

EAST HANOVER TOWNSHIP BOARD OF EDUCATION

Public Meeting, 6:30 p.m.

December 8, 2014

East Hanover Middle School Auditorium

477 Ridgedale Avenue

AGENDA

The mission of the East Hanover School District is to prepare our young people to be positive, contributing members of society. Our diversified curriculum incorporates the expectation that all students achieve or exceed the Common Core State Standards (CCSS) and the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels. The educational environment fosters self-esteem, independent thinking, and respect for individual differences. We provide our students with the skills and experiences necessary to assist them in achieving their fullest potential as unique individuals and to meet the challenges of life.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-887-2112 (x100).

CALL TO ORDER OPEN PUBLIC MEETING STATEMENT

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the East Hanover Township Board of Education has caused notice of this meeting to be forwarded to the Hanover Eagle and Daily Record as official newspapers of the East Hanover Township Board of Education and posted in the Board Office, 20 School Avenue, and forwarded to the Township Clerk.

PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENTS

PRESENTATIONS

One Day One School

SUPERINTENDENT'S REPORT

Honoring District Retiring Staff – Marilyn Vagell, Grade 1 Teacher; Arlene Kelsey, Grade 7 Inclusion Teacher; Linda Cusmano, Secretary – Central Elementary School

East Hanover Middle School Students of the Month:

6th grade- Olivia Algieri

7th grade- Timothy Bruns

8th grade- Judson Daniele

Recognition of Heroism – Sean Cunningham, Owen D'Andrea, Sam Guanci, and Salvatore Davino

Harassment, Intimidations and Bullying Report

District Updates

BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

COMMITTEE REPORTS

Personnel

Education/Technology

Finance

Policy/Public Relations

Buildings and Grounds/Transportation

CONSENT RESOLUTIONS

All matters are considered to be routine in nature and will be enacted by one motion. Any Board member may request that an item be removed from the Consent Agenda for separate consideration. Any item(s) removed from the Consent Agenda will be discussed and acted upon separately, immediately following the consideration of the remaining items on the Consent Agenda. A motion or a second is not required to remove an item(s) from the Consent Agenda. All resolutions acted upon at this meeting are available to be viewed this evening and copies can be obtained by contacting the School Board Secretary's Office.

MINUTES

1. Approve the minutes of the November 10, 2014, Regular Public Meeting. (Doc. M-1)
2. Approve the minutes of the November 10, 2014, Executive Session. (Doc. M-2)

PERSONNEL

1. Approve the appointment of Paige Kennedy to the position of Grade 1 teacher, Frank J. Smith Elementary School, at a yearly salary of \$54,210.00, prorated to \$32,526.00, Step 1 of the BA 2014-2015 Teacher's Salary Guide, effective January 1, 2015, through June 30, 2015. (Doc. P-1)
2. Approve the appointment of Danielle Gilroy to the position of Grade 2 maternity leave replacement teacher at Frank J. Smith Elementary School, at a salary of \$271.05 per diem, Step 1 of the BA 2014-2015 Teacher's Salary Guide (\$54,210.00), for the period January 5, 2014, through March 1, 2015. (Doc. P-2)
3. Approve the appointment of Dana Visentin to the position of 12 month secretary at Central Elementary School, at a yearly salary of \$44,725.00, prorated to \$23,362.48, Step 1 of the 2014-2015 Secretary's Salary Guide, effective January 1, 2015, through June 30, 2015, pending approval by the New Jersey Department of Education following a criminal history review. (Doc. P-3)
4. Approve the appointment of Joann Russo to the position of 10 month Clerk/Typist at Central Elementary School, at a yearly salary of \$24,731.25, prorated to \$16,693.64, Step 1 of the 2014-2015 Clerk/Typist's Salary Guide, effective December 9, 2014, through June 30, 2015, pending approval by the New Jersey Department of Education following a criminal history review. (Doc. P-4)
5. Ratify/approve the appointment of Lisa Margolis, Speech Language Specialist, to work as a cafeteria/playground monitor at Central Elementary School, at a rate of \$25.00 per hour, effective November 16, 2014, through June 30, 2015.
6. Ratify/approve Cathy Pfund-Olsen as a volunteer assistant coach for Girls' Basketball at East Hanover Middle School for the 2014-15 school year.
7. Approve the appointment of Donna Kerouac to the position of Gifted and Talented Leave Replacement Teacher at East Hanover Middle School, at a salary of \$292.68 per diem, Step 2 of the MA 2014-2015 Teacher's Salary Guide (\$58,535), for the period December 9, 2014, through January 5, 2015.
8. Approve to revise the appointment of Jose Cotto, Grade 6-8 Spanish Leave Replacement Teacher from October 22, 2014, through March 1, 2015, to October 22, 2014, through November 26, 2014.
9. Approve the termination of employment of employee number 4249, effective December 1, 2014, in accordance with the Arbitration Decision, Agency Dkt. No. 310-10/12, dated December 1, 2014.
10. Approve the correction of longevity pay for Lisa Ramundo, Grade 7 Social Studies teacher, from \$1,175 to \$575 for the 2014-15 school year.
11. Ratify/approve the decrease in hours for Neyde Daboul, Bus Driver from 6.5 hours per day to 6.0 hours per day, due to the out-of-district placement of a student to a school for special needs for school year 2014-2015, effective December 1, 2014, through June 30, 2015, with a decrease in salary of \$1,595.16.
12. Ratify/Approve the decrease in hours for Edward O'Connor, Bus Aide from 4.5 hours per day to 4.0 hours per day, due to the out-of-district placement of a student to a school for special needs for school year 2014-2015, effective December 1, 2014, through June 30, 2015, with a decrease in salary of \$926.94.

13. Approve the appointment of Sean DuBeau as Jr. Assistant in the EHTASCC Before-School and After-School Program at Frank J. Smith School and Central School, subject to enrollment, at a salary of \$9.00 per hour, not to exceed 29 hours/week, including training and Vacation/Holiday Full Day Programs, effective December 15, 2014, through June 30, 2015, pending approval by the New Jersey Department of Education following a criminal history review.
14. Approve Victoria Carlucci and Danielle Gilroy as Curriculum Consultants in the EHTASCC Summer Camp Program at Central Elementary School, subject to enrollment, at a salary of \$20.00 per hour, not to exceed 50 hours, effective December 15, 2014, through May 31, 2015.
15. Approve the appointment of the following as substitutes for the 2014-2015 school year, pending approval by the New Jersey Department of Education following a criminal history review:

Lisa Gangala	Substitute Teacher/Instructional Aide
John Sorrentino	Substitute Teacher
Joanne Knox	Substitute Secretary
Dana Visentin	Substitute Secretary

EDUCATION

1. Affirm and approve the Superintendent's HIB/Discipline Report for October 20, 2014, through November 10, 2014.
2. Approve the following student observation assignment:

<u>Student/College</u>	<u>Purpose</u>	<u>Cooperating Teacher(s)</u>	<u>Dates</u>
Jody Ariel College of St. Elizabeth	Observation	Kelly Morris, Grade 4 Teacher	2/9-13/2015

3. Approve the following placement of students from Hanover Park High School to participate in the Tomorrow's Teacher Cadet program:

Sam Melillo - Grade 1 Inclusion (Ms. Yannuzzi & Ms. Desai)

Alyssa Luna - Basic Skills Instruction (Ms. Ricciardi, Ms. Gibbons & Ms. Vilanni)

Alana Pasquale - Preschool Inclusion (Ms. Clarke)

Samantha Lazur - Grade 2 (Ms. Bender)

Meredith Franco - Grade 2 Inclusion (Ms. Kennedy and Ms. Gubitosa)

Alex Keenan - Grade 1 (Ms. Zahn)

Sarah Hansen - Self Contained Classroom (Ms. Millheim)

Joseph Scarpa - English as a Second Language (Ms. Sander & Mr. Biamonte)

Kathleen Soca - Preschool Inclusion (Ms. Lentini)

4. Approve the following field trips for the 2014-2015 school year:

<u>School</u>	<u>Destination</u>	<u>Grade Level</u>	<u>Proposed Date</u>
East Hanover Middle School	Holiday Visit with Kindergarten	8	12/17/14
	The Solana, Roseland	6, 7, 8	12/22/14
	Workshop on the Arts, Morristown	6, 7, 8	1/14/15 and 1/15/15 Snow dates: 1/21 & 22
	Mount Olive High School	7 & 8	1/16/15
	South Orange Performing Arts	3	2/20/15
	College of St. Elizabeth	6, 7, 8	6/9/15

5. Approve the following course approval applications for potential reimbursement:

<u>Staff Member</u>	<u>College</u>	<u>Course</u>	<u>Dates</u>	<u>Crs.</u>
Jennifer McDermott	College of New Jersey	EDIN560 Brain-based Teaching	1/5/15-2/27/15	3
		EDIN 553 Kinesthetic Classroom	4/1/15-5/29/15	3
		EDUC 510 Exploration of Inquiry	3/2/15-4/30/15	3

6. Acknowledge the following fire drills and school security drills, as reported by the school principals, for the month of November 2014:

<u>School</u>	<u>Fire Drill</u>	<u>Security Drill Evacuation</u>
Frank J. Smith Elementary School	11/12 & 24/14	11/25/14 (Bomb Threat)
Central Elementary School	11/12 & 24/14	11/20/14 (Security)
East Hanover Middle School	11/4 & 11/14	11/24/14 (Lockdown)

FINANCE

1. Approve the attached travel and related expenses. (Doc. F-1)
2. Approve the following bills list dated November 10, 2014, for the 2014-2015 school year in the amount of \$741,020.83. (Doc. F-2)

General Fund	\$667,782.60
Special Revenue Fund	\$ 69,563.83
Enterprise Fund -EHTSACC	\$ 364.40
Enterprise Fund -Milk Account	\$ 3,310.00

Approve the payroll disbursement for November 14, 2014, in the total amount of \$625,615.34.

