

EAST HANOVER TOWNSHIP BOARD OF EDUCATION

Regular Public Meeting

September 12, 2011

Board of Education Conference Room

20 School Avenue

AGENDA

6:30 p.m.

The mission of the East Hanover School District is to prepare our young people to be positive, contributing members of society. Through a diverse curriculum which incorporates the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels and a school environment that fosters self-esteem, independent thinking, and respect for individual differences, we provide our students with the skills and experiences necessary to assist them in achieving their fullest potential as unique individuals and to meet the challenges of life.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-887-2112 (x100).

CALL TO ORDER OPEN PUBLIC MEETING STATEMENT

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the East Hanover Township Board of Education has caused notice of this meeting to be forwarded to the Hanover Eagle and Daily Record as official newspapers of the East Hanover Township Board of Education and posted in the Board Office, 20 School Avenue, and forwarded to the Township Clerk.

PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENTS

SUPERINTENDENT'S REPORT

EE4NJ Grant Report

Anti-Bullying Update/School Safety Report

NJASK 2011 District Report

COMMITTEE REPORTS

Personnel

Education/Technology

Finance

Negotiations

Policy/Public Relations

Buildings and Grounds/Transportation

MINUTES

1. Approve the minutes of the August 15, 2011, Regular Public Meeting. (Doc. M-1)
2. Approve the minutes of the August 15, 2011, Executive Session. (Doc. M-2)

PERSONNEL

1. Ratify/Approve to accept the resignation of Amy Phillips, Grade 5 Teacher, effective September 1, 2011. (Doc. P-1)
2. Ratify/Approve to accept the resignation of Rosanna Phelan, Part-Time Instructional Aide, effective September 1, 2011. (Doc. P-2)
3. Approve the appointment of Dawn Noelle Benton to the position of School Psychologist at East Hanover Middle School for the 2011-2012 school year, at an annual rate of \$59,670.00, Step 1 of the MA+30 2011-2012 Teacher's Salary Guide, prorated to \$53,703.00, effective October 1, 2011, through June 30, 2012, pending approval by the New Jersey State Department of Education following a Criminal History Check. (Doc. P-3)

4. Approve the appointment of Brett Leister to the position of Physical Education Teacher at Central Elementary School for the 2011-2012 school year, at an annual rate of \$52,785.00, Step 1 of the BA 2011-2012 Teacher's Salary Guide, prorated to \$41,172.28, effective November 7, 2011, or sooner, through June 30, 2012, pending approval by the New Jersey State Department of Education following a Criminal History Check. (Doc. P-4)
5. Approve the appointment of Angeliki Tsangaris to the position of Part-Time (15 hours per week) Instructional Aide at Frank J. Smith School for the 2011-2012 school year at an annual salary of \$9,801.00, prorated to \$8,885.25, effective October 1, 2011, through June 30, 2012, pending approval by the New Jersey State Department of Education following a Criminal History Check. (Doc. P-5)
6. Ratify/ Approve the appointment of Laura Cowhig to the position of Cafeteria/Playground Aide at Central Elementary School for the 2011-2012 school year, at an annual rate of \$6,665.00, effective September 1, 2011, pending approval by the New Jersey State Department of Education following a Criminal History Check. (Doc. P-6)
7. Approve the following advancements on the guide effective September 1, 2011:

| | Current | Current | Advance | Advance |
|-----------------|-------------------|----------------|-------------------|----------------|
| | 2011-12 | 2011-12 | 2011-12 | 2011-12 |
| <u>Employee</u> | <u>Step/Guide</u> | <u>Salary</u> | <u>Step/Guide</u> | <u>Salary</u> |
| Joanna Nacarra | 7 MA+15 | \$64,530.00 | 7 MA+30 | \$66,315.00 |

8. Approve the appointment of Bruce D'Amato, Jr. as a substitute custodian/maintenance at the rate of \$15.00 per hour, for the period of September 1, 2011, through June 30, 2012.
9. Approve the appointment of Mrs. Eve Caputo to the position of Central Elementary School Teacher-in-Charge with an annual stipend of \$313.00, for the 2011-2012 school year.
10. Ratify/ Approve three (3) training hours for Vicki Satriano to attend Powerschool Student Information System Report Card training, to be paid out of Title II funds.
11. Approve the appointment of the following persons to be included on the district substitute list for the 2011-2012 school year:

| | |
|--------------------------|---|
| Leanne Adubato | Substitute Teacher |
| Joanna Alfone | Substitute Teacher |
| Deanna Benson | Substitute Teacher |
| Kathleen Carlsen-Gaffney | Substitute Teacher, Substitute Instructional Aide & Substitute Café/Playground Aide |
| Antoniette DePolis | Substitute Café/Playground Aide |
| Megan Durkin | Substitute Teacher |
| Jaclyn Gennarelli | Substitute Teacher |
| Lisa Giambattista | Substitute Teacher & Substitute Instructional Aide |
| Gerard Hoban | Substitute Custodian |
| Nadia Lalbahadur | Substitute Teacher |
| Nicole Lazzaro | Substitute Teacher |
| Renee Romanelli | Substitute Teacher |
| Nadine Ruta | Substitute Secretary & Substitute Café/Playground Aide |
12. Approve the appointment of Angeliki Tsangaris as Leader in the EHTASCC Before-School and After-School Program at Frank J. Smith School and Central Elementary School, subject to enrollment, at an annual salary of \$12,308.00, prorated to \$11,220.00, effective October 1, 2011, through June 30, 2012. (Doc. P-7)
13. Approve the appointment of Colleen Connelly as Leader in the EHTASCC Before-School and After-School Program at Frank J. Smith School and Central Elementary School, subject to enrollment, at an annual salary of \$12,308.00, prorated to \$11,220.00, effective October 1, 2011, through June 30, 2012. (Doc. P-8)

14. Approve the EHTASCC staff , for the period of September 1, 2011, through June 30, 2012, as per attached.
(Doc. P-9)
15. Ratify/ Approve the appointment of Michele Cerle as a summer help secretary at the rate of \$15.00 per hour, effective August 15, 2011, through August 31, 2011.
16. Approve the appointment of Michele Cerle, Part-Time Secretary effective September 1, 2011, through June 30, 2012, in the amount of \$13,575.00. Mrs. Cerle was previously appointed effective August 15, 2011.
17. Ratify/approve the salaries for the bus driver and bus aides for the 2011-2012 school year, as per attached.
(Doc.P-10)
18. Ratify/approve the revision of hours for Patricia Markey, Part-Time Instructional Aide for the 2011-2012 school year from 17.5 hours per week to 15.0 hours per week.
19. Ratify/approve the revision of hours for Marilyn Underhill, Part-Time Instructional Aide for the 2011-2012 school year from 17.5 hours per week to 15.0 hours per week.
20. Ratify/approve the transfers for the following Part-Time Instructional Aides for the 2011-2012 school year:
 - Maria Volante from Frank J. Smith School, Grade 1 PM to East Hanover Middle School, Grade 8 PM.
 - Mary Beth Wingerter from East Hanover Middle School, Grade 8 PM to Frank J. Smith School, Grade 1 PM.
21. Approve the transfer of Deborah Gresty, LDTC/Case Manager from Central Elementary School to East Hanover Middle School effective October 1, 2011.
22. Approve the transfer of Dawn Noelle Benton, Psychologist, from East Hanover Middle School to Central Elementary School effective October 1, 2011.
23. Approve the following course approval applications for potential reimbursement:

| <u>Staff Member</u> | <u>College</u> | <u>Course</u> | <u>Dates</u> | <u>Crs.</u> |
|---------------------|------------------------|-------------------------------|-------------------------|-------------|
| Colleen Brophy | University of Scranton | Educational Administration | 10/24/11 to 12/19/11 | 3 |
| Christine Gilmore | Liberty University | Adolescent Psychology | 8/22/11 to 10/14/11 | 3 |
| Joanna Naccara | University of Scranton | Educational Administration | 10/24/11 to 12/19/11 | 3 |

