

ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT

MINUTES OF REGULAR MEETING

OCTOBER 14, 2020

The meeting convened at 7:00 a.m. for the St. Clairsville-Richland City School District Board of Education with Vice President Mike Fador presiding.

The Pledge of Allegiance was recited by all in attendance.

Roll Call:	Mike Jacob	- Absent
	Mike Fador	- Present
	James Cook	- Present
	Pam Jones	- Present (Zoom)
	F. William Zanders	- Present (Zoom)

Also present were: Ryan Clifford, Eric Walker, Jim Kuhns, Sharon Harrison, Lowell Perkins, Amy Porter and Walt Skaggs. Present via Zoom: Mike McKeever, Justin Sleutz, Amber Shepherd-Smith, Christina Sirbaugh.

Approve Resolution Suspending Policies

Mr. Fador moved and Mrs. Jones seconded that the Board approve the following Resolution:

RESOLUTION SUSPENDING POLICIES

WHEREAS, Board Policy BFF permits the Board to “suspend the policy for one meeting at a time” pursuant to the procedures specified therein.

WHEREAS, the certain Policies have been proposed to be suspended in writing as follows:

The Board desires to suspend any policy to the extent the policy requires a Board member, Board legal counsel, or others to be “physically present,” or “in-person” as such requirements are not required pursuant to Section 12 of Amended H.B. 197, which permits electronic participation and electronic voting. The Policies that are affected include, but are not limited to Policy BDDF, which requires a Board member “to be physically present at the meeting in order to vote.”

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the St. Clairsville-Richland City School District, Belmont County, Ohio, that:

Section 1: Pursuant to Board Policy BFF, the Board moves to suspend the following policy requirements:

(1) Policy BDDF’s requirement that a Board Member must be “physically present at the meeting in order to vote.” The Board suspends the policy to the extent it requires a Board member to be “physically present” in order to vote.

Section 2: It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of the Board, and that all deliberations of this Board and any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code and Section 12 of H.B. 197.

The roll call vote was:

Aye: Cook, Fador, Jones, Zanders.
Motion carried.

ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT

MINUTES OF REGULAR MEETING

OCTOBER 14, 2020

Community Participation

Superintendent Skaggs presented Certificates of Appreciation to Lowell Perkins, Director of Support Services, Jim Kuhns and Eric Walker, Maintenance staff for all their hard work in getting the buildings equipped for students and staff during this Coronavirus Pandemic.

Approve Treasurer’s Items

Mr. Fador moved and Mr. Cook seconded that the Board approve the following Treasurer’s items:

- A. Board minutes for the September 9, 2020 Regular Meeting, as presented by the Treasurer.
- B. Financial Reports for September, 2020, including the Financial Report and Appropriation Summary, Annual Spending Plan, and Budget vs Actual Spreadsheet, as presented by the Treasurer, which disclosed the following balances on the FINSUM Report:

General 001	\$5,064,381.59	Student Activities 200	\$ 47,556.27
Bond Retirement 002	0.00	District Managed 300	178,796.08
Permanent Improvement 003	70,191.07	Auxiliary Services 401	95,588.39
Building 004	0.00	Student Wellness and Success 467	17,035.84
Food Service 006	12,027.54	Miscellaneous State Grant 499	28,454.00
Expendable Trust 007	50,914.82	Elem/Secondary School Emergency Relief 507	-400.75
Kara Fador Corrections Scholarship 008	11,554.88	Coronavirus Relief Fund 510	-51,193.76
Uniform School Supplies 009	2,590.24	IDEA Part B 516	-23,512.90
Principal 018	41,576.85	Title I 572	0.00
District Agency 022	3,302.76	Improving Teacher Quality 590	0.00
Self Insurance 024	188,077.88	Schoolwide Building Program 598	-184,022.21
Underground Storage Tank 031	11,000.00	Misc. Federal Grant Fund 599	0.00
		TOTAL	<u>\$5,563,918.59</u>

- C. The list of bills paid in September, 2020, as presented by the Treasurer. A list of bills (CHEKPY report) is on file in the Treasurer’s office.
- D. The following transfers to the Schoolwide Pool Fund (598) for the instructional cost at the St. Clairsville Elementary School:

From	To	Amount
Schoolwide Pool 598-9020	Schoolwide Pool Fund 598-9021	\$28,205.57
General Fund 001	Schoolwide Pool Fund 598-9021	\$170,859.29
Title I Fund 572-9021	Schoolwide Pool Fund 598-9021	\$9,979.01
Title II-A Fund 590-9021	Schoolwide Pool Fund 598-9021	\$2,422.86
Title IV-A Fund 599-9021	Schoolwide Pool Fund 598-9021	\$761.03

- E. The following donations made during September, 2020:

<u>Name</u>	<u>For</u>	<u>Amount</u>
Tammy Poppe	National Honor Society	\$ 50.00
Thomas & Pamela Shields	National Honor Society	50.00
Shadyside First Christian Church	H.S. Principal’s Fund	100.00
The Saints Club	Athletic Fund - Headset	1,000.00

ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT

MINUTES OF REGULAR MEETING

OCTOBER 14, 2020

Approve Treasurer's Items (Cont'd)

<u>Name</u>	<u>For</u>	<u>Amount</u>
The Red Devil Club	Athletic Fund - Volleyball Kohl's Cares	\$1,000.00
Courtney Rodak	Athletic Fund - Gate Keeper Donation	70.00
Nathan Rodak	Athletic Fund - Gate Keeper Donation	70.00
Luke Nelson	Athletic Fund - Gate Keeper Donation	35.00
Bill Meester	Athletic Fund - Gate Keeper Donation	35.00
Rochelle Jackson	Volleyball Fund	75.00
Swan's Sport Shop	Volleyball Fund	926.32
Inventory Trading Company	Cross Country Fund	135.00
Swan's Sport Shop	Cross Country Fund	375.92
Pat Kosek	Golf Fund	20.00
Wood Fire Pizza	Golf Fund	250.00
Melvin & Sally Seabright	Golf Fund	30.00
Swan's Sport Shop	Golf Fund	216.78
Flying Wings Inc.	Girls Soccer	207.00
Swan's Sport Shop	Weight Room Acct.	866.42
	TOTAL	\$6,012.44

- F. Parking Control (300-9313) activity budget for the 2020-2021 School Year. A copy is on file in the Treasurer's office.
- G. Advance from the General Fund 001 to the Coronavirus Relief Fund 510-9021 in the amount of \$2,156.68.

The roll call vote was:

Aye: Fador, Jones, Zanders, Cook.
Motion carried.

Superintendent's Report

Superintendent Skaggs reported on the following:

- Hot spots have arrived and are in use.
- New PA/Phone system has been installed in the district.
- Chromebooks have been ordered and should arrive in late October.
- AC units have been installed in every classroom in HS/ES. Our maintenance crew did an outstanding job.
- Continue to meet with Brian Desantis and Andrew Huffman regarding EdChoice legislation.
- Girls and Boys Cross Country claimed OVAC titles last Saturday at Cambridge HS. Both will compete in the district meet on October 24th at Cambridge HS.
- Football is hosting Highland Sparta this Saturday in round 2 of the OHSAA playoffs.
- Boys soccer claimed the 4A OVAC title and our girls' soccer team finished as 4A OVAC runner-up.
- Volleyball, Boys soccer, and girls soccer had their tournament draw last Sunday. Brackets are posted on the East District site and www.stathletics.com

Elementary School:

- We are off to a good start! Students and staff have been exceptional about wearing masks. We continue to remind students about maintaining safe distances and proper hygiene (jump ropes, leg lengths, floor stickers, posters, modeling, etc.)

ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT

MINUTES OF REGULAR MEETING

OCTOBER 14, 2020

Superintendent's Report (Cont'd)

- We currently have 89 remote students. We have approximately 10-15 students that are either coming back or are undecided. Parent conferences will be held Thursday, October 15th, and 22nd.
- Some of the “hiccups” we have encountered include device or internet availability, Google Classroom learning curves, and adequate time for learning and implementing the online instruction. Three internet hotspots and approximately 25 Chromebooks were given out at the Elementary. Issues with Google Classroom and technology were handled by Mr. Vass, who made personal contact via telephone if the issues arising could not be resolved by the classroom teachers or if the amount of assistance required, exceeded the amount of time the teachers had available within their day. We have found teaching both in-person students and remote students simultaneously, to be very difficult and teachers are feeling the strain. We appreciate the efforts of Dr. Skaggs and the Board to alleviate some of that strain with the scheduled remote learning days. The staff has been very appreciative of this time.
- We have completed diagnostic assessments for all students at the elementary level and have found that students in grades K, 1, and 2 regressed more than students in grades 3 and 4, who seem to have had more retention of previously taught skills. We are currently utilizing 5 tutors to service all students placed on a Reading Improvement and Monitoring Plan, in addition to interventions being completed by the homeroom teachers. Students are receiving Sunday, Heggerty, small group tutoring, etc. to increase student growth over the course of the year.

Middle School:

- Relatively smooth start to the year considering...
- Yesterday we contacted Remote Learners to see if they elect to stay Remote or come back. Currently, we have 75 Remote learners in the first nine weeks. All indications are that many will be coming back.
- We just conducted our first P/T Conference night. Rather than do in-person conferences we held conference calls utilizing Google Voice on personal cell phones. Approximately 200 conference calls were held.
- Sports, Fine Arts are in full swing and seasons are winding down. MS Outdoor Choir Concert on Tuesday, Oct. 20th at 6:30 p.m. at the Amphitheater. In the absence of the MS play, Mr. Starkey started an after school theater club. He has approximately 20 students attending two days per week from 3:45-5:00 p.m.

High School:

- Thanks to our staff and building leaders, the year has begun smoothly. Our COVID protocols have proven effective and we continue to engage the staff and students on their importance.
- The HS now has about 74 Remote Learners. Today, we requested information on which students will be returning and have heard back from about 5 or 6 that wish to return.
- We are trying very hard to establish some sense of normalcy. We continue to implement PBIS, decorate the halls, and have the band march through the building on game days. We also will be having a socially distant pep rally this Friday in preparation for our first playoff game. We also took our Homecoming parade to the community this year.
- Our athletic teams are continuing to stay healthy and succeed despite difficult and uncertain times (SEE above). COVID Protocols still in place.

Curriculum:

- Kudos to the staff members. A multitude of PD has been offered to the staff and all teachers are using Google Classroom to keep lines of communication open.
- Building principals have done an amazing job at finalizing all of the details for each of their buildings in regards to social distancing throughout the typical day to day schedules.
- The staff has increased technology applications and sites for both our remote and in-person learners, such as Screencastify, EdPuzzle, Kami, and much more.

ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT

MINUTES OF REGULAR MEETING

OCTOBER 14, 2020

Superintendent's Report (Cont'd)

Support Areas:

Food Service:

- Continuation of the ability to provide Free Lunches to all students has been extended through June 30, 2021.
- Significant increase in the overall numbers of students participating over last year due to this opportunity. (9% increase even with 15% online students)

Custodial:

- Deep clean days have provided the ability to ensure all areas are cleaned with a hospital-grade disinfectant above our normal standard.
- All supplies are stocked and readily available for staff to ensure proper cleaning takes place.

Transportation:

- All buses are being disinfected between routes and a deep clean is being performed with the same hospital-grade disinfectant as is being utilized in the buildings.
- At this point, overcrowding is not an issue on any bus, and assigned seats and mandatory masks are required

Dates to Remember:

- October 15 - Elementary Parent/Teacher Conferences
- October 20 - MS/HS Outdoor Choir Concert at the Amphitheater
- October 20-21 - 3rd Grade Fall ELA Testing
- October 22 - Elementary Parent/Teacher Conferences
- October 23 - End of 1st Nine Weeks / Remote Learning Day
- October 30 - Elementary Halloween Parade

Approve Personnel Items

Upon the recommendation of Superintendent Skaggs, Mr. Fador moved and Mr. Cook seconded that the Board approve the following:

1. Cassi Hynes - Application for Child Rearing Leave beginning on January 19, 2021 with an anticipated return of March 17, 2021.
2. Lowell Perkins - On-Board Instructor for the 2020-2021 school year.
3. Glenn Sylvester - Resignation as an Elementary Custodian, effective September 25, 2020.
4. Robert Lachendro - Elementary School Custodian (2:00 p.m. - 10:00 p.m.) effective October 26, 2020.
5. Darlene Wilson - Transfer to Middle School Custodian (2:00 p.m. - 10:00 p.m.) effective October 12, 2020.
6. Tim Duymich - Transfer to High School Custodian (2:00 p.m. - 10:00 p.m.) effective October 12, 2020.
7. Amber Shepherd-Smith - Supervisor for Title I projects (Literacy/Math Nights, tutors, and Project More) for the 2020-2021 school year.
8. Diane Riethmiller - Substitute Speech Pathologist to be paid an hourly rate of \$45.00 for the 2020-2021 school year.

ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT

MINUTES OF REGULAR MEETING

OCTOBER 14, 2020

Approve Personnel Items (Cont'd)

9. Lakin Weaver - Payment of \$860.00 for Google Classroom Professional Development.
10. The following Certified Substitutes for the 2020-2021 school year, on an as needed basis, pending proper paperwork:
- Kathleen Kish - Teacher, Tutor, Aide
 - Kelly Ponsetti - Teacher, Tutor, Aide
 - Olivia Rickert - Teacher, Tutor, Aide
11. The following Classified Substitutes for the 2020-2021 school year, on an as needed basis, pending proper paperwork:
- Allison Cain - Educational Aide, Cafeteria Worker, Secretary
 - Robert Lachendro - Custodian
 - Natalie Petschauer - Educational Aide
 - Michael Sanford - Custodian
 - Jeffrey Thrash - Bus Driver
 - Winfred Elerick - Custodian
12. The following teachers as members of the District Review Team for the 2020-2021 school year to be paid from IDEA-B funds in the amount of \$25.00 per hour, not to exceed a total of \$1,000.00 per employee:
- | | | |
|-----------------|---------------|------------------|
| Natalie Bigelow | Corey Heilman | Kristen Koshenko |
| Carrie Marko | Arrin Midei | Kristin Myser |
| Christa Truchan | | |
13. The following Supplemental Contracts for the 2020-2021 school year: Pending receipt of all required documentation. This documentation must meet the requirements of the Ohio Revised Code, regulations of the Ohio High School Athletics Association, and policies of the St. Clairsville-Richland City Schools' Board of Education.

<u>Name</u>	<u>Position</u>	<u>Experience</u>	<u>Salary</u>
Brett McLean	A.M. Bus Supervisor	16 yrs.	\$2,350.00
Tom Sliva	A.M. Bus Supervisor	5 yrs.	2,169.00
Gene Mozena	P.M. Bus Supervisor	10 yrs.	2,350.00
Eric Trio	P.M. Bus Supervisor	4 yrs.	1,989.00
Jeff Vass	P.M. Bus Supervisor	6 yrs.	2,169.00
Carrie Marko	Co-Academic Quiz Team Advisor	21 yrs.	1,374.00
Justin Sleutz	Co-Academic Quiz Team Advisor	14 yrs.	1,374.00
Julia Maffett	Close-Up Advisor	7 yrs.	1,229.00
Julia Maffett	Culture Club Advisor	9 yrs.	1,229.00
Nadja Wilson	French Club Advisor	11 yrs.	2,133.00
Gary Watt	Freshman Class Advisor	11 yrs.	1,374.00
Stephen Hicks	JETS Team Coach	3 yrs.	100.00
Justin Sleutz	Co-Senior Class Advisor	7 yrs.	1,229.50
Jim Drake	Spanish Club Advisor	14 yrs.	2,133.00
Carol Henderson-Drake	Spelling Bee Coordinator	21 yrs.	1,265.00
Beth Rushton	Spelling Bee Coordinator	9 yrs.	1,121.00
Ann Jeffries	Co-Student Action Committee Advisor	3 yrs.	470.00
Sara Myser	Co-Student Action Committee Advisor	5 yrs.	614.50

ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT

MINUTES OF REGULAR MEETING

OCTOBER 14, 2020

Approve Personnel Items (Cont'd)

14. The following Pupil Activity Contracts for the 2020-2021 school year: Pending receipt of all required documentation. This documentation must meet the requirements of the Ohio Revised Code, regulations of the Ohio High School Athletics Association, and policies of the St. Clairsville-Richland City Schools' Board of Education.

<u>Name</u>	<u>Position</u>	<u>Experience</u>	<u>Salary</u>
Irene Powell	7 th Grade Girls Basketball Coach	3 yrs.	\$1,808.00
Robert Richmond	Asst. Varsity Wrestling Coach	6 yrs.	3,435.00
Joel Sansone	Varsity Wrestling Coach	13 yrs.	4,845.00
Lakin Weaver	Scoreboard Programmer	2 yrs.	30.00/hr

The roll call vote was:

Aye: Jones, Zanders, Cook, Fador.
Motion carried.

Approve Recommendations

Upon the recommendation of Superintendent Skaggs, Mrs. Jones moved and Mr. Fador seconded that the Board approve the following recommendations:

1. The 2021-2022 College Credit Plus Handbook. A copy is on file in the High School Principal's office.
2. Per Board Policy File: BF (Board Policy Development and Adoption), review the following Board Policies to be approved at the next regularly scheduled meeting:

File: AC Nondiscrimination
File: ACA Nondiscrimination on the Basis of Sex
File: ACAA Sexual Harassment
File: ACAA-R Sexual Harassment Grievance Process
File: EBEA Use of Face Coverings
File: GCPD Suspension and Termination of Professional Staff Members
File: GDPD Suspension, Demotion and Termination of Support Staff Members
File: JEGA Permanent Exclusion
File: JF Student Rights and Responsibilities
File: JFCF Hazing and Bullying (Harassment, Intimidation and Dating Violence)
File: JFCF-R Hazing and Bullying (Harassment, Intimidation and Dating Violence)
File: JG Student Discipline
File: JGD Student Suspension
File: JGDA Emergency Removal of Student
File: JGE Student Expulsion
File: KLD Public Complaints About District Personnel
File: KLD-R Public Complaints About District Personnel

The roll call vote was:

Aye: Zanders, Cook, Fador, Jones.
Motion carried.

ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT

MINUTES OF REGULAR MEETING

OCTOBER 14, 2020

Approve Business Advisory Council Minutes

Mr. Cook moved and Mr. Zanders seconded that the Board approve the Business Advisory Council Meeting minutes from February 24, 2020 as presented. The roll call vote was:

Aye: Cook, Fador, Jones, Zanders.
Motion carried.

Executive Session

Mr. Fador moved and Mr. Zanders seconded that the Board go into executive session under Ohio Revised Code 121.22(G)(2). The roll call vote was:

Aye: Fador, Jones, Zanders, Cook.
Motion carried.

Time In: 7:49 A.M.

Time Out: 8:43 A.M. - Announcement made to come out of executive session

Adjournment

There being no further business brought before the Board, Vice President Fador adjourned the meeting at 8:43 A.M.

The next scheduled Board of Education meeting is Wednesday, November 11, 2020.

President

Treasurer