



**Regular Meeting**  
**AGENDA<sup>1</sup>**  
**ALASKA GATEWAY SCHOOL DISTRICT**  
**REGIONAL SCHOOL BOARD MEETING**  
*District Board Room*  
*Monday, November 16, 2020*

**Work Session at 5p on BP 5050, District Attendance Policy & FY20 Audit**

**REGULAR MEETING CALLED TO ORDER at 6pm**

President

**ROLL CALL**

Secretary-Treasurer

**PLEDGE of ALLEGIANCE**

**SEATING of BOARD MEMBERS**

**ELECTION of EXECUTIVE BOARD**

**ROLL CALL**

President

**HEARING OF VISITORS ON AGENDA ITEMS<sup>2</sup>**

President

**RECEIVING OF DELEGATIONS & PRESENTATIONS**

President

Audit Report Presentation by Altman Rogers

**ACTION ITEMS - ROUTINE MATTERS**

President

1. Approval of Agenda
2. Approval of 10.19.2020 RSB Meeting Minutes

**ACTION ITEMS - OLD BUSINESS**

President

3. Approve BP 5050 – Attendance (tabled 10.19.20)

**ACTION ITEMS - NEW BUSINESS**

President

4. Personnel Actions
5. Approve Certified Contracts for FY22
6. Ratification of Poll-vote "Budget Transfer Approval"
7. Ratification of ASB Elections
8. Approve District Grading Procedures handbook
9. Approve revision of BP 5127 – Graduation and Promotion Ceremony
10. Approve revision of BP 4226 – Temporary Employee Wage Scale
11. Approve FY22 – FY27 Capital Improvement Plan
12. Approve FY20 Financial Audit as presented by Altman Rogers

**REPORTS/INFORMATION/DISCUSSION**

President

Administrative Reports

- Superintendent's Report
  - Financial Report
  - Directors' & Principals' Reports
- Correspondence/Miscellaneous

Superintendent

Chief Financial Officer

Directors & Principals

Superintendent

**HEARING OF VISITORS ON NON-AGENDA ITEMS<sup>1</sup>**

President

**EXECUTIVE SESSION** – Superintendent's Evaluation

**DISCUSSION, COMMENTS, QUESTIONS BY THE BOARD**

President

**FUTURE MEETING DATES**

President

**SUGGESTED MEETING AGENDA ITEMS**

President

**ADJOURNMENT**

President

<sup>1</sup> The Board may amend its published agenda before or during the meeting, or consider items out of order without amending the agenda

<sup>2</sup> Members of the public who would like to comment on matters during Hearing of Visitors on Agenda Items or Hearing of Visitors on Non-Agenda Items, are asked to sign-in with the Board Secretary before the meeting starts.



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Chief Financial Officer  
Directors & Principals  
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Correspondence/Miscellaneous

**HEARING OF VISITORS ON NON-AGENDA ITEMS<sup>1</sup>**

President

**EXECUTIVE SESSION – Superintendent's Evaluation**

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Regional School Board Meeting  
October 19, 2020  
AGSD Boardroom  
Tok, Alaska

The meeting was called to order at 6:01 PM.

Roll Call: Peter Talus, Mike Cronk, Daisy Northway, Steve Robbins, Frank Cook, and Ann Esmailka. Absent and excused was Lorraine Titus.

Pledge of Allegiance

Hearing of Visitors on Agenda Items

Receiving of Delegations & Presentations

Deb Berg presented for the Spanish Club regarding student travel to Peru.

**Action Items – Routine Matters.**

**1. Approval of Agenda.**

Anne Esmailka moved to approve the agenda as presented.

Seconded by Frank Cook.

Roll Call Vote: Yes – Anne Esmailka, Daisy Northway, Steve Robbins, Frank Cook, Mike Cronk, Peter Talus.

Motion Passed Unanimously.

**2. Approval of 10.19.20 RSB Meeting Minutes.**

Daisy Northway moved to approve the RSB Meeting Minutes of 10.19.20.

Seconded by Anne Esmailka.

Roll Call Vote: Yes – Anne Esmailka, Daisy Northway, Steve Robbins, Frank Cook, Mike Cronk, Peter Talus.

Motion Passed Unanimously.

**Action Items – Old Business.**

**3. BP 4310 and AR 4310 Background Checks – Second Reading.**

Mike Cronk moved to approve BP 4130 and AR 4310 and put into policy.

Seconded by Ann Esmailka.

Roll Call Vote: Yes – Anne Esmailka, Daisy Northway, Steve Robbins, Frank Cook, Mike Cronk, Peter Talus.

Motion Passed Unanimously.

**Action Items – New Business.**

**4. Personnel Actions.**

Mike Cronk moved to approve the personnel actions as presented.

Seconded by Frank Cook.

Roll Call Vote: Yes – Anne Esmailka, Daisy Northway, Steve Robbins, Frank Cook, Mike Cronk, Peter Talus.

Motion Passed Unanimously.

**5. CloseUp Travel for Migrant Students.**

Anne Esmailka moved to tentatively approve the student travel to CloseUp as presented.

Seconded by Mike Cronk.

Roll Call Vote: Yes – Anne Esmailka, Daisy Northway, Steve Robbins, Frank Cook, Mike Cronk, Peter Talus.

Motion Passed Unanimously.

**6. 4-Year Career and Technical Education Plan.**

Anne Esmailka moved to approve the 4-Year Career and Technical Education Plan as presented.

Seconded by Mike Cronk.

Roll Call Vote: Yes – Anne Esmailka, Daisy Northway, Steve Robbins, Frank Cook, Mike Cronk, Peter Talus.

Motion Passed Unanimously.

**7. Gifted & Talented Program.**

Mike Cronk moved to approve the Gifted & Talented Program as presented.

Seconded by Anne Esmailka.

Roll Call Vote: Yes – Anne Esmailka, Daisy Northway, Steve Robbins, Frank Cook, Mike Cronk, Peter Talus.

Motion Passed Unanimously.

**8. Title VII Policies and Procedures.**

Mike Cronk moved to approve the Title VII Policies and Procedures as presented.

Seconded by Anne Esmailka.

Roll Call Vote: Yes – Anne Esmailka, Daisy Northway, Steve Robbins, Frank Cook, Mike Cronk, Peter Talus.

Motion Passed Unanimously.

**9. Designation of Impact Aide Authorized Representative.**

Mike Cronk moved to approve the designation of Impact Aide Authorized Representative Procedures as presented.

Seconded by Anne Esmailka.

Roll Call Vote: Yes – Anne Esmailka, Daisy Northway, Steve Robbins, Frank Cook, Mike Cronk, Peter Talus.

Motion Passed Unanimously.

**10. BP 5050 – Attendance Policy (First Reading) & Waiver.**

Mike Cronk moved to table BP 5050.

Seconded by Daisy Northway.

Roll Call Vote: Yes – Anne Esmailka, Daisy Northway, Steve Robbins, Frank Cook, Mike Cronk, Peter Talus.

Motion to Table passed Unanimously.

## **Reports/Information/Discussion**

### **Administrative Reports**

- Superintendent's Report
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### **Hearing of Visitors on Non-Agenda Items**

### **Discussion, Comments, Questions by the Board**

**Future Meeting Date: November 16th, 2020 at District Boardroom – Worksession at 5:00.**

**Suggested Meeting Agenda Items: Attendance Policy,**

### **Adjournment**

Frank Cook moved to adjourn the meeting at 7:53. Seconded by Anne Esmailka. Roll Call Vote: Yes – Frank Cook, Anne Esmailka, Mike Cronk, Daisy Northway, Peter Talus, Steve Robbins. Motion Carried Unanimously.

Minutes prepared by Debbie Sparks, Board Secretary.

I hereby submit that these minutes have been approved by the District Board of Education sitting in regular session as the official minutes of the October 19<sup>th</sup>, 2020 meeting.

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Secretary/Treasurer

**To: Regional School Board**

**Date: November 16<sup>th</sup>, 2020**

**From: Superintendent's Office**

**Agenda Item: 3**

**Issue:** BP5050 – Attendance (First Reading) and Attendance Waiver (Item tabled)

**Background Information**

At the October RSB Meeting, the Board asked for additional information on what other districts did with their student absences. Enclosed please find a matrix of examples from other districts, for the Board's consideration during the Work-session.

Student attendance has been an ongoing issue in the district, with pockets of success, depending on the site. With the COVID-19 Pandemic that has been hovering over everything since March, many students and their families have found it difficult to maintain regular attendance. The reasons for insisting on regular student attendance is because students who attend regularly, do better in school. Alaska statute supports this premise. BP5050 has undergone multiple iterations, and much work has been done to ensure that the school is supporting students and their families, while also holding them accountable. We believe the enclosed latest iteration of BP5050 gets us closer to that goal. Enclosed also are the supporting documents that helps support our staff and meets state legal requirements.

**Administrative Recommendation:**

Approve this first reading of the updated version of BP5050 to go into effect, and to authorize the Superintendent to make individual attendance determinations through the remainder of this semester, while this new policy goes into effect.

Comparison of Attendance Policies 2020-2021

	AGSD-Current	AGSD-Proposed	Delta	Glennallen	Tri-Valley
Elementary K-5					
Maximum Days	Students in grades K - 8 may be absent no more than the maximum 30 days allowed per school year, excused or unexcused. Students who exceed the allowed total absences shall be retained unless there are extenuating circumstances, (e.g.; death in the family, or a serious injury) and a written waiver request is must be recommended by the site-administration and approved by the Superintendent. The Superintendent's decision may be appealed to the Regional School Board.	Students in grades K - 8 may be absent no more than the maximum 30 days allowed per school year, excused or unexcused. Students who exceed the allowed total absences shall be retained in that grade unless there are extenuating circumstances, (e.g.; death in the family, or a serious injury) and a written waiver request is must be recommended by the site-administration and approved by the Superintendent. The Superintendent's decision may be appealed to the Regional School Board.	Ten (10) days absence from school per trimester, excused, unexcused or Truant (no prior permission), may remove you from all classes per due orness (board policy 5113)	Absences in a Semester Elementary/Middle School (Grades K-8) The district has determined that if a student misses a total of fifteen (15) absences in a semester (excused and unexcused), he or she may be considered as a candidate for retention. School activity absences are not subject to the fifteen (15) day rule. Students who experience a corroborated emergency, a prolonged illness, or require medical attention which results in this stipulation not being able to be met will be directed to emergency correspondence school placement.	Students with excessive absences (7 or more per semester) will meet with the site administrator to determine appropriate school options to meet their individual requirements. Parents/guardians shall be invited to participate in this process. (BP 5121)
Middle School 6-8					
Maximum Days	Same as above	Same as above	Chronically absent students, those who miss more than ten percent of their instructional time, or 17 days, (not including extracurricular activities), risk seriously impacting their education and increasing their chances of dropping out of school.	Same as above	Same as above
High School 9-12					
Maximum Days	Students in grades 9 - 12 may be absent no more than the maximum 12 days allowed per semester, excused or unexcused. Students who exceed the allowed total absences shall not receive credit unless there are extenuating circumstances, (e.g.; death in the family, or a serious injury) and a written waiver request is approved by the Regional School Board. Absences to attend college classes and trainings for college credit will not count against the number of days allowed.	Students in grades 9 - 12 may be absent-unexcused for no more than the maximum 12 days allowed per semester, excused or unexcused. A student who exceeds the allowed total absences in a class will not receive credit for that class. Students who are passing a class in which they have excessive absences may request a waiver if there are extenuating circumstances. <del>(e.g.; death in the family, or a serious injury) and The written waiver request is must be recommended by the site-administration and approved by the Superintendent. The Superintendent's decision may be appealed to the Regional School Board. Absences to attend college classes and trainings for college credit will not count against the number of days allowed.</del>	Parents are responsible for student attendance, even for students who are 18 years old. Students are expected to be in attendance at school on a regular basis. We are striving for students to have a 95% rate each year. In order to do that, students can not miss more than 9 days in the entire school year.	The district has determined that if a high school student (grades 9-12) misses more than 10 BASECAMP classes in a semester, he or she may not receive credit in that course (not including absences related to school-sponsored activities). The district has determined that if a high school student (grades 9-12) misses more than 5 TREK 14 classes in a semester, he or she may not receive credit in that course (not including absences related to school-sponsored activities.) The district has determined that if a high school student (grades 9-12) misses more than 15 PLUS Period classes in a semester, he or she may not receive credit in that course (not including absences related to school-sponsored activities).	Students with excessive absences (7 or more per semester) will meet with the site administrator to determine appropriate school options to meet their individual requirements. Parents/guardians shall be invited to participate in this process. (BP 5121)

## **BP 5050 Attendance (First Reading)**

Each school shall maintain accurate records of attendance for each of its students. The Superintendent or designee will establish procedures for the purposes of meeting the requirements of this policy.

Regular class attendance is an important part of the learning process and has a direct impact on how well a student learns. Teachers will make reasonable efforts, consistent with their responsibilities to the other students, to assist students who have been absent in making up missed classwork. A student may obtain and perform known assignments from his/her teachers in advance of anticipated absences. In the event of medical or emergency absences, the student may make up missed work subject to the reasonable limitations of available teacher time.

A student may be excused temporarily from attendance upon a written request by the person having charge of him/her, subject to approval by the site administrator or designee.

If a student is absent without ~~written~~ authorization, the school shall notify the person having charge of him/her. If the student persists in unexcused nonattendance the site administrator shall arrange a conference with the student and the person having charge of him/her.

A student will be subject to disciplinary action for unexcused absence. No student under the age of 16 may be excluded from school for nonattendance.

Principals shall submit a Truancy Violation Report for a student who has had 5 cumulative days of un-excused absences. Each cumulative set of 5 un-excused absences constitute a separate offence, which is to be reported. Principals shall complete and submit the AGSD Truancy Violation Report to the District Safety Officer, who will file it with the Alaska State Troopers.



## **Grades 9 - 12**

Students in grades 9 - 12 may be absent unexcused for no more than the maximum 12 days allowed per semester, ~~excused or unexcused~~. ~~A~~ students who exceeds the allowed total absences will receive not receive credit for the course. Students who exhibit competence of a C or higher for a class in which they have excessive absences may request a waiver if there are ~~shall not receive credit unless there are~~ extenuating circumstances, ~~;(e.g.; death in the family, or a serious injury)~~ and a written waiver request is must be recommended by the site-administration and approved by the Superintendent. The Superintendent's decision may be appealed to the Regional School Board. ~~Absences to attend college classes and trainings for college credit will not count against the number of days allowed.~~

## **Grades K - 8**

Students in grades K - 8 may be absent no more than the maximum 30 days allowed per school year, excused or unexcused. Students who exceed the allowed total absences shall be retained in that grade unless there are extenuating circumstances, (e.g.; death in the family, or a serious injury) and a ~~written~~ waiver request is recommended by the student's parent/guardian, and the administration, and is approved by the Regional School Board.

~~Regular class attendance is an important part of the learning process. Teachers will make reasonable efforts, consistent with their responsibilities to the other students, to assist students who have been absent in making up missed work. A student may obtain and perform known assignments from his/her teachers in advance of anticipated absences. In the event of medical or emergency absences, the student may make up missed work subject to the reasonable limitations of available teacher time.~~

~~If, because of excused or unexcused absences, a student is not able to meet the performance requirements in any grade or course of study, he/she will receive a failing grade.~~

Reference AS 14.30.020

04/04/02; 8/20/12; 09/16/13; 04/21/14; 10/19/20

# Truancy Violation Report to Alaska State Troopers

as per AS 14.30.020

Tok Troopers FAX number (907) 883-4249

The following form should be used to report any student who has a total of five (5) unexcused absences. The 5 days of unexcused absence do not need to be consecutive.

Fax this form to the AST at 8834249 and send a copy to the district office at 883.5154

Name of Student: Date of Birth:	Date:
Grade:	Community:
Principal: Principal Ph:	Parent Contact Information: Name: Ph: Address:

The student above has been absent-unexcused for \_\_\_\_\_ days:

Date: \_\_\_\_\_ Date: \_\_\_\_\_ Date: \_\_\_\_\_

Date: \_\_\_\_\_ Date: \_\_\_\_\_ Date: \_\_\_\_\_

## Steps that the school has taken to address the issue:

☐ Called home (1<sup>st</sup> & 2<sup>nd</sup> unexcused absence)

○ \_\_\_\_\_ Date(s) called Spoke to: \_\_\_\_\_

○ \_\_\_\_\_ Date(s) called Spoke to: \_\_\_\_\_

☐ Written letters (3<sup>rd</sup> unexcused absence)

○ \_\_\_\_\_ Date(s) (Include copies)

☐ Conferenced w/ parent (4<sup>th</sup> unexcused absence)

○ \_\_\_\_\_ Date(s) Met with: \_\_\_\_\_

☐ Other: Indicate other efforts made to work with parents to get their students to school.

\_\_\_\_\_  
Signature Unit Administrator Printed Name Date

\_\_\_\_\_  
Signature District Safety Officer Printed Name Date

## Alaska State Troopers acknowledgment of receipt of this facsimile report.

\_\_\_\_\_  
Date: \_\_\_\_\_  
Authorized signature (Once signed, please FAX to AGSD at 907-883-5154)

# **Truancy Violation Report to Alaska State Troopers**

as per AS 14.30.020

Tok Troopers FAX number (907) 883-4249

## **Relevant Alaska Statute**

**Sec. 14.30.010** When attendance compulsory

**Sec. 14.30.020** Violations

**Sec. 14.30.030** Prevention and reduction of truancy

## **Relevant AGSD Policy**

### **BP 5041 Ages for School Attendance**

Any child who is six years of age or who will become six years of age before September 1 following the beginning of the school year, and who is under the age of twenty and has not completed the twelfth grade, is of school age.

### **BP 5050 Attendance**

Each school shall maintain accurate records of attendance for each of its students. A student may be excused temporarily from attendance upon a written request by the person having charge of him/her, subject to approval by the site administrator or designee. If a student is absent without written authorization, the school shall immediately notify the person having charge of him/her. If the student persists in unexcused nonattendance, the site administrator shall arrange a conference with the student and the person having charge of him/her.

A student will be subject to disciplinary action for unexcused absence. No student under the age of 16 may be excluded from school for nonattendance. Regular class attendance is an important part of the learning process. Teachers will make reasonable efforts, consistent with their responsibilities to the other students, to assist students who have been absent in making up missed work. A student may obtain and perform known assignments from his/her teachers in advance of anticipated absences. In the event of medical or emergency absences, the student may make up missed work subject to the reasonable limitations of available teacher time.

If, because of excused or unexcused absences, a student is not able to meet the performance requirements in any grade or course of study, he/she will receive a failing grade.

### **BP 5051 Excused and Unexcused Absences**

Regular daily attendance in class is of prime importance in ensuring the academic success of students. Attendance is the responsibility of the students, the parents, and the school. Absences have a negative effect upon a student's success in school. Teachers cannot teach students who are not present.

The following absences are considered excused absences:

1. Absences resulting from illness or injury. At the discretion of the site administrator, a student may be required to provide suitable evidence of his or her illness or injury.
2. Absences due to participation in a school-sponsored activity or event.
3. Other absences through prior arrangement with the site administrator, e.g. medical or dental appointments. If the student and his or her parents fail to make prior arrangements, any days of school missed will be counted as unexcused absences.

An unexcused absence is defined as any day, partial day, or class period missed for any reason not listed above as an excused absence. Unexcused absences, as well as tardies, may subject the student to appropriate disciplinary measures.

# Request for Waiver of Attendance Requirement

## BP 5050: Attendance

A parent/guardian may request a waiver of the attendance regulation for extenuating circumstances beyond their control and/or the student's control. A waiver request may be submitted to the principal prior to the close of a semester or school year, but no later than ten (10) calendar days after the close of the semester or school year.

SCHOOL \_\_\_\_\_ DATE OF REQUEST \_\_\_\_\_

STUDENT \_\_\_\_\_ GRADE \_\_\_\_\_

PARENT/GUARDIAN \_\_\_\_\_ PHONE \_\_\_\_\_

WAIVER REQUEST (Circle One):      Fall Semester Course      Spring Semester Course      Year \_\_\_\_\_

List of classes for which the student has a passing grade however will lose credit due to excessive absences (12 unexcused absences per class).

Course	Period	Teacher	Number of Absences

**Attach in detail** the extenuating circumstances for which this waiver is being filed. Include any appropriate documentation (i.e. physician statements) not already provided to the school at the time of the absence(s). If you need additional space, you may write on the back of this form or attach any additional sheets.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Student Signature

**School Principal's Office:**

Date Request Received \_\_\_\_\_

Comments: \_\_\_\_\_

Principal's Signature \_\_\_\_\_ Date \_\_\_\_\_

Please submit completed form to Deb Sparks by email at [dsparks@aqsd.us](mailto:dsparks@aqsd.us) or by fax at (907) 883-5154.

**Office of the Superintendent:**

Waiver is Approved: \_\_\_\_\_ Waiver is not Approved: \_\_\_\_\_

Comments: \_\_\_\_\_

If the waiver is not approved, the Superintendent's decision may be appealed to the Regional School Board and must be done at the next regularly scheduling meeting.

Superintendent's Signature \_\_\_\_\_ Date \_\_\_\_\_

**To: Regional School Board**

**Date: November 16<sup>th</sup>, 2020**

**From: Superintendent's Office**

**Agenda Item: 4**

**Issue: Personnel Actions**

**Background Information**

The personnel below have been through a complete hiring process, have been properly interviewed and recommended by a hiring committee, and are now being recommended by the administration for the position(s) as indicated. Some are still in the process of finishing up all their required paperwork, and will be able to start working. The Dot Lake positions reflect changes in our Special Education needs.

These positions are currently in flux, and will need to be updated by the time of the meeting.

**Recommended Certified Hires**

- Lora Jett – Tetlin High School Generalist

**Recommended Classified Hires**

- June Paul – Northway Teacher's Aide
- Danielle Thurneau - Accountant I – District Office
- Heather Patton – Teacher's Aide – Tok School

**Resignations**

- Bonnie Emery – Greenhouse Manager
- Marla Jones – Tok School Teacher's Aide
- Rachel White – Tok School Teacher's Aide

**Open Positions**

- Teacher Aide I – Tetlin
- Greenhouse Manager – Biomass Complex
- Teacher's Aide I – Dot Lake (Sped)
- Teacher's Aide I – Dot Lake (Rotator)
- Teacher's Aide I – Tok Pre-K

**Administrative Recommendation:**

Approve the above personnel actions.

**To: Regional School Board**

**Date: Nov 16<sup>th</sup>, 2020**

**From: Superintendent's Office**

**Agenda Item: 5**

**Issue: FY22 Certified Teacher Contracts**

**Background Information**

The teachers listed below have earned tenure with AGSD. As we have done in the past, the district will be proposing two rounds of early contract offers, to ensure that we have the maximum amount of time to seek qualified staffing as early in the year as possible for FY22. This is the first round of contract offers. Last year we had a quick return rate as a result of the \$250 "Early Intent Incentive", and this year we propose doing the same, by offering staff who either sign their offered contract or who resign by Friday, Jan 8<sup>th</sup>, 2021. By law certified staff have 30 days to sign their contracts, so we will know at the latest by February 3<sup>th</sup> which of these positions we will have to fill.

A second round of contracts will be offered to non-tenured teachers who have positive evaluations, on Tuesday, January 19<sup>th</sup>, following their approval by the Board. This means that we will know very quickly what our staffing needs will be for next year, and will be able to plan and recruit accordingly.

**Certified FY22 Contracts proposed to be offered January 4<sup>th</sup>, 2021:**

- |                    |                        |
|--------------------|------------------------|
| • Sara Talus       | • Suzanne Bell         |
| • Bonnie Dompierre | • Karen Deeter         |
| • Cathy O'Neil     | • Elizabeth Fabian     |
| • Joyce Dunning    | • Robert Fabian        |
| • Erica Burnham    | • Robert Kelso         |
| • Pepper Good      | • Thomas (Tad) Dunning |
| • LeAnn Young      | • Mari Ho-Raitto       |
| • Tracie Weisz     | • Zack Sanders         |
| • Letitia Rhodes   | • Rob Fabian           |
| • Lindsay Brush    |                        |
| • Deb Berg         |                        |
| • Kristy Robbins   |                        |

**Administrative Recommendation:**

Approve the listed certified staff for contracts for School Year 2020-21, and the Early Intent Incentive of \$250 each

**To: Regional School Board**

**Date: November 16<sup>th</sup>, 2020**

**From: Superintendent's Office**

**Agenda Item: 6**

**Issue: Ratification of Poll-vote "Budget Transfer Approval"**

**Background Information**

On 10/26/2020 the CFO met with district Auditors from Altman-Rogers, who just finished up their first year of work for AGSD, to prepare information for the Audit presentation to the Board. They are well ahead of schedule based on previous years audits. During the meeting they let us know that our carryover amount this year (the amount that is "subject to limitation") is at 19%. As you know, typically this amount should be at or under 10%, but you may recall that earlier this year the Superintendent informed the Board that the state had waived the limitation due to COVID-19.

There are a number of reasons for having this high percentage, among them some changes as recommended by our new auditors that have been long standing practice of our past auditors. For example we have carried a "self-insurance" account that was \$75K, that we do not need, since we do not self-insure. Other changes include our workers comp payables that have been building up each year have resulted in savings, and \$550,000 which pertains to district instructional functions that manifest as a decrease in FY20 in wages & benefits that we were able to offset with grant funds. The expenditure decrease in FY20 not only increases fund balance at year's end but also decreases the denominator in the 10% fund balance classification.

As a result, our Auditors suggested a transfer to our 502 Account Fund, would be appropriate. Therefore, I have meet with staff, and include the following budget allocation proposal for an \$800K transfer.

• Summer Maintenance Startup Account	\$200,000.00
• Upgrade to District Office/Maintenance Complex	\$75,000.00
• Tetlin Teacher Housing	\$250,000.00
• Vehicle Upgrades	\$105,000.00
◦ Eagle, Dot Lake, Northway	
◦ Northway Work-truck w/ Plow)	
• Staff/Student Technology	\$25,000.00
• Classroom Furniture Upgrades	\$100,000.00
◦ Chairs, Desks, Stage (Eagle, Dot Lake, Mentasta)	
◦ Teacher desks and chairs	
◦ PE equipment, sports equipment	
• Curriculum Support	<u>\$45,000.00</u>
<b>Total:</b>	<b>\$800,000.00</b>

The Superintendent has discussed this with Board President Talus, and the Board Secretary will conduct a poll vote of all members, to be included for ratification at the November RSB meeting.

**Administrative Recommendation:**

Ratify the poll vote, approving the transfer of \$800K from FY20 funds to the district 502 Fund, as indicated above, or revise as the Board feels appropriate, and indicated here.

**To: Regional School Board**

**Date: November 16<sup>th</sup>, 2020**

**From: Superintendent's Office**

**Agenda Item: 7**

**Issue: Certification of Tok School ASB Elections**

**Background Information**

The results of the ASB election will be provided prior to the meeting.

***ASB elections are handled per BP 8120 and AR 8120***

*Communities within the district who use the standard election procedure shall be responsible for conducting the voting phase of Advisory School Board elections for their respective attendance areas. The election committee of each community shall certify and forward the election results to the Board.*

***Legal Reference: ALASKA STATUTES***

*14.08.115 Advisory school boards in REAA*

*14.12.035 Advisory school boards in borough school districts*

**Election results**

The Tok Advisory School Board elections were held on November 3<sup>th</sup>, 2020. The votes were tallied and certified by the election committee on 11/03/20. Because we have staff out of the office, these results have not yet been confirmed by District Office staff, and will be reported out to the Board by Debbie Sparks, Board Secretary.

**Administrative Recommendation:**

Ratify the Advisory School Board Elections for Walter Northway and Tok School as presented and certified by their respective local Election Committees



**To: Regional School Board**

**Date: November 16<sup>th</sup>, 2020**

**From: Superintendent's Office**

**Agenda Item: 8**

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**Issue: Grading Procedures Handbook**

**Background Information**

Enclosed for review are grading procedures for AGSD teachers.

**Administrative Recommendation:**

Approve the enclosed Updated AGSD Grading Procedures handbook



# **AGSD Grading Procedures 4th-12th**

# Table of Contents

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## Standard Grading Procedures

The district grading procedures will form a foundation for consistent grading practices per Board Policy (BP 5121.1). Grades will accurately communicate what students have learned, and each student will be an active participant in learning and assessment processes. Teachers will use various assessments to evaluate the level of student proficiency and to assign grades according to district policy. Therefore, grading practices across the district will be thoroughly understood by administrators, teachers, students and parents.

### Basis for Grades

All students will be held accountable for the following standards in aligned courses in a manner consistent with the guidelines set forth in this document:

- [Alaska Standards](#)
- [Alaska Cultural Standards](#)
- [Common Career Technical Core Standards](#) (CCTC)

Grades will be based on student achievement in a prescribed time frame. The classroom teacher is responsible for evaluating the academic performance of students and for determining grades. Teachers are expected to use a variety of methods in evaluating students. Teacher-made tests should be appropriate for the subject matter as well as for the age and/or maturity level of the students and should support the standards listed above.

Teachers will clearly describe and communicate (in writing) to both parents and students the criteria used to calculate grades. If a student believes that an error has been made, the student and/or parent may request a grade review.

- Teachers will follow district guidelines for computing grades. Teachers will follow district curriculum and pacing guides.
- Grades will be posted in PowerSchool according to guidelines.

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## Course Types and Course Weights (High School)

The [AGSD Course Catalog Database](#) categorizes courses under column F - Type: Standard, Honors, AP, Remedial.

- **Standard** - means the course outline and expectations are the same for all students, and grading is A-F.
- **Honors** - means the course is designated as an Honors course with curriculum that has been modified to meet honors learning outcomes and requirements. Students who earn a semester final grade of a B or better are eligible for an additional weighted point on their transcript.

- **AP** - means the course is designated as an Advanced Placement course with an approved AP curriculum and teacher. Students completing an AP course are eligible for an additional weighted point on their transcript.
  - **Remedial** - means the course curriculum is modified significantly, and students are not held accountable to the same requirements as they are in a Standard version of the course. Remedial courses are not eligible for the Alaska Performance Scholarship, and final semester grades are weighted at 70% on a student's transcript.
- 

## Special Education

Special education students receiving instruction in the general education curriculum are graded as other students ***unless the IEP indicates alternative grading procedures***. If this is the case, the ***Special Education department will provide the classroom with clear direction and guidelines regarding grade reporting for the student***.

- Special education students who take a course which include [accommodations](#) are to be graded as other students in the class.
  - Special education students who take a course which includes [modifications](#) that are significant enough that their expectations are different from other students in the class are to be graded on a Pass/Fail basis.
- 

## [Syllabus](#) (High School)

At the beginning of the school year, or course, high school teachers will provide students, parents, and their principals with a syllabus for each high school course, filled out using the [Syllabus Template](#) (form is also at the end of this document). It must include clear grading procedures.

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## Reporting Grades to Parents/Guardians

Grades will be sent out to parents and guardians periodically throughout the school year to report student growth achievement. Teachers will be responsible for providing students and parents with the written criteria by which academic performance will be assessed (with their [course syllabus](#), rubrics, and other communications). This will be provided at the beginning of each year, semester, project, and/or course. Parents can also monitor their student's performance in courses electronically through PowerSchool. Additionally, grades will be provided by teachers on a regular basis throughout the instructional process. (See Posting of Grades - Frequency on page 11).

Progress reports will be issued at the beginning of the fifth week of each nine-week quarter and immediately following the end of the first and third quarters. Semester grade reports will be issued immediately following the end of each semester. Progress and semester grade reports will be issued via the on-line student information management system and mailed to parents and guardians.

At the beginning of each semester, teachers are to take necessary steps to ensure their grading categories are set up appropriately (naming and weighting) in PowerSchool (see page 9 and 10). Teachers are to ensure their grades are correct and ready for reporting in a timely manner at progress and semester grade reporting times.

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## **Use of Grades**

Grades will be used to:

- Communicate the teacher's assessment of a student's knowledge of and proficiency in a subject
- Provide a record of student achievement over time
- Serve as part of the criteria for student promotion to the next grade level
- Provide information for advisement and counseling regarding future course/program selection
- Provide criteria for honor roll selection
- Provide course credit
- Derive student GPA
- Determine eligibility for extracurricular activities

Students are expected to engage with and fully participate in the learning process. To that end, a portion of a student's grade (Participation/Academic Behaviors) will also;

- Reflect a record of attendance/punctuality. Students cannot receive instruction if they are not present. Courses offered "live" in our schools are designed specifically for students to be present and part of the learning process.
- Provide a record of student preparedness and task performance
- Promote work-related skills students need to be lifelong learners
- Reflect the acquisition, practice and growth of learning behaviors

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# Assessment Methods and Strategies for Determining Grades

Performance expectations should be made clear at the beginning of instruction and remain consistent throughout the teaching and learning process. Students' grades are an accurate representation of learning and content mastery. Grades should represent a teacher's professional judgment of performance.

Evaluation information should be gathered by teachers on a regular basis from a variety of sources to determine a student's level of learning and mastery.

## **Assessments:**

The following strategies have proven successful in assessing student performance:

- Teacher Observations:
- Recording instruments which can assist teachers in systematic, focused data collection on student performance should include but not be limited to:
- Anecdotal notes
- Rubrics/Scoring Guides
- Checklists
- Journal Entries
- Reading/Writing Portfolios
- Interviews/Conferences
- Running Records
- Content Portfolios

## **Student Products:**

A performance portfolio which includes samples of student work can show gradual or marked improvement or decline in progress. Samples could include, but not be limited to:

- Projects
- Content Portfolio
- Presentations
- Writing Samples
- Videos
- Math Applications
- Journal/Sketchbook
- Work Samples
- Drawings
- Non-linguistic representation

**Teacher-Made Tests/Quizzes:**

Both tests and quizzes can provide valuable feedback for making instructional decisions and assessing student progress. Quizzes alert teachers to student readiness for further instruction and/or the need for re-teaching. Formative assessments should focus on the mastery of instructional objectives that have been taught. Instructional programs or texts that provide ready-made tests should be screened carefully to ensure that they are in line with district curriculum and instructional objectives. Some of these tests may require modification before they can be used to accurately and effectively measure what has been taught.



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## End of Semester Assessments (High School)

End of Semester Assessments are the equivalent of the semester final, and account for 15% of a student's semester grade (high school only).

At the beginning of each semester, high school teachers must submit their end-of-semester assessments for each course to their principal and the Curriculum/Instruction office for review and approval according to this schedule:

- Two weeks into each semester, teachers will submit a draft of their end-of-course assessment to the Curriculum Director for feedback.
- Four weeks into each semester, the final copy of the end-of-course assessment will be submitted to the Principal and Curriculum Director for final approval.
- Submissions should include the assessment itself, the scoring guide and rubrics, and the course syllabus, filled in on the approved [Course Syllabus Template](#).

End-of-semester assessments should align with course semester learning objectives on the syllabus. Following are the parameters for end-of-semester assessments;

- All high school classes, including electives, must have end-of-semester assessments
- All core class assessments (English, math, social studies, science) must be in the form of an exam, with a mixture of multiple choice, short, and long answer responses.
- Core classes may also include additional elements as part of the end-of-semester assessment in order to appropriately measure learning of the course objectives, such as a research paper, essay, speech, presentation, portfolio, or other performance assessment.
- Elective courses may utilize performance assessments which adequately measure learning of the course semester objectives.
- CTE courses may utilize Benchmark and Capstone projects as their end-of-semester assessments.
- All semester exams must include a scoring guide - portions of the scoring guide will require a rubric for specificity.
- All other assessments, including performance assessments, benchmark, and capstone projects, must include a clear scoring rubric with descriptors for
  - Exemplary                      A to A+                      95% to 100% +
  - Proficient                      B to A                      80% to 94%
  - Approaching Proficient      C to C+                      70% to 79%
  - Below Proficient.              D                      60% to 69%
  - Far Below Proficient          F                      up to 59%

- Scoring descriptors on the rubrics must include elements which measure aspects of content knowledge demonstrated, presentation quality, and other organizational elements that are important to demonstration of learning.

### Scoring Guides:

Scoring guides for Semester final exams should adhere to the following format:

Items
<u>Multiple choice, true/false, fill in the blank</u> - these types of questions should comprise <b>no more than one third</b> of the end-of-semester assessment. They should encompass content that has been reviewed repeatedly, and is suitable and worthwhile for evaluating based on the course objectives.
<u>Short answer</u> - these types of questions may comprise <b>up to one half</b> of the end-of-semester assessment (up to two thirds for math). <b>A rubric is required</b> in order to specify length of response, construction of response (complete sentences, grammar and mechanics, steps or formulas shown), and amount of details, labeling, or evidence required in the response.
<u>Long answer/Essay</u> - these types of questions may comprise <b>up to one third</b> of the end-of-semester assessment. <b>A rubric is required</b> in order to specify length of response, construction of response (paragraphing, grammar and mechanics, steps or formulas shown), and amount of details, labeling, or evidence required in the response.

### Some Rubric Resources:

[Rubistar](#)

[iRubric](#)

[Rubric Maker](#)

[Quick Rubric](#)

Canvas has a rubric maker that is available within courses

Check the Chrome Web Store as they occasionally offer rubric makers as extensions.

## Category Weights

To ensure that grades awarded to students are equitable and consistent across the district content grading parameters and categories are required. The rationale for these parameters is for teachers to use a variety of assessments that promote higher levels of thinking while engaging students in meaningful and varied learning activities

Please note that the examples provided for some categories are intended to be a representative sample only and are not all-inclusive. Teachers may have other examples that fit each category. Teachers are not required to have work samples for every possible example; however, there should be enough work samples to reflect performance accurately in the category as a whole. If teachers need clarification or assistance, contact the building principal or the Curriculum Director.

### CATEGORY WEIGHTS for ALL SCHEDULED COURSES grades 4-12

*\*excludes independent study course providers as they have prescribed weighting*

CATEGORY	WEIGHT	EXAMPLES
<b>Projects/Tests</b>	30%  (high school 25%)	Formal Summative Assessments can include but are not limited to: <ul style="list-style-type: none"><li>• End of unit/chapter tests</li><li>• Monthly Tests</li><li>• Research paper</li><li>• Thesis paper</li><li>• Major essay</li><li>• Science Fairs</li><li>• Significant performance assessment</li><li>• Formal speech</li><li>• Command performances</li><li>• Presentations that show a summation of a body of work</li></ul>
<b>Classwork -</b> Work/learning done in class that is graded	40%  (high school 35%)	Work that can be done in class and may be worked on out of class - these assessments are where students think, interact and reflect to show new learning. These can include but are not limited to: <ul style="list-style-type: none"><li>• Labs</li><li>• Weekly summation of goals-based progress in digital curriculum</li><li>• Practice exercises</li><li>• Projects</li><li>• Drafts within a larger project</li><li>• Investigations/Inquiries</li><li>• Models</li><li>• Experiments</li><li>• Briefs</li><li>• Reports</li></ul>

		<ul style="list-style-type: none"> <li>• Problem-Based Tasks</li> <li>• Performance-Based Tasks</li> <li>• In-class performances, short speeches, or school assemblies</li> <li>• WebQuests</li> <li>• Paper</li> <li>• Short Presentation</li> <li>• Essay</li> <li>• Quizzes</li> <li>• Practicum</li> <li>• Research</li> <li>• Formal Notebooks</li> <li>• Posters</li> <li>• Digital Publishing</li> <li>• Smaller tests such as spelling or vocabulary tests</li> </ul>
<b>Participation - Academic Behaviors</b>	30%  (high school 25%)	<p>This section measures student growth in learning academic behaviors. These are behaviors that students <u>must be present to complete</u>. These can include but are not limited to:</p> <ul style="list-style-type: none"> <li>• Homework completion and return (timeliness)</li> <li>• Participation in class activities</li> <li>• Following group/collaborative work norms</li> <li>• Preparedness indicators</li> <li>• Practicing learning behaviors (CHAMPS)</li> </ul>
<b>Final - End of Semester Assessment (High School only)</b>	15% (high school)	<p>End-of-semester assessments are a summative measure of student learning of the major objectives set forth at the beginning of the class (those listed in the syllabus and course outline).</p> <p><u>Core subjects</u> - Assessments should be paper-based final exams, with a combination of multiple choice, short, and long answer responses. Performance assessments may also be used in combination with the final exam.</p> <p><u>Other subjects</u> - assessments may be performance based, or a combination of performance and paper based.</p>

## Posting of Grades - Frequency

Once your categories are set up as directed in the Category Weights table (pg. 9, 10) follow the Frequency Protocol below for regular grade entry.

Every class has learning goals - grades show student progress toward meeting those goals. These protocols are set to ensure that students are assessed regularly, and that they are assessed within each of the categories in such a way that provides an overall picture of progress.

## **FREQUENCY PROTOCOL**

**GRADES K-3:** A minimum of two grades per subject per week

### **GRADES 4-8:**

**Classwork Category:** 1-2 grades per week

**Participation Category:** 1 grade per week (this would be an average of daily grades for the week)

**Projects/Tests Category:** Minimum of 4 per quarter or 8 per semester, Maximum of 9 per quarter or 18 per semester

### **GRADES 9-12**

**Classwork Category:** 1-2 grades per week

**Participation Category:** 1 grade per week (this would be an average of daily grades for the week)

**Projects/Tests Category:** Minimum of 4 per quarter or 8 per semester, Maximum of 9 per quarter or 18 per semester

**Final Category:** 1 per semester

**Homework** will be reviewed, marked, and returned within a reasonable period of time per Board Policy (BP 6154) not to exceed two days for elementary students and two to three class periods/meetings/blocks for secondary.

Principals will monitor and give feedback to teachers about their grading practices. The expectation is that grades for assigned work will be posted in a timely manner and that the grades will represent quality work.

***A note about “over posting” of grades for 6th-12th grade students*** - While teachers need to reflect regular work and progress in a course (see frequency of grade entry, above), teachers must also be careful not to load their gradebooks with too many grades. Since the District grades secondary (6th-12th) courses by semester, and gives semester credit for high school, recording an excess of grades can also create problems for students. If a student is loaded up with too many grades in a course, it quickly becomes very difficult for a student to take any action that can alter that grade, for better or for worse. For example, if a teacher enters 5 grades per week in a course, by October, a student easily has 30 or more grades. At that point, the semester is only halfway over, but it has become mathematically difficult for the student to take any action that will impact that grade.

Final Grades will be based on a numerical average using category weights and fractional grades calculated to the benefit of the student (.5 and above rounded to next higher point).

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## Utilizing Digital Tools (Blended Learning Supports) in Grade Calculations

The district has a variety of digital curriculum available to teachers. Some, like Redbird and Lexia in K-5, and ALEKS in middle and high school, are part of the core curriculum, and require a prescribed amount of regular work by students. Others are supplemental, but teachers may choose to use them as assessments in class if they wish.

Always remember, we have no digital curriculum that replaces a teacher. In fact, all of our digital curriculums require teacher intervention regularly throughout the program in order to be successful and further student learning. Teachers must access and review the data in these programs regularly (minimum 3 times per week), and plan for specific individual and small group interventions on a regular basis (minimum 3 times per week).

Digital curriculum is personalized to meet a student's individual needs. However, when using digital curriculum, a teacher should set goals that are appropriate for the student, and hold students accountable for working at progress toward meeting those goals.

Grades can be calculated for individual students **based on progress toward daily or weekly goals** in any of these curricula, for both the short term and long term. For example, if a student has a daily or weekly goal of 10 learning units completed at a proficient level, and they complete 7, they have a 70%, or a C. Therefore it is important to use the program data, supports, and diagnostics to set appropriate goals, and give students the time, support, and interventions necessary so they can meet the goals.

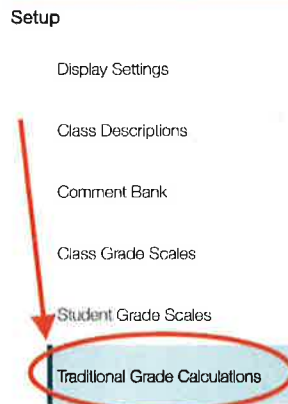
## Quick Guide - Setting Up Grade Categories in PowerSchool

Follow these steps at the beginning of each semester to set up your grading categories correctly in each of your classes in PowerSchool.

**#1** On the left side of your screen for each class are menu icons. Select your class (displayed at the top of the screen) and choose the Settings icon.



**#2** Within the settings set up menu, choose Traditional Grade Calculations



**#3** Your next pop up screen for the class will be a table which lists S1, Q1, Q2 (or if it's second semester, it will list S2, Q3, Q4). You will now need to set up your grading calculations for EACH TERM. At the far right of the row for S1, click the "Actions" icon.

▼ 1(A) English I S1					
RELATING TERM	FORMULA TYPE	EDIT CALC	EDIT DROPS	ACTIONS	
S1	Category Weighting	✓	✓	✎	
Q1	Category Weighting	✓	✓	✎	
Q2	Category Weighting	✓	✓	✎	

**#4** You will now have a pop up screen with the name of your class at the top. There are two tabs - Formula and Drop Low Scores. You should be in the Formula tab. IF THIS IS A **HIGH SCHOOL CLASS**, SET UP YOUR FORMULAS EXACTLY LIKE THIS:

Formula

Drop Low Scores

Calculate Overall Class Grade

☒

TYPE	ATTRIBUTE	WEIGHT	PERCENT	
Category Weighti... ▼	<div>Classwork</div> ▼	35	35%	-
Category Weighti... ▼	<div>Participation</div> ▼	25	25%	-
Category Weighti... ▼	<div>Projects/Tests</div> ▼	25	25%	-
Category Weighti... ▼	<div>Final</div> ▼	15	15%	-

IF THE CLASS IS A **4TH THROUGH 8TH GRADE CLASS**, IT SHOULD BE SET UP EXACTLY LIKE THIS

Formula

Drop Low Scores

Calculate Overall Class Grade

☒

TYPE	ATTRIBUTE	WEIGHT	PERCENT	
Category Weighti... ▼	<div>Classwork</div> ▼	40	40%	-
Category Weighti... ▼	<div>Projects/Tests</div> ▼	30	30%	-
Category Weighti... ▼	<div>Participation</div> ▼	30	30%	-

**#5** Now go into each quarter, and set them up exactly the same, and repeat Steps #1-#5 for each of your classes

REPORTING TERM	FORMULA TYPE	EDIT CALC	EDIT DROPS	ACTIONS
S1	Category Weighting	✓	✓	
Q1	Category Weighting	✓	✓	
Q2	Category Weighting	✓	✓	

When you are done, the Set Up screen under Traditional Grade Calculations should look like this:

REPORTING TERM	FORMULA TYPE	EDIT CALC	EDIT DROPS	ACTIONS
S1	Category Weighting	✓	✓	
Q1	Category Weighting	✓	✓	
Q2	Category Weighting	✓	✓	



## Syllabus Form for High School Courses

<b>Course Title</b>	
<b>Teacher Name</b> <b>Teacher email</b>	
<b>School year/Semester</b>	
<b>Course Overview</b>	Think of this as the advertisement for the course. It should include a description of major areas of content and/or topics, as well as a general statement of the enduring understandings students will come away with.
<b>Subject Area</b>	English, Math, Science, Social Studies, Foreign Language, PE/Health, CTE, Elective
<b>IF CTE</b> (if not, delete this row)	What <a href="#">career cluster focus</a>
<b>Student Learning Outcomes</b>	By the end of this course, students will... What will they know and be able to do, <b>and</b> how will these things be measured at each end-of-semester-assessment.
<b>Standards</b>	<p><b>What standards</b> will this course be aligned with?</p> <p><a href="#">Alaska ELA</a>  <a href="#">Alaska Math</a></p> <p>Alaska Content Standards in:  <a href="#">Geography</a>  <a href="#">History</a>  <a href="#">Government &amp; Citizenship</a>  <a href="#">Health &amp; PE</a>  <a href="#">The Arts</a>  <a href="#">World Languages</a></p> <p><a href="#">Alaska Cultural Standards</a></p> <p><a href="#">Next Generation Science Standards</a></p> <p><a href="#">ISTE Standards (Technology)</a></p> <p><a href="#">Common Career Technical Core Standards</a></p>
<b>Course Requirements</b>	Include information students and parents will need to know about homework, assessments, exams, projects, presentations, behavior, attendance, and anything else that will be required and enforced to pass.
<b>Grading Procedures</b>	Projects/Tests - 25%

	<p>Classwork - 35%</p> <p>Participation (Academic Behaviors) - 25%</p> <p>Final (End of Semester Assessment) - 15%</p> <p>Will you use points or percentages?</p> <p>Will you return work with feedback?</p> <p>Will you use rubrics?</p> <p>Will students self-assess?</p> <p>Is there a performance element to your assessments?</p> <p>What can students and parents expect with regard to late work, missed work, missed exams, failed exams, absences? Can students re-do work for a better grade?</p> <p>Will there be opportunity for extra credit?</p> <p>What will "participation" (learning academic behaviors) actually look like in your classroom?</p>
<b>Course Topics and Timeline</b>	Unit names or larger breakdowns of content, and approximately how long those sections last. For example, "Fiction Writing - 2 weeks"
<b>Alaska Performance Scholarship</b>	Will this course qualify for the <a href="#">Alaska Performance Scholarship requirements?</a>
<b>Tech Prep Credit</b>	Will this course be submitted for dual credit or <a href="#">tech prep credit</a> ? If so, what kind?
<b>Community Involvement</b>	<p>What learning opportunities in this course involve working with community experts?</p> <p>What learning opportunities in this course benefit the local community?</p>
<b>Materials</b>	<p>Title, publisher, and year of textbooks being used.</p> <p>Names of supplemental materials and programs being used.</p> <p>What materials will be supplied to the student?</p> <p>What resources are students responsible for returning?</p> <p>What is the penalty for lost, damaged, or destroyed resources?</p> <p>What equipment or materials do students need to bring?</p>

**To: Regional School Board**

**Date: November 16<sup>th</sup>, 2020**

**From: Superintendent's Office**

**Agenda Item: 9**

**Issue: Revision of BP 5127 Graduation and Promotion Ceremonies (First Reading)**

**Background Information**

Every year there seems to be issues with the clarity of what the process for graduation and the various grade or graduation promotion ceremonies are. This policy is intended to clarify this process, ensuring that those students who excelled are honored for their high quality academic performance in a meaningful way.

See attached.

**Administrative Recommendation:**

Approve the First Reading of this revision of BP 5127 "Graduation and Promotion Ceremonies"

**BP 5126 AWARDS FOR ACHIEVEMENT**

**Alaska Gateway School District**

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## **AR 5126.1 Valedictorian/Salutatorian**

In the event of a GPA tie for valedictorian, the numerical grades for courses eligible for inclusion in the GPA calculation shall be averaged. The highest numerical average shall determine who shall be valedictorian. In the event of a tie in the numerical average, there shall be co-valedictorians, and no salutatorian shall be named.

In the event of a GPA tie for salutatorian, numerical grades shall be averaged as provided above. In the event of a tie in the numerical average, there shall be co-salutatorians.

01/08/07

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**Alaska Gateway School District**

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**~~AR 5126.1 Valedictorian/Salutatorian~~** (First Reading)

~~In the event of a GPA tie for valedictorian, the numerical grades for courses eligible for inclusion in the GPA calculation shall be averaged. The highest numerical average shall determine who shall be valedictorian. In the event of a tie in the numerical average, there shall be co-valedictorians, and no salutatorian shall be named. In the event of a GPA tie for salutatorian, numerical grades shall be averaged as provided above. In the event of a tie in the numerical average, there shall be co-salutatorians.~~

~~01/08/07~~

## BP 5127 Graduation Ceremony Participation

High school graduation ceremonies shall be held to recognize the achievement of those students who have successfully completed the district graduation requirements. Students who have not completed all requirements to graduate prior to the ceremony are not eligible to participate in the graduation ceremony.

Graduation exercises will be held at the end of the twelfth grade (optional at end of K and 8th grade).

In accordance with school-site rules, the site administrator may deny a student the privilege of participating in graduation or promotion activities because of misconduct.

### *Legal Reference:*

#### ALASKA STATUTES

[14.03.075](#) *College and career readiness assessment*

[14.03.90](#) *Sectarian or denominational doctrines prohibited*

*Elementary and Secondary Education Act, [20 U.S.C. § 9524](#), as amended by the No Child Left Behind Act of 2001, P.L. 107-100*

[\*Santa Fe Indep. School District v. Doe\*](#), 530 U.S. 290 (2000)

[\*Lee v. Weisman\*](#), Op. No. 90-1014, U.S. Supreme Court (1992)

Adopted: January 16, 2017

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**Alaska Gateway School District**

## **BP 5127 Graduation and Promotion Ceremonies Participation (First Reading)**

High school graduation ceremonies shall be held to recognize the achievement of those students who have successfully completed the district graduation requirements. Students who have met the criteria for valedictorian and salutatorian shall also be recognized.

Students who have not completed all requirements to graduate prior to the ceremony are not eligible to participate in the graduation ceremony.

Graduation exercises will be held at the end of the twelfth grade (optional promotional ceremonies may be held at end of Kindergarten and 8th grade).

In accordance with school-site rules, the site administrator may deny a student the privilege of participating in graduation or promotion activities because of misconduct.

### **Legal Reference:**

ALASKA STATUTES

14.03.075 College and career readiness assessment

14.03.90 Sectarian or denominational doctrines prohibited

Elementary and Secondary Education Act, 20 U.S.C. § 9524. as amended by the No Child Left Behind Act of 2001, P.L. 107-100

Santa Fe Indep. School District v. Doe, 530 U.S. 290 (2000)

Lee v. Weisman, Op. No. 90-1014, U.S. Supreme Court (1992)

Adopted: January 16, 2017, 11/16/2020



## **AR 5127.1 Graduation and Promotion Ceremonies (First Reading)**

### **Valedictorian**

The valedictorian will be a full-time student with the highest grade point average to the nearest hundredth, as computed at the end of eight consecutive semesters of high school instruction. The average must be a GPA that is at least a 3.0. In the case of a tie for valedictorian (to the hundredth), co-valedictorians will be honored. In the case of co-valedictorians, there will be no salutatorian. To be eligible for valedictorian honors, a student must be enrolled as a full time student at their school of graduation continuously for their seventh and eighth semester of high school. Foreign exchange students attending the school for two semesters or less are not eligible for valedictorian honors. Valedictorian will be awarded for spring graduation only.

### **Salutatorian**

The salutatorian will be a full time student with the second highest grade point average, as computed at the end of eight consecutive semesters of high school instruction. The average must be a GPA that is at least a 3.0. In the case of a tie for salutatorian, co-salutatorians will be honored. To be eligible for salutatorian honors, a student must be enrolled as a full time student at their school of graduation continuously for their seventh and eighth semester of high school. Foreign exchange students attending the school for two semesters or less are not eligible for salutatorian honors. Salutatorian will be awarded for spring graduation only.

### **8th Grade Promotion Candidates**

The District encourages schools to recognize the achievement and good attendance of students through participation in public ceremonies, including 8th Grade Promotion ceremonies. Although it is possible for an 8th grade student to be promoted to the 9th grade with failing grades, the following criteria will prevent some 8th graders from being recognized or honored in a promotion ceremony:

- Failing one or more core classes
- Exceeding the District number of allowed absences for the year

8th grade students who will not be eligible to participate in 8th grade promotion ceremonies should be notified in a timely manner, at least 2 weeks prior to the ceremony. Their parents should be notified by phone and in writing

**To: Regional School Board**

**Date: November 16<sup>th</sup>, 2020**

**From: Superintendent's Office**

**Agenda Item: 10**

**Issue: Revision/update of BP 4226 – Temporary Employee Wage Scale (First Reading)**

**Background Information:**

- The previous wage scale needs to be updated for the next three years.
- Copies of both the proposed wage scale, are included in this section of Board Packet.

**Administrative Recommendations:**

Approve BP 4226 Temporary Employee Wage Schedule

## BP 4226 Temporary Employee Wage Schedule

Following is the wage schedule for temporary employees.

Effective 07/01/2020

Temporary Job Title	FY21	FY22	FY23
Laborer	\$17.01	\$17.26	\$17.52
Laborer-semi skilled	\$19.20	\$19.48	\$19.77
Laborer-skilled	\$23.55	\$23.90	\$24.26
Youth Worker (under age 16)	10.19	Min wage	Min wage
Youth Worker (age 16 and older)	11.69	Min wage +1.50	Min. Wage + \$1.50
Substitute Classified Employee / Activity Monitor	\$14.43	\$14.64	\$14.86
Substitute Classified Employee II	\$18.28	\$18.55	\$18.83
Activity Instructor / After-school Program Leader / Local Culture Expert	\$22.93	\$23.27	\$23.62
After-school Program Assistant	\$18.28	\$18.55	\$18.83
Certified Academic Tutor	\$29.22	\$29.66	\$30.10
Substitute Teacher-Non-Certified	\$144.81	\$146.28	\$148.47
Substitute Teacher-Certified	\$234.11	\$237.62	\$241.18

\*Effective January 1st, 2019 Alaska minimum wage is \$9.89 per hour.

The temporary employee wage scale schedule shall be adjusted automatically as follows. The wages for youth workers shall be adjusted to match the Alaska minimum wage. The wage for the Substitute Teacher-Certified shall be adjusted by the percentage change in the base teacher salary under the certified collective bargaining agreement. The remaining wages shall be adjusted by the percentage change in the classified employees' wage schedule under the classified employee collective bargaining agreement.

The wage for a temporary employee, other than a substitute employee, who occupies a temporary position covered under the wage schedule contained in the classified employee collective bargaining agreement shall be paid in accordance with the wage scale.

A temporary employee is an employee whose employment meets at least one of the following requirements:

1. The employee is serving as a substitute for an absent employee;
2. The employment addresses a short-term work-overload condition or other short-term need not to exceed 100 working days;
3. The position requires specialized knowledge or skills related to the educational program such as mentoring, tutoring, specialized instruction, and similar activities and has a predetermined terminal point not to go beyond the end of the school session.

The superintendent may approve a deviation from the wage scale if it is determined that good cause and special circumstances exist to do so.

03/07/02; 05/19/08; 08/16/10; 06/17/13,07/18/16, 8/26/19

**To: Regional School Board**

**Date: November 16<sup>th</sup>, 2020**

**From: Superintendent's Office**

**Agenda Item: 11**

**Issue: Six Year Capital Improvement Plan**

**Background Information**

The school district received a Capital Improvement Program (CIP) Grant in the last funded round to repair/replace the Tok School Sprinkler system. These are competitive applications that are used to upgrade or repair our physical plants (our schools). While receiving the funds to replace our Sprinkler system we currently do still have pressing facilities needs.

In the last cycle we contracted with Aurora Consulting to work with us to help prepare our CIP Application, which was done, and resulted in getting the project funded. In order to apply, the district is required to have an approved Six-year Capital Improvement Plan.

**Administrative Recommendation:**

Approve the enclosed Six-Year Capital Improvement Plan.

# ALASKA GATEWAY SCHOOL DISTRICT

## FY 22 Capital Budget Six-Year Capital Improvement Plan

District Priority	Project Location and Description	Primary Purpose	Year for which funding is being requested						Estimated Cost
			FY 22	FY 23	FY 24	FY 25	FY 26	FY 27	
1	Tanacross K-8 School Renovation	C	X						\$ 5,196,355
2	Northway School Renovation	C	X						\$ 5,951,000
3	Eagle School Renovation	C		X					\$ 3,908,000
4	Tetlin School Renovation	C			X				\$ 2,297,000
5	Dot Lake School Renovation	C				X			\$ 1,967,000
6	Mentasta School Renovation	C					X		\$ 875,000

I hereby certify that the information presented is true and correct to the best of my knowledge.

Signed \_\_\_\_\_ Date \_\_\_\_\_  
Superintendent

**To: Regional School Board**

**Date: November 16<sup>th</sup>, 2020**

**From: Superintendent's Office**

**Agenda Item: 12**

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**Issue: Acceptance of the Annual Audit**

**BACKGROUND:** The FY20 Fiscal Year ended on June 30, 2020. The Board members will have received a copy of the FY20 Audit prepared by our auditing firm, Altman Rogers this week, and will have had time to review it, and ask any questions regarding the audit. In August Board President Peter Talus and Vice-president Lorraine Titus participated in an exit interview with our auditors, to review their findings up to that date. A representative from the firm will go through the audit with the Board on the 16<sup>th</sup>, and will be available to respond any questions.

**Administrative Recommendation:**

Approve the Annual Audit as presented.



# ALASKA GATEWAY SCHOOL DISTRICT

P.O. BOX 226, TOK, AK 99780

Ph: 907.883.5151 Fax: 907.883.5154

Scott MacManus, Superintendent of Schools

Date: November 16, 2020

To: Regional School Board Members

From: Scott MacManus, Superintendent

RE: Superintendent's November Board Report

## Current and on-going district project status:

- **Student enrollment** – Student enrollment numbers are holding and right now through the middle of the count, Dot Lake, Tanacross and Eagle schools are not in any danger of closing. REACH has increased enrollment, as does Tetlin and Mentasta. Tok and Tanacross are hold steady. The CFO will be including updated information in her report.
- **Staff COVID Leave** – Staff are entitled under federal law to 2 weeks of COVID Leave. When this runs out, they may use personal leave, or sick leave, or FMLA, if they are qualified. This leave is a limited resource, and once it runs out, staff may not get paid. Please pay attention to this. I'm including with this email again, the [Employee Rights Poster for the Coronavirus Response Act](#)
- **End of Semester Assessment Reminder** - Your End of Course Assessments were due into the Curriculum Director Tracie Weisz, on the 30th September. She will be getting with teachers who have not completed theirs, to provide assistance to them, getting their ESA squared away.
- **Financial System update:** The district has been working through the process of updating our financial system for the past year, and this week all that work comes to fruition. We are taking the final step from our old AS400 system to BlackMountain. So far, the transition is going as planned, but issues can occur. For most, there should be no visible change to staff, but there is always the chance for some sort of glitch, so I wanted everyone to be informed.
- **ISPARS Project:** For the past year, AGSD has been involved in a regional partnership designing a competitive application to the federal government, called "Increasing Performance and Retention in Alaska's Rural Schools", or the IPRARS project. The project involves the participation of ASDN as the lead fiscal agency, working with Nenana SD, YKSD, NWASD, and AGSD. The intent of the project is to improve the retention of quality teachers who are working in rural Alaska schools, resulting in an increase of student performance. It was a very competitive application, and ours was one of only 4 funded nationally. Because of this grant, there will be some great professional development opportunities coming down the pike, along with built in longevity incentives for administrators, teachers, and our classified staff. Among other things, this includes financial support and incentives for teachers to get their National Board Certification, and for our Para-pro to get certified too, so I want to put that on your radars as something to be on the lookout for. More information will be coming out as soon as it gets developed.

## "Where Teachers Are The Gateway To Learning"

<b>DotLake</b> 907-882-2663 Fax: 907-882-2112	<b>Eagle</b> 907-547-2210 Fax: 907-547-2302	<b>Mentasta</b> 907-291-2327 Fax: 907-291-2325	<b>Northway</b> 907-778-2287 Fax: 907-778-2221	<b>Tok</b> 907-883-5161 Fax: 907-883-5165	<b>Tanacross</b> 907-883-4391 Fax: 907-883-4390	<b>Tetlin</b> 907-324-2104 Fax: 907-324-2114
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- **Teacher Interns/Apprenticeships:** AGSD is working on a “Teacher Intern” concept, with outreach to University students enrolled in targeted teacher preparatory programs, as a means to help deepen our pool of applicants and attract more quality teachers to the district. To that end, the University of Alaska Southeast is offering a course designed for experienced teachers who are interested in mentoring early career teachers. This course is entitled ED593 Effective Coaching of Interns and Early Career Teachers. If this is something that might be of interest to you, give the district a call about receiving financial support to take this class. We have resources that can help a few teachers do this.
- **Student Sports Travel:** Is on a case by case basis, and is dependent upon the status of our schools, and the schools we are visiting.
- **District wide Eye and Hearing Screening Exams** are being scheduled
- **Classroom furniture** deliveries of new student desks, student and teacher chairs, and tables, are underway. Another order is being presented to the Board for their approval at the meeting next week, to complete Northway, and for Eagle, Dot Lake, and Mentasta Schools.
- **Staffing:** Starting this week, we finally have all of our certified positions filled, and all of our teachers are working in their classrooms teaching students. Teacher housing in our village communities remains an issue, and we are going to be looking at actively addressing the lack of acceptable housing for our teachers, of which Tetlin is the priority.
- **Assessment** – Word from the Department of Education is that they are planning on administering the PEAK this year, and are waiting another year to role out the new state assessment. We just closed the MAP and AIMSWeb window this week, and will be reviewing the results over the next couple of weeks. National Assessment of Educational Progress have selected their AGSD site, which is Tetlin. They were not able to yet answer my questions as to how they were going to administer the assessment, given COVID.
- **Northway Water System-** The maintenance dept. is continuing to work with a water-quality engineering company called Synergy Design Architecture & Engineering (the same company that helped us with Eagle) to review the NW water situation and come up with solutions for us there.
- **Sprinkler System** – We are working on a final change order, as the new system does not interface properly with the old monitoring panel that controls the system. The system has been inspected and we have added this to the contract.

**DEED Spotlight: The AGSD Biomass Plant and Greenhouses** AGSD was featured on the DEED Website this week for our Greenhouse and Biomass Plant. Right now the crew there is producing over 120 heads of lettuce a week, plus tomato’s and cucumbers.

- <https://education.alaska.gov/information-exchange-blog/deed-spotlight-on-the-gateway-greenhouse-alaska-gateway-school-district>



## **Board Packet Checklist (in Order)**

- ☐ Agenda
- ☐ Previous Minutes
- ☐ Action items that match agenda
- ☐ Superintendents Report
- ☐ Financial Report
-  Directors Reports
  - ☐ Special Projects
  - ☐ Curriculum & Instruction
  - ☐ Maintenance
  - ☐ Special Education
  - ☐ Technology
-  Coordinators Reports
  - ☐ Counselors
  - ☐ Food Service
  - ☐ Program Coordinators
  - ☐ Greenhouse
-  Site Reports
  - ☐ 01 - Eagle
  - ☐ 02 - Dotlake
  - ☐ 03 - Mentasta
  - ☐ 04 - Walter Northway
  - ☐ 05 - Tok
  - ☐ 06 - Tanacross
  - ☐ 07 - Tetlin
  - ☐ 08 – REACH
- ☐ Board Correspondence

Director's Office  
240 Main Street Suite 400  
P.O. Box 110017  
Juneau, Alaska 99811-0017  
☎ 907-465-4611 📠 907-465-3203  
elections@alaska.gov

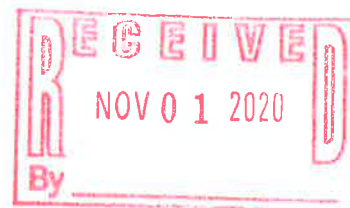


Elections Offices ☎  
Absentee-Petition 907-270-2700  
Anchorage 907-522-8683  
Fairbanks 907-451-2835  
Juneau 907-465-3021  
Nome 907-443-5285  
Mat-Su 907-373-8952

STATE OF ALASKA  
Division of Elections  
Office of the Lieutenant Governor

October 23, 2020

Superintendent Scott MacManus  
Alaska Gateway School District, REAA # 16  
PO Box 226  
Tok, AK 99780



Dear Mr. MacManus:

The election for the Alaska Gateway School District, REAA #16 was held on October 6, 2020 and certified on October 22, 2020. Enclosed, please find a Certificate of Election listing the successful candidates and their designated seats and terms.

Pursuant to AS 14.08.041(d), newly elected board members take office at the first REAA board meeting after the certification of the election. Please feel free to contact my office if you have any questions.

Sincerely,

A handwritten signature in blue ink that reads "Gail Fenumiai".

Gail Fenumiai  
Director

Enclosure

cc: Dr. Michael Johnson, Commissioner  
Department of Education and Early Development

STATE OF ALASKA  
DIVISION OF ELECTIONS  
JUNEAU

# CERTIFICATE

*I, Gail Fenumiai, Director of the Division of Elections for the State of Alaska, do hereby certify that in accordance with the provisions of AS 14.08.071(b), an election for REAA 16, Alaska Gateway School District, was held on October 6, 2020, and the following candidates were elected as school district board members for the seat and term designated:*

Lorraine L. Titus  
Peter J. Talus  
Verina "Anne" Esmailka  
Steve Robbins

Section I, Seat A	2 year term
Section II, Seat D	3 year term
Section III, Seat F	2 year term
Section IV, Seat G	3 year term

**In Testimony Whereof,** I have  
hereunto set my hand and affixed hereto the  
Seal of the State of Alaska, at Juneau, the  
Capital, this 22<sup>nd</sup> day of October, A.D. 2020.



A handwritten signature in blue ink, reading "Gail Fenumiai", is written over a horizontal line.

Gail Fenumiai, Director  
Division of Elections

## **Grant Program Summaries:**

# **Teacher and School Leader Incentive Program**

CFDA NUMBER	84.374A
	84.374B
PROGRAM TYPE	Discretionary Grants
ALSO KNOW AS	Teacher Incentive Fund (TIF) or Teacher and School Leader (TSL) Incentive Program

## **FY 2020 Teacher and School Leader Incentive Program Grant Competition**

The FY 2020 TSL competition is designed to support entities in implementing, improving, or expanding their overall Human Capital Management System (HCMS), which by definition must include a PBCS, or focusing implementation, improvements, or expansion on the PBCS component of their PBCS. TSL is intended to primarily serve educators in High-Need Schools who raise student academic achievement and close the achievement gap between high- and low-performing students, although the program may also fund services for educators serving in high-need subject areas (though not necessarily in High-Need Schools), as determined by the LEA or the State.

## Internet Support Programs for Alaska Gateway School District students and their families

### **APT Connect (Regular Student)**

- Eligible households will sign up the Director of Technology, whose APT bills with the APT Connect \$70 Credit showing on the bill
- AGSD pays APT half of this credit, or \$35 upon billing

### **APT Connect (eligible REACH Student)**

- APT bills with the APT Connect \$70 Credit showing on the bill
- AGSD pays APT half of this credit, or \$35 upon billing, which is charge to their allocation
- REACH parents may charge MORE than the \$35 to the bill, using their REACH allocation, but the \$35 payment to APT comes out of their account allocation.

### **Student Internet Support (Regular Student)**

- Flat \$35 per household with an AGSD student that is not otherwise eligible for APT Connect

### **Intensive Student Internet Support Allocations**

- Up to \$1500 per Intensive Student
- For households who benefit from APT Connect the district's \$35 match is charged to this account, for them



# ALASKA GATEWAY SCHOOL DISTRICT

PO BOX 226, TOK, AK 99780

Ph: 907.883.5151 Fax: 907.883.5154

Scott MacManus – Superintendent of Schools

October 14, 2020

Dear Parent or Guardian of an AGSD Student,

At the last Regional School Board meeting, the Board gave approval for the district's participation in the "AP&T Connect Program", which is a matching subsidy partnership between Alaska Gateway School District and Alaska Power and Telephone that the district was able to work out. However, there are many families in the district who do not have access to AP&T or to adequate bandwidth with other providers, that would enable students to connect to the on-line LMS (Learning Management System) that they need to complete their school work and receive effective learning. We had hoped to be able to work out a similar arrangement with HughesNet and Alaska Communications, who also provide internet to some of our families, but have not yet been successful in doing that. We will continue to pursue that goal, gaining a better subsidy for all of our families, but in the meantime as the possibility of school closures loom, something must be done.

I have been told that there are some families who do not have APT as an internet service provider who viewed the APT Connect program as a slight by the district. I want assure all of our families that no insult or slight was intended, and let you know that we are simply operating at maximum capacity right now with the staff we have. This has been on our radar, and we are doing the best we can, as fast as we can, ~~to ensure equitable online access to all of our families~~, regardless of who their ISP is. With that in mind, however, I have decided to move forward sooner for those families who are not able to take advantage of the APT Connect program, in an effort to be as equitable as possible for all of our families. Therefore the district will provide a retroactive \$35 a month subsidy of their internet, beginning September and concluding in May, for each month that the subsidy is requested.

To enroll in the AGSD Internet Subsidy program, please complete the enclosed form, and contact the principal of your school, who will touch bases with Brenda Overcast, who is the Director of Technology. We will need a copy of your internet bill each month, submitted to the district, and in return the district will remit to you a reimbursement of \$35 per month.

Sincerely,

Scott MacManus, Superintendent

*"Educating all students to reach their full potential as responsible citizens"*

**DotLake**  
907-882-2663  
Fax: 907-882-2112

**Eagle**  
907-547-2210  
Fax: 907-547-2302

**Mentasta**  
907-291-2327  
Fax: 907-291-2325

**Northway**  
907-778-2287  
Fax: 907-778-2221

**Tok**  
907-883-5161  
Fax: 907-883-5165

**Tanacross**  
907-883-4391  
Fax: 907-883-4390

**Tetlin**  
907-324-2104  
Fax: 907-324-2114



# ALASKA GATEWAY SCHOOL DISTRICT

PO BOX 226, TOK, AK 99780

Ph: 907.883.5151 Fax: 907.883.5154

Scott MacManus – Superintendent of Schools

Date: October 30, 2020

To: All District Staff

From: Scott MacManus, Superintendent

RE: Christmas 2020 Holiday Travel Guidance

## AGSD 2020 Christmas Holiday Travel Guidance

This document is intended to provide guidance to principals and staff on vacation-related travel, and Personal Leave or Leave Without Pay requests during the 2020 Christmas holiday. A number of staff this year have expressed plans to travel out of Alaska during Christmas Vacation, and are requesting Leave either before or after the holiday break. With consideration of the difficulty that having so many staff out at the same time places on the overall mission of the district, we have decided to address this issue as a group this year, rather than on a case by case basis. This will ensure that everyone has time to make appropriate plans. Travel Outside this holiday season is discouraged and it would be a very good year to stay home during the break. If you do decide to travel, we ask that while you are on holiday, please consider your community and in particular the elders and others who may be at higher risk or have underlying health conditions, related to decisions to attend gatherings or events where clusters of people might congregate causing a potential COVID spread. We do not understand this virus very well at all yet...so while most seem to be ok and have mild cold-like symptoms, for reasons unknown about 10% experience lingering serious health impacts, and 1-2% die. With our hospitals now nearing capacity, it also brings other health issues into focus as well.

Therefore, unless there are extenuating circumstances, this year staff will not be permitted to use personal leave adjacent to holiday travel the week before Saturday, December 19th, or the week after Sunday, January 3, 2021.

### **Article 309 of the AGEA Certified Negotiated Agreement, states:**

*"Except with the prior written approval of the Superintendent, personal leave shall not be available during the first and last five (5) scheduled workdays of the work year, on an in-service day, or tandem to a holiday or vacation period."*

### **Important dates to remember:**

- Christmas Vacation: Sat, December 19, 2020 - January 3, 2021
- Finals Week (Virtual) Mon, January 4th - 8th, 2021 (All staff need to be back in Alaska)
- Workday Mon, January 11th, 2021 (In-person, at your school)
- Winter In-service Tues, January 12th-15th (In-person, districtwide)
- Start of Semester Mon, January 18th

**OUTBOUND SITE TRAVEL** For the reasons stated above, staff should plan on scheduling their holiday travel to begin after the workday ends on December 18, 2020, and to be ready to work either in-person, or virtually if in Quarantine, on Monday morning, January 4th, 2021.

*"Educating all students to reach their full potential as responsible citizens"*

**DotLake**  
907-882-2663  
Fax: 907-882-2112

**Eagle**  
907-547-2210  
Fax: 907-547-2302

**Mentasta**  
907-291-2327  
Fax: 907-291-2325

**Northway**  
907-778-2287  
Fax: 907-778-2221

**Tok**  
907-883-5161  
Fax: 907-883-5165

**Tanacross**  
907-883-4391  
Fax: 907-883-4390

**Tetlin**  
907-324-2104  
Fax: 907-324-2114



**In-bound Staff Travel** Staff who travel out of state need to make arrangements to return to Alaska no later than Sunday, January 3rd in order to properly follow local quarantine mandates allowing them to return to work in-person on Monday, January 11th.

- Travel safety expectations:** Staff should expect to be back in Alaska on or before the 3rd of January, in order to have the requisite time to meet quarantine requirements and have “boots on the ground”...in their school, on January 11<sup>th</sup>. In order to keep our communities safe and stay compliant with our village mandates, in particular with the recent high surge of COVID in Alaska:
- Plan to get a COVID-19 test within 72 hours before your return travel to Alaska.
  - Upon return, set up your Quarantine agreement with Debbie Sparks.
  - Once you have quarantined yourself for 7 full days, arrange to be tested again, preferably with a Rapid test, but in any case, in time to be to work on January 11th.
  - Following these 7 days, and providing a negative test result, you will be able to return to work, where you must still maintain social distance and mask-wearing.
  - Staff should record their travel information and plans in the Christmas Holiday Staff Leave Request Form on or before December 11, 2020, and the link can be found on the district's home page, and attached to this email.
  - If any village requires additional quarantine after a Rapid COVID-19 test, then staff will be required to serve that quarantine. The district will assist with housing if needed.
  - Staff in mandated travel quarantine status will complete a leave slip and Quarantine Agreement, with COVID-19 listed as the reason for leave in the “other/explain” section.
  - All staff must receive negative COVID-19 tests as per state and district travel procedures, and be ready to work in person, on the 11th.

**Return to work:** Schools will be in virtual learning status during the week of January 4–8, 2021. Exceptions may be made for sites where staff have not traveled Outside. This will provide everyone the opportunity to properly complete their quarantine. Those who are not traveling will work from their classrooms.

- Distance learning packets for the week of January 4-8, 2021 should be created and submitted to their Site Administrator for approval prior to Dec. 11, 2020.
- Distance learning packets should be delivered to student families the week of December 14th.
- Instructional Materials provided to students should be substantive and worthwhile. This is graded material that is required to be turned in. This could include but is not limited to:
- Enrichment material, Reading material, Computer Assisted Learning, Project based learning, Finals tests, Online material, Offline packets, and Video content on flash drives.

### **Non-quarantined staff**

- Non-quarantined certified staff shall report to work at their respective school site (pending village approval) to deliver virtual learning via the online platforms.
- Non-quarantined classified staff shall report to work at their respective site (pending village approval) to assist as needed, for example, in the preparation of meals, assist classroom teachers, clean and organize resources, etc.
- Non-certified staff shall check in with their site administrator the week of December 14th for their work from home assignments.

### **Quarantined staff**

- Must be in the district, in person, in quarantine status.
- May work from home, virtually, during the first week, with prepared/approved lessons
- Are expected to have completed their quarantine, and be ready to be at work in-person on the 11<sup>th</sup>.

**Note:** You will need to make your own appointments to get your COVID test done. Getting tests done by TCC in Tok has been difficult, but not impossible, and some have been able to get theirs there. Call (907) 883-5855 to set up an appointment. Otherwise, plan on driving to Delta to get your test done. Send all test results to Debbie Sparks at the District Office. Also note that Federal COVID leave benefits currently end Dec 31<sup>st</sup>, 2020.





## AGSD COVID-19 School Shutdown Procedures

*Link?*

In the event that principals have been notified by the Superintendent that [conditions have been met](#) that warrant a school shutdown for a short or extended period of time, principals, teachers, special education staff, instructional aides, and kitchen and janitorial staff, along with District Administrators and District office staff, will use this procedure manual to implement an expedient, safe, and productive shutdown.

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## Initial Actions - Shutting Down

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### Principal Communications

1. Once the principal has been given the directive from the superintendent that the school must shut down, the principal must then communicate this message via email, or delivered personally to staff, with the following language, ASAP.  
"We have been given a directive from the superintendent that the school must shut down. Shut down will commence at \_ (Date/time)\_. At this time we anticipate the shutdown will last until \_\_ (date)\_\_. Instruction of students will immediately move to remote/virtual. I will be following up with more details as to specific procedures".
2. Principal must organize a communications effort in which staff utilize phone calls, messaging, or emails to get this message out to parents. The principal should also utilize the school's Facebook page to post the message.
3. Principals will provide all staff with [District Communications Protocol](#) to follow.
4. Principals will provide all staff with [School Access/School Facilities Protocol](#) to follow

### Teacher Directives

1. Upon initial shutdown, teachers are to work from home until the building has been sanitized and given the "all clear" by the principal. After that time, unless otherwise specified by the superintendent, teachers are expected to continue to report to the school building for the instructional day.
2. Teachers are to prepare immediately to shift to remote/virtual teaching. At some sites where there are families without internet, it will mean preparing packets for those particular students. Teachers should work in cooperation with classified staff to prepare Chromebooks and any other materials needed for remote/virtual learning for delivery to homes

### Special Education Directives

1. The Director of Special Education will prepare to implement an alternate schedule for meeting the needs of intensive students during shutdown and will notify appropriate principals and special education teachers both verbally and in writing of these specific plans
2. The Director of Special Education, along with specific special education teachers, will notify parents of intensive students both verbally and in writing of these plans

3. The Director of Special Education, along with specific special education teachers, will work with designated classified staff to plan for implementation of these plans for intensive students.
4. The Director of Special Education will communicate both verbally and in writing with school principals, teachers, special education teachers, and special education classified staff regarding specific directives for supporting other special education students (non-intensives) and working with teachers in remote/virtual instruction.

## Classified Directives

1. Upon initial shutdown, classified staff are to go home until the building has been sanitized and given the "all clear" by the principal. After that time, unless otherwise specified by the superintendent, classified staff are expected to continue to report to the school building for the instructional day.
2. Classified staff are to report to the teachers they work with to assist with organization of and distribution of Chromebooks and any other materials needed for remote/virtual learning for delivery to homes. Chromebooks should be wiped down with disinfectant before being packed for home delivery.
3. Under the direction of the principal or designee, classified staff are to carry out immediate delivery of Chromebooks and designated learning materials to homes.

## Food Service Directives

1. Upon initial shutdown, kitchen staff are to go home until the building has been sanitized and given the "all clear" by the principal. After that time, unless otherwise specified by the superintendent, kitchen staff are expected to continue to report to the school building.
2. Kitchen staff are to follow the directives of the Food Service Coordinator, and begin to organize for Grab and Go. If directed by the superintendent, at some sites the kitchen staff may work in coordination with the bus service for meal delivery.
3. Kitchen staff will review and follow Food Service Preparation and Grab and Go meal protocols.
4. At the direction of the superintendent, the Food Service Coordinator may be tasked with working with local bus companies at certain sites to plan for meal delivery.

## Janitorial/Maintenance Directives

1. Upon notification of initial shutdown, the District Maintenance Director will communicate building cleaning/sanitizing procedures with building principal and janitorial staff. These cleaning/sanitizing procedures are to be started immediately after the shutdown begins. Principal may have the discretion to utilize other classified staff to assist with this process.
2. When the District prescribed cleaning/sanitizing procedures are completed, janitorial staff will notify the Maintenance Director and the building principal immediately.

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## Follow up Actions - Implementing and running a school closure situation

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### Principal Communications:

1. Principal will communicate daily with all staff regarding the following;
  - a. Updates on the community and/or school Covid situation
  - b. Communications, questions or concerns from families
  - c. Updates on the facilities
  - d. Updated schedules/duties for staff
2. Principal will keep the school Facebook page updated with encouraging messages of support for families and students
3. Principal will communicate with Village Council leadership about instructional outreach and supporting student learning
4. Principal will keep superintendent updated about any information related to the school closure and community Covid situation.
5. Principal will follow and reiterate [District Communications Protocols](#) with staff
6. Principal will follow and reiterate [School Access/School Facilities Protocol](#) with staff

### Teacher Directives

1. After the building has an all-clear and cleaning/sanitizing has been completed, teachers are to report to their classrooms for the contract day.
2. Teachers will utilize the building internet, and other resources to deliver instruction virtually to students.
3. Teachers are expected to expend efforts each day to make meaningful contact with students and families, and to utilize whatever means available (Zoom, Google Meet, email, messaging, Facebook Live, Google Classroom, GoGuardian, etc.) to conduct and support learning activities in their LMS.
4. Students should be provided with clear instructions, means of support, and encouragement to complete daily lessons, along with appropriate feedback.
5. Teachers should continue to take attendance in PowerSchool daily. During a shutdown, attendance is defined as active participation in virtual learning.

### Special Education Directives

1. The Director of Special Education will monitor the instructional plans for intensive students, and provide support as needed.

2. The Director of Special Education will monitor progress, and communicate regularly with special education teachers and aides regarding progress, support, and needs of special education students, based on their work with teachers in supporting these students.
3. The Director of Special Education will monitor and direct adjustments of all special education instruction and support as necessary throughout the shutdown.
4. The Director of Special Education will communicate regularly with building principals and teachers regarding any significant changes planned for special education students, or special education staff.

## Classified Directives

1. After the building has an all-clear, and cleaning/sanitizing has been completed, classified staff are to report to the building principal for their regular work hours.
2. The principal may re-schedule working hours during a Covid shutdown to better meet the needs of the school.
3. The principal may re-assign classified duties during a Covid shutdown to better meet the needs of the school.
4. Classified staff are assigned duties at the discretion of the principal, who will coordinate with teachers, the Director of Special Education, the Food Service Coordinator, and the Maintenance Director to determine needs.

## Food Service Directives

1. After the building has an all-clear, and cleaning/sanitizing has been completed, kitchen staff are to report to the building principal for their regular work hours.
2. The Food Service Coordinator may re-schedule working hours during a Covid shutdown to better meet the food service needs of the school.
3. The Food Service Coordinator will work in coordination with the principal if there is a need for extra staff to be re-assigned to the kitchen.
4. The Food Service Coordinator will plan menus, order food and supplies and ensure kitchens are stocked
5. The Food Service Coordinator will ensure all kitchen staff, including any re-assigned classified staff working in the kitchen, understand and follow the [Food Service Protocols for food preparation and Grab and Go.](#)
6. If the Food Service Coordinator has been tasked with working with local bus companies at certain sites for meal delivery, kitchen staff will receive specific directions regarding preparation, packaging, and readiness times for kitchen staff.

## Janitorial/Maintenance Directives

1. After initial cleaning/sanitizing of the building has been completed, janitorial staff will report to the building principal for their regular work hours.
2. The principal may re-schedule working hours during a Covid shutdown to better meet the needs of the school.

3. The principal may re-assign janitorial duties during a Covid shutdown to better meet the needs of the school.
4. Janitorial staff are assigned duties at the discretion of the principal, who will coordinate with the Maintenance Director to determine needs.

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# End-of-Closure Actions - Preparing to Reopen School

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## Principal Communications

1. Once the principal has been given the directive from the superintendent that the school may reopen, the principal must then communicate this message via email, or delivered personally to staff, with the following language, ASAP.

“We have been given a directive from the superintendent that the school will reopen for students at a Level (insert risk level here). Reopening will commence at \_ (Date/time)\_. At this time we operate using the Risk Level (insert here) safety protocols. Instruction of students will immediately return to in-person learning, with instruction of HomeLink students continuing as usual. I will be following up with more details as to specific procedures”.
2. Principal must organize a communications effort in which staff utilize phone calls, messaging, or emails to get this message out to parents. The principal should also utilize the school’s Facebook page to post the reopening information.
3. Principals will continue to follow, and reiterate with all staff the [District Communications Protocol](#) to follow.
4. Principals will provide all staff with [School Access/School Facilities Protocol](#) to follow
5. Principals will provide staff with [School Safety Plans](#), and inform them of Risk Levels they will be following within those plans (Low or Medium).

## Teacher Directives

1. Teachers will ensure communication with students and families regarding return to school date and pertinent information regarding safety procedures (see [School Safety Plans](#) distributed by principals) upon return.
2. Teachers will work in coordination with classified staff to communicate with students and families regarding finishing and submitting school work assigned during remote/virtual instruction.
3. Teachers will work in coordination with classified staff to communicate with students and families regarding materials and Chromebooks that will need to be returned to the school upon reopening.
4. Teachers will plan to ensure their lessons and LMS are set for a transition back into the classroom.

## Special Education Directives

1. The Director of Special Education will communicate both verbally and in writing with appropriate teachers and special education staff about the steps for transitioning all special education students from remote/virtual learning, and other accommodations that have been made for intensive students, back to in-school learning.

## Classified Directives

1. Classified staff will continue to work in their assigned shutdown capacity until school reopening, at which time they will return to and resume regular schedules and duties.

## Kitchen Directives

1. Kitchen staff will continue to work in their assigned shutdown capacity with Grab and Go, and in some cases possible bus delivery, until school reopening, at which time they will return to and resume regular schedules and food service duties.
2. Food Service Coordinator will plan for transition from Grab and Go to in-school food service, by ensuring that appropriate supplies are in place for staff.
3. Food Service Coordinator will continue to reiterate Food Service Protocols with staff.

## Janitorial/Maintenance Directives

1. Janitorial staff will continue to work in their assigned shutdown capacity until school reopening, at which time they will return to and resume regular schedules and duties.
2. Maintenance Director will coordinate with building principals to ensure any additional needs regarding cleaning/sanitizing upon school reopening will be planned for and communicated to janitorial staff.



# **The Opportunities of Rural America**

Report to the President of the United States from the Task Force on Agriculture and Rural Prosperity *Secretary Sonny Perdue, Chair*

## **Summary**

Rural America includes 72% of the nation's land and 46 million people<sup>1</sup>. Rural areas encompass regions that focus on agricultural production as well as places where work is more often found in industries such as manufacturing, mining, and forestry. They include locales that are prosperous and rapidly-growing, locales that are chronically depressed, and everything in between. Rural America is home to many different racial and ethnic demographics and a wide array of economic activities. These residents live in a variety of settings, from counties bordering suburbs to remote and isolated areas. Rural America has a diverse store of assets to draw upon: abundant land and natural resources; scenic and cultural amenities that attract new residents and visitors alike; a strong entrepreneurial spirit; and people of all ages and occupations. People remain in or move to rural areas for many reasons: to seek an active lifestyle, to take advantage of lower costs of living, to encounter less congestion, to enjoy a slower pace of life, and to more closely connect to nature and recreational opportunities. Many people return to their rural roots to raise children and reconnect with family and friends, filling workforce gaps and bringing needed leadership and professional skills. American prosperity and well-being are intrinsically tied to rural America's ability to thrive in the new global economy; to build and attract an educated workforce and expand its population base; and to use its diverse and abundant natural resources to provide food, fiber, forest products, energy, and recreation. From the forests of Maine to the deserts of Arizona, from the Mississippi Delta to the Upper Great Lakes, rural communities face diverse economic challenges that differ from those found in urban areas. Less dense and relatively remote populations are affected by difficulties in accessing transportation, telecommunications, healthcare, housing, economic development resources, and job opportunities. In many regions, such as the Midwest and Great Plains, these challenges are associated with high rates of young adults leaving the region, resulting in fewer workers and an aging population. Indeed, aging itself poses challenges, such as reducing workforce capacity and increasing the demand for healthcare, housing, and other services geared to the needs of an older population. Alongside these challenges, rural America possesses inherent strengths which can be used for enhancing the prosperity of its people and its contribution to the economic well-being of the nation. Today's rural areas are more economically diverse than in the past, reflecting the national trend to greater reliance on service jobs. While traditional rural sectors such as agriculture, mining, and manufacturing employ a smaller percentage of the population than before, they continue to anchor the economies of more than half our counties across the nation. These sectors, disproportionately located in rural areas, exhibit higher-than average productivity growth.

With the voice of rural America leading the way, and in close collaboration with local, state, and tribal leaders, more than 21 federal agencies, offices, and executive departments identified over 100 actions the federal government should consider undertaking to achieve this vision. These recommendations were organized around five key indicators of rural

prosperity: e-Connectivity, Quality of Life, Rural Workforce, Technological Innovation, and Economic Development.

1. **e-Connectivity for Rural America:** In today's information-driven global economy, e-connectivity is not simply an amenity - it has become essential. E-connectivity, or electronic connectivity, is more than just connecting households, schools, and healthcare centers to each other as well as the rest of the world through high-speed internet. It is also a tool that enables increased productivity for farms, factories, forests, mining, and small businesses. E-connectivity is fundamental for economic development, innovation, advancements in technology, workforce readiness, and an improved quality of life. Reliable and affordable high-speed internet connectivity will transform rural America as a key catalyst for prosperity.
2. **Improving Quality of Life:** Ensuring rural Americans can achieve a high quality of life is the foundation of prosperity. Quality of life is a measure of human well-being that can be identified through economic and social indicators. Modern utilities, affordable housing, efficient transportation and reliable employment are economic indicators that must be integrated with social indicators like access to medical services, public safety, education and community resilience to empower rural communities to thrive. Focusing and delivering key federal reforms will enable rural Americans to flourish and prosper in 21st Century communities.
3. **Supporting a Rural Workforce:** To grow and prosper, every rural community needs job opportunities for its residents, and employers need qualified individuals to fill those needs. This requires identifying employment needs, attracting available workers from urban and rural centers alike, and providing the workforce with training and education to best fill the available needs. There are many opportunities to partner with local businesses and organizations to identify gaps, to work with all levels of educational institutions to provide career training and development, to finetune existing training programs, and to grow apprenticeship opportunities to develop the required workforce. Providing rural communities, organizations, and businesses a skilled workforce with an environment where people can thrive will grow prosperous communities.
4. **Harnessing Technological Innovation:** By 2050, the U.S. population is projected to increase to almost 400 million people, and rising incomes worldwide will translate into a historic global growth in food demand. To feed a hungry world, we will need to harness innovation to increase output across American farmlands. In addition to increased crop yields, technological innovation can improve crop quality, nutritional value, and food safety. Innovations in manufacturing, mining, and other non-agricultural industries can enhance worker efficiency and safety. At the core of these developments that will further grow the rural economy is the expansion of STEM education, research, regulatory modernization, and infrastructure. Leveraging these innovations in an increasingly data-driven economy will also require further development of rural data management capabilities.

5. **Economic Development:** Infusing rural areas with stronger businesses and agricultural economies empowers America. Expanding funding options to increase the productivity of farmers and ranchers will lead to the enhanced viability and competitiveness of rural America. By promoting innovative farm technologies, energy security, recreation, agritourism and sustainable forest management, communities will be empowered to leverage the bounties of rural America. Investing in rural transportation infrastructure is needed for carrying more “Made in America” products to markets at home and abroad, and boosting our country’s global competitiveness. Reducing regulatory burdens and attracting private capital will support our ultimate mission of empowering Rural America to feed the world.

To see the full report, visit:

<https://www.usda.gov/sites/default/files/documents/rural-prosperity-report.pdf>



# ALASKA GATEWAY SCHOOL DISTRICT

P.O. BOX 226, TOK, AK 99780

Ph: 907.883.5151 x 103 Fax: 907.883.4352

Scott MacManus, Superintendent of Schools

Memo: Regional School Board Report

To: Scott MacManus, Superintendent

From: LeAnn Young, Director of Special Programs

Date: November 2020

## Strategic Plan Progress

**Teacher and Learning-**Several GAP staff and the program coordinators are participating in a 4-part professional development series for 21<sup>st</sup> CCLC grantees. The training includes resources for delivering professional development, managing programs and offering engaging programming.

**Student Engagement-** The ACHILL grant will be supplying students at all sites with winter gear to be kept at the school and used for outdoor activities. This is quality gear for extreme temperatures. The intent of this project is to eliminate barriers to participation for students who do not have adequate gear to participate in outdoor activities.

**Highlights-** The goals stated in the literacy grant are that the middle school students, with the help of reading intervention, will gain at least 10 RIT points per year in MAP, and at least 5% of middle school students will improve from not proficient to proficient each year. AGSD is struggling to make these gains with one reading interventionist. With 57 students to serve, two classes to teach, and travel time, our one reading interventionist has time to see students between 20 and 30 minutes, once per week. At this rate, the projected gains of the grant will not be realized. To assist us with these goals, AGSD has hired a retired Title I reading teacher to train and coach two instructional aides in providing interventions to the 26 Tok School students. These aides would then be overseen by our current reading interventionist, who would have time to meet with these aides once per week and review data, and make plans for the coming week. This solution would mean that the 26 students in Tok School would receive intervention at least two to three times per week, and for longer periods of time and our current interventionist can focus on meeting students needs at the outlying sites.

**Upcoming Events:** Due to COVID-19 all professional development and training opportunities have gone to a virtual platform but AGSD is still encouraging staff to sign up. 12 GAP staff are also gearing up to attend the 21<sup>st</sup> CCLC Virtual Conference November 19<sup>th</sup> and 29<sup>th</sup>. AGSD also has 3 staff members signed up for the ACTE (Association for Career and Technical Education) national conference the week of November 30<sup>th</sup>.

**Successes-**AGSD learned recently that we, along with 3 other collaborating school districts in Alaska, were the recipients of the IPRAR (Increasing Performance and Retention in Alaska's Rural Schools project.). This project will allow AGSD to further develop our teacher leader program, provide additional support for furthering the goals of our Professional Learning Communities and provide retention bonuses to 1<sup>st</sup> and 2<sup>nd</sup> year teachers.

**Challenges-**Special Program staff have been working together and brainstorming ideas on how we can keep special programs going during school COVID-19 closures. Preschool, GAP and Family Activity Night Coordinators have come up with some creative ways to engage students and families from home. These include purchasing hand held educational devices that do not require the internet, supplying families with art supplies and consumable STEM kits, and providing books and activity kits for families to borrow. We will be working with each school site to individualize the program for different scenarios including; entire school closure or individual families who are in quarantine.

**Grant Time:** ACHILL-2 days (budget, project coordinator meeting, NYCP webinar) RAVE-3 days-CTE meeting, budget, NYCP webinar, grant evaluation meeting to discuss FY19 goals, CTE counselor meetings, health care and small engines crosswalks.

## “Where Teachers Are The Gateway To Learning”

DotLake	Eagle	Mentasta	Northway	Tok	Tanacross	Tetlin
907-882-2663	907-547-2210	907-291-2327	907-778-2287	907-883-5161	907-883-4391	907-324-2104
Fax: 907-882-2112	Fax: 907-547-2302	Fax: 907-291-2325	Fax: 907-778-2221	Fax: 907-883-5165	Fax: 907-883-4390	Fax: 907-324-2114



# ALASKA GATEWAY SCHOOL DISTRICT

Scott MacManus – Superintendent of Schools

PO BOX 226, Tok, AK 99780

Ph: 907.883-5151 Ext 109 Fax: 907.883.5154

Business Office, Robbie MacManus, Chief Financial Officer

*Nov 16*

Date: ~~October 8th~~, 2020

To: Scott MacManus, Superintendent

*RM*

From: Robbie MacManus, Chief Financial Officer

RE: Business Office November Regional School Board Report

Another busy month for the business office, today Candy completed the FY21 Fall Oasis report and the report was submitted. I helped with the verification and ensured that the signature pages were submitted and received by the State. Thankyou Candy for your hard work with this very detailed and important report. The unofficial student count for FY21 is 394.70, this includes 62.8 REACH students and 331.90 (Brick and Mortar students).

The reason that these numbers are unofficial is because once the state receives each of the district's student lists, the students are entered into the statewide system and if there are duplicate students we are notified. Duplicate students are created from students moving from one district to another district. When more than 20 attendance days accumulate between the two districts for a student, the student is flagged. A notice is sent out to each of the districts and we have to work with other district to get the days to equal 20. So we could either gain or lose a couple of FTE (full time equivalents) We will have these final numbers at the next meeting. Based on these numbers AGSD's budget will be in the black.

Our FY22 projected enrollment is anticipated to be approximately 389 students. These numbers include 60 correspondence students. This projection was turned in to the State on November 5th, 2020 (attached).

The Impact Aid cards were sent out and returned. Tok School did not have a 100% return, they are still trickling in. This month quarterly reports were completed for grants, pupil transportation, unemployment and IRS 941 taxes.

Our draft FY20 audit will be sent to each of you once it is received. They were just tying up things today. We hope to have it by the 6<sup>th</sup> or Monday the 9<sup>th</sup>.

We are hoping to start working in "Black Mountain" this week but we are having issues with the AS400 and getting accurate payroll information to rollover, once this bug is ironed out we will be ready to start.

Patti, Danielle and I would like to take this time to wish everyone the best for the upcoming Holiday season and the New Year. If you are fortunate enough to be around Family, think of others that are not able to be during this time.

**"Educating all students to reach their full potential as responsible citizens"**

**Dot Lake**  
907-882-2663  
Fax: 907-882-2112

**Eagle**  
907-547-2210  
Fax: 907-547-2302

**Mentasta**  
907-291-2327  
Fax: 907-291-2325

**Northway**  
907-778-2287  
Fax: 907-778-2221

**Tok**  
907-883-5161  
Fax: 907-883-5165

**Tanacross**  
907-883-4391  
Fax: 907-883-4390

**Tetlin**  
907-324-2104  
Fax: 907-324-2114

# State of Alaska

Department of Education & Early Development  
Finance & Support Services

## Average Daily