EDUCATION

1. Approve the appointment of staff to the East Hanover Township Anti-Bullying Team, as per the attached.
(Doc. E-1)
2. Affirm the accuracy of the NJQSAC Statement of Assurance for 2010-2011, and approve submitting same to the Morris County Office of the New Jersey Department of Education.
(Doc. E-2)
3. Approve the following Field Observation & Student Teacher assignments:

| <u>Student/College</u> | <u>Purpose</u> | <u>Co-op Teacher</u> | <u>Dates</u> |
|----------------------------------|-----------------------------------|--|--|
| Jeffrey McCarthy Kean College | Student Teacher (1/2 semester) | Change from Kevin Stahl, Central School to: Joanna Naccara, Frank J. Smith School | 9/8/11 – 10/21/11 |
| Anthony Zecchino | Field Observation | Greg Gruzdis, East Hanover Middle School | To be completed between: 9/13 – 11/15/11 |

4. Acknowledge the following fire drills and lockdown drills, as reported by the school principals, for the month of August 2011:

| <u>School</u> | <u>Fire Drill Dates</u> | <u>Lockdown Dates</u> |
|---------------------------|-------------------------|-----------------------|
| Frank J. Smith School | 8/3/2011 | |
| Central Elementary School | 8/11 & 8/18/11 | 8/24/11 |

POLICY

1. Approve the first reading to revise Policy 0142 Board Member Qualifications, Prohibited Acts, and Code of Ethics. (Doc. PL-1)
2. Approve the first reading to revise Policy 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries. (Doc. PL-2)
3. Approve the first reading to revise Regulation 2431.4 PREVENTION AND TREATMENT OF SPORTS-RELATED CONCUSSIONS AND HEAD INJURIES. (Doc. PL-3)

FINANCE

1. Approve the attached travel and related expenses. (Doc. F-1)
2. Approve the bills list dated September 12, 2011, for the 2011-12 school year for check #37683 through check #37773 in the total amount of \$461,754.43. (Doc. F-2)
 Approve the payroll disbursement for August 12, 2011 in the total amount of \$129,568.07.
 Approve the payroll disbursement for August 26, 2011, in the total amount of \$131,766.00.
3. Approve the award of a contract to S. Lembo Construction LLC in the amount of \$35,000.00, for renovation of the parking lot at the Board Office. Quotes were received and S. Lembo Construction LLC submitted the lowest quote. \$16,100.00 of this cost was received from a Grant from the New Jersey School Boards Insurance Group.
4. Approve the acceptance of \$10,543.00 from the State of New Jersey for providing Non Public Nursing Services for the 2011-2012 school year.
5. Approve a lease agreement with Konica Minolta for two fax modules at Central Elementary School and East Hanover Middle School in the amount of \$35.86 per month for 47 months, effective September 1, 2011.
6. Approve the revised contracts for services to East Hanover's Special Education Extended-Year Program, as per the attached. (Doc. F-3)
7. Approve the acceptance of a donation from the Hoffman family of 350 tennis balls, for the reduction of noise from table and chair legs in special education classrooms. (Doc. F-4)
8. Approve the following IDEA B Grant allocations for the 2011-2012 school year:
 - \$264,049 (Basic public @ \$243,552 and non-public St. Rose @ \$20,497)
 - \$14,511 (Preschool public @ \$13,851 and non-public St. Rose @ \$660)
9. Approve the following NCLB Grant allocations for the 2011-2012 school year:
 - Title IIA:
 - \$20,111 (East Hanover @ \$17,892 (88.65%) and St. Rose @ \$2,291 (11.35%))
 - Title III:
 - \$4,797
10. Approve the cost-sharing agreement with the East Hanover Community Partnership for streetscape improvements to the sidewalks in front of Central Elementary School and East Hanover Middle School at a cost of \$15,000.00 as per attached. (Doc. F-5)

BUILDINGS & GROUNDS

1. Approve/Ratify the applications for building use for the organizations listed on the attached. (Doc. B&G-1)

TRANSPORTATION

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENTS

EXECUTIVE SESSION

WHEREAS, C.231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances; and

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session:

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE EAST HANOVER TOWNSHIP SCHOOL DISTRICT:

1. That it does hereby determine that it is necessary to meet in Executive Session on September 12, 2011, at ____ p.m. to discuss matters involving negotiations, personnel, and/or litigation.
2. That the matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

Formal action may be taken upon return from Executive Session.

President ____ reconvenes the meeting at ____ p.m.

ADJOURNMENT

Move to adjourn the meeting at __ p.m.

Moved: Seconded:

Next Meeting: October 17, 2011, 6:30 p.m. – Board of Education Conference Room