

EAST HANOVER TOWNSHIP BOARD OF EDUCATION
 Reorganization Meeting and Regular Monthly Meeting
 May 2, 2011
 Board of Education Conference Room
 20 School Avenue
 AGENDA
 6:30 p.m. Reorganization Meeting
 Regular Public Meeting to Follow Reorganization

The mission of the East Hanover School District is to prepare our young people to be positive, contributing members of society. Through a diverse curriculum which incorporates the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels and a school environment that fosters self-esteem, independent thinking, and respect for individual differences, we provide our students with the skills and experiences necessary to assist them in achieving their fullest potential as unique individuals and to meet the challenges of life.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-887-2112 (x100).

CALL TO ORDER OPEN PUBLIC MEETING STATEMENT

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the East Hanover Township Board of Education has caused notice of this meeting to be forwarded to the Hanover Eagle and Daily Record as official newspapers of the East Hanover Township Board of Education and posted in the Board Office, 20 School Avenue, and forwarded to the Township Clerk.

PLEDGE OF ALLEGIANCE

REPORT OF PROCEEDINGS - Annual School Election, April 27, 2011

For Board of Education For Three-Year Term	At Polls	Absentee	Total
Bruno Brunini	489	16	505
Stephanie Mitchell	865	16	881
Joe Troise	470	14	484
BUDGET	At Polls	Absentee	Total
Yes	815	25	840
No	413	7	420

OATH OF OFFICE - Administered to Newly Elected Board Members

ROLL CALL

ELECTION OF OFFICERS

1. Election of President of the East Hanover Township Board of Education.
_____ nominated _____ for the Office of President of the East Hanover Township Board of Education.
2. Election of Vice-President of the East Hanover Township Board of Education.
_____ nominated _____ for the Office of Vice-President of the East Hanover Township Board of Education.

APPOINTMENTS

1. Approve extending the following appointments through the April 2012 reorganization meeting:
 - A. Medical Inspector – Dr. Brenda Ziegler (stipend to be determined)
 - B. Group Disability Insurance – Prudential Financial
 - C. Group Disability Insurance - AFLAC
 - D. Health Benefits Carriers – SEHBP
 - E. Insurance Broker – LDP (Dental only)
 - F. Risk Management Insurance – IMACC Insurance Agency
2. Approve the following appointments through the April 2012 reorganization meeting:
 - A. Board Secretary – Ms. Katine Slunt
 - B. Public Agency Compliance Officer – Ms. Katine Slunt
 - C. Treasurer of School Monies – Mr. Kenneth Huelbig
 - D. Neurological Examiners
 1. Dr. Nancy Holahan
 2. Dr. Joseph Holahan
 3. Dr. Aparna Malik
 4. Dr. Kathleen Fadden
 5. Dr. Lara Morse
 6. Dr. Tosan Livingstone
 7. Dr. Shelly Lanzkowsky
 8. Dr. Elliot Grossman
 - E. Psychiatric Examiners
 1. Dr. Marc Faber
 2. Dr. Emanuel Elfenbein
 - F. Attendance Officer – Chief of Police, Mr. Stanley Hansen
 - G. Tax Sheltered Annuity – 403(b)
 1. Lincoln Investments (Great-Western)
 2. Equitable Life Insurance Co.
 3. The Variable Annuity Life Insurance Co.
 - H. Affirmative Action Officer – Ms. Melissa Falcone
 - I. 504 Officer/ Americans with Disabilities Act Coordinator – Dr. Karen Jacob
 - J. District Anti-Bullying Coordinator – Dr. Karen Jacob
 - K. Right-to-Know/ Asbestos Coordinator – Mr. Bruce D’Amato
 - L. Designation of Bank Depository: T.D. Bank

- M. Designation of Banks insured by F.D.I.C. for investment purposes as deemed necessary by the Board Secretary/Business Administrator
- N. The firm of Schwartz Simon Edelstein & Celso LLC as school attorney through the April 2012 reorganization meeting, as per attached. (Doc. A-1)
- O. Auditing firm of Lerch, Vince & Higgins as school auditors to provide auditing services for the 2011-2012 school year, in the amount of \$23,400 per year, as per attached. (Doc. A-2)
- P. Purchasing Agent – Ms. Katine Slunt
- Q. Asbestos Management Officer – Mr. Bruce D’Amato
- R. Indoor Air Quality Designee – Mr. Bruce D’Amato
- S. Integrated Pest Management Coordinator – Mr. Bruce D’Amato
- T. AHERA Coordinator – Mr. Bruce D’Amato
- U. Architects – Feitlowitz & Kosten and Parett Somjen, as per attached. (Doc. A-3)

OTHER APPOINTMENTS

1. Approve the appointment of _____ to serve as delegate to the New Jersey School Boards Association.
2. Approve the appointment of _____ to serve as delegate to the Morris County School Boards Association.
3. Approve the appointment of _____ to serve as representative to the Morris County Educational Services Commission.

DESIGNATION OF AUTHORIZED BANK SIGNATURES

Approve the following persons be authorized to sign checks through the April 2012 reorganization meeting, for the following accounts at T.D. Bank, and that the facsimile signature(s) be authorized.

- A) General Operating Account (Acct. #7859699451)
 Payroll Deduction Account (Acct. #7857859699477)
 Unemployment Compensation Trust Fund (Acct. #7859699493)
 After-School Activities Club Account (Acct. #7859599519)
 Long-Range Facility Account (Acct. #7859699501)
 Capital Projects Account (Acct. #7859699584)
 Referendum Account (Acct. #7859699592)

Signatures: _____, Board President

Ms. Katine Slunt, Board Secretary/Business Administrator
Mr. Kenneth Huelbig, Treasurer of School Monies

- B) Payroll Account (Acct. #7859699469)

Signatures: Ms. Katine Slunt, Board Secretary/Business Administrator
and Mr. Kenneth Huelbig, Treasurer of School Monies

DESIGNATION OF OFFICIAL NEWSPAPER

Approve designating the Hanover Eagle and Daily Record as official newspapers of the East Hanover Township Board of Education.

ADOPTION OF BOARD POLICY AND PROCEDURES

1. Re-adopt all existing Bylaws, Board Policies (newly revised and existing), Regulations and Procedures, as the official Bylaws, Board Policies, Procedures, and Regulations for the 2011-2012 school year.
2. Approve the District Emergency Evacuation Plan, the District 504 Compliance Plan, Nursing Procedural Manual, and the Special Education Procedural Manual.

ADOPTION OF CURRICULA AND TEXTBOOKS

1. Adopt all curricula and textbooks in place as the official curricula and textbooks for the 2011-2012 school year. (Doc. RO-1)
2. Approve the Five-Year Curriculum Plan for the East Hanover Township Public Schools for the years 2010-2011 through 2014-2015. (Doc. RO-2)

DESIGNATION OF DATE AND LOCATION OF REGULAR PUBLIC MEETINGS

Approve the Regular Public Meetings of the Board of Education of East Hanover Township, in the County of Morris, New Jersey, be held in the Board Conference Room, Larry Santos Administration Building, 20 School Avenue, East Hanover, New Jersey, at 6:30 p.m., prevailing time (unless otherwise noted) according to the following schedule:

Public Meetings

- May 16, 2011
- June 13, 2011
- July 11, 2011
- August 15, 2011
- September 12, 2011
- October 17, 2011
- November 14, 2011
- December 12, 2011
- January 9, 2012
- February 13, 2012
- March 12, 2012
- April 16, 2012
- April 30, 2012 – Annual Reorganization Meeting

ADOPT CODE OF ETHICS

1. Adopt the Code of Ethics.

ADJOURN REORGANIZATION MEETING

Move to adjourn the Reorganization Meeting at ____ p.m. and reconvene to the regular public meeting.

EAST HANOVER TOWNSHIP BOARD OF EDUCATION
Regular Public Meeting, May 2, 2011
AGENDA

PUBLIC COMMENTS

PRESENTATIONS

Natasha Victor – EHMS Student Council Representative

SUPERINTENDENT'S REPORT

COMMITTEE REPORTS

Personnel
Education/Technology
Finance
Policy/Public Relations
Buildings and Grounds/Transportation

PERSONNEL

1. Accept, with regret, the resignation of Barbara Loboda, Grade 3 Teacher, for retirement purposes, effective June 30, 2011. (Doc. P-1)
2. Accept, with regret, the resignation of Eve Roumantzas, Bus Aide, for retirement purposes, effective June 30, 2011. (Doc. P-2)
3. RESOLVED, that the East Hanover Township Board of Education, based upon the recommendation of the Superintendent of Schools, withholds for good cause the employment increment, if any, and the adjustment increment of Employee #0382 for the 2011-2012 school year, for the reasons provided by the Superintendent of Schools and on record with the Board members and in the office of the Superintendent, and directs its School Business Administrator/Board Secretary to provide the affected staff member with written notice of this action and the reasons therefore within 10 days.
4. Approve/Ratify the recommendation to suspend for one week, with pay, Employee #0042, for inappropriate conduct.
5. Approve/Ratify Joan Barone as the Coordinator of the 2011 NJ ASK Blitz at East Hanover Middle School at the rate of \$500.
6. Approve the leaves of absence, transfers, and reassignments of certificated staff for the 2011-2012 school year, as per attached. (Doc. P-3)
7. Approve the salary for the Superintendent of Schools, Joseph L. Ricca, Jr., EdD, for the 2011-2012 school year, at a rate of \$162,240, pending review and approval by the Executive County Superintendent of Schools.
8. Approve the appointments and salaries of the district administrators for the 2011-2012 school year, as per attached. (Doc. P-4)
9. Approve the appointments, assignments, and salaries of the non-tenured certificated staff for the 2011-2012 school year, as per attached. (Doc. P-5)
10. Approve the appointments, assignments, and salaries of the tenured certificated staff for the 2011-2012 school year, as per attached. (Doc. P-6)
11. Approve the appointments, assignments, and salaries of the secretaries and clerk-typists for the 2011-2012 school year, as per attached. (Doc. P-7)
12. Approve the appointments, assignments, and salaries of the custodians and maintenance staff for the period July 1, 2011, through June 30, 2012, as per attached. (Doc. P-8)
13. Approve the appointments, assignments, and salaries of the confidential secretaries for the 2011-2012 school year, as per attached. (Doc. P-9)
14. Approve the appointments, assignments, and salaries of the Supervisor of Buildings and Grounds and the Assistant to the Supervisor of Buildings and Grounds for the period July 1, 2011 through June 30, 2012, as per attached. (Doc. P-10)

May 2, 2011 – Regular Public Meeting 6:30 p.m.

15. Approve the appointments, assignments, transfers, and salaries of the full-time instructional aides for the period September 1, 2011 through June 30, 2012, as per attached. (Doc. P-11)
16. Approve the appointments, assignments, transfers, and salaries of the part-time instructional aides for the period September 1, 2011 through June 30, 2012, as per attached. (Doc. P-12)
17. Approve the appointments, assignments, and salaries of the part-time cafeteria/playground aides for the period September 1, 2011 through June 30, 2012, as per attached. (Doc. P-13)
18. Approve the appointment of bus driver and bus aides for the period, September 1, 2011, through June 30, 2012, as per attached. (Doc. P-14)
19. Approve the following appointments of substitute bus drivers and substitute bus aides for the 2011-2012 school year, as per attached. (Doc. P-15)
20. Approve the Extended School Year Program, as per attached. (Doc. P-16)
21. Approve the appointment of bus drivers and bus aides for the Extended School Year Program, as per attached. (Doc. P-17)
22. Approve the staff members and their respective stipends for the Extended School Year Program, as per attached. (Doc. P-18)
23. Approve the appointment of Joyce Newburg to the position of District Substitute Caller at a stipend of \$5,500 for the 2011-2012 school year effective September 1, 2011, through June 30, 2012.
24. Approve the appointment of the following individuals to the 2010-2011 district substitute list:

Susan DiRocco	Substitute School Nurse
Ginny Odenbrett	Substitute Cafeteria Aide

EDUCATION

1. Approve a fourth grade field trip to tour the Morristown Courthouse, on June 9 & 10, 2011, from 9:30 - 11:30 a.m. at the invitation of Judge Minkowitz.
2. Approve a revised list of chaperones for the Grade 8 Washington DC field trip May 24-27, 2011, as per the attached. (Doc. E-1)
3. Approve the district School Safety Teams for the 2011-2012 school year, as per the attached. (Doc. E-2)
4. Rescind the following student teacher assignment, approved on March 14, 2011:

<u>Student/College</u>	<u>Purpose</u>	<u>Co-op Teacher</u>	<u>Dates</u>
Lisa Budge Caldwell College	Student Teacher	Colleen Brophy, Grade 2	1/23/12-5/11/12

5. Approve the following Field Observation & Student Teacher assignments:

<u>Student/College</u>	<u>Purpose</u>	<u>Co-op Teacher</u>	<u>Dates</u>
Megan Ganley Wm. Paterson University	Observation 1 day/week	Lisa Mangione, Grade 2 Incl.	9/19/11-12/5/11
Amy Klein Drexel University	Observation Grade 3 Inclusion	Heather Feggans/ Jen Goudreau	05/8/11-06/8/11
Dominique Scala Caldwell College	Field Observation English/Special Educaion	Mrs. Joan Barone (Revised)	9/12-12/16/11
Jenna Tobia College of St. Elizabeth	Student Teaching	Mrs. Kathy Picarello (Revised)	9/8-10/28/11

