## The Village Charter School No. 473

INSTRUCTION 2380

## **Head Start Program Coordination**

It is the policy of this Charter School to coordinate its early childhood education programs with an accredited local Head Start agency and, to the extent feasible, with other entities providing early childhood development programs. To promote this policy, the Principal or designee shall develop and enter into agreements with such Head Start agencies and other local entities to carry out these important activities for the benefit of the School's youngest students.

Such coordination between The Village Charter School and the local Head Start agency [Note: assistance with initial contact and collaboration may be made through Idaho Head Start State Collaboration Office, Idaho Department of Health and Welfare, 450 W State Street, Boise, ID 83720 208-334-2410] and, if feasible, other local entities carrying out early childhood education programs serving children who will attend the School, should include the following:

- 1. Developing and implementing a systematic procedure for receiving records regarding such children, transferred with parental consent from a Head Start program or, where applicable, another early childhood education program;
- 2. Establishing channels of communication between school staff and their counterparts (including teachers, social workers, and health staff) in such Head Start agencies or other entities carrying out early childhood education programs, as appropriate, to facilitate coordination of programs;
- 3. Conducting meetings involving parents, kindergarten or elementary school teachers, and Head Start teachers or, if appropriate, teachers from other early childhood education programs, to discuss the developmental and other needs of individual children;
- 4. Organizing and participating in joint transition-related training of school staff, Head Start program staff, and, where appropriate, other early childhood education program staff; and
- 5. Linking the educational services provided by such local educational agency with the services provided by local Head Start agencies.

Legal Reference: 20 U.S.C. § 6322 Coordination Requirements

**Policy History:** 

Adopted on: April 16, 2020

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Reviewed on: