

EAST HANOVER TOWNSHIP BOARD OF EDUCATION
Public Meeting, 6:30 p.m.
June 9, 2014
Board of Education Conference Room
20 School Avenue
MINUTES

The meeting commenced at 6:30 p.m.

The mission of the East Hanover School District is to prepare our young people to be positive, contributing members of society. Our diversified curriculum incorporates the expectation that all students achieve or exceed the Common Core State Standards (CCSS) and the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels. The educational environment fosters self-esteem, independent thinking, and respect for individual differences. We provide our students with the skills and experiences necessary to assist them in achieving their fullest potential as unique individuals and to meet the challenges of life.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-887-2112 (x100).

CALL TO ORDER OPEN PUBLIC MEETING STATEMENT

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the East Hanover Township Board of Education has caused notice of this meeting to be forwarded to the Hanover Eagle and Daily Record as official newspapers of the East Hanover Township Board of Education and posted in the Board Office, 20 School Avenue, and forwarded to the Township Clerk.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Mr. Barisciano, Mr. Brunini (left at 7:54 p.m.), Mr. Hadley (left at 8:30 p.m.), Mrs. Mitchell, Mrs. Pfund-Olsen, Mr. Troise, Mr. Sullivan

Also Present: Mr. Mooney, Interim Superintendent of Schools
Mrs. Muscara, Business Administrator/Board Secretary
Dr. Scott Rubin, Incoming Superintendent of Schools
Staff-13, Citizens-15

PUBLIC COMMENTS

Mrs. Parry of 15 Birchwood Court read a statement informing the Board she would like to appeal to the Commissioner of Education regarding the Board's decision relating to the grade given to her 7th grade child.

Mr. Parry stated he is supporting his wife and he is not happy with the lack of cooperation from the Board. He has spent many hours discussing the issue with administration and some board members and is upset with the decision made.

PRESENTATIONS

Presentation of Teacher Recognition Program recipients:

Christine Gilmore, East Hanover Middle School – Mrs. Gilmore, 6th Grade Mathematics Teacher, was honored by Ms. Costello.

Jennifer Nadel, Central Elementary School – Ms. Nadel, Inclusion Teacher, was honored by Ms. Falcone.

Leen Millheim, Frank J. Smith Elementary School – Frank J. Smith School, Small Group Instruction for Special Needs, was honored by Ms. Quinn.

All teachers were recognized for their accomplishments and were presented with an award by Mr. Sullivan and a gift from the PTA. Mr. Mooney stated it is rewarding to see how many staff members supported each of the teachers. He thanked the teachers for all they do for the students along with the administrators.

Recognition of retiring District employees:

Mary Ann Barone, Grade 1 Teacher – was honored by Ms. Quinn.

Perri Fuhrman, Grade 5 Inclusion Teacher – was honored by Ms. Falcone.

Pamela Murphy, Grade 4 Teacher – was honored by Ms. Falcone.

Marian Caponegro, Basic Skills Teacher, Central Elementary School – was honored but unable to attend the board meeting.

Mr. Sullivan presented a gift to each of the teachers from the Board and a gift was also presented by the PTA. Mr. Mooney thanked the administrators, he thanked Joyce Newburg for setting up the presentations and the PTA for their participation. He also congratulated the teachers on their careers and wished them a long and healthy retirement.

PTA -- 2013-2014 Year in Review

Mrs. Parry, President, thanked the Board of Directors for their hard work and reviewed the current year. Some of the projects the PTA contributed to were the Teacher Grant Program, the purchase of document cameras, books, etc. The PTA will be continuing the program for 2014-2015. They would like to support the cultural arts program, contribute to the playgrounds at Frank J. Smith School and Central School and provide successful fundraisers to support the schools. Mrs. Parry thanked Mr. Mooney for his support and congratulated the Teachers of the Year and retirees.

East Hanover Middle School Student Council Representative – Michael Ippolito

- Michael is a student council representative and co-chair of the field day committee. He is currently running for the position of student council secretary.
- Michael is a member of both the EHMS cross country and track teams.
- Michael is a competitive swimmer for both the East Hanover Hurricanes and the Greater Morristown YMCA.
- Michael volunteers as an altar server in his local church.
- In his spare time, Michael enjoys building models, playing video games and spending time with his family.

The following report was given:

The 8th grade final exams will begin this week with the 7th grade exams to follow. EHMS baseball, softball and track seasons have closed and all the athletes were congratulated. EHMS received a 2014 Promising Practice Award for The Memory Project: A Portrait of Kindness. The 8th grade trip to Washington D.C. was a success. The G & T students took part in Slam Dunk the Junk event gathering trash from the EHMS and will receive grant funds for janitorial supplies. Move-Up Day took place on June 6 along with the band and chorus competing in the High Note Music Festival at Six Flags. The Peer Leaders will assist with field day at the elementary schools. Other events include the 8th grade pool party on June 18, Spirit Day on June 19 and graduation on June 25. The Student Council held officer elections and the East Hanover Junior Public Safety Academy will take place on June 26-28th.

