

## The Village Charter School No. 473

### INSTRUCTION

2580P

#### Charter School Procedure on Dissection of Animals

Actor	Action	Time
School Administrator	<p>Keeps a catalogue provided by building principals of all schools that house animals.</p> <p>Reviews requests to have animals housed in classrooms; approves or denies requests, and reports back to teacher and/or curriculum director;</p> <p>Ensures that that students objecting to dissections have the right to refrain, and the availability, if any, of an alternative;</p> <p>Reviews proof of purchase or transfer from supervising teacher of the animal to ensure it was not obtained from the wild;</p> <p>Works with the supervising teacher to confer on the manner and method of storage and feeding for the animal;</p> <p>Reviews permit, license, or other requirements associated with the animal, when applicable;</p> <p>Catalogs any and all animals that are brought into classroom. Provides catalogue to Superintendent;</p> <p>Reports any injury to parent/guardian, and oversees any procedure of removing animal from the classroom if necessary;</p>	Continuously

Curriculum Director	<p>Identifies:</p> <ol style="list-style-type: none"> <li>1. Which, if any, courses contain a dissection project, and</li> <li>2. The available alternative projects. Reports this information to the building principal;</li> </ol> <p>“Dissection” includes cutting, killing, preserving, or mounting of living or dead animals or animal parts for scientific study; it does not include the cutting, preserving, or mounting of:</p> <ol style="list-style-type: none"> <li>1. Meat or other animal products that have been processed for use as food or in the preparation of food, or</li> <li>2. Wool, silk, glue, or other commercial or artistic products derived from animals;</li> </ol> <p>Students who object to performing, participating in, or observing a dissection must be excused from classroom attendance without penalty;</p>	Throughout the curriculum development process
---------------------	--	---

Supervising Teacher	<p>Submits request to have a live animal in the classroom to School Administrator; provides proof of purchase/transfer as well as up to date vaccination and medical records of the animal; Complies with any licensure or permit requirements;</p> <p>Provides student permission forms and provides copies to students; consults with parents/guardians with regard to students who may have health concerns related to contact with or proximity to animals.</p> <p>Acts as primary caretaker of the animal; Provides formal classroom instruction to students regarding best sanitary and safety practices;</p> <p>Work with School Administrator to create procedures for the storage of food and feeding of animal;</p> <p>Properly disposes of animal waste;</p> <p>Reports any changes in location of the animal to the School Administrator;</p> <p>Reports any injury caused by animal to School Administrator and directs student to appropriate medical care;</p>	<p>Annually</p> <p>Annually</p> <p>Continuously</p>
Students	<p>Notifies supervising teacher and School Administrator if they have difficulties associated with in-classroom animal;</p> <p>If dissection is objectionable, asks the teacher to be excused from the dissection project and requests an alternative project;</p>	<p>Within the first 10 days of the course, if possible</p>
All Staff Members	<p>Do not penalize or discriminate against a student in any way for refusing to perform, participate in, or observe dissection.</p>	<p>Continuously</p>

Procedure History:

Promulgated on: April 16, 2020

Revised on:

Reviewed on: