

## **7.72—SAFETY POLICY**

It is the policy of the Benton School District to provide its employees with a workplace safe from recognized occupational hazards. The District will conduct operations in a manner that safeguards employee health and safety, and in doing so, abide by all applicable laws, regulations and internal standards. Our District safety responsibility includes the prevention of incidents that may result in accidental injury as well as those incidents that may cause property loss or that may result in the interruption of our daily school and business activities.

We firmly believe that most accidents are preventable and that every job can and will be performed in a safe manner. Safe job performance is not always an easy task, and the realization of our objectives will demand the attention and thoughtful effort of every employee. To achieve these goals, safety procedures will be implemented and enforced equally with costs, quality, and ethical standards. Our objective is to provide a safe working environment for school district employees, while actively preventing accidents and injuries.

District administration will develop supporting policy principles and operational guidelines to assist the district departments and individual campuses with the implementation of the policy. An assurance program will be developed to ensure that the departments and campuses are working in a manner consistent with this policy.

Administrators/Supervisors will consider safety issues to be integral parts of the District's business strategy and, therefore, manage them accordingly. Administrators/Supervisors will conduct periodic evaluations of operations and establish and execute action plans where opportunities for improvement are identified. Administrators/Supervisors have the responsibility of ensuring that each employee receives the training and instruction necessary to perform his or her job safely. It is very important for all levels of administrative supervision to emphasize the district's Safety Policy through their own personal standards and performance.

Administrators/Supervisors will be held accountable for the job performance of their subordinates. Administrators/Supervisors are expected to develop their own safety performance objectives in agreement with organizational objectives.

Each employee has the responsibility to comply with district work rules—following safe work practices and procedures that have been established for their protection. Employees are fully expected to report, to their supervisor, all safe acts and working conditions that may present a hazard and to recommend improved practices where appropriate.

District administration is dedicated to the maintenance and improvement of our safety performance and will authorize the actions necessary to achieve our objectives. With all employees' participation in our safety efforts, we are confident that positive results will be achieved.

Date Adopted: 01/12/09

Last Revised: 11/09/20