SUPERINTENDENT'S REPORT

Mr. Mooney presented the following report:

- Dr. Rubin, incoming Superintendent, was recognized for being present. He will be visiting the district on June 20 & 26.
- Homework strategies will be studied next year while working with the administrators and parents.
- Conquered Math professional development will take place next school year.
- Language Arts Textbooks were purchased to help with the Common Core and PARCC testing.
- A Safety Academy will take place on June 26-28 to help create an interest in this area.
- The Playground Initiative will be supported by the Board, the After School Child Care Program and the PTA.
- Facility Projects to begin are the Central School HVAC project, sidewalk repairs at Central and the Middle Schools, track renovations at the Middle School, and repair of the boiler at Central School.
- June Board meeting is recommended to end the school year.

Mr. Mooney expressed his appreciation of his time at East Hanover, the support of the Board, the municipality, administrators, staff and students. He stated East Hanover is a great place for children to grow up and thanked everyone for the teamwork.

Mrs. Parry asked if the parents will have the opportunity to review the changes that are happening with the Language Arts Program. Mr. Mooney stated the textbooks will cooperate with the Common Core and PARCC. Next year the district will be looking at updating the curriculum for the 6th grade. Ms. Costello mentioned that the curriculum is approved and posted online.

BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

Mrs. Muscara stated that item # 20 under Finance was revised on the addendum. The Board will see a very long agenda item to approve the participation in the Small Ticket Lease Program with the Middlesex County Regional Cooperative Purchasing Program to lease 68 desktop computers for next year. The resolution for a deposit into Capital Reserve helps to replenish the reserve with unused funds.

COMMITTEE REPORTS

Personnel – None

Education/Technology – None

Finance – None

Policy/Public Relations – None

Buildings and Grounds/Transportation – Mr. Sullivan stated there is a fair amount of work being done in the summer such as an HVAC project, doors and cement work.

CONSENT RESOLUTIONS

All matters are considered to be routine in nature and will be enacted by one motion. Any Board member may request that an item be removed from the Consent Agenda for separate consideration. Any item(s) removed from the Consent Agenda will be discussed and acted upon separately, immediately following the consideration of the remaining items on the Consent Agenda. A motion or a second is not required to remove an item(s) from the Consent Agenda. All resolutions acted upon at this meeting are available to be viewed this evening and copies can be obtained by contacting the School Board Secretary's Office.

Minutes – Items 1 through 3

Personnel – Items 1 through 43

Education – Items 1 through 6

Finance – Items 1 through 19, Items 21 through 27

Designation of Bank Signatures

Transportation – Items 1 through 3

Buildings & Grounds – Item 1

All resolutions- 1st motion- Mr. Brunini, 2nd motion- Mr. Hadley, all yes except Mr. Brunini abstained on Minutes Item 3, and Mr. Hadley abstained on all Minute Items 1 through 3, and Mrs. Mitchell abstaining on Minutes Item #3.

Note: Mrs. Pfund-Olsen questioned Item #2 under Education asking if the district is under the threshold for ESL and was told that the district is under the threshold.

MINUTES

1. Approve the minutes of the May 12, 2014, Regular Public Meeting. (Doc. M-1)
2. Approve the minutes of the May 12, 2014, Executive Session. (Doc. M-2)
3. Approve the minutes of the May 30, 2014, Special Meeting. (Doc. M-3)

PERSONNEL

1. Approve the appointment of Francesca Lentini as a Pre-K Teacher, Frank J. Smith Elementary School, at a yearly salary of \$54,210, Step 1 of the BA 2014-2015 Teacher's Salary Guide, effective September 1, 2014, through June 30, 2015. (Doc. P-1)
2. Approve to accept the resignation of Victoria Caruso, Technology Coordinator, effective June 13, 2014.
3. Approve the revision of the 2014-2015 assignment for Paula DeAngelo, Cafeteria/Playground Aide from Frank J. Smith Elementary School to Central Elementary School at a rate of \$7,004.80.
4. Approve the appointment of Dolores Saggese, Part Time Instructional Aide, Central Elementary School, for the 2014-15 school year at an annual salary of \$12,004.39.
5. Approve the increase in longevity for the 2014-2015 school year to the following employees:

