

EAST HANOVER TOWNSHIP BOARD OF EDUCATION

Public Meeting, 6:30 p.m.

February 13, 2017

East Hanover Middle School Auditorium

477 Ridgedale Avenue

AGENDA

The mission of the East Hanover School District is to prepare our young people to be positive, contributing members of society. Our diversified curriculum incorporates the expectation that all students achieve or exceed the New Jersey Student Learning Standards (NJSLS) at all grade levels. The educational environment fosters self-esteem, independent thinking, and respect for individual differences. We provide our students with the skills and experiences necessary to assist them in achieving their fullest potential as unique individuals and to meet the challenges of life.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973-887-2112 (x100).

CALL TO ORDER OPEN PUBLIC MEETING STATEMENT

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the East Hanover Township Board of Education has caused notice of this meeting to be forwarded to the Hanover Eagle and Daily Record as official newspapers of the East Hanover Township Board of Education and posted in the Board Office, 20 School Avenue, and forwarded to the Township Clerk.

PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENTS

PRESENTATIONS

Frank J. Smith Elementary School Scholar-Athlete of the Month (December): Cody Capizano

Central Elementary School – 100 Club Character Education Program (December): Dean Elwood

East Hanover Middle School Student Council Representative (December): Devon Sosa

East Hanover Middle School Students of the Month for December 2016:

Grade 6 – Anna Thach

Grade 7 – Anthony Wioland

Grade 8 – Dominic Mancini

Frank J. Smith Elementary School Scholar-Athlete of the Month: Chase Franco

East Hanover Middle School Students of the Month for January 2017:

Grade 6 – Kabir Arora

Grade 7 – Sofia Villaluz

Grade 8 – Bennett Chang

Be a Pal – Frank J. Smith Elementary School

State School of Character – Frank J. Smith Elementary School

Walls that Wow – East Hanover Middle School

Teachers Who Rock – Laurie Cacciabeve & Lisa Treamont

SALAD 5

SUPERINTENDENT'S REPORT

District Updates

HIB Report

BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT**COMMITTEE REPORTS**

Personnel
Education/Technology
Finance
Policy/Public Relations
Buildings and Grounds/Transportation

CONSENT RESOLUTIONS

All matters are considered to be routine in nature and will be enacted by one motion. Any Board member may request that an item be removed from the Consent Agenda for separate consideration. Any item(s) removed from the Consent Agenda will be discussed and acted upon separately, immediately following the consideration of the remaining items on the Consent Agenda. A motion or a second is not required to remove an item(s) from the Consent Agenda. All resolutions acted upon at this meeting are available to be viewed this evening and copies can be obtained by contacting the School Board Secretary's Office.

MINUTES

1. Approve the January 23, 2017, Regular Meeting. (Doc. M-1)
2. Approve the January 23, 2017, Executive Sessions. (Doc. M-2)

PERSONNEL

1. Ratify/Approve the resignation of Mary Davis, Part Time Bus Aide, effective December 5, 2016.
2. Approve to accept a letter of resignation from Barbra Chayka, Part Time Instructional Aide, East Hanover Middle School, effective April 7, 2017, or sooner if a replacement is found. (Doc. P-1)
3. Ratify/Approve the revised appointment of Rachel Horowitz, part time Instructional Aide, Frank J. Smith Elementary School, to an additional position of Milk Aide, at an annual rate of \$780.27, effective February 1, 2017 through June 21, 2017.
4. Approve the retro payment of longevity for Laurie Cacciabeve, Grade 8 Inclusion Team Teacher, for the period from September 1, 2001 to June 30, 2016, as attached. (Doc. P-2)
5. Ratify/Approve the revised salary for Kathy Galdieri, Part Time Basic Skills Teacher, East Hanover Middle School, to include an additional 20 minutes per day, with a prorated salary of \$36,016.82, effective November 1, 2016, through June 30, 2017.
6. Approve the revised request for Gillian George, Guidance Counselor, Middle School, for a leave of absence, having received doctor's certification, commencing February 17, 2017, under the Federal Family Medical Leave Act (FMLA), ending after twelve (12) weeks on May 18, 2017, while utilizing thirty (30) sick days.

Approve eleven (11) weeks under the NJ Family Leave Act (FLA) for Gillian George commencing on April 3, 2017 through September 4, 2017, with a return to work date of September 5, 2017. Benefits will be paid by employer with health contributions paid by the employee.
7. Approve to revise the dates of appointment for Andrew Reitter, Guidance Counselor maternity leave replacement, East Hanover Middle School, from the period February 15, 2017, through June 21, 2017, to February 17, 2017, through June 21, 2017.
8. Approve the appointment of Lori Tartaglia, district substitute teacher, as leave replacement teacher for Dana Cherna, Library Media Specialist, from March 6, 2017, through June 21, 2017, at Frank J. Smith Elementary School at a rate of \$273.57 per day.
9. Approve the appointment of Lori Tartaglia, district substitute teacher, to shadow Dana Cherna, Library Media Specialist, on February 23 & 24, 2107, at Frank J. Smith Elementary School at a rate of \$95.00 per day.
10. Approve the appointment of Beatrice Vallario, district substitute teacher, as leave replacement teacher for Dana Cherna, Library Media Specialist, from March 6, 2017, through June 21, 2017, at Central Elementary School at a rate of \$273.57 per day.

11. Approve the appointment of Beatrice Vallario, district substitute teacher, to shadow Dana Cherna, Library Media Specialist, on February 8 & 9, 2107, at Central Elementary School at a rate of \$95.00 per day.
12. Approve the appointment of Julie Chambers, Grade 3 Teacher, as Book Club leave replacement for Dana Cherna from March 1, 2017, through June 21, 2017, Central Elementary School, at a rate of \$246.00.
13. Approve the appointment of Randy Raab, Vocal Music Teacher, as STEM Club leave replacement for Dana Cherna from March 1, 2017, through June 21, 2017, Frank J. Smith Elementary School, at a rate of \$246.00.
14. Approve the appointment of Eve Caputo, Grade 5 Teacher, as STEM Club leave replacement for Dana Cherna from March 1, 2017, through June 21, 2017, Central Elementary School, at a rate of \$246.00.
15. Ratify/ Approve Timothy Byron, Preschool-Grade 2 Physical Education Leave Replacement Teacher, Frank J. Smith Elementary School to shadow Joanna Naccara, Preschool-Grade 2 Physical Education Teacher for two days at the rate of \$95 per day.
16. Ratify/ Approve Donna Kerouac, Gr. 6-8 Gifted & Talented; STEM; Public Speaking Teacher, to chaperone students to NJIT for a Math Counts competition on February 4, 2017, from 7:30 a.m.-2:00 p.m. at a rate of \$31 per hour.
17. Approve additional teachers for the East Hanover Middle School Before School Math Program for 7 weeks, 2 sessions per week, plus ½ hour prep time each session at \$31 per hour:

Laurette Barstow	Math
Samantha Sorrentino	Math
Laurie Cacciabeve	Math

18. Approve the appointment of the following individuals as district substitutes for the 2016-2017 school year, pending approval by the New Jersey Department of Education following a criminal history review:

Alexa Barbone	Substitute Teacher
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19. Approve Natalia Centanni-Rosario as a Leader in the EHTASCC Before-School and After-School Program at Frank J. Smith and Central Elementary Schools, subject to enrollment, at a salary of \$11.00 per hour, not to exceed 29 hours/week, including training, effective February 14, 2017, through June 30, 2017, pending New Jersey Department of Education criminal history/background check approval.

EDUCATION

1. Affirm and approve the Superintendent's HIB Report for December 12, 2016, through January 23, 2017. (Doc. E-1)
2. Approve the district Dyslexia Screening Procedure, as per the attached. (Doc. E-2)
3. Approve to appoint Kathryn Guenther, Guidance Counselor, Central Elementary School, as the 1-1 mentor for Andrew Reitter, East Hanover Middle School Guidance Counselor Leave Replacement, February 15, 2017, through June 21, 2017.
4. Ratify/ Approve the following course approval applications for potential reimbursement:

Staff Member	College	Course	Dates	Crs.
Barone, Joan	Fairleigh Dickinson University	Young Adult Literature	7/3-8/12/17	4
Makris, Ava	Fairleigh Dickinson University	EDUC 6616.91 Language Acquisition and Language Disorders	7/6-8/7/17	3
		EDUC 7620.82 Diagnosis of Dyslexia	7/11-7/18/17	2
		EDUC 6610 History of Multi-sensory Instructional Methods for Students with LD/Dyslexia	7/19-7/20/17	1
Scala, Domonique	Caldwell University	ED 522-070 Application of Special Education Law for Students with Disabilities	1/26-5/8/17	3

