

EAST HANOVER TOWNSHIP BOARD OF EDUCATION

Public Meeting, 6:30 p.m.

June 8, 2015

East Hanover Middle School

477 Ridgedale Avenue

MINUTES

The meeting commenced at 6:32 p.m.

The mission of the East Hanover School District is to prepare our young people to be positive, contributing members of society. Our diversified curriculum incorporates the expectation that all students achieve or exceed the Common Core State Standards (CCSS) and the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels. The educational environment fosters self-esteem, independent thinking, and respect for individual differences. We provide our students with the skills and experiences necessary to assist them in achieving their fullest potential as unique individuals and to meet the challenges of life.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-887-2112 (x100).

**CALL TO ORDER OPEN PUBLIC MEETING STATEMENT**

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the East Hanover Township Board of Education has caused notice of this meeting to be forwarded to the Hanover Eagle and Daily Record as official newspapers of the East Hanover Township Board of Education and posted in the Board Office, 20 School Avenue, and forwarded to the Township Clerk.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Present: Mr. Barisciano, Mr. Hadley (left at 8:52 p.m.), Mrs. Mitchell, Mrs. Pfund-Olsen, Mr. Ucci,  
Mr. Troise, Mr. Sullivan (left at 8:15 p.m.)

Also Present: Dr. Scott Rubin, Superintendent  
Mrs. Muscara, Business Administrator/Board Secretary  
Mr. Geppert, Board Attorney  
Staff - 16, Citizens - 82, Students - 87

**PUBLIC COMMENTS** - None

**PRESENTATIONS**

East Hanover Middle School "Happy Signs" project (6:15 p.m.):

Michelle Chirichiello  
Liana Monticello  
Olivia Foti  
Mackenzie Lazorchak  
Daniela Mazzella  
Caitlin McArdle  
Owen D'Andrea  
Frank Zarro  
Anthony Small

East Hanover Middle School Outdoor Classroom Mural (6:15 p.m.):

Sneha Beri  
Abigail Boze  
Dillon Brokaw  
Giuliana Caravella  
Owen D'Andrea  
Domenic DiFrancescantonio  
Genna Dominguez  
Olivia Foti  
Daniela Mazzella  
Amanda Nisbet

2015 Girls Softball Team – Mr. Colasurdo honored the following team members:

**6th Graders**

Ashley Alfano  
Kristi Brokaw  
Devon Fagan  
Lindsey Giordano  
Samantha Masi

**7th Graders**

Dara DiMaiolo  
Aryana Galioto  
Michelle Jandoli  
Brielle Junda  
Victoria LoPinto  
Victoria Lupo  
Gianna Tito

**8th Graders**

Leanne Beyer  
Ava Eveland  
Jenna Glinko

East Hanover Middle School Students of the Month-Ms. Costello honored the following students:

6th Grade- Joseph Caracciolo  
7th Grade- Michelle Jandoli  
8th Grade- Michael Papaiani

Excerpt from 4th Grade Play, "War of the Words"- The 4<sup>th</sup> grade students performed as directed by Ms. Thompson-Schweer.

Excerpt from 2nd Grade Play, "It Takes a Rainbow" – The 2<sup>nd</sup> grade students performed as directed by Ms. Thompson-Schweer.

PTA – Year in Review Presentation - - Ms. Parry, PTA President, reviewed the year as follows:  
Ms. Parry thanked the Executive Directors, the Committee Chairs and volunteers for all their assistance. She reviewed the year and some of the donations made by the PTA which included \$50K towards the playgrounds at Frank J. Smith School and Central School, teacher grants, \$25K towards Chrome Books for Central School and scholarships resulting with an approximate total of \$113K towards donations for the school year.

Presentation of Teacher Recognition Program recipients were honored by the Principals at each schools as follows:

Frank J. Smith Elementary School: Marie Bender

Central Elementary School: Maria (Liza) McElrath

East Hanover Middle School: Alyssa Skiff

Honoring District Retirees – the following staff members were honored:

Maureen Dorney, Grade 2 Teacher

Debra Dennis, PreK-Grade 5 Computers

Michelle, Zinicola, Grade 3 Teacher

Susan Marr, Grade 7 English Language Arts

Edward O'Connor, Bus Aide

Dr. Karen Jacob, Director of Special Services – a video was presented by Ms. Canova's class honoring Dr. Jacob.

G&T Solar Car – Ms. Kerouac and the following students were honored for their participation in the Junior Solar Sprint solar races held at Ridgedale Middle School in Florham Park. Ms. Kerouac provided an overview of the learning experience:

Drew McElrath, Angelo Tedesco, Teo Zangari, Nitish Kasarla, Nick Ranco, Michael Walters and Jeffrey Zhang

East Hanover Middle School Student Council Representative – the following report was presented by Miss Torkos:

EHMS held its annual student council election, the Brain Quiz Show will take place on June 9, students in the Culture and Climate Committee will be attending the Youth Summit trip on June 9, the 8<sup>th</sup> grade students will attend a pool party at Lurker Park on June 10, they will also go to Hanover Park High School on June 11 to tour the campus for next year, the Excellent Eagle Barbecue will take place on June 12, EHMS will hold its first field day on June 15 and the 8<sup>th</sup> grade graduation will take place on June 19.

### SUPERINTENDENT'S REPORT

Harassment, Intimidation and Bullying Monthly/Semester Report- Since the last report, the District received 10 incident reports of HIB. All 10 were determined to be non-HIB. There have been 28 incidents reported throughout the year, of which 9 have been confirmed as HIB.

### District Updates

-Personnel- Open positions are currently being filled.

-PARCC Update-Next year, the End of Year Assessment and Performance Based Assessment of the PARCC will be combined and administered during one testing window. Additionally, the duration of the assessments will be reduced by 90 minutes.

-Parent Academy-A Conquer Math parent academy was held on May 27. Another event will be held in the fall.

-League of Municipalities- Ace Gallagher and the One Day One School Committee presented the One Day One School program at a meeting of the League of Municipalities. It appears that there are other municipalities that are interested in holding similar events. The next One Day One School program will take place at the Morris Plains School District.

-TALC-The Committee met on May 18<sup>th</sup> and discussed various topics. In particular, providing adequate substitute coverage is an area of focus.

-DEAC-The Committee met on May 28<sup>th</sup> and discussed the staff evaluation process, professional development, and student achievement.

-Dark Fiber-The dark fiber installation has been completed and on this Board agenda is a recommendation to purchase additional cameras to tie into the system.

-New Executive County Superintendent- Mr. Roger Jinks will replace Dr. Lamonte as the Executive County Superintendent. Dr. Lamonte will continue covering Sussex and Warren Counties.

-Proyecto Update- There are 16 students signed up for the summer Proyecto program.

-Junior Public Safety Program-An overview of the program took place at the Middle School in May. The program will take place on June 25-27 at the Middle School.

#### **BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT**

Mrs. Muscara reported that the NJ School Boards Conference will take place on October 27-29 asking for the board members to inform her if they will be attending. There are resolutions on the agenda to lease Laptops and Chrome Books through the Middlesex Regional Educational Services Commission Small Ticket Program and the Morris County Improvement Authority's Leasing Program for the 2015-2016 school year. The finance items on the addendum include a professional service agreement for the Architect of Record to analyze the building space at Frank J. Smith School for the anticipation of a Full Day Kindergarten Program. The other items include the recommendation to renew the agreement for environmental compliance and the Sub Calling Agreement. The Assessable Fire Alarm Project in the budget for next year will need to be discussed with the Buildings and Grounds Committee due to the unexpected higher cost.

