

EAST HANOVER TOWNSHIP BOARD OF EDUCATION

Public Meeting, 6:30 p.m.

August 24, 2015

Board of Education Conference Room

20 School Avenue

MINUTES

The meeting commenced at 6:30 p.m.

The mission of the East Hanover School District is to prepare our young people to be positive, contributing members of society. Our diversified curriculum incorporates the expectation that all students achieve or exceed the Common Core State Standards (CCSS) and the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels. The educational environment fosters self-esteem, independent thinking, and respect for individual differences. We provide our students with the skills and experiences necessary to assist them in achieving their fullest potential as unique individuals and to meet the challenges of life.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-887-2112 (x100).

CALL TO ORDER OPEN PUBLIC MEETING STATEMENT

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the East Hanover Township Board of Education has caused notice of this meeting to be forwarded to the Hanover Eagle and Daily Record as official newspapers of the East Hanover Township Board of Education and posted in the Board Office, 20 School Avenue, and forwarded to the Township Clerk.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Mr. Barisciano, Mr. Hadley Mrs. Mitchell, Mrs. Pfund-Olsen, Mr. Ucci, Mr. Sullivan

Absent: Mr. Troise

Also Present: Dr. Scott Rubin, Superintendent
Mrs. Muscara, Business Administrator/ Board Secretary
Staff-1, Citizens-1,

PUBLIC COMMENTS - None

PRESENTATIONS - None

SUPERINTENDENT'S REPORT

District Updates

-Important dates in August and September were reviewed such as the walkthroughs at the Middle School on August 26 and the walkthroughs at Central and Frank J. Smith Schools on August 27. Back to School Night is Sept 10 at the Middle School. The chrome book distribution will take place at that time. Ms. Sciarrillo, Secretary, is on the agenda for approval for additional hours to assist in the collection of forms / money from families. Back to School Nights for Central School and Frank J. Smith Schools are September 15 and 16, respectively.

-Personnel-open positions were reviewed.

-Safety Symposium-Administrators attended a workshop on safety. The district is in good shape, but the administrative staff will review topics and suggested practices with local law enforcement. New / modified procedures may be implemented after discussions with local law enforcement.

-Community Service-Mark Macaluso and Stacie Costello are coordinating a community service project whereby Hanover Park Regional students will come to the Middle School to freshen up the work that One Day One School performed last year.

-NJ ASK Science scores were received. NJASK Science is administered to fourth and eighth grade students. 96.6% of the students at Central School were designated as proficient or advanced proficient on the 4th grade NJASK Science Exam that's up from last year when 93% were designated as proficient or advanced proficient.

The scores at Middle School decreased from last year. 78.8% of the students at East Hanover Middle School were designated as proficient or advanced proficient on the 8th grade NJASK Science. Last year, 86% were proficient or advanced proficient. The administrative team and the science teachers are analyzing the data and will prepare an action plan.

-Professional Development-On July 19, teachers from Manalapan Middle School facilitated a Chrome Book Academy for the Middle School teachers. The board agenda includes a modification of payment for the Manalapan teachers.

-East Hanover Calendar and Hand Book are on the agenda to be approved. A hard copy will be provided.

-Teacher Reassignments are part of the attachments provided.

-Part-Time Psychologist is on the agenda for approval -this position replaces the LDTC position that was originally posted.

-HIB Report- There were two reported incidents of HIB at the EHTASCC summer program. Both incidents were determined to be non-HIB.

-Curriculum- There is a recommendation on the agenda to increase hours for faculty members to revise the K-5 ELA curriculum.

-Consortium- Administrators met with a couple of our regional districts, Morris Plains and Hanover, as part of a shared services professional development activity through the Madison Institute on "Effective Feedback". Under Achieve NJ, the State recently announced that the teacher effectiveness rating percentages for the 2015-2016 school year will remain the same as those in 2014-2015 with Student Growth Percentile (SGP) measured at 10 percent for all educators.

-The PTA provided signage on the exteriors of Frank J. Smith and Central Schools – we cannot thank the PTA enough for all they do.

-Safety-A meeting was held with Ms. Quinn, Mr. Macaluso and Chief Hansen to discuss improvements in the morning drop off routine at Frank J. Smith School. Better signage and painting of the drop off area was instituted. A fence was installed at the Middle School and a crosswalk will be painted connecting the path from School Avenue to the sidewalk of the Middle School.

-Instant Alert-The district will be moving away from the Honeywell Instant Alert System and implementing SchoolConnects. SchoolConnect fully integrates with Power School, the District student data management system

-Full Day Kindergarten-A conference call took place with the architect to review the building analysis for a full day kindergarten program, to commence in the 2016-2017 school year. Although there is enough classroom space, there is a need for small group instructional spaces, and perhaps, an additional bathroom. Options will be reviewed and recommendation will be proposed at a later date.

-Lunch Aide Professional Development –a recommendation to approve lunch aides for additional professional development are on the agenda.