Approve the payroll disbursement for November 26, 2014, in the total amount of \$560,678.38.

Approve the Milk Account check #2102 to Cream-O-Land Dairy in the amount of \$1,262.67.

3. Approve the report of the Secretary A-148 and the Treasurer's Report A-149 for the month ending October 31, 2014. (Doc. F-3)
4. Approve the certification of the Business Administrator/Board Secretary that as of October 31, 2014, pursuant to N.J.A.C. 6A:23-2.11(c)3, no budgetary line item has been over expended in violation of N.J.A.C. 6A:23-s.11(a).
5. Certify that as of October 31, 2014, after reviewing the Business Administrator/Board Secretary's financial report, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and sufficient funds are available to meet the District's financial obligations for the remainder of the year.
6. Approve the list of transfers dated October 31, 2014. (Doc. F-4)
7. Approve the revised transfer of unused architect funds for the Cafeteria HVAC Project at Central Elementary School provided by the After School Child Care Program (ASCC) from the General Fund (Fund 10) to the ASCC (Fund 60) in the amount of \$3,500.
8. Ratify/approve the East Hanover Board of Education Self-Report to comply with the Municipalities Continuing Disclosure Cooperation Initiative for the Series 2010 Bond Refunding due December 1, 2014, based on the report of NW Financial Group, LLC, Financial Advisor, and recommendation of Bond Counsel, McManimon, Scotland & Baumann, LLC, as attached. (Doc. F-5)
9. Approve the proposal for an Enrollment and Utilization Study with Ross Haber and Associates, LLC of Milltown, NJ in the amount of \$3,000, as attached. (Doc. F-6)

10. Approve the following resolution:

Whereas, N.J.A.C. 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2015-2016 budget year, and

Whereas, the East Hanover Township Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students OR participation in SEMI would not provide a cost benefit to the district based on the projection of the district's available SEMI reimbursement for the 2015-2016 budget year, and

Whereas, the waiver request is based on the 2014-2015 Revenue report received from the NJ DOE, the free and reduced lunch count for special education students and pending the 2015-2016 Revenue Projection report from the NJDOE and

Now Therefore Be It Resolved that the East Hanover Township Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Morris an appropriate waiver of the requirements of N.J.A.C. 6A23A-5.3 for the 2015-2016 school year.

11. Approve the following resolution:

WHEREAS, the East Hanover Township Board of Education ("Employer" hereafter) will adopt a 457 Plan ("Plan" hereafter) effective December 9, 2014 for the purpose of making available to eligible employees an eligible deferred compensation plan as defined in Section 457 of the Internal Revenue Code of 1986, as amended, and further authorize the contractor, AXA Equitable, to offer investment funding vehicles for this Plan.

NOW, THEREFORE BE IT RESOLVED, that the Employer hereby authorizes the adoption of a 457 Plan and AXA Equitable to offer funding vehicles for said Plan named above.

12. Approve the contract for services to East Hanover's Special Education School Year Program as attached.

(Doc. F-7)

13. Approve the payment of accumulated unused sick days for Marilyn Vagell, Grade 1 teacher and retiree as of December 31, 2014, based on the EHEA agreement for up to 129 days in the amount of \$6,450.00. The final amount may be subject to change based on the exact number of accumulated unused sick days as of December 31, 2014, which would not be greater than the amount referenced above.

14. Approve the payment of accumulated unused sick days and vacation days for Linda Cusmano, Central Elementary School secretary and retiree as of December 31, 2014, based on the EHEA agreement. The payment for 8.5 unused sick days will be in the amount of \$255.00 and 8 unused vacation days will be in the amount of \$1,686.15. The final amounts may be subject to change based on the exact number of accumulated unused sick days and vacation days as of December 31, 2014, which would not be greater than the amount referenced above.

15. Ratify/Approve the submission of the FY15 IDEA Grant Amendment on 12/4/2014 to include FY14 carry over funds as follows:

(Doc. F-8)

Public	\$245,447
Non Public	\$ 24,755

16. Ratify/Approve the submission of the FY15 NCLB Grant Amendment on 12/2/2014 to include FY14 carry over funds as follows:

(Doc. F-9)

Public	\$23,398
Non Public	\$ 2,594

17. Accept a donation of books to the school district libraries from Mrs. Pappu and Mr. Vimal Sodhani, as per the attached.

(Doc. F-10)

BUILDINGS & GROUNDS

1. Ratify/Approve the applications for building use for the organizations listed on the attached.

(Doc. B&G-1)

EXECUTIVE SESSION