Lisa Ramundo	\$600
Melissa Falcone	\$400
Kerry Quinn	\$200
Stacie Costello	\$400
6. Approve an additional four hours for Laurette Barstow, PT BSI teacher, East Hanover Middle School for chaperone for Philadelphia trip.
7. Approve to revise the contract for Cynthia Odell, Grade 6 Social Studies/Science teacher at East Hanover Middle School to reflect advancement on the guide from MA to MA+30, effective September 1, 2014.
8. Approve to revise the contract for Alyssa Skiff, Spanish teacher at East Hanover Middle School to reflect advancement on the guide from BA to BA+15, effective September 1, 2014.
9. Approve to revise the contract for Kristin Jermyn, Basic Skills teacher at Central Elementary School to reflect advancement on the guide from BA to MA, effective September 1, 2014.
10. Approve to revise the contract for Frank Biamonte, Grade 4 teacher at Central Elementary School to reflect advancement on the guide from BA to BA+15, effective September 1, 2014.
11. Approve to revise the contract for Kelly Shadwell, Teacher of the Deaf to reflect advancement on the guide from BA+15 to MA, effective September 1, 2014.
12. Approve to revise the contract for Lisa McDonough, Grade 6 Language Arts & Reading teacher at East Hanover Middle School to reflect advancement on the guide from BA to MA, effective September 1, 2014.
13. Approve district substitutes for the 2014-2015 school year, as per attached. (Doc. P-2)
14. Approve the appointment of staff to Extracurricular positions for the 2014-2015 school year, as per attached. (Doc. P-3)

15. Ratify/Approve the appointment of Valoree DeAngelo to the extracurricular position of Girl's Track Coach for the East Hanover Middle School for the 2013-14 school year at a stipend of \$774.50.
16. Ratify/Approve the appointment of Brett Leister to the extracurricular position of Boy's Track Coach for the East Hanover Middle School for the 2013-14 school year at a stipend of \$774.50.
17. Approve the appointment of Jonathan Hemenway to the position of summer facilities worker, at a rate of \$15.00 per hour, not to exceed 7.5 hours per day, effective July 7, 2014, through August 29, 2014.
18. Approve the appointment of Jonathan Hemenway to the position of substitute facilities worker, for the 2014-2015 school year, effective September 1, 2014, through June 30, 2015.
19. Approve the appointment of Leonardo Colabelli to the position of summer facilities worker, at a rate of \$15.00 per hour, not to exceed 7.5 hours per day, effective July 7, 2014, through August 29, 2014.
20. Approve the appointment of Leonardo Colabelli to the position of substitute facilities worker, for the 2014-2015 school year, effective September 1, 2014, through June 30, 2015.
21. Approve the appointment of Alexander Gialanella to the position of summer facilities worker, at a rate of \$15.00 per hour, effective July 7, 2014, through August 29, 2014, pending approval by the New Jersey State Department of Education following a Criminal History Check.
22. Approve the appointment of Robert Ventola to the position of summer facilities worker, at a rate of \$15.00 per hour, not to exceed 4 hours per day, effective July 7, 2014, through August 29, 2014.
23. Ratify/Approve the appointment of bus drivers and aides for the period July 1, 2014, through June 30, 2015.
24. Approve the appointment of bus drivers, substitute bus drivers and substitute bus aides for the Extended School Year for 2014-2015, as per attached. (Doc. P-4)
25. Approve the request for Kimberly Neary, Grades 6-8 Physical Education Teacher, East Hanover Middle School, for a leave of absence, having received doctor's certification, commencing September 24, 2014, under the Federal Family Medical Leave Act (FMLA), ending after twelve (12) weeks on December 16, 2014, while utilizing eighteen (18) sick days.

Approve twelve (12) weeks under the NJ Family Leave Act (FLA) for Kimberly Neary commencing on November 25, 2014 through February 23, 2015, with a return to work date on February 24, 2015. Benefits will be paid by employer with health contributions paid by the employee.
26. Approve the request for Kimberly Neary, Grades 6-8 Physical Education Teacher, East Hanover Middle School, for an extended unpaid leave of absence commencing February 24, 2015, through March 6, 2015, with a return to work date on March 9, 2015.
27. Approve the request for Ingrid Dotegowski, Grades 6-8 Spanish Teacher, East Hanover Middle School, for a leave of absence, having received doctor's certification, commencing October 27, 2014 under the Federal Family Medical Leave Act (FMLA), ending after twelve (12) weeks on January 23, 2015, while utilizing seventeen (17) sick days.

Approve twelve (12) weeks under the NJ Family Leave Act (FLA) for Ingrid Dotegowski commencing on December 16, 2014, through March 16, 2015, with a return to work date on March 17, 2015. Benefits will be paid by employer with health contributions paid by the employee.
28. Approve Randi Plotkin as an Instructional Aide substitute for the 2014 ESY program, at an hourly rate of \$18.00.