-Title I-Ms. Kearney was commended for her efforts in successfully completing the NCLB grant, especially in such a short period of time. The grant includes Title I funding, which will allow the District to enhance the BEST program in the elementary schools and for the first time, establish a program at the Middle School.

-A new Strategic Plan will be developed this year with the assistance of Ms. Charlene Peterson of the NJSBA.

-School Dude and My Learning Plan are new technology systems that will assist in making current processes more efficient. My Learning Plan offers planning, tracking, and evaluation of professional development opportunities and School Dude will better manage facility use and field trip requests.

-Retirement- Donald Paradiso was wished a great retirement and commended for always going above and beyond.

BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

-The agenda includes a recommendation for the award of the Energy Services Company to assist in the Energy Savings Improvement Plan.

-Facility projects were reviewed:

Frank J. Smith School-Storage area by main office was renovated with new cabinet work, classrooms were painted and cement work will take place by entrance way.

Central School-Interior doors were installed, two student bathroom floors were installed, the public address and clock systems were replaced, the gym floor was sanded, classrooms were painted and cement work will take place before the start of school.

Middle School – Interior doors were installed, exterior doors were installed by the gym and cafeteria, a fence was installed by Ridgedale Avenue and a new public address system was put in place. The agenda includes a change

order for additional speakers for the hallways. The gym floor was sanded down to bare wood and the lines and logo were repainted. Cement work by the gym will take place before school starts.

The Central School gym partition will be inspected by the district's Preventative Maintenance Company to determine if a new partition is needed this school year. This project was included in the budget, but the options available will be reviewed.

-Facility Workshop- A workshop was attended with Mr. D'Amato which was the first northern regional workshop on facilities. Recommendations were provided by professionals to assist in improving the facility needs for safety purposes.

COMMITTEE REPORTS

Personnel – None

Education/Technology – Mrs. Pfund-Olsen provided the following report:

The committee met a few times throughout the summer with the Principals and Director of Special Services. The district is in a good place and on the forefront when compared to other districts. Each administrator reviewed the prior year initiatives, goals of the new school year, professional development opportunities and new initiatives.

Middle School – Items reviewed were the Chromebook Initiative, the math and science curriculum, homework procedures, peer mediation and starting a science fair.

Central School-Items reviewed were the Writing Workshop, homework procedures, training for support staff, and professional development for Understanding by Design and Scope and Sequence for LA and Math Initiatives and science and technology data analysis.

Frank J. Smith School-Items reviewed were reading, school climate, writing goals for SGO's, the assistance of a full time guidance counselor, the anticipated full day kindergarten program, professional development on assessments and what is age appropriate and the safety of the drop off area.

Special Services- The review of meeting district goals was discussed.

Other committee meetings reviewed district goals of the new Strategic Plan, student achievement, merit goals for Dr. Rubin and board goals.

Mr. Sullivan stated the board as a whole needs to review the Superintendent's evaluation.

Finance – None

Policy/Public Relations – None

Buildings and Grounds/Transportation – None

Negotiations – A meeting will take place on Wednesday, August 26, 2015, with the EHEA.

CONSENT RESOLUTIONS

All matters are considered to be routine in nature and will be enacted by one motion. Any Board member may request that an item be removed from the Consent Agenda for separate consideration. Any item(s) removed from the Consent Agenda will be discussed and acted upon separately, immediately following the consideration of the remaining items on the Consent Agenda. A motion or a second is not required to remove an item(s) from the Consent Agenda. All resolutions acted upon at this meeting are available to be viewed this evening and copies can be obtained by contacting the School Board Secretary's Office.

Minutes – Items 1 and 2

Personnel – Items 1 through 53

Education – Items 1 through 12

Policy – Items 1 and 2

Finance – Items 1 through 22

Transportation – Items 1 through 3

Mr. Barisciano moved and Mr. Hadley seconded the motion to move all items as a consent agenda, roll call vote all yes except Mr. Hadley abstained on Minutes Items 1 and 2.

Mrs. Pfund-Olsen thanked Novartis for the \$17,000 donation towards the Summer Proyecto Science Program.

MINUTES

1. Approve the July 13, 2015, Regular Pubic Meeting. (Doc. M-1)
2. Approve the July 13, 2015, Executive Session. (Doc. M-2)

PERSONNEL

1. Accept with regret, a letter of resignation for retirement purposes from Donald Paradiso, Assistant to the Supervisor of Buildings & Grounds, effective September 16, 2015. (Doc. P-1)
2. Accept a letter of resignation from Arielle Linn, appointed on June 8, 2015, from the position of Grade 1 maternity leave replacement teacher. (Doc. P-2)
3. Accept a letter of resignation from Margaret Feeney, Instructional Aide, effective July 30, 2015. (Doc. P-3)
4. Accept a letter of resignation from Andrea D'Arco, Grade 6 Inclusion Teacher, East Hanover Middle School, effective October 3, 2015, district release date will be August 24, 2015. (Doc. P-4)
5. Approve the appointment of Sara Hetzel to the position of School Psychologist at Central Elementary School, at a yearly salary of \$61,095, Step 1 of the MA+30 2014-2015 Teacher's Salary Guide (pending settlement of the 2015-2016 EHEA agreement), effective September 1, 2015, through June 30, 2016, pending approval by the New Jersey Department of Education following a criminal history review. (Doc. P-5)
6. Approve the appointment of Julie Chambers to the position of Grade 3 teacher at Central Elementary School, at a yearly salary of \$54,210, Step 1 of the BA 2014-2015 Teacher's Salary Guide (pending settlement of the 2015-2016 EHEA agreement), effective September 1, 2015, through June 30, 2016, pending approval by the New Jersey Department of Education following a criminal history review. (Doc. P-6)
7. Approve the appointment of Kelly Del Vecchio to the position of Preschool-Grade 6 Instructional Technology Teacher, Frank J. Smith and Central Elementary Schools, at a yearly salary of \$58,035, Step 1 of the MA 2014-15 Teacher's Salary Guide (pending settlement of the 2015-2016 EHEA agreement), effective September 1, 2015, through June 30, 2016, pending approval by the New Jersey Department of Education following a criminal history review. (Doc. P-7)
8. Approve the appointment of Jacqueline Happich to the position of Grade 3 teacher at Central Elementary School, at a yearly salary of \$61,095, Step 1 of the MA+30 2014-15 Teacher's Salary Guide (pending settlement of the 2015-2016 EHEA agreement), effective September 1, 2015, through June 30, 2016, pending approval by the New Jersey Department of Education following a criminal history review. (Doc. P-8)
9. Approve the appointment of Cynthia Pappa to the position of part time School Psychologist, Frank J. Smith Elementary School, 20 hours per week, at a yearly salary of \$34,824, Step 1 of the MA+30 2014-15 Teacher's Salary Guide (pending settlement of the 2015-2016 EHEA agreement), effective September 1, 2015, through June 30, 2016, pending approval by the New Jersey Department of Education following a criminal history review. (Doc. P-9)
10. Approve the appointment of Vanessa DeAngelo to the position of Grade 6 Inclusion Teacher, East Hanover Middle School, at a yearly salary of \$58,035, Step 1 of the MA 2014-15 Teacher's Salary Guide (pending settlement of the 2015-2015 EHEA agreement), effective September 1, 2015, through June 30, 2016. (Doc. P-10)
11. Approve the appointment of Rebecca Levy to the position of Grade 7 & 8 Inclusion Teacher, East Hanover Middle School, at a yearly salary of \$59,310, Step 1 of the MA+15 2014-15 Teacher's Salary Guide (pending settlement of the 2015-2015 EHEA agreement), effective September 1, 2015, through June 30, 2016, pending approval by the New Jersey Department of Education following a criminal history review. (Doc. P-11)

12. Approve the appointment of Robert Accardi to the position of Grade 6-8 Maternity Leave Replacement Principal, East Hanover Middle School, for a per diem rate of \$450.00, effective November 2, 2015, through April 1, 2016. Additional per diem days: August 24, 2015, professional development day; September 2, 2015, district in-service day; 5 days to shadow Ms. Costello prior to leave. (Doc. P-12)
13. Approve the reassignment of Jennifer Doherty from Gr. 7-8 Resource Room Teacher and Grade 7 ELA Inclusion Teacher, to Grade 6 Resource Room teacher, East Hanover Middle School, effective September 1, 2015, through June 30, 2016.
14. Approve the reassignment of Kelly Shadwell from Teacher of the Deaf and Hard of Hearing, to Teacher of the Deaf and Hard of Hearing and Grade 7 Science and Social Studies Inclusion teacher, effective September 1, 2015, through June 30, 2016.
15. Approve the reassignment of Michelle Scrocco from Grade 8 Inclusion Teacher, to Grade 8 Science and Social Studies Inclusion Teacher and Grade 7-8 Resource Room Teacher, East Hanover Middle School, effective September 1, 2015, through June 30, 2016.
16. Ratify/Approve the appointment of Dritan Murataj to the position of Night Custodian, Central Elementary School, at a yearly rate of \$39,865, prorated to \$36,207.58 and a \$800 night differential, Step 1 of the 2014-15 Custodian/Maintenance Salary Guide, (pending settlement of the 2015-2016 EHEA agreement) effective August 17, 2015, through June 30, 2016, pending approval by the New Jersey State Department of Education following a Criminal History Check. (Doc. P-13)
17. Approve the appointment of Carolyn David to the position of Cafeteria/Playground Aide, Central Elementary School, at a yearly rate of \$7,004.80 (pending settlement of the 2015-2016 EHEA agreement) effective September 1, 2015, through June 30, 2016, pending approval by the New Jersey State Department of Education following a Criminal History Check. (Doc. P-14)
18. Approve the appointment of Scott Grasso to the position of Boys' Soccer Coach, East Hanover Middle School, at a yearly stipend of \$3,240.00, (pending settlement of the 2015-2016 EHEA agreement), effective September 1, 2015, through the end of the soccer season, pending approval by the New Jersey State Department of Education following a Criminal History Check. (Doc. P-15)
19. Approve the appointment of Kelly Del Vecchio to the position of Girls' Soccer Coach, East Hanover Middle School, at a yearly stipend of \$3,240, (pending settlement of the 2015-2016 EHEA agreement), effective September 1, 2015, through the end of the soccer season, pending approval by the New Jersey State Department of Education following a Criminal History Check.
20. Approve to revise the contract for Samantha Sorrentino, Grade 8 Math teacher at East Hanover Middle School to reflect advancement on the guide from BA to BA+15, effective September 1, 2015.
21. Approve to revise the contract for Frank Biamonte, Grade 4 teacher at Central Elementary School, to reflect advancement on the guide from BA+15 to MA.
22. Approve the merit goals established for Scott N. Rubin, EdD, Superintendent of Schools, for the 2015-2016 school year. (Doc. P-16)
23. Ratify/Approve the appointment of Gillian George, Grade 6-8 Guidance Counselor, to provide conflict resolution counseling services to the 2015 EHTASCC summer program as a result of HIB investigations, for up to 15 hours at a rate of \$30.00 per hour.
24. Approve the appointment of Maria Maenza to the additional position of part time Cafeteria/Playground Aide, Frank J. Smith Elementary School, at a yearly salary of \$4,903.36, for the period September 8, 2015, through June 23, 2016.
25. Ratify/Approve additional summer hours for Joann Russo and Victoria Satriano, Clerk Typist for Central and Frank J. Smith Schools, respectively, to prepare for the 2015-2016 school year. Each staff member will not exceed 10 days as follows:

| | |
|-------------------|------------|
| Joann Russo | \$1,236.55 |
| Victoria Satriano | \$1,621.60 |

26. Please approve the following Cafeteria Aides to participate in professional development training on Tuesday, September 1, from 10:30 – 12:00, at a rate of \$23.88 each.

Frank J. Smith School

Gina Siciliano
 Mairead Dowling
 Maria Maenza
 Tara Parisi
 Karen Cifello
 Deana Clark

Central School

Ana Angelo
 Susan Braunlich
 Carolyn David
 Paula DeAngelo
 Marlene Malavarca
 Dina Marinos
 Diane Salvemini

27. Approve the termination of employment for employee #4811, effective August 13, 2015.
28. Approve the appointment of Amanda Corredor, Jennifer DiMaiolo, and Kimberly Reilly as a substitute teachers for the 2015-16 school year, pending approval by the New Jersey State Department of Education following a Criminal History Check.
29. Ratify/ Approve the appointment of Kelly Bozzi as a substitute teacher during the 2015 Extended School Year Program.
30. Ratify/ Approve the appointment of Liza McElrath as a substitute teacher during the 2015 Extended School Year Program.
31. Approve the appointment of Jillian Soden as Full-Time Kindergarten Wrap-Around Teacher in the EHTASCC Kindergarten Wrap-Around Program at Frank J. Smith Elementary School, subject to enrollment, at a salary of \$27,000.00, including training, effective September 1, 2015, through June 30, 2016.
32. Approve the appointment of Jennifer Junda as an Aide in the EHTASCC Kindergarten Wrap-Around Program at Frank J. Smith Elementary School, subject to enrollment, at a salary of \$15.75 per hour, not to exceed 29 hours/week, including training, effective September 1, 2015, through June 30, 2016.
33. Approve the appointment of Stacey Harrington as an Aide in the EHTASCC Kindergarten Wrap-Around Program at Frank J. Smith Elementary School, subject to enrollment, at a salary of \$15.00 per hour, not to exceed 11.5 hours/week, including training, effective September 1, 2015, through June 30, 2016.
34. Approve the appointment of Marisa Marano as an Aide in the EHTASCC Kindergarten Wrap-Around Program at Frank J. Smith Elementary School, subject to enrollment, at a salary of \$15.00 per hour, not to exceed 29 hours/week, including training, effective September 1, 2015, through June 30, 2016, pending approval by the New Jersey State Department of Education following a Criminal History Check.
35. Approve the following individuals as Leaders in the EHTASCC Before-School and After-School Program, subject to enrollment, at a salary of \$12.00 per hour, not to exceed 29 hours/week, including training and Vacation/Holiday Full Day Programs, effective September 1, 2015, through June 30, 2016:

Donna Drake
 Rachel Newburg
 Mary Norcia
 Carli Snyder
 Max Sullivan

36. Approve the following individuals as Leaders in the EHTASCC Before-School and After-School Program, subject to enrollment, at a salary of \$11.50 per hour, not to exceed 29 hours/week, including training and Vacation/Holiday Full Day Programs, effective September 1, 2015, through June 30, 2016:

Alexandra Lombardi
 Kimberlee Rose
 Matthew Santangelo

Jessica Szumlicz
Caitlyn Tseng

37. Approve the following individuals as Leaders in the EHTASCC Before-School and After-School Program, subject to enrollment, at a salary of \$11.00 per hour, not to exceed 29 hours/week, including training and Vacation/Holiday Full Day Programs, effective September 1, 2015, through June 30, 2016:

Justin Dominguez
Brittany Giordano
Rachel Horowitz

38. Approve the following individuals as Leaders in the EHTASCC Before-School and After-School Program, subject to enrollment, at a salary of \$11.00 per hour, not to exceed 29 hours/week, including training and Vacation/Holiday Full Day Programs, effective September 1, 2015, through June 30, 2016, pending approval by the New Jersey State Department of Education following a Criminal History Check.

Brianna DeMaio
Dana Cursi

39. Approve the appointment of Danielle Gilroy as Site Leader in the EHTASCC Before-School and After-School Program, subject to enrollment, at a salary of \$16.50 per hour, effective September 1, 2015, through June 30, 2016.
40. Approve the appointment of Jennifer D'Aries as Site Leader in the EHTASCC Before-School and After-School Program, subject to enrollment, at a salary of \$16.50 per hour, not to exceed 29 hours/week, including training and Vacation/Holiday Full Day Programs, effective September 1, 2015, through June 30, 2016.
41. Approve the appointment of Caitlyn Bardi as Site Leader in the EHTASCC Before-School and After-School Program, subject to enrollment, at a salary of \$15.75 per hour, not to exceed 29 hours/week, including training and Vacation/Holiday Full Day Programs, effective September 1, 2015, through June 30, 2016.
42. Approve the appointment of Monica Bagan as Site Leader in the EHTASCC Before-School and After-School Program, subject to enrollment, at a salary of \$15.75 per hour, not to exceed 29 hours/week, including training and Vacation/Holiday Full Day Programs, effective September 1, 2015, through June 30, 2016.
43. Approve the appointment of the following individuals as EHTASCC Nurses in the EHTASCC Before-School and After-School Program, subject to enrollment, at a salary of \$30.00 per hour, not to exceed 29 hours/week, including training and Vacation/Holiday Full Day Programs, effective September 1, 2015, through June 30, 2016.

Norma Brzozowski
Anita Livesey
Nancy Napolitano

44. Approve the appointment of Sean DuBeau as Leader in the EHTASCC Before-School and After-School Program, subject to enrollment, at a salary of \$11.00 per hour, not to exceed 29 hours/week, including training and Vacation/Holiday Full Day Programs, effective September 1, 2015, through June 30, 2016.
45. Approve the appointment of Julian Sclafani as Junior Assistant in the EHTASCC Before-School and After-School Program, subject to enrollment, at a salary of \$9.50 per hour, not to exceed 29 hours/week, including training and Vacation/Holiday Full Day Programs, effective September 1, 2015, through November 13, 2015.
46. Approve the appointment of Julian Sclafani as Leader in the EHTASCC Before-School and After-School Program, subject to enrollment, at a salary of \$11.00 per hour, not to exceed 29 hours/week, including training and Vacation/Holiday Full Day Programs, effective November 14, 2015, through June 30, 2016.
47. Approve the appointment of Lora Rose as EHTASCC Aide in the EHTASCC Before-School and After-School Program, subject to enrollment, at a salary of \$15.75 per hour, not to exceed 29 hours/week, including training and Vacation/Holiday Full Day Programs, effective September 1, 2015, through June 30, 2016.

48. Approve the appointment of the following individuals as Substitutes in the EHTASCC School Year Programs, subject to enrollment, at the following salaries, not to exceed 29 hours/week, including training and Vacation/Holiday Full Day Programs, effective September 1, 2014, through June 30, 2014:

| Employee | Salary per hour |
|--------------------|-----------------|
| Amanda Araneo | \$11.00 |
| Andrew Benton | \$11.00 |
| Danielle Butler | \$11.00 |
| Patrick Colligan | \$11.00 |
| Christina D'Aries | \$11.00 |
| Vanessa DeAngelo | \$11.00 |
| Jessica Gatti | \$11.00 |
| Patricia Gilroy | \$11.00 |
| Juan Gonzalez | \$11.00 |
| Cori Lardieri | \$11.00 |
| Erica Lawler | \$11.00 |
| Kelly Malkinski | \$11.00 |
| Markie Mariano | \$11.00 |
| Carol Mott | \$11.00 |
| Tracy Ortu | \$11.00 |
| Rianna Quiogue | \$11.00 |
| Briana Romaniello | \$11.00 |
| Francesca Verducci | \$11.00 |
| Janice Wang | \$11.00 |
| Brenna Zarra | \$11.00 |

49. Approve the appointment of Julie Montero to the position of Part Time BSI Teacher of English Language Arts, East Hanover Middle School, at a yearly salary of \$29,273.40, Step 1 of the 2014-2015 Teacher's Salary Guide (pending settlement of the 2015-2016 EHEA agreement), effective September 1, 2015, through June 30, 2016, pending approval by the New Jersey Department of Education following a criminal history review. (Doc. P-17)
50. Approve the appointment of Alexa Martin to the position of Grade 2 Maternity Leave Teacher, Frank J. Smith Elementary School, at a rate of \$271.05 per diem Step 1 of the BA 2014-2015 Teacher's Salary Guide (pending settlement of the 2015-2016 EHEA agreement), for the period September 1, 2015, through November 13, 2015, pending approval by the New Jersey Department of Education following a criminal history review. (Doc. P-18)
51. Approve the additional hours for Nancy Sciarrillo, School Secretary, to collect Chromebook payments from parents/guardians at East Hanover Middle School Back to School Night on September 10, 2015, at the hourly rate of \$29.44 for two hours from 6:00-8:00 p.m. for a total of \$58.88.
52. Approve the appointment of Anthony D'Alessio as a Custodian/Maintenance substitute, effective August 25, 2015.
53. Approve the appointment of Alexis Zammataro and Lindsey Rua as substitute teacher for the 2015-16 school year, pending approval by the New Jersey Department of Education following a criminal history review.

EDUCATION

1. Approve District 2015-16 Professional Development Plan. (Doc. E-1)
2. Approve District 2015-16 Goals and Objectives. (Doc. E-2)
3. Approve the following field trips for the 2015-2016 school year:

| <u>School</u> | <u>Destination</u> | <u>Grade Level</u> | <u>Proposed Date</u> |
|---------------------------|--------------------|--------------------|--|
| Central Elementary School | Waterloo Village | 4 | 10/9/15 (Correction from 7/13/15 agenda) |

4. Ratify/Approve the following teachers to complete the NJKEA Teaching Strategies Gold Calibration Assessment, and be compensated up to five hours each, at a rate of \$30.00 per hour:
 - Paula Liotta
 - Stacey Harrington
 - Kathleen Fitzsimmons
 - Christina Hammer
5. Approve the following district teachers to participate in mentorship training for two hours each, at a rate of \$30.00 per hour:
 - Danielle Bocchiaro – Grade 2 Teacher
 - Laurie Cacciabeve - Grade 8 Inclusion Teacher
 - Dana Cherna, Preschool-Grade 5 Library Media Specialist
 - Amanda Clarke – PreK Inclusion Teacher
 - Ingrid Dotegowski - Grade 6-8 Spanish Teacher
 - Jennifer Goudreau - Grade 3-5 Self Contained Teacher
 - Jennifer McDermott - Grade 6 Science and Math Teacher
 - Liane Swan – Grade 5 Teacher
 - Jayme Yannuzzi – Grade 1 Teacher
6. Approve the 2015-16 Student Handbook and Calendar. (Doc. E-3)
7. Ratify/Approve the following teachers for up to an additional 5 hours to revise K-2 English Language Arts curriculum, at a rate of \$30/hour to be completed by September 1, 2015:
 - Paula Liotta
 - Stacey Harrington
 - Jayme Yannuzzi
 - Paige Kennedy
 - Marie Bender
 - Geri Gubitosa
8. Approve the following teachers for up to an additional 5 hours to revise Grade 3-5 English Language Arts curriculum, at a rate of \$30/hour to be completed by September 1, 2015:
 - Ava Makris
 - Jen Nadel
 - Eve Caputo
 - Monica Rocha
9. Approve Kelly Del Vecchio, Preschool through Grade 5 Instructional Technology Teacher to assist in revising the district Technology Curriculum, at a rate of \$30/hour, not to exceed 10 hours.
10. Approve the additional fee for the following Manalapan School District teachers who provided summer training on the East Hanover Middle School Chromebook Initiative for 5 hours of instruction and 2 hours of prep time for a total of 7 hours on July 29, 2015:
 - Nathalie Zammit
 - Margaret Scuteri
 - Nicole Korona
 - Stephanie Cayne
 - Marcy Linder
 - Don Yerks

Total additional summer training fee: \$31.50 per trainer times 6 trainers –Total \$189.00

11. Acknowledge the following fire drills and school security drills, as reported by the school principals, for the month of July 2015:

| <u>School</u> | <u>Fire Drill</u> | <u>Security Drill</u> |
|----------------------------------|-------------------|-----------------------------|
| Frank J. Smith Elementary School | 7/10 & 7/22/15 | 7/20/15 (Lockdown) |
| Central Elementary School | 7/10 & 7/31/15 | 7/22/15 (Lockdown) |
| East Hanover Middle School | 7/24/15 | 7/27/15 & 8/3/15 (Lockdown) |

12. Approve Lisa Mangione, Grade K-2 Resource Room Teacher, and Kathryn Guenther, Guidance Counselor, to participate in mentorship training for two hours each, at a rate of \$30.00 per hour.

POLICY

1. Approve the second reading to revise Policy 7441 Electronic Surveillance in School Buildings and on School Grounds, as per the attached. (Doc. PL-1)
2. Approve the second reading to revise Regulation 7441 Electronic Surveillance in School Buildings and on School Grounds, as per the attached. (Doc. PL-2)

FINANCE

1. Approve the attached travel and related expenses. (Doc. F-1)
2. Approve the following bills list dated July 31, 2015, to August 24, 2015, for the 2015-2016 school year in the amount of \$784,781.74. (Doc. F-2)

| | |
|----------------------|--------------|
| General Fund | \$725,284.44 |
| Special Revenue Fund | \$ 24,000.00 |
| Enterprise Fund | \$ 35,497.30 |

Approve the payroll disbursement for July 15, 2015, in the total amount of \$148,918.95.

Approve the payroll disbursement for July 30, 2015, in the total amount of \$178,928.32.

Approve the payroll disbursement for August 14, 2015, in the total amount of \$167,310.87.

Approve the Unemployment Compensation Fund check #2042 in the amount of \$315.15, for Quarter ending June 30, 2015.

3. Approve the report of the Secretary A-148 and the Treasurer's Report A-149 for the month ending June 30, 2015. (Doc. F-3)
4. Approve the certification of the Business Administrator/Board Secretary that as of June 30, 2015, pursuant to N.J.A.C. 6A:23-2.11(c)3, no budgetary line item has been over expended in violation of N.J.A.C. 6A:23-s.11(a).
5. Certify that as of June 30, 2015, after reviewing the Business Administrator/Board Secretary's financial report, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and sufficient funds are available to meet the District's financial obligations for the remainder of the year.
6. Approve the list of transfers dated June 30, 2015. (Doc. F-4)
7. Ratify/Approve the donation from Novartis of East Hanover, NJ in the amount of \$17,000.00 to contribute to the Proeycto Summer Science Program sponsored by NJ University held at the East Hanover Middle School.
8. Approve the change order from J & R Sound and Communication of Hopelawn, NJ to install six speakers in the Middle School offices to tap off the hallway speakers and two paging horns for safety and security purposes. The cost of \$2,568.50 will be funded from Capital Reserve and is part of the 2015-2016 budget. This project will be completed in conjunction with the new Public Address System installed at the East Hanover Middle School. (Doc. F-5)
9. Approve the following resolution appointing an Energy Services Company for the Energy Savings Improvement Program:

WHEREAS, The Board of Education of the Township of East Hanover in the County of Morris, New Jersey (the “Board of Education” or the “School District”) contracted with Concord Engineering Group (“Concord”) pursuant to the Local Government Energy Audit Program to conduct energy audits of all the School District schools and facilities, and such audits were completed and delivered to this to this Board of Education by Concord; and

WHEREAS this Board of Education has determined to consider the implementation of an energy savings improvement program pursuant to N.J.S.A. 18A:18A-4.6 and to seek the assistance of an energy services company (an “Energy Services Company”) through competitive contracting pursuant to N.J.S.A. 18A:18A-4.6(b)(1) and N.J.S.A. 18A:18A-4.1 for assistance with the development and implementation of an energy savings plan; and

WHEREAS this Board of Education advertised on April 3, 2015 for receipt of proposals by June 19, 2015 through competitive contracting in accordance with N.J.S.A. 18A:18A-4.1 *et seq.* to select an Energy Services Company in order to prepare an energy savings plan with the intent to later enter into a contract to implement energy conservation measures selected by the Board of Education and described in the plan; and

WHEREAS proposals were submitted by Honeywell Business Solutions, DCO Energy, LLC and Johnson Controls, Inc., in accordance with the advertised Request for Proposals to Select an Energy Services Company to Develop and Implement an Energy Savings Plan through an Energy Savings Improvement Program (the “RFP”); and

WHEREAS a committee was selected to review the proposals and report to the Board of Education the results of their review, a copy of which report was submitted to this Board of Education; and

WHEREAS, after reviewing the report of the committee, this Board of Education has determined that it is in the best interest of the School District to appoint Johnson Controls, Inc. as the Energy Services Company with which the Board of Education will work to prepare an energy savings plan for the School District, now therefore,

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF EAST HANOVER IN THE COUNTY OF MORRIS, NEW JERSEY AS FOLLOWS:

Section 1. The proposal submitted by Johnson Controls, Inc., dated June 19, 2015, in accordance with the School District’s RFP (the “Johnson Controls Proposal”) is hereby approved.

Section 2. The Board President is hereby authorized to execute and to enter into any contract that may be required to implement this resolution in a form consistent with the RFP and the Johnson Controls Proposal and approved by McManimon, Scotland & Baumann, LLC, Bond Counsel. The Johnson Controls Proposal stipulates that Johnson Controls, Inc. will charge no fee for assistance with the development of the energy savings plan and will assist the Board of Education with implementation of the energy savings plan once it is verified by an independent third party and approved by the Board of Education and this Board of Education determines the energy conservation measures to be implemented in accordance with the plan for the fees set forth in and in accordance with the RFP and the Johnson Controls Proposal and a contract to be entered into by and between the Board of Education and Johnson Controls, Inc., also in accordance with the RFP and the Johnson Controls Proposal and in a form approved by this Board of Education.

Section 3. The Board Secretary is hereby authorized and directed to publish a notice of contract awarded in the newspaper as required by law

Section 4. The Board of Education hereby declares its intent to issue tax exempt obligations to provide for funding as may be deemed necessary in a subsequent resolution of this Board and to use the proceeds to pay or reimburse any expenditures for the costs of the energy conservation measures in an amount not exceeding \$250,000 until the actual amount of such funding is determined. This Section 3 is a declaration of intent within the meaning and for purposes of Treasury Regulations §1.150-2 or any successor provisions of federal income tax law.

Section 5. This resolution shall take effect immediately.

(Doc. F-6)

10. Approve the sale of used workbooks for Frank J. Smith School to Textbook Warehouse of Alpharetta, GA at the cost of \$528.95, as attached. (Doc. F-7)
11. Approve the posting of outdated textbooks for Central School to be posted on the DOE Textbook Sharing Website prior to disposal, as attached. (Doc. F-8)
12. Ratify/ Approve the submission of the FY16 NCLB Grant application on 7/29/2015 in the amount of \$113,419 for Title I, Part A, and \$18,796, Title II, Part A, as follows:

| | |
|------------------|---------------------|
| Title I, Part A | \$93,750 Public |
| | \$13,999 Non-Public |
| Title II, Part A | \$17,065 Public |
| | \$ 1,731 Non-Public |
13. Approve the acceptance from the State of New Jersey for the following funds for Non-Public Services for the 2015-2016 school year as follows:

| | |
|-------------|-------------|
| Chapter 192 | \$10,998.00 |
| Chapter 193 | \$28,842.00 |
14. Ratify/ Approve the increase of hours of BCBA services for FY16 Summer ESY services with Above and Beyond to East Hanover's Special Education Programs, as attached. (Doc. F-9)
15. Approve to rescind the tuition contract for the FY16 summer ESY program for an Out of District placement for Special Education, as attached. (Doc. F-10)
16. Ratify/ Approve the contract with Middlesex Regional Educational Services Commission for tutoring services for FY16 summer ESY, as attached. (Doc. F-11)
17. Approve to rescind the nursing services contract with Bayada Nurses for the FY16 summer ESY program for an Out of District placement for Special Education, as attached. (Doc. F-12)
18. Ratify/ Approve the tutoring services contract with American Tutor for FY15 for a Special Education student, as attached. (Doc. F-13)
19. Approve the contract with Above and Beyond to provide parent training for the 2015-2016 school year to East Hanover's Special Education Programs, as attached. (Doc. F-14)
20. Approve the proposal from The Madison Institute (TMI) to provide a shared services professional development workshop titled, "Effective Feedback" on August 24, 2015, to the administrative staffs of East Hanover Township, Morris Plains, and Hanover Township School Districts in the amount of \$567.00 for each district (\$1,700.00 total).
21. Approve the attached travel and related expenses. (Doc. F-15)
22. Approve the agreement for Strategic Planning Services with NJ School Boards Association to assist in the implementation of the five year strategic planning process with the East Hanover Board of Education, staff and community members at the cost of \$3,850.00.

TRANSPORTATION

1. Approve the 2015-2016 school year Joint Transportation Agreement with Hanover Park Regional High School District for fifty-four (54) district routes in the amount of \$606,567.56, a 2% increase, as attached. (Doc. T-1)
2. Approve the 2015-2016 school year Joint Transportation Agreement with Hanover Park Regional High School District for Special Education routes PK1, PK2, PK4, PK5 in the amount of \$62,855.60 as attached. (Doc. T-2)
3. Approve the 2015-2016 school year Joint Transportation Agreement with Hanover Park Regional High School District for all sports and field trips in the amount of \$60.00, as attached. (Doc. T-3)

OLD BUSINESS – None

NEW BUSINESS – None

PUBLIC COMMENTS – None

Mrs. Pfund-Olsen moved and Mrs. Mitchell seconded the motion to go into closed session.

Roll call vote all yes.

EXECUTIVE SESSION

WHEREAS, C.231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances; and

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session:

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE EAST HANOVER TOWNSHIP SCHOOL DISTRICT:

1. That it does hereby determine that it may be necessary to meet in Executive Session on August 24, 2015, at 7:25 p.m. to discuss matters involving personnel and negotiations.
2. That the matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

Formal action may be taken upon return from Executive Session.

President Sullivan reconvened the meeting at 7:31 p.m.

ADJOURNMENT

Mr. Barisciano moved and Mr. Ucci seconded the motion to adjourn the meeting at 7:31 p.m.

Voice vote all yes.

Respectfully submitted,



Deborah Muscara
Business Administrator/Board Secretary

DM/cg