#### **COMMITTEE REPORTS**

Personnel – None

Education/Technology - Ms. Pfund-Olsen reported that the committee met on May 20 and reviewed the PARCC assessment process and the plan to analyze and use the data to inform instruction. Other items reviewed were the approval of curriculum and textbooks and the agenda items for summer professional development. Ms. Pfund-Olsen congratulated Dr. Jacob on her retirement. The committee also discussed the Chrome Book Initiative, Full Day Kindergarten and the Parent Academies.

Finance- Mr. Sullivan stated a Negotiations meeting took place on June 4 which will be discussed in Executive Session.

Policy/Public Relations – None

Buildings and Grounds/Transportation – Mrs. Muscara provided an update in her report.

Mr. Sullivan congratulated the retirees and honorees. He also stated the district is making strides in technology and the anticipation of a full day kindergarten program.

#### **CONSENT RESOLUTIONS**

All matters are considered to be routine in nature and will be enacted by one motion. Any Board member may request that an item be removed from the Consent Agenda for separate consideration. Any item(s) removed from the Consent Agenda will be discussed and acted upon separately, immediately following the consideration of the remaining items on the Consent Agenda. A motion or a second is not required to remove an item(s) from the Consent Agenda. All resolutions acted upon at this meeting are available to be viewed this evening and copies can be obtained by contacting the School Board Secretary's Office.

Minutes – Items 1 and 2

Personnel – Items 1 through 47

Education – Items 1 through 16

Finance – Items 1 through 34

Transportation – Items 1 and 2

Buildings & Grounds – Item 1

Mr. Barisciano moved and Mr. Hadley seconded the motion to move all items as a consent agenda, roll call vote all yes, except Mrs. Mitchell abstained on Personnel Item #47.



MINUTES

1. Approve the May 11, 2015, Regular Pubic Meeting. (Doc. M-1)
2. Approve the May 11, 2015, Executive Session. (Doc. M-2)

PERSONNEL

1. Approve authorizing the Superintendent of Schools to post, advertise, and appoint personnel, pending board approval, during the summer months to staff the schools for the 2015-2016 school year.
2. Approve to accept, with regret, a letter of resignation for retirement purposes from Susan Marr, Grade 7 Language Arts Literature teacher, East Hanover Middle School, Effective June 30, 2015. (Doc. P-1)
3. Accept a letter of resignation from Heather Feggans, Grade 3 teacher, Central Elementary School, effective June 30, 2015. (Doc. P-2)
4. Accept a letter of resignation from Ashley Flagg, Grade 3 teacher, Central Elementary School, effective June 30, 2015. (Doc. P-3)
5. Accept a letter of resignation from Beth Ann Conca, Cafeteria/Playground Aide, Frank J. Smith Elementary School, effective June 18, 2015. (Doc. P-4)
6. Accept a letter of resignation from Lori Tartaglia, Instructional Aide, East Hanover Middle School, effective June 19, 2015. (Doc. P-5)
7. Approve the contract for Deborah A. Muscara, Business Administrator/Board Secretary, for the 2015-2016 school year, as approved by the Executive County Superintendent of Schools with a salary in the amount of \$130,478.00, (at 2014-2015 rates, pending settlement of the 2015-2016 EHEA agreement). (Doc. P-6)
8. Approve the appointment of Danielle Gilroy to the position of Grade 1 teacher, Frank J. Smith Elementary School, at a yearly salary of \$54,210, Step 1 of the BA 2014-2015 Teacher's Salary Guide (pending settlement of the 2015-2016 EHEA agreement), effective September 1, 2015, through June 30, 2016. (Doc. P-7)
9. Approve the appointment of Danielle Dyjeczynski to the position of Grade 2 teacher, Frank J. Smith Elementary School, at a yearly salary of \$54,210, Step 1 of the BA 2014-2015 Teacher's Salary Guide (pending settlement of the 2015-2016 EHEA agreement), effective September 1, 2015, through June 30, 2016, pending approval by the New Jersey Department of Education following a criminal history review. (Doc. P-8)
10. Approve the appointment of Paola Bonanno to the position of Grade 6-8 Italian teacher, East Hanover Middle School, at a yearly salary of \$56,760, Step 1 of the BA+30 2014-2015 Teacher's Salary Guide, (pending settlement of the 2015-2016 EHEA agreement), effective September 1, 2015, through June 30, 2016, pending approval by the New Jersey Department of Education following a criminal history review. (Doc. P-9)
11. Approve the appointment of Alyssa Grobarz to the position of Grade 3 teacher, Central Elementary School, at a yearly salary of \$54,210, Step 1 of the BA 2014-2015 Teacher's Salary Guide, (pending settlement of the 2015-2016 EHEA agreement), effective September 1, 2015, through June 30, 2016, pending approval by the New Jersey Department of Education following a criminal history review. (Doc. P-10)
12. Approve the appointment of Domonique Scala to the position of Grade 7 Language Arts Literature teacher, East Hanover Middle School, at a yearly salary of \$54,210, Step 1 of the BA 2014-2015 Teacher's Salary Guide, (pending settlement of the 2015-2016 EHEA agreement), effective September 1, 2015, through June 30, 2016. (Doc. P-11)
13. Approve the appointment of Arielle Linn to the position of Grade 1 maternity leave replacement teacher, at a rate of \$271.05 per diem, Step 1 of the BA 2014-2015 Teacher's Salary Guide (\$54,210.00, pending settlement of the 2015-2016 EHEA agreement), for the period October 19, 2015, through February 19, 2016, pending approval by the New Jersey Department of Education following a criminal history review. (Doc. P-12)
14. Approve the appointment of Lori Whelan to the position of Instructional Aide, Frank J. Smith Elementary School, for 17.5 hours per week, at a yearly salary of \$12,249.57, (pending settlement of the 2015-2016 EHEA agreement), effective September 1, 2015, through June 30, 2016. (Doc. P-13)

