

JEFFERSON COUNTY NORTH SCHOOLS  
UNIFIED SCHOOL DISTRICT NUMBER 339  
MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF EDUCATION OF USD 339  
HELD ON OCTOBER 12, 2020, AT THE DISTRICT OFFICE  
WINCHESTER, KANSAS

The regular meeting of the Board of Education of USD 339 was called to order by Justin Finley, President, at 7:30 p.m. on October 12, 2020 at the district office in Winchester, KS.

Also present were Lindsay Aspinwall, Jim Bodenheimer, Traci Noll, Lucas Hattemer, Matt Stapp, David Chaffee, Denise Jennings, Thad Polson, Bob Abel and Kristina Zitek, Clerk.

Paige Noll attended by Zoom.

Traci Noll made a motion to approve the following consent agenda as presented.

CONSENT AGENDA

- A. Approval of the agenda
- B. Approval of the minutes of the September 14, 2020 regular meeting
- C. Approval of the minutes of the September 21, 2020 special meeting
- D. Approval of the September 22, 2020 bills Warrant No. 25341 - 25342 = \$8,367.04
- E. Approval of the October 2, 2020 bills Warrant No. 25343 - 25347 = \$28,006.67
- F. Approval of the October 9, 2020 payroll Warrant No. 25348 - 25357 and Direct Deposit No. 14511- 14520 and Email Deposit No. 501.00001 - 501.00076 = \$198,067.52
- G. Approval of the October 9, 2020 bills Warrant No. 25358 - 25370 = \$144,062.25
- H. Approval of the October 9, 2020 bill Warrant No. 25371 = \$89,658.00
- I. Approval of the October 12, 2020 bills Warrant No. 25372 - 25444 = \$140,284.31
- J. Approval of the October 12, 2020 bill Warrant No. 25445 = \$294.00

Motion seconded by Lindsay Aspinwall. Motion carried 6 - 0.

**Communications**

**From patrons present:** (Moved from New Business) Bob Abel, Kansas Insurance Company, presented two commercial insurance quotes for consideration by the Board.

Paige Noll left the meeting by Zoom at 7:50 p.m.

Paige Noll came back to the meeting by Zoom at 7:51 p.m.

**Insurance Renewal Approval:** Traci Noll made a motion to approve the EMC Insurance quote with negotiated plans and retro-dating as presented. Motion seconded by Jim Bodenheimer. Motion carried 6 - 0.

Paige Noll left the meeting by Zoom at 7:51 p.m.

Paige Noll came back to the meeting by Zoom at 7:52 p.m.

Bob Abel left the meeting at 7:53 p.m.

**Written:** None

**Keystone Learning Services Report:** Justin Finley presented the Keystone Learning Services report.

**Report of Administration**

**Principals Report:** In addition to his written report, Matt Stapp discussed with the board, band instrument selection for the 6<sup>th</sup> grade band; plans for a safe EMS Halloween parade; parent-teacher conferences by Zoom with a phone-in option. Many staff members are helping out when needed in various areas.

**Superintendents Report:** In addition to her written report, Mrs. Jennings discussed COVID precautions being taken at both the HS and EMS. Sub-State volleyball will be held at JCN for the 2<sup>nd</sup> year in a row October 24, and the district is working with KSHSAA to help prepare. Mrs. Jennings thanked the board for the approval of the new computers and ipads helping tremendously with the remote learning.

**Old Business: None**

**New Business:**

**Enrollment Update:** Mrs. Jennings gave the board a handout with the current enrollment figures. Enrollment has decreased.

**COVID Update:** Mrs. Jennings updated the board on the COVID situation at the schools.

**Personnel (executive session):** Lucas Hattemer made a motion to go into executive session for 15 minutes to discuss non-elected personnel matters, pursuant to the non-elected personnel exception under KOMA to include Mrs. Jennings and Mr. Stapp. The open meeting will resume in the same room at 8:43 p.m. Motion seconded by Traci Noll. Motion carried 6 – 0.

Justin Finley called the meeting back into regular session at 8:43 p.m.

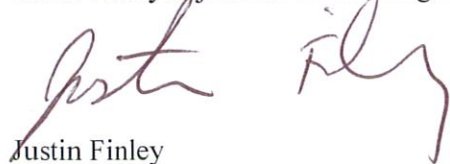
**Personnel (executive session):** Lucas Hattemer made a motion to go back into executive session for 15 minutes to discuss non-elected personnel matters, pursuant to the non-elected personnel exception under KOMA to include Mrs. Jennings and Mr. Stapp. The open meeting will resume in the same room at 8:59 p.m. Motion seconded by Lindsay Aspinwall. Motion carried 6 – 0.

Justin Finley called the meeting back into regular session at 8:59 p.m.

**Approval of Signed Contracts:** Jim Bodenheimer made a motion to approve all employee signed contracts as presented. Motion seconded by Traci Noll. Motion carried 6 – 0.

**Miscellaneous Items:** None

Justin Finley adjourned the meeting at 9:02 p.m.



Justin Finley  
President, USD 339  
Board of Education



Kristina J Zitek  
Clerk, USD 339

October 12, 2020