formal action will not be taken upon return from Executive Session.

President ___ reconvenes the meeting at ___ p.m.

ADJOURNMENT

Move to adjourn the meeting at __ p.m.

Moved: Seconded:

Next Meeting: June 13, 2011, 6:30 p.m. - **East Hanover Middle School Auditorium.**