15. Approve the appointment of Joseph Urso Jr. to the position of part time Custodial/Maintenance worker, for 25 hours per week, at a yearly salary of \$26,060.00, effective July 1, 2015, through June 30, 2016, (at 2014-2015 rates, pending settlement of the 2015-2016 EHEA agreement) and pending approval by the New Jersey Department of Education following a criminal history review. (Doc. P-14)
16. Approve the appointment of Kathleen Salemm to the position of Assistant to the Director of the EHTASCC, at an annual rate of \$39,818.71, effective July 1, 2015, through June 30, 2016.
17. Approve the appointment of Frank Biamonte as Coordinator of the East Hanover Township After-School Child Care (EHTASCC) Program, at an annual salary of \$48,195.00, effective July 1, 2015, through June 30, 2016.
18. Approve the appointment of Joyce Newburg to the position of District Substitute Coordinator at a stipend of \$6,000 for the 2015-2016 effective July 1, 2015, through June 30, 2016.
19. Approve the request for Stacie Costello, East Hanover Middle School Principal, for a leave of absence, having received doctor's certification, commencing November 2, 2015, under the Federal Family Medical Leave Act (FMLA), ending after twelve (12) weeks on January 22, 2016, while utilizing twenty-seven (27) sick days.  
Approve twelve (12) weeks under the NJ Family Leave Act (FLA) for Stacie Costello commencing on December 16, 2015, through March 8, 2016, with a return to work date on March 9, 2016. Benefits will be paid by employer with health contributions paid by the employee. (Doc. P-15)
20. Approve the request for Stacie Costello, East Hanover Middle School Principal, for an extended leave of absence, from March 9, 2016, to April 1, 2016 with a return to work date on April 4, 2016, while utilizing sixteen (16) vacation days.
21. Approve the request for Marisa Smith, Grade 1 Teacher, for a leave of absence, having received doctor's certification, commencing October 19, 2015, under the Federal Family Medical Leave Act (FMLA), ending after twelve (12) weeks on January 15, 2016, while utilizing twenty-three (23) sick days.  
Approve twelve (12) weeks under the NJ Family Leave Act (FLA) for Marisa Smith commencing on November 23, 2015, through February 19, 2016, with a return to work date on February 22, 2016. Benefits will be paid by employer with health contributions paid by the employee. (Doc. P-16)
22. Approve district substitutes for the 2015-2016 school year, as per the attached. (Doc. P-17)
23. Approve the appointment of Joseph Hofmann to the position of Boys' Basketball Coach, at a yearly stipend of \$3,240 (at 2014-2015 rates, pending settlement of the 2015-2016 EHEA agreement), effective November 1, 2015, through June 30, 2016, pending approval by the New Jersey Department of Education following a criminal history review. (Doc. P-18)
24. Approve the appointment of Christine Hagerman to the position of East Hanover Middle School Yearbook Advisor (Production), at a yearly stipend of \$2,521.00 (at 2014-2015 rates, pending settlement of the 2015-2016 EHEA agreement), effective September 1, 2015, through June 30, 2016, pending approval by the New Jersey Department of Education following a criminal history review. (Doc. P-19)
25. Approve the appointment of staff to Extracurricular positions for the 2015-2016 school year, as per attached. (Doc. P-20)
26. Approve the reassignment of Jennifer Ekstowicz from Grade 3 Inclusion teacher, to Grade 4 Inclusion teacher, Central Elementary School, effective September 1, 2015, through June 30, 2016.
27. Approve the reassignment of Kelly Rahill from Grade 3-5 Self Contained teacher, to Grade 3 Inclusion teacher at Central Elementary School, effective September 1, 2015, through June 30, 2016.
28. Approve the transfer of Jennifer Goudreau from Grade 6-8 Resource Room teacher, East Hanover Middle School, to Grade 3-5 Self Contained teacher, Central Elementary School, effective September 1, 2015, through June 30, 2016.
29. Approve to revise the position for Stacey Harrington, Kindergarten teacher, Frank J. Smith Elementary School, from full time to part time for the 2015-2016 school year due to enrollment.

30. Approve the hours and placement of Instructional Aides for the 2015-2016 school year, as per attached. (Doc. P-21)
31. Rescind the appointment of Maria Sazan as an Instructional Aide for the 2015 Extended School Year Program.
32. Approve the appointment of Vanessa DeAngelo to the position of Instructional Aide for the 2015 Extended School Year Program, at a rate of \$18.00 per hour, four hours per day for 25 days.
33. Approve the increase in days for Heather Cannon, District Social Worker, from 10 days to 20 days during the 2015 Extended School Year Program, as per the attached. (Doc. P-22)
34. Approve the appointment of the following substitute teachers for the 2015 Extended School Year Program at a rate of \$31.00 per hour:
- Stacie Harrington
  - Angela Klein
  - Michelle Scrocco
  - Anna Dulligan
  - Joanne DeGirolamo
35. Approve the appointment of the following substitute instructional aides for the 2015 Extended School Year Program at a rate of \$18.00 per hour:
- Carin Lassig
  - Stacie Harrington
  - Anna Dulligan
  - Kathy Galdieri
  - Francine DeLeon
  - Ramona Borgo
36. Approve the appointment of bus drivers and bus aides for the 2015 Extended School Year, as per the attached. (Doc. P-23)
37. Approve the appointment of Robert Ventola to the position of summer facilities worker, at a rate of \$15.00 per hour, not to exceed 4 hours per day, effective July 1, 2015, through September 4, 2015.
38. Approve the appointment of Leonardo Colabelli to the position of substitute summer facilities worker, at a rate of \$15.00 per hour, not to exceed 7.5 hours per day, effective July 1, 2015, through September 4, 2015.
39. Approve Emily Schweer as Head Teacher in the EHTASCC Summer S.A.L.A.D. Program, subject to enrollment, at a salary of \$30.00 per hour, not to exceed 115 hours during the summer.
40. Approve Elizabeth Minkowitz as Part-Time Aide in the EHTASCC Summer S.A.L.A.D. Program, subject to enrollment, at a salary of \$15.00 per hour, not to exceed 115 hours during the summer, pending approval by the New Jersey Department of Education following a criminal history review.
41. Approve the following individuals as Substitute Head Teachers in the EHTASCC Summer S.A.L.A.D. Program, subject to enrollment, at a salary of \$30.00 per hour, not to exceed 115 hours during the summer.
- Jessica Jamieson
  - Liane Swan
42. Approve the following individuals as Head Teachers in the EHTASCC S.M.A.R.T. (Summer Math And Reading Time) Program, subject to enrollment, at a salary of \$30.00 per hour, not to exceed 61 hours during the summer.
- Marie Bender
  - Kristin Jermyn
  - Ava Makris

43. Approve the following individuals as Substitute Head Teachers in the EHTASCC S.M.A.R.T. (Summer Math And Reading Time) Program, subject to enrollment, at a salary of \$30.00 per hour, not to exceed 61 hours during the summer.
- Colleen Brophy
  - Jessica Jamieson
  - Liza McElrath
  - Kelly Morris
  - Liane Swan
44. Approve the following individuals as EHTASCC Nurses in the EHTASCC Summer Camp Programs, subject to enrollment, at a salary of \$30.00 per hour, not to exceed 251 hours during the summer.
- Anita Livesey
  - Nancy Napolitano
45. Approve the following individuals as Substitute EHTASCC Nurses in the EHTASCC Summer Camp Programs, subject to enrollment, at a salary of \$30.00 per hour, not to exceed 251 hours during the summer.
- Norma Brzozowski
  - Lauren Iervolino
46. Approve the following individuals as volunteers in the EHTASCC Summer Camp Programs, pending approval by the New Jersey Department of Education following a criminal history review.
- Vincent Paglia, Counselor-In-Training
  - Ciaran Quille, ABA Therapist (pending approval by the New Jersey Department of Education following a criminal history review).
47. Approve the appointment of Kaitlyn Brueno to the position of Grade 8 Reading maternity leave replacement teacher, East Hanover Middle School, at a rate of \$271.05 per diem, Step 1 of the BA 2014-2015 Teacher's Salary Guide (\$54,210.00, pending settlement of the 2015-2016 EHEA agreement), for the period September 17, 2015, through February 12, 2016, pending approval by the New Jersey Department of Education following a criminal history review. (Doc. P-24)

#### EDUCATION

1. Affirm and approve the Superintendent's HIB/Discipline Report for April 21, 2015, through May 11, 2015.
2. Rescind the appointment of Louis Scerbo, student teacher at Central Elementary School, September 1, 2015 to December 23, 2015.
3. Ratify/approve the appointment of Lauren Iervolino, Substitute Nurse, as field trip chaperone for Eighth Grade Washington, D.C. trip May 19-21, 2015, at a rate of \$190/day (substitute rate) and stipend of \$467.
4. Approve the additional EHTASCC fundraising event for Summer Camp 2015 in support of Hemophilia research: EHTASCC Vendor Discount Cards.
5. Approve the following Manalapan School District teachers to provide summer training for 5 hours of instruction and 2 hours of prep time for a total of 7 hours:
  - Nathalie Zammit
  - Margaret Scuteri
  - Nicole Korona
  - Stephanie Cayne
  - Marcy Linder
  - Don Yerks
  - Tanya Lehmann

Total summer training: \$210 per trainer times 7 trainers- Total \$1,470.00

6. Approve the following teachers to revise K-2 English Language Arts curriculum, at a rate of \$30/hour for a maximum of 10 hours each, to be completed by September 1, 2015:
  - Paula Liotta
  - Stacey Harrington
  - Jayme Yannuzzi
  - Paige Kennedy
  - Marie Bender
  - Geri Gubitosa
7. Approve the following teachers to revise K-2 Science curriculum, at a rate of \$30/hour for a maximum of 10 hours each, to be completed by September 1, 2015:
  - Kathy Fitzsimmons
  - Marisa Smith
  - Nikita Desai
  - Danielle Bocchiaro
  - Marie Bender
  - Lisa Mangione
8. Approve the following teachers to revise Grade 3-5 English Language Arts curriculum, at a rate of \$30/hour for a maximum of 10 hours each, to be completed by September 1, 2015:
  - Ava Makris
  - Jen Nadel
  - Eve Caputo
  - Monica Rocha
9. Approve the following teachers to revise Grade 3-5 Science curriculum, at a rate of \$30/hour for a maximum of 10 hours each, to be completed by September 1, 2105:
  - Colleen Brophy
  - Suzanne Dolan
  - Liane Swan
  - Ava Makris
10. Approve the following teachers to revise Grade 6-8 Science curriculum, at a rate of \$30/hour for a maximum of 10 hours each, to be completed by September 1, 2015:
  - Katharine Lauritsen
  - John Michalski
  - Jennifer McDermott
  - Melissa Xepolitos
  - Angela Klein
  - Michelle Scrocco

11. Approve the following student teaching/ observation assignment:

<u>Student/College</u>	<u>Purpose</u>	<u>Cooperating Teacher(s)</u>	<u>Dates</u>
Leanne Isabelle Wm. Paterson University	Student Teacher	Gail Canova, Grade 2	9/2/15-12/10/15

12. Approve the following course approval applications for potential reimbursement:

<u>Staff Member</u>	<u>College</u>	<u>Course</u>	<u>Dates</u>	<u>Crs.</u>
Jennifer McDermott	The College of NJ	EDIN 542 Assessment Techniques	7/15 to 8/15	3
Joan Barone	Fairleigh Dickinson University	CWLT8001 Reading Like a Writer	8/24/15-12/7/15	4



13. Ratify/approve the following field trips for the 2014-2015 school year:

<u>School</u>	<u>Destination</u>	<u>Grade Level</u>	<u>Proposed Date</u>
Frank J. Smith Elementary School	Central Elementary School	2	6/5/15
Central Elementary School	Hanover Park High School	4	6/12/15
East Hanover Middle School	Central Elementary School	EHMS Jazz Band	6/8/15
	Frank J. Smith Elementary School		
	Frank J. Smith Elementary School	8	6/12/15
	Hanover Park High School	8	6/11/15

14. Acknowledge the following fire drills and school security drills, as reported by the school principals, for the month of May 2015:

<u>School</u>	<u>Fire Drill</u>	<u>Security Drill Evacuation</u>
Frank J. Smith Elementary School	5/12 & 28/15	5/29/15 (Lockdown)
Central Elementary School	5/26 & 28/15	5/27/15 (Bomb Threat)
East Hanover Middle School	5/15 & 22/15	5/27/15 (Lockdown)

15. Approve the following teachers to revise Grade 3-5 English Language Arts curriculum, at a rate of \$30/hour for a maximum of 10 hours each, to be completed by September 1, 2015:

- Michelle Kleinbaum
- Liane Swan

16. Approve the following teachers to revise Grade 3-5 Science curriculum, at a rate of \$30/hour for a maximum of 10 hours each, to be completed by September 1, 2105:

- Ava Makris
- Monica Rocha
- Kristin Keane

## FINANCE

1. Approve the attached travel and related expenses. (Doc. F-1)
2. Approve the bills list dated May 29, 2015, to Jun 8, 2015, for the 2014-2015 school year in the amount of \$675,497.14. (Doc. F-2)

General Fund	\$576,480.29
Special Revenue Fund	\$ 56,289.10
Enterprise Fund -EHTSACC	\$ 42,442.75
Enterprise Fund -Milk Account	\$ 285.00

Approve the payroll disbursement for May 15, 2015, in the total amount of \$610,218.83.

Approve the payroll disbursement for May 29, 2015, in the total amount of \$577,891.11.

Approve the Milk Account check #2108 in the amount of \$940.15 to Cream-O-Land Dairies.

3. Approve the report of the Secretary A-148 and the Treasurer's Report A-149 for the month ending April 30, 2015. (Doc. F-3)
4. Approve the certification of the Business Administrator/Board Secretary that as of April 30, 2015, pursuant to N.J.A.C. 6A:23-2.11(c)3, no budgetary line item has been over expended in violation of N.J.A.C. 6A:23-s.11(a).
5. Certify that as of April 30, 2015, after reviewing the Business Administrator/Board Secretary's financial report, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and sufficient funds are available to meet the District's financial obligations for the remainder of the year.



6. Approve the list of transfers dated April 30, 2015. (Doc. F-4)
7. Approve the Transfer of Current Year Surplus to Capital Reserve:

WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the East Hanover Township Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the East Hanover Township Board of Education has determined that (an amount not to exceed) \$800,000.00 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the East Hanover Township Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

8. WHEREAS, on May 27, 2015, the East Hanover Township Board of Education (the "Board") held a public bid opening for the Collection and Disposal of Garbage/Refuse and Recyclable Materials service (the "Service") for the period of July 1, 2015-June 30, 2018; and

WHEREAS, the Service was properly advertised to prospective bidders in accordance with N.J.S.A. 18A:18-4; and

WHEREAS, the Board received the following bids from potential bidders at 10:00 a.m. at the public bid opening in accordance with N.J.S.A. 18A:18-1, et seq.;

<u>Contractor</u>	<u>Total Bid/Three Yr. Period</u>
T. Farese & Sons, Inc.	\$45,432.00
N. Tassielli Disposal, Inc.	\$55,410.00

WHEREAS, T. Farese & Sons, Inc., submitted a bid, for the amount of \$45,432.00:

WHEREAS, the bid submitted by T. Farese & Sons, Inc. has been reviewed and determined to be in compliance with the New Jersey Contract Laws, N.J.S.A. 18A:18A-1, et seq.; and

NOW, THEREFORE;

BE IT RESOLVED, that the Board authorized the award of the contract to T. Farese & Sons, Inc. of Newark, NJ for the Collection and Disposal of Garbage/Refuse and Recyclable Materials service for the period of July 1, 2015-June 30, 2018 in the amount of \$45,432.00