5. Ratify/Approve the following field trips for the 2016-2017 school year:

<u>School</u>	<u>Destination</u>	<u>Grade Level</u>	<u>Proposed Date</u>
Central	EHMS	5	3/9/17
Central	The Seeing Eye	3	3/23/17 & 3/30/17

6. Acknowledge the following fire drills and school security drills, as reported by the school principals, for the month of January 2017:

<u>School</u>	<u>Fire Drill</u>	<u>Security Drill Evacuation</u>
Frank J. Smith Elementary School	1/4 & 26/17	1/12/17 Bomb Threat
Central Elementary School	1/4 & 12/17	1/24/17 Bomb Threat
East Hanover Middle School	1/4 & 19/17	1/30/17 Lockdown

POLICY

1. Approve the first reading to revise Policy 1510 Americans with Disabilities Act, as attached. (Doc. PL-1)
2. Approve the first reading to revise Regulation 1510 Americans with Disabilities Act, as attached. (Doc. PL-2)
3. Approve the first reading to adopt Policy 2415.30 Title I – Educational Stability for Children in Foster Care, as attached. (Doc. PL-3)
4. Approve the first reading to adopt Policy 2418 Section 504 of the Rehabilitation Act of 1973 -- Students, as attached. (Doc. PL-4)
5. Approve the first reading to adopt Regulation 2418 Section 504 of the Rehabilitation Act of 1973 – Students, as attached. (Doc. PL-5)
6. Approve the first reading to revise Policy 5116 Education of Homeless Children, as attached. (Doc. PL-6)
7. Approve the first reading to revise Regulation 5116 Education of Homeless Children, as attached. (Doc. PL-7)
8. Approve the first reading to revise Policy 8330 Student Records, as attached. (Doc. PL-8)
9. Approve the first reading to revise Regulation 8330 Student Records, as attached. (Doc. PL-9)

FINANCE

1. Approve the attached travel and related expenses. (Doc. F-1)
2. Approve the following bills list dated January 31, 2017 through February 13, 2017, for the 2016-17 school year in the amount of \$666,156.00: (Doc. F-2)

General Fund	\$ 562,762.82
Special Revenue Fund	\$ 31,732.09
Capital Projects Fund	\$ 64,549.00
Enterprise Fund-EHTASCC	\$ 7,012.19
Enterprise Fund-Milk Acct	\$ 99.90

Approve the payroll disbursement for January 30, 2017, in the total amount of \$580,731.49.

Approve the Milk Account check #2136 in the amount of \$451.55 to the East Hanover PTA for free and reduced lunches for the month of February, 2017.

Approve the Milk Account check #2137 in the amount of \$1,598.45 to Cream-O-Land Dairies.

Approve the Unemployment Compensation Fund check #2049 in the amount of \$13,337.75 for quarter ending 12/31/2016.

3. Approve the Certified Audited Tuition Adjustment for P.G. Chambers School of Cedar Knolls, NJ for the 2015-2016 school year in the amount of \$1,741.68, in accordance with N.J.A.C. 6A:23-4.2, as per attached. (Doc. F-3)
4. Approve the Professional Services Agreement with Parette Somjen Architects LLC of Rockaway, NJ as a supplement to the Architect of Record Agreement for the New Sidewalk Project at Frank J. Smith School at the cost of \$13,250 plus reimbursable expenses at the cost of \$750. Unused funds that were previously approved as a Withdrawal from Capital Reserve for the sidewalk project in the 2016-2017 budget will be used. An application for the sidewalk improvement has been previously submitted and approved by the NJ Department of Education. This appointment is awarded without competitive bidding under the provisions of the "Local Public Contract Law" of New Jersey. (Doc. F-4)

- ## BUILDINGS & GROUNDS

1. Approve the applications for building use, as per attached. (Doc. B&G-1)

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENTS

EXECUTIVE SESSION

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session:

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE EAST HANOVER TOWNSHIP SCHOOL DISTRICT:

- Formal action may be taken upon return from Executive Session.

President _____ reconvenes the meeting at _____ p.m.

ADJOURNMENT

Move to adjourn the meeting at __ p.m.

Moved: _____ Seconded: _____

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