29. Approve the change in position and increase in compensation for Markie Mariano from Junior Assistant to Leader in the EHTASCC Before-School and After-School Program at Frank J. Smith Elementary School and Central Elementary School from a salary of \$9.00 per hour to a salary of \$11.00 per hour, not to exceed 29 hours/week, including training and Vacation/Holiday Full Day Programs, effective June 16, 2014, through June 30, 2014.
30. Ratify/Approve the following individuals as Curriculum Consultants in the EHTASCC 2014 Summer Camp Programs, to be compensated for an additional twenty (20) hours, from 20 to 40 hours, at a rate of \$20.00 per hour, if needed.
 - Victoria Carlucci
 - Danielle Gilroy
31. Approve the following individuals as Assistant Supervisors in the EHTASCC 2014 Summer Camp Programs, subject to enrollment, at a salary of \$18.00 per hour, not to exceed 370 hours during the summer, including training and parent orientation participation.
 - Victoria Carlucci
 - Danielle Gilroy
32. Approve the following individual as a Head Counselor in the EHTASCC 2014 Summer Camp Programs, subject to enrollment, at a salary of \$15.00 per hour, not to exceed 370 hours during the summer, including training and parent orientation participation.
 - Jennifer D'Aries
 - Rebecca Fish
 - Lisa Sienrukos
33. Approve Josephine Maida as a Public Relations Assistant in the EHTASCC 2014 Summer Camp Programs, subject to enrollment, at a stipend of \$320.
34. Approve the following individuals as Counselors in the EHTASCC 2014 Summer Camp Programs, subject to enrollment, at a salary of \$11.25 per hour, not to exceed 370 hours during the summer, including training and parent orientation participation.
 - Andrew Benton
 - Sara Chauvette
 - Jessica Gatti
 - Josephine Maida
 - Michael Mariano
 - Katherine Newburg
 - Rachel Newburg
 - Mary Norcia
 - Alexandra Petruzzello
 - Briana Romaniello
 - Max Sullivan
35. Approve the following individuals as Counselors in the EHTASCC 2014 Summer Camp Programs, subject to enrollment, at a salary of \$11.00 per hour, not to exceed 370 hours during the summer, including training and parent orientation participation.
 - Markie Mariano
 - Tracy Ortu
 - Carli Snyder
 - Brenna Zarra

36. Approve the following individuals as Counselors in the EHTASCC 2014 Summer Camp Programs, subject to enrollment, at a salary of \$11.00 per hour, not to exceed 370 hours during the summer, including training and parent orientation participation, pending fingerprinting/criminal history background check approval.
- Caitlyn Bardi
 - Danielle Butler
 - Patrick Colligan
 - Brittany Kenney
 - Deanna Marcelli
 - Kimberlee Rose
 - Kathleen Thorson
 - Matthew Santangelo
 - John Sorrentino
37. Approve the following individual as a Junior Assistant in the EHTASCC 2014 Summer Camp Programs, subject to enrollment, at a salary of \$9.00 per hour, not to exceed 370 hours during the summer, including training and parent orientation participation, pending fingerprinting/criminal history background check approval.
- Angelo Mascola
38. Approve the following individuals as Substitute Counselors in the EHTASCC 2014 Summer Camp Programs, subject to enrollment, at a salary of \$11.00 per hour, not to exceed 370 hours during the summer, including training and parent orientation participation.
- Vanessa DeAngelo
 - Jessica Duran
 - Francesca Lentini
 - Samantha Maenza
 - Christine Malkinski
 - Timothy Wacha
39. Approve the following individuals as Volunteer Aides in the EHTASCC 2014 Summer Camp Programs.
- Sarah Ortman
40. Approve the following individual as Head Teacher in the EHTASCC Summer S.A.L.A.D. Program, subject to enrollment, at a salary of \$30.00 per hour, not to exceed 130 hours during the summer.
- Emily Schweer
41. Approve the following individuals as Substitute Head Teachers in the EHTASCC Summer S.A.L.A.D. Program, subject to enrollment, at a salary of \$30.00 per hour, not to exceed 130 hours during the summer.
- Jessica Jamieson
 - Liane Swan
42. Approve the following individuals as Head Teachers in the EHTASCC S.M.A.R.T. (Summer Math And Reading Time) Program, subject to enrollment, at a salary of \$30.00 per hour, not to exceed 70 hours during the summer.
- Megan Hannis
 - Jessica Jamieson

43. Approve the following individuals as Substitute Head Teachers in the EHTASCC S.M.A.R.T. (Summer Math And Reading Time) Program, subject to enrollment, at a salary of \$30.00 per hour, not to exceed 70 hours during the summer.