9. Approve the purchase and installation of an additional fifteen (15) indoor and outdoor cameras for the East Hanover Township Schools with Johnston Communications of North Arlington, NJ in the amount of \$27,221.00 based on State Contract # T1316. This project will be partially funded by the FY15 Safety Grant in the amount of \$16,600 and the FY15 Safety Incentive in the amount of \$1,000 from NJ School Insurance Group. (Doc. F-5)
10. Approve the sale of an iPad computer to Dr. Karen Jacob, Director of Special Services and retiree as of June 30, 2015, in the amount of \$25.00. The iPad computer has depreciated its full life of five years.
11. Approve the purchase of general classroom supplies through School Specialty of Appleton, Wisconsin for the 2015-2016 school year in the amount of \$26,000, based on pricing from the MRESC Cooperative Pricing System # MRESC 13/14-11.
12. Approve Bollinger Specialty Group of Short Hills, NJ as agent for the Athletic Accident Insurance Program for all interscholastic sports in the amount of \$2,799.00 for the 2015-2016 school year with an increase of 3.5% from the prior year. (Doc. F-6)

13. Approve Bollinger Specialty Group of Short Hills, NJ as agent for the voluntary School Accident Insurance Program for the 2015-2016 school year at no cost to the district.
14. Approve the following resolution authorizing participation in the Middlesex Regional Educational Services Commission (MRESC) Small Ticket Lease Program (Bid No. 13/14-23 to 100 lease laptop computers for the 2015-2016 school year:

Lessee: East Hanover Township Board of Education

Principal Amount Expected To Be Financed: \$84,572.00

WHEREAS, the Lessee named above (the "Lessee") is a political subdivision of the State of New Jersey (the "State") and is duly organized and existing pursuant to the Constitution and laws of the State;

WHEREAS, pursuant to applicable law, the Lessee acting through its governing body (the "Governing Body") is authorized to acquire and lease personal property necessary to the functions or operations of the Lessee;

WHEREAS, the Governing Body hereby finds and determines the execution of one or more lease-purchase agreements ("Equipment Leases") in the principal amount not exceeding the amount stated above (the "Principal Amount") for the purpose of acquiring the Equipment described generally below (the "Equipment") and to be described more specifically in the Equipment Leases is appropriate and necessary to the functions and operations of the Lessee;

Brief Description of Equipment: Laptop Computers

100 LVO Laptop Computers E550 I5-5200U 500GB 4GB

WHEREAS, FIRST HOPE BANK, a National Banking Association, (the "Lessor") is expected to act as the Lessor under the Equipment Leases;

WHEREAS, the Lessee may pay certain capital expenditures in connection with the Equipment prior to its receipt of proceeds of the Equipment Leases ("Lease Purchase Proceeds") for such expenditures, and such expenditures are not expected to exceed the Principal Amount; and

WHEREAS, the Lessee hereby declares its official intent to be reimbursed for any capital expenditures made for the Equipment after adoption of this resolution but prior to the issuance of the Equipment Leases from the Lease Purchase Proceeds.

NOW, THEREFORE, Be It Resolved by the Governing Body of the Lessee as follows:

Section 1. The Lessee hereby determines that it has critically evaluated the financing alternatives and that entering into the Equipment Leases and financing the acquisition of the Equipment thereby is in the best interests of the Lessee.

Section 2. The Lessee is hereby authorized to acquire and install the Equipment and is hereby authorized to finance the Equipment by entering into the Equipment Leases. Any action taken by the Lessee in connection therewith is hereby ratified and confirmed.

Section 3. Either one of the Business Administrator or the Board President (each an "Authorized Representative") acting on behalf of the Lessee is hereby authorized to negotiate, enter into, execute, and deliver one or more Equipment Leases in substantially the form set forth in the document presently before the Governing Body, which document is available for public inspection at the office of the Lessee. Each Authorized Representative acting on behalf of the Lessee is hereby authorized to negotiate, enter into, execute, and deliver such other agreement or documents relating to the Equipment Leases (including, but not limited to, escrow agreements) as the Authorized Representative deems necessary and appropriate.

Section 4. By a written instrument signed by any Authorized Representative, said Authorized Representative may designate specifically identified officers or employees of the Lessee to execute and deliver agreements and documents relating to the Equipment Leases on behalf of the Lessee.

Section 5. The aggregate original principal amount of the Equipment Leases shall not exceed the Principal Amount and shall bear interest as set forth in the Equipment Leases and the Equipment Leases shall contain such options to purchase by the Lessee as set forth therein.

Section 6. The Lessee's obligations under the Equipment Leases shall be subject to annual appropriation or renewal by the Governing Body as set forth in each Equipment Leases, and the Lessee's obligations under the Equipment Leases shall not constitute indebtedness of the Lessee under the laws of the State.

Section 7. It is hereby determined that the acquisition of the Equipment is permitted under the laws governing the Lessee and is essential to the efficient operation of the Lessee.

Section 8. The Governing Body of the Lessee anticipates that the Lessee may pay certain capital expenditures in connection with the Equipment following adoption of this resolution but prior to the receipt of the Lease Purchase Proceeds for the Equipment. The Governing Body of the Lessee hereby declares the Lessee's official intent to use the Lease Purchase Proceeds to reimburse itself for such Equipment expenditures. This section of the resolution is adopted by the Governing Body of the Lessee for the purpose of establishing compliance with the requirements of Section 1.150-2 of Treasury Regulations. This section of this resolution does not bind the Lessee to make any expenditure, incur any obligation, or proceed with the acquisition of the Equipment.

Section 9. The Lessee covenants that it will comply with all requirements of the Internal Revenue Code of 1986, as amended, (the "Code") necessary to ensure that the interest portion of rental payments due under the Equipment Leases will be excluded from gross income under Section 103(a) of the Code. [The Lessee reasonably expects it will not issue more than \$10,000,000 of tax-exempt obligations (other than "private activity bonds" that are not "qualified 501(c)(3) bonds") during the calendar year in which each of the Equipment Leases is issued and hereby designates each Equipment Lease as a qualified tax-exempt obligation for purposes of Section 265(b) of the Code.] The Authorized Representative is further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest portion of the rental payments due on the Equipment Leases authorized by this resolution as excludable from gross income for federal income tax purposes pursuant to Section 103(a) of the Code.

Section 10. This resolution shall take effect immediately upon its adoption and approval.

15. Approve the purchase of 100 laptop computers for the 2015-2016 school year through CDW-G of Chicago, IL in the amount of \$84,572.00, based on the Middlesex Regional Educational Services Commission Cooperative Co-op (MRESC) # 65MCESCCPS 13/14-04. The computers will be leased over a four year period through the MRESC Small Ticket Lease Program. (Doc. F-7)
16. Approve the resolution of the East Hanover Township Board of Education, in the County of Morris, NJ, authorizing the execution or acknowledgement and delivery of certain agreements in connection with the Morris County Improvement Authority's 2015 Guaranteed Leasing as follows:

WHEREAS, The Morris County Improvement Authority (including any successors and assigns, the "Authority") has been duly created by resolution no. 42 entitled "Resolution of the Board of Chosen Freeholders of Morris County, New Jersey creating the Morris County Improvement Authority" duly adopted by the Board of Chosen Freeholders (the "Board of Freeholders") of the County of Morris (the "County") in the State of New Jersey (the "State") on April 10, 2002 as a public body corporate and politic of the State pursuant to and in accordance with the county improvement authorities law, constituting Chapter 183 of the Pamphlet Laws of 1960 of the State, and the acts amendatory thereof and supplemental thereto (the "Act") and other applicable law;

WHEREAS, the Authority is authorized by the Act, including without limitation Section 11 thereof (N.J.S.A. 40:37A-54(a)), to purchase, lease or otherwise acquire public facilities, including capital equipment (the "Equipment") for the benefit of certain local governmental units located within the County, including (i) the County, (ii) municipalities within the County (collectively, the "Municipal Local Units"), (iii) school districts that provide service to one or more Municipal Local Units (the "School District Local Units") and (iv) other local governmental units that provide service to one or more Municipal Local Units, including

County, municipal or regional authorities (the "Other Local Units" and together with the County, the Municipal Local Units and the School District Local Units, the "Local Units");

WHEREAS, the Authority created a county guaranteed leasing program (the "County Guaranteed Leasing Program", the "Program" or "CGLP") whereby a Local Unit can submit a request (the "Application") to the Authority to borrow funds from or on behalf of the Authority under the Authority's CGLP to finance or refinance the lease purchase of certain capital equipment and, if applicable, other personal property (the "Equipment;" the financing of the Equipment under the CGLP may be referred to herein as the "Project"), pursuant to which Program the Authority can provide a low cost, efficient means for financing Projects of the Local Unit;

WHEREAS, pursuant to the Act, specifically Section 34 thereof (N.J.S.A. 40:37A 77), a private lessor, including without limitation a leasing finance company procured through a competitive process (the "Finance Company"), may sell, lease, lend, grant or convey to the Authority or permit the Authority or its Local Unit lessees to use, maintain or operate any real or personal property, including without limitation the Equipment;

WHEREAS, pursuant to the Act, including without limitation Section 35 thereof (N.J.S.A. 40:37A 78), the Authority is authorized, without public bidding, to enter into and perform any lease, sublease or other agreement with, among others, a Local Unit, for the lease to or use by the Local Unit of all or any part of any public facility or facilities as determined in Section 11 of the Act (N.J.S.A. 40:37A 54(l)), including without limitation the Equipment;

WHEREAS, the Authority created the CGLP to provide low cost, timely and turnkey lease purchase financing to Local Units desiring to lease finance or refinance their Equipment needs;

WHEREAS, under the CGLP, from time to time, as Local Units express the desire to enter into the Program and take the required authorization actions (the "Local Unit Official Action") therefore, the Lessor provides funds, at tax-exempt rates to the Local Units against purchase orders or other evidence of such Local Units' Equipment needs within the hereinafter defined Overall Maximum Program Amount, whereupon the Equipment will be owned by the Finance Company, leased to the Authority under the Master Lease (defined below), and subleased by the Authority, as lessor, to the Local Unit, as lessee, which Local Unit will have the right to quiet use of and be obligated to maintain, the Equipment, all under a sublease purchase agreement (the "Sublease") to be entered into by the Authority and each such Local Unit in accordance with all applicable law, including without limitation Section 35 of the Act (N.J.S.A. 40:37A-78);

WHEREAS, upon expiration of the Sublease, the Equipment will be sold by the Finance Company through the Authority to the Local Unit for nominal consideration, which Local Unit will thereafter possess clear title to the Equipment;

WHEREAS, under the Master Lease and the Sublease, (i) the County and the Municipal Local Units make general obligation Sublease payments directly to the Finance Company, as assignee under the Master Lease of such payments otherwise due the Authority under the Sublease, and (ii) the School District Local Units and the Other Local Units make contractually obligated, subject to appropriation, Sublease payments directly to the Finance Company, as assignee under the Master Lease of such payments otherwise due the Authority under the Sublease;

WHEREAS, under the CGLP and applicable law, including without limitation Section 34 of the Act (N.J.S.A. 40:37A 77), the Authority, as lessee, entered into a master lease purchase agreement (the "Original Master Lease") with the Finance Company for the lease of Equipment to be determined in accordance with each Sublease (as hereinafter defined) entered into with Local Units under the Program, in an original maximum Program amount (until increased or renewed by the Authority, the County and the Local Finance Board, the "Original Maximum Program Amount") in an amount not to exceed \$10,000,000;

WHEREAS, the Authority issued to the Finance Company a performance bond (the "Original Bond") in a principal amount up to the Original Maximum Program Amount, which Original Bond was issued directly to the Finance Company as sole Bondholder, and which Bond will be payable to the Finance Company only upon a deficiency in Sublease payments due and owing by the respective Local Units, in which case the County will have fully, unconditionally and irrevocably guaranteed the payment of the principal of the



Original Bond up to the Original Maximum Program Amount, plus interest thereon, through (i) the final adoption of a guaranty ordinance by the Board of Freeholders, (ii) the execution by an authorized officer of the County of a guaranty certificate on the face of each bond and (iii) as may be required by any rating agency, Finance Company or other entity giving approval to the CGLP, an agreement setting forth the County's obligation to make any such guaranty payments in accordance with and within the parameters set forth in the guaranty ordinance, all in accordance with all applicable law, including Section 37 of the Act (N.J.S.A. 40:37A-80), (collectively, the "Original County Guaranty");

WHEREAS, the Original Bond was authorized by the Act, all other applicable law, and a bond resolution (the "Original Bond Resolution") of the Authority adopted pursuant to N.J.S.A. 40:37A-60 and -62 of the Act;

WHEREAS, on June 14, 2006 the Authority obtained the approval of the Local Finance Board for (i) the extension of the Program until July 31, 2007 and (ii) an additional \$10,000,000 authorization thereby increasing the Original Maximum Program Amount (until further increased or renewed by the Authority, the County and the Local Finance Board, the "2006 Increased Program Amount") in an amount not to exceed \$20,000,000;

WHEREAS, the Authority, entered into an amendment No. 1 to Master Lease (the "Amendment No. 1 to Master Lease") with the Finance Company for the lease of Equipment to be determined in accordance with each Sublease entered into with Local Units under the Program, in the 2006 Increased Program Amount in an amount not to exceed \$20,000,000;

WHEREAS, the Authority issued to the Finance Company a performance bond (the "2006 Amended Bond") in a principal amount up to the 2006 Increased Program Amount, which 2006 Amended Bond was issued directly to the Finance Company as sole Bondholder, and which 2006 Amended Bond was payable to the Finance Company only upon a deficiency in Sublease payments due and owing by the respective Local Units, in which case the County will have fully, unconditionally and irrevocably guaranteed the payment of the principal of the Revised Bond up to the 2006 Increased Program Amount, plus interest thereon, through (i) the final adoption of an amendment to the original guaranty ordinance by the Board of Freeholders, and (ii) the execution by an authorized officer of the County of a guaranty certificate on the face of the Amended Bond, all in accordance with all applicable law, including Section 37 of the Act (N.J.S.A. 40:37A-80), (collectively, the "2006 Amended County Guaranty");

WHEREAS, the 2006 Amended Bond was authorized by the Act, all other applicable law, and a supplemental bond resolution amended and supplementing the terms of the Original Bond Resolution (the "2006 Supplemental Bond Resolution") of the Authority adopted pursuant to N.J.S.A. 40:37A-60 and -62 of the Act;

WHEREAS, on June 13, 2007 the Authority obtained the approval of the Local Finance Board for (i) the extension of the Program until July 31, 2008 and (ii) an additional \$10,000,000 authorization thereby increasing the Original Maximum Program Amount (until further increased or renewed by the Authority, the County and the Local Finance Board, the "Overall Maximum Program Amount") in an amount not to exceed \$30,000,000;

WHEREAS, the Authority, entered into an amendment No. 2 to Master Lease (the "Amendment No. 2 to Master Lease") with the Finance Company for the lease of Equipment to be determined in accordance with each Sublease entered into with Local Units under the Program, in the Overall Maximum Program Amount in an amount not to exceed \$30,000,000;

WHEREAS, the Authority issued to the Finance Company a performance bond (the "2007 Amended Bond") in a principal amount up to the Overall Maximum Program Amount, which 2007 Amended Bond was issued directly to the Finance Company as sole Bondholder, and which 2007 Amended Bond was payable to the Finance Company only upon a deficiency in Sublease payments due and owing by the respective Local Units, in which case the County will have fully, unconditionally and irrevocably guaranteed the payment of the principal of the Revised Bond up to the Overall Maximum Program Amount, plus interest thereon, through (i) the final adoption of an amendment to the original guaranty ordinance by the Board of Freeholders and (ii) the execution by an authorized officer of the County of a

guaranty certificate on the face of the Amended Bond, all in accordance with all applicable law, including Section 37 of the Act (N.J.S.A. 40:37A-80), (collectively, the “2007 Amended County Guaranty”);

WHEREAS, the 2007 Amended Bond was authorized by the Act, all other applicable law, and a supplemental bond resolution amended and supplementing the terms of the Original Bond Resolution (the “2007 Supplemental Bond Resolution”) of the Authority adopted pursuant to N.J.S.A. 40:37A-60 and -62 of the Act;

WHEREAS, the Program has been successful in lending the proceeds of a portion of the Overall Maximum Program Amount to Local Units;

WHEREAS, the Authority made an application to the Local Finance Board for the extension of the Program until July 31, 2009 (the “2008 Program Extension”);

WHEREAS, the Local Finance Board, at a meeting held on June 9, 2008 did issue favorable Findings with respect to the 2008 Program Extension;

WHEREAS, the Authority made an application to the Local Finance Board for the extension of the Program until July 31, 2010 (the “2009 Program Extension”);

WHEREAS, the Local Finance Board, at a meeting held on August 12, 2009 did issue favorable Findings with respect to the 2009 Program Extension;

WHEREAS, the Authority made an application to the Local Finance Board for the extension of the Program until July 31, 2011 (the “2010 Program Extension”);

WHEREAS, the Local Finance Board, at a meeting held on June 9, 2010 did issue favorable Findings with respect to the 2010 Program Extension;

WHEREAS, the Authority made an application to the Local Finance Board for the extension of the Program until July 31, 2012 (the “2011 Program Extension”);

WHEREAS, the Local Finance Board, at a meeting held on May 11, 2011 did issue favorable Findings with respect to the 2011 Program Extension;

WHEREAS, the Authority made an application to the Local Finance Board for the extension of the Program until July 31, 2013 (the “2012 Program Extension”);

WHEREAS, the Local Finance Board, at a meeting held on July 11, 2012 did issue favorable Findings with respect to the 2012 Program Extension;

WHEREAS, the Authority made an application to the Local Finance Board for the extension of the Program until July 31, 2014 (the “2013 Program Extension”);

WHEREAS, the Local Finance Board, at a meeting held on May 8, 2013 did issue favorable Findings with respect to the 2013 Program Extension;

WHEREAS, the Authority made an application to the Local Finance Board for the extension of the Program until July 31, 2015 (the “2014 Program Extension”);

WHEREAS, the Local Finance Board, at a meeting held on June 11, 2014 did issue favorable Findings with respect to the 2014 Program Extension;

WHEREAS, the [Name of Local Unit], in the County of Morris, New Jersey (the “Participant”), has submitted or is interested in submitting a request to finance and/or refinance the Equipment set forth on Exhibit A attached hereto; and

WHEREAS, in order to participate in the Program, the Participant shall enter into a Sublease in substantially the form attached hereto as Exhibit B.

NOW, THEREFORE, BE IT RESOLVED BY THE [NAME OF LOCAL UNIT], IN THE COUNTY OF MORRIS, NEW JERSEY, as follows:

Section 1. The Participant’s Project and the financing and/or refinancing of the Participant’s Project through the Financing Documents are hereby approved.



Section 2. The Board President, the Board Secretary, the Business Administrator and the Chief Financial Officer of the Participant (collectively, the "Authorized Officer") are hereby each severally authorized and directed, upon the satisfaction of all the legal conditions precedent to the execution or acknowledgment and delivery by the Participant of the Sublease and the other Financing Documents to be so executed or acknowledged by the Participant, to execute or acknowledge and deliver such documents in substantially the form attached hereto as Exhibit B, with such changes thereto as the Authorized Officer, and solely within the discretion of the Authorized Officer, after consultation with counsel and any other professional advisors to the Participant and the Authority, if any, (the "Consultants" it being expressly understood by the Participant that the use of Consultants by the Participant is at the option of the Participant, and is not required by the Authority), deems in his or her sole discretion to be necessary, desirable or convenient for the execution thereof and to consummate the transactions contemplated hereby, which execution thereof shall conclusively evidence the Authorized Officer's approval of any changes to the forms thereof, including, without limitation, the insertion of the final financing terms in the Sublease that will result from the negotiation with the Authority as approved by the Consultants, so long as such final financing terms are within the parameters of those listed in the Application and the Findings.

Section 3. Each of the Board Secretary and the Business Administrator of the Participant is hereby authorized and directed, upon the execution or acknowledgment of the documents set forth in Section 2 hereof in accordance with the terms of Section 2 hereof, to attest to the Authorized Officer's execution or acknowledgment of such documents, and each is hereby further authorized and directed, when required by the Authority, to thereupon affix the seal of the Participant to such documents.

Section 4. Upon the execution or acknowledgment and attestation of and, if required, the placing of the seal on the documents set forth in Section 2 hereof as contemplated by Sections 2 and 3 hereof, the Authorized Officer is hereby authorized and directed to (i) deliver such fully executed or acknowledged, attested and sealed Financing Documents to the other parties thereto and (ii) perform such other actions as the Authorized Officer deems necessary, desirable or convenient in relation to the execution and delivery thereof or in order to effect the transaction contemplated thereby.

Section 5. The governing body of the Participant hereby (i) ratifies all actions taken by an Authorized Officer or other officer of the Participant, (ii) authorizes the performance of any act and the execution or acknowledgment and delivery of any other document, instrument or closing certificates that the Authorized Officer, after consultation with the Consultants, deems necessary, desirable or convenient in connection with this contemplated transaction, and (iii) hereby directs the Authorized Officer to execute or acknowledge, attest and affix the seal to any such documents, instruments or closing certificates, the authorization of which actions shall be conclusively evidenced by the execution or acknowledgment, attestation, affixation and delivery, as the case may be, thereof by such persons.

[Section 6. This resolution shall constitute (i) an appropriation for the purposes of N.J.S.A. 18A:22-1 et seq. and all other applicable law and (ii) authorization for the submission and approval of an application to the County Superintendent of Schools as required by N.J.A.C. 6A:26-10.1(d)(2).]

Section 7. This resolution shall take effect at the time and in the manner prescribed by law.

Section 8. Upon the adoption hereof, the Board Secretary of the Participant shall forward certified copies of this resolution to the Authorized Officer, John Bonanni, Chairman of the Authority, and Stephen B. Pearlman, Esq., bond counsel to the Authority.

#### Exhibit A/Description of Equipment

375 Acer Chromebooks 4GB 16GB Touch

(Doc. F-8)

17. Approve the purchase of 375 Chromebooks for the Middle School Chromebook Initiative for the 2015-2016 school year through CDW-G of Chicago, IL in the amount of \$129,795.00, based on the Middlesex Regional Educational Services Commission Cooperative Co-op (MRESC) #65MCESCCPS 13/14-04. The Chromebooks will be leased over a four year period through the Morris County Improvement Authority's 2015 Guaranteed Leasing Program. (Doc. F-9)

18. Approve the HVAC Maintenance Agreements with Ideal Air, Inc. of East Hanover, NJ for the 2015-2016 school year for the East Hanover Middle School in the amount of \$4,500.00 and for Central and Frank J. Smith Schools in the amount of \$5,000.00. (Doc. F-10)
19. Approve the 2015-2016 Professional Support/Non-Public Agreements between the East Hanover Board of Education and the Educational Services Commission of Morris County. Non-Public services include nursing, technology and textbook services, as attached. (Doc. F- 11)
20. Approve the acceptance of the NCLB FY16 Grant allocations for the 2015-2016 school year in the amount of \$18,796.00 as follows: (Doc. F-12)
- |                 |            |             |
|-----------------|------------|-------------|
| Title II Part A | Public     | \$17,064.89 |
| Title II Part A | Non-Public | \$ 1,731.11 |
21. Approve the refusal of NCLB Title III funds for the 2015-2016 school year in the amount of \$4,498.00. The number of LEA students in East Hanover is very low, thus the full amount is not spent, resulting in carry-over monies each year.
22. Approve the acceptance of the IDEA FY16 Grant allocations for the 2015-2016 school year in the amount of \$266,355 as follows:
- |                       |           |
|-----------------------|-----------|
| IDEA Basic Public     | \$235,129 |
| IDEA Basic Non-Public | \$ 17,269 |
| Total IDEA Basic      | \$252,398 |
| IDEA Preschool Public | \$ 13,957 |
23. Ratify/ Approve the contract for services to East Hanover's Special Education Program, as attached. (Doc. F-13)
24. Approve the Certified Audited Tuition and Aide Adjustment for Celebrate the Children School, for the 2013-2014 school year in the amount of \$15, 402.60, in accordance with N.J.A.C. 6A:23-4.2, as per attached. (Doc. F-14)
25. Approve the payment of accumulated unused sick days for the retirees listed below based on the EHEA agreement. The final amounts may be subject to change based on the exact number of accumulated unused sick days as of June 30, 2015, which would not be greater than the amounts listed below: (Doc. F-15)
- |                  |               |
|------------------|---------------|
| <u>Name</u>      | <u>Amount</u> |
| Debra Dennis     | \$10,507.50   |
| Maureen Dorney   | \$10,787.50   |
| Susan Marr       | \$ 7,900.00   |
| Michele Zinicola | \$ 4,900.00   |
26. Approve the payment of \$13,490.00 for accumulated unused sick days to Dr. Karen Jacob based on the EHAA agreement. The final amount may be subject to change based on the exact number of accumulated unused sick days as of June 30, 2015, which would not be greater than \$13,490.00. (Doc. F-15)
27. Approve the payment of unused vacation days for Dr. Karen Jacob, Director of Special Services, upon retirement for 18.5 days in the amount of \$10,191.84 through June 30, 2015. The final amount may be subject to change based on the exact number of accumulated unused vacation days as of June 30, 2015.
28. Approve the Elevator Service Agreement with EMCO of Kearny, NJ for the maintenance of elevators and chairlift at the East Hanover Middle School and Central School for the 2015-2016 school year in the amount of \$4,800.00. Two proposals were received with EMCO submitting the lowest quote as follows:
- |                              |            |
|------------------------------|------------|
| EMCO                         | \$4,800.00 |
| Morris County Elevator, Inc. | \$8,060.00 |

29. Approve the proposal for the installation of exterior doors in the East Hanover Middle School for the cafeteria and gymnasium for the 2015-2016 school year with All Class Glass of East Hanover, NJ in the amount of \$14,600.00. The project will be funded by Maintenance Reserve. Three proposals were received with All Class Glass submitting the lowest quote as follows: (Doc. F-16)

All Class Glass	\$14,600.00
Essex Glass and Aluminum	\$18,100.00
MCC Inc.	\$19,050.00

30. Approve the proposal for Integrated Pest Management Services for the 2015-2016 school year with Western Pest Services of Randolph, NJ in the amount of \$1,896.00. (Doc. F-17)
31. Approve the revised petty cash disbursement for the 2015-2016 school year as follows:

Board Office	\$1,000.00
Middle School	\$ 400.00
Central School	\$ 400.00
Frank J. Smith School	\$ 400.00

32. Approve the Professional Services Agreement with Parette Somjen Architects, as a supplement to the Architect of Record Agreement, to provide a Kindergarten Analysis at Frank J. Smith School for the housing of a full day kindergarten program at the cost of \$2,750.00, as attached. (Doc. F-18)
33. Approve the second year of the Sub Calling Service Agreement with Aesop of Frontline Technologies of Malvern, Pa. for the 2015-2016 school year in the amount of \$4853.00.
34. Approve the proposal for Environmental Compliance Services with RK Occupational & Environmental Analysis Inc. of Phillipsburg, NJ for the 2015-2016 school year at the cost of \$3,370.00 with a zero increase from the current year.

#### **TRANSPORTATION**

1. Approve the Joint Transportation Agreement between the East Hanover Board of Education and Educational Services Commission of Morris County for the 2015-2016 school year, as attached. (Doc. T-1)
2. Approve the Joint Transportation Agreement for the FY 2016 extended school year between the East Hanover Township Board of Education and the Hanover Park Regional School District for the following routes in the amount of \$22,093.80, as follows: (Doc. T-2)

Hanover Park PK summer route #1 & #4 to Frank J. Smith School for 11 students for AM/PM sessions from July 1, 2015 to August 5, 2015, at a cost of \$4,418.76.

Hanover Park SE routes #1, 2, 3 & 4 to Frank J. Smith School for 27 students for AM/PM sessions, from July 1, 2015 to August 5, 2015, at a cost of \$8,837.52.

Hanover Park Middle School routes #1, 2, 3 & 4 to Frank J. Smith School for 36 students for AM/PM sessions from July 1, 2015 to August 5, 2015, at a cost of \$8,837.52.

#### **BUILDINGS & GROUNDS**

1. Ratify/ Approve the applications for building use for the organizations listed on the attached. (Doc. B&G-1)

**OLD BUSINESS** - None

**NEW BUSINESS** - None

**PUBLIC COMMENTS** - None

Mrs. Pfund-Olsen moved and Mr. Barisciano seconded the motion to go into closed session. Roll call vote all yes.

#### **EXECUTIVE SESSION**

WHEREAS, C.231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances; and

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session:

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE EAST HANOVER TOWNSHIP SCHOOL DISTRICT:

1. That it does hereby determine that it is necessary to meet in Executive Session on June 8, 2015, at 7:52 p.m. to discuss matters involving negotiations, personnel, legal and student matters.
2. That the matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

Formal action may be taken upon return from Executive Session.

Vice President Pfund-Olsen reconvened the meeting at 9:06 p.m.

#### EDUCATION

17. Mr. Troise moved and Mr. Ucci seconded the motion to approve the Superintendent's recommendation of the Harassment, Intimidation and Bullying (HIB) Report #EHMS13 with detention and a recommendation of conflict resolution.

Unanimously approved by roll call vote.

#### ADJOURNMENT

Mrs. Mitchell moved and Mr. Troise seconded the motion to adjourn the meeting at 9:08 p.m.

Voice vote all yes.

Respectfully submitted,



Deborah Muscara  
Business Administrator/ Board Secretary

DM/cg