- Frank Biamonte
- Colleen Brophy
- Victoria Carlucci
- Liza McElrath
- Liane Swan
- Kelly Paff

EDUCATION

1. Approve the Superintendent's HIB/Discipline Report for May 12, 2014, through June 6, 2014.
2. Approve the Bilingual/ESL Three-Year Program Plan for 2014-2017, as per attached. (Doc. E-1)
3. Approve the development of a Grade 6 Step Up program during July and August 2014, by Heather Cannon and Gillian Sernio, at a rate of \$30 per hour not to exceed 20 hours each.
4. Approve the following teachers to revise the Grade 6-8 Language Arts Curriculum, at a rate of \$30 per hour during July and August 2014, not to exceed 10 hours each:

- Joan Barone
- Taralynn Simone
- Laurie Cacciabeve
- Linda Conley
- Susan Marr
- Andrea D'Arco
- Lisa McDonough
- Christine Hagerman
- Angela Klein

5. Ratify/approve the following student teacher/practicum assignments:

<u>Student</u>	<u>Purpose</u>	<u>Cooperating Teacher</u>	<u>Dates</u>
Taylor Poruks Drew University	Observation	Alyssa Skiff, Spanish	6/10-25/14 20 hours to be completed
Cynthia Thomas Kean University	School Psychology Intern Hours	Noelle Benton	9/2014-12/2014 120-150 hours to be completed

6. Acknowledge the following fire drills and school security drills, as reported by the school principals, for the month of May 2014:

<u>School</u>	<u>Fire Drill</u>	<u>Lockdown</u>
Frank J. Smith Elementary School	5/20 & 28/2014	5/12 & 30/2014 (Evacuation)
Central Elementary School	5/20 & 27/2014	5/23/2014
East Hanover Middle School	5/5 & 21/2014	5/29/2014

FINANCE

1. Ratify/approve the attached travel and related expenses. (Doc. F-1)
2. Approve the bills list dated May 30, 2014, to June 9, 2014, for the 2013-2014 school year in the amount of \$695,450.43. (Doc. F-2)

General Fund	\$490,489.35
Special Revenue	\$ 8,322.28
Enterprise Fund	\$196,638.80

Approve the payroll disbursement for May 15, 2014, in the total amount of \$587,021.48.

Approve the payroll disbursement for May 30, 2014, in the total amount of \$564,403.15.

Approve the Milk Account check #2097 in the amount of \$1,056.02 to Cream-O-Land Dairies.

3. Approve the report of the Secretary A-148 and the Treasurer's Report A-149 for the month ending April 30, 2014. (Doc. F-3)
4. Approve the certification of the Business Administrator/Board Secretary that as of April 30, 2014, pursuant to N.J.A.C. 6A:23-2.11(c)3, no budgetary line item has been over expended in violation of N.J.A.C. 6A:23-s.11(a).
5. Certify that as of April 30, 2014, after reviewing the Business Administrator/Board Secretary's financial report, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and sufficient funds are available to meet the District's financial obligations for the remainder of the year.
6. Approve the list of transfers dated April 30, 2014. (Doc. F-4)
7. Approve the Technology Services Agreement for the 2014-2015 school year with Peggnet Computers;

WHEREAS, there exists a need for the performance of this service for the Board of Education of East Hanover Township in the County of Morris and

WHEREAS, funds have been provided for such professional services;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of East Hanover Township, in the County of Morris approves Peggnet Computers, 4 East Main Street, Mendham, NJ to provide technology services for the 2014-2015 school year in the amount of \$148,000 based on the agreement dated May 28, 2014.

This appointment is awarded without competitive bidding under the provisions of the 'Local Public Contract Law' of New Jersey.

A copy of this Resolution shall be published in The Daily Record or The Hanover Eagle as required by law within ten (10) days of passage. (Doc. F-5)

8. Approve the professional service for the Prescription Broker of Record with Brown & Brown Benefit Advisors, Inc. of Livingston, NJ for the 2014-2015 school year.
9. Approve the proposal for the installation and an extended three year service agreement for new WatchGuard Firewalls and the removal of the district's existing Firewalls in each building with Peggnet Computers of Mendham, NJ in the amount of \$16,104.00. Two proposals were received with Peggnet Computers submitting the lowest quote as follows:

Peggnet Computers	\$16,104.00
CDW-G	\$20,315.88*

*Does not include labor costs.

10. Approve the proposal for the boiler repair of the Central School boiler with United Welding & Plumbing of Caldwell, NJ in the amount of \$54,950.00 based on the Ed Data Consortium Time and Material bid package. The agreement involves the removal of leaking boiler sections and installation of seven new boiler sections, as per the attached. (Doc. F-6)
11. Approve the following resolution authorizing participation in the Small Ticket Lease Program with the Middlesex Regional Educational Services Commission Cooperative Pricing System # 65MCESCCPS, Bid No. 13/14-23: Lessee: East Hanover Township Board of Education

Principal Amount Expected To Be Financed: \$63,888.04

WHEREAS, the Lessee named above (the "Lessee") is a political subdivision of the State of New Jersey (the "State") and is duly organized and existing pursuant to the Constitution and laws of the State;

WHEREAS, pursuant to applicable law, the Lessee acting through its governing body (the "Governing Body") is authorized to acquire and lease personal property necessary to the functions or operations of the Lessee;

WHEREAS, the Governing Body hereby finds and determines the execution of one or more lease-purchase agreements ("Equipment Leases") in the principal amount not exceeding the amount stated above (the

“Principal Amount”) for the purpose of acquiring the Equipment described generally below (the “Equipment”) and to be described more specifically in the Equipment Leases is appropriate and necessary to the functions and operations of the Lessee;

Brief Description of Equipment: Sixty-eight (68) Desktop LVO Computers TS M73Z 15 4570S 500 GB 4 GB Mfg# 10BC0004US

WHEREAS, FIRST HOPE BANK, a National Banking Association, (the “Lessor”) is expected to act as the Lessor under the Equipment Leases;

WHEREAS, the Lessee may pay certain capital expenditures in connection with the Equipment prior to its receipt of proceeds of the Equipment Leases (“Lease Purchase Proceeds”) for such expenditures, and such expenditures are not expected to exceed the Principal Amount; and

WHEREAS, the Lessee hereby declares its official intent to be reimbursed for any capital expenditures made for the Equipment after adoption of this resolution but prior to the issuance of the Equipment Leases from the Lease Purchase Proceeds.

NOW, THEREFORE, Be It Resolved by the Governing Body of the Lessee as follows:

Section 1. The Lessee hereby determines that it has critically evaluated the financing alternatives and that entering into the Equipment Leases and financing the acquisition of the Equipment thereby is in the best interests of the Lessee.

Section 2. The Lessee is hereby authorized to acquire and install the Equipment and is hereby authorized to finance the Equipment by entering into the Equipment Leases. Any action taken by the Lessee in connection therewith is hereby ratified and confirmed.

Section 3. Deborah Muscara (an “Authorized Representative”) acting on behalf of the Lessee is hereby authorized to negotiate, enter into, execute, and deliver one or more Equipment Leases in substantially the form set forth in the document presently before the Governing Body, which document is available for public inspection at the office of the Lessee. Each Authorized Representative acting on behalf of the Lessee is hereby authorized to negotiate, enter into, execute, and deliver such other agreement or documents relating to the Equipment Leases (including, but not limited to, escrow agreements) as the Authorized Representative deems necessary and appropriate.

Section 4. By a written instrument signed by any Authorized Representative, said Authorized Representative may designate specifically identified officers or employees of the Lessee to execute and deliver agreements and documents relating to the Equipment Leases on behalf of the Lessee.

Section 5. The aggregate original principal amount of the Equipment Leases shall not exceed the Principal Amount and shall bear interest as set forth in the Equipment Leases and the Equipment Leases shall contain such options to purchase by the Lessee as set forth therein.

Section 6. The Lessee’s obligations under the Equipment Leases shall be subject to annual appropriation or renewal by the Governing Body as set forth in each Equipment Leases, and the Lessee’s obligations under the Equipment Leases shall not constitute indebtedness of the Lessee under the laws of the State.

Section 7. It is hereby determined that the acquisition of the Equipment is permitted under the laws governing the Lessee and is essential to the efficient operation of the Lessee.

Section 8. The Governing Body of the Lessee anticipates that the Lessee may pay certain capital expenditures in connection with the Equipment following adoption of this resolution but prior to the receipt of the Lease Purchase Proceeds for the Equipment. The Governing Body of the Lessee hereby declares the Lessee’s official intent to use the Lease Purchase Proceeds to reimburse itself for such Equipment expenditures. This section of the resolution is adopted by the Governing Body of the Lessee for the purpose of establishing compliance with the requirements of Section 1.150-2 of Treasury Regulations. This section of this resolution does not bind the Lessee to make any expenditure, incur any obligation, or proceed with the acquisition of the Equipment.

Section 9. The Lessee covenants that it will comply with all requirements of the Internal Revenue Code of 1986, as amended, (the “Code”) necessary to ensure that the interest portion of rental payments due under the Equipment Leases will be excluded from gross income under Section 103(a) of the Code. [The Lessee reasonably expects it will not issue more than \$10,000,000 of tax-exempt obligations (other than “private activity bonds” that are not “qualified 501(c)(3) bonds”) during the calendar year in which each of the Equipment Leases is issued and hereby designates each Equipment Lease as a qualified tax-exempt obligation for purposes of Section 265(b) of the Code.] The Authorized Representative is further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest portion of the rental payments due on the Equipment Leases authorized by this resolution as excludable from gross income for federal income tax purposes pursuant to Section 103(a) of the Code.

Section 10. This resolution shall take effect immediately upon its adoption and approval. (Doc. F-7)

12. Approve the lease purchase of sixty-eight (68) desktop computers for the 2014-2015 school year purchased through CDW-G of Chicago, IL in the amount of \$63,888.04 to be paid over four years based on the MRESC Cooperative Purchasing System # 13/14-04.
13. Ratify/Approve the proposal from All County Electronics & Communications of East Hanover, NJ for the purchase of thirty-seven (37) ICOM handheld radios for Central School in the amount of \$5,772.00 based on State contract #83923, T0109.
14. Approve the insurance package renewals for the three year period of July 1, 2014 to June 30, 2017 with NJ Schools Insurance Group (NJSIG) submitting the lowest quote of \$198,836, an increase of 2.98% as follows:
(Doc. F-8)

NJ School Boards Insurance Group	\$198,836.00
School Alliance Insurance Fund	\$232,373.00

15. Approve the agreement with Neil Brohm of Productive Software Systems and the East Hanover Township Board of Education for technology consulting services to oversee the Technology Initiative for the 2014-2015 school year in the amount of \$125.00 per hour not to exceed 20 hours.
16. Ratify/Approve the revised proposal to purchase English Language Arts (ELA) Textbooks for the East Hanover Middle School with Houghton Mifflin Harcourt of Orlando, FL in the amount of \$40,945.91 submitting the lowest quote as follows:

Houghton Mifflin Harcourt	\$40,945.91
Pearson	\$52,449.43

17. Approve the Transfer of Current Year Surplus to Capital Reserve:

WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the East Hanover Township Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the East Hanover Township Board of Education has determined that (an amount not to exceed) \$600,000.00 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the East Hanover Township Board of Education that it hereby authorizes the district’s School Business Administrator to make this transfer consistent with all applicable laws and regulations.

18. Ratify/Approve the acceptance of the donation from the Valastro family in the amount of \$285 to cover the transportation fee for Mrs. Zahn’s first grade class at Frank J. Smith School to participate in the field trip to Carlos Bakery on May 14, 2014. (Doc. F-9)

19. Approve the payment of accumulated unused sick days for the retirees listed below based on the EHEA agreement. The final amounts may be subject to change based on the exact number of accumulated unused sick days as of June 30, 2014, which would not be greater than the amounts listed below: (Doc. F-10)

<u>Name</u>	<u>Amount</u>
Mary Ann Barone	\$ 3,400
Marian Caponegro	\$ 985.50
Perri Fuhrmann	\$5,625.00
Pamela Murphy	\$7,150.00

20. Approve the payment of accumulated unused sick days for Vicki Caruso, Technology Coordinator, for 27.5 sick days in the amount of \$825.00 and 3.46 unused vacation days in the amount of \$692.27 effective through June 15, 2014. The final amounts may be subject to change based on the exact number of accumulated unused sick days and vacation days as of June 15, 2014.
21. Approve the completion of merit goals for Deborah Muscara, School Business Administrator/ Board Secretary for the 2013-2014 school year with payment in the amount of \$1,020 per qualitative goal for the total of \$2,040.00, as attached. (Doc. F-11)
22. Approve the Backup Recovery System with Peggnet Computers of Mendham, NJ in the amount of \$13,500 for equipment and labor and \$1,100 monthly fee. The district would save \$500 monthly by eliminating the need for server monitoring and \$383 per month by eliminating the need for Power School hosting bringing the monthly fee to \$217.00. This system backs up all physical and virtual servers, takes a snapshot of the server instructions, stores in-house and off site, and is a proprietary system. Proposals received are as follows:

<u>Vendor</u>	<u>Equipment Cost</u>	<u>Monthly Fee</u>
Peggnet Computers	\$13,500 one-time fee	\$1,100
Iron Mountain	\$ 3,300 annual fee	\$3,400*

*Does not include virtual servers.

23. Approve the proposal for the installation of six (6) interior doors at Frank J. Smith School and forty-five (45) interior doors at Central School for the 2014-2015 school year with GL Group of Bloomingdale, NJ in the amount of \$5,615.00 and \$50,960.00, respectively, based on the Ed Data Time and Material Bid Package and State approval.
24. Ratify/ Approve the submission of the revised IDEA-FY14 Grant Amendment on May 16, 2014, for carry-over monies from IDEA FY13. The Non Public carry-over monies were initially placed in the incorrect account (100-500).

Public (200-300)	\$ 660.00
Non Public (200-300)	\$16,021.00

25. Approve the acceptance of the IDEA FY15 Grant Allocations for the 2014-2015 school year as follows:

Basic Public	\$247,165 (Public \$231,046/Non-Public \$16,119)
Preschool Public	\$13,741

26. Approve the acceptance of the NCLB FY15 Grant allocations for the 2014-2015 school year as follows:

Title II Part A (East Hanover \$16,667.20/St. Rose \$1,847.80)

27. Approve the request that East Hanover Board of Education does not accept the NCLB Title III funds in the amount of \$3,331.00. The number of LEA students in East Hanover is very low, thus each year the full amount is not spent, resulting in carry-over monies each year.

DESIGNATION OF BANK SIGNATURES

Ratify/Approve the following persons be authorized to sign checks July 1, 2014, through June 30, 2015, for the following accounts at T.D. Bank, and that the facsimile signature(s) be authorized.

General Operating Account (Acct. #7859699451)

Payroll Deduction Account (Acct. #7857859699477)

Unemployment Compensation Trust Fund (Acct. #7859699493)

Capital Projects Account (Acct. #7859699584)

Referendum Account (Acct. #7859699592)

Signatures for all accounts listed above:

Mr. Sean Sullivan, Board President

Mrs. Deborah Muscara, Board Secretary/Business Administrator

Mr. Kenneth Huelbig, Treasurer

EHTASCC Account (Acct. #4247522314)

Signatures: Mr. Sean Sullivan, Board President

Mrs. Deborah Muscara, Board Secretary/Business Administrator

Mr. Kenneth Huelbig, Treasurer

Payroll Account (Acct. #7859699469)

Signatures: Mrs. Deborah Muscara, Board Secretary/Business Administrator

Mr. Kenneth Huelbig, Treasurer

Milk Account (Acct. #7859699485)

Signatures: Mr. Sean Sullivan, Board President

Mrs. Deborah Muscara, Board Secretary

Mr. Kenneth Huelbig, Treasurer

Flexible Spending Account (Acct. #4271487774)

Signatures: Mr. Sean Sullivan, Board President

Mrs. Deborah Muscara, Board Secretary/Business Administrator

Mr. Kenneth Huelbig, Treasurer

TRANSPORTATION

1. Approve the Joint Transportation Agreement between East Hanover Board of Education and Educational Services Commission of Morris County for school year 2014-2015, as per attached. (Doc. T-1)
2. Ratify/Approve the school bus emergency evacuation drills conducted on April 29, 2014, at 9:00 a.m. at Frank J. Smith School and at East Hanover Middle School and Central Elementary School respectively and on May 21, 2014, at 8:00 a.m. at East Hanover Middle School and at 8:50 a.m. at Central Elementary School for all transportation routes, supervised by Principals Ms. Quinn, Ms. Costello and Ms. Falcone respectively, in accordance with NJAC 6A:27-11.2. (Doc. T-2)

3. Approve the following transportation contracts with parents of special needs students for the extended 2014 school year:

East Hanover Student #TO-1515 for the extended school year from July 1, 2014, through August 12, 2014, at a rate of \$57.50 per day of reported attendance.

East Hanover Student #TO-54 for the extended school year from July 9, 2014, through August 8, 2014, at a rate of \$52.50 per day of reported attendance.

BUILDINGS & GROUNDS

1. Approve/Ratify the applications for building use for the organizations listed on the attached. (Doc. B&G-1)

OLD BUSINESS – None

NEW BUSINESS

Mr. Sullivan discussed setting up another June meeting to tie up end of the year transactions which was confirmed to take place on June 30, 2014, at 6:30 p.m.

Mr. Brunini moved and Mr. Hadley seconded the motion to go into closed session.
Roll call vote all yes.

EXECUTIVE SESSION

WHEREAS, C.231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances; and

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session:

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE EAST HANOVER TOWNSHIP SCHOOL DISTRICT:

1. That it does hereby determine that it is necessary to meet in Executive Session on June 9, 2014, at 7:26 p.m. to discuss matters involving students, negotiations and personnel.
2. That the matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

Formal action may be taken upon return from Executive Session.

President Sullivan reconvened the meeting at 8:53 p.m.

PUBLIC COMMENTS

Mrs. Paglia of 12 Wildwood Avenue asked if there was any correspondence or updates regarding her son's HIB case. Mr. Mooney stated he will research to see if there are any updates and will get back to Mrs. Paglia regarding procedures in this matter.

CONSENT RESOLUTIONS

All matters are considered to be routine in nature and will be enacted by one motion. Any Board member may request that an item be removed from the Consent Addendum Agenda for separate consideration. Any item(s) removed from the Consent Agenda will be discussed and acted upon separately, immediately following the consideration of the remaining items on the Consent Addendum Agenda. A motion or a second is not required to remove an item(s) from the Consent Addendum Agenda. All resolutions acted upon at this meeting are available to be viewed this evening and copies can be obtained by contacting the School Board Secretary's Office.

June 9, 2014 – Regular Public Meeting 6:30 p.m.

Education – Items 7 through 8

Finance – Items 28 through 31

All resolutions- 1st motion- Mr. Troise, 2nd motion- Mrs. Pfund-Olsen, all yes.

ADJOURNMENT

Mr. Troise moved and Mrs. Pfund-Olsen seconded the motion to adjourn the meeting at 8:56 p.m.

Voice vote all yes.

Respectfully submitted,

Deborah Muscara

Business Administrator/Board Secretary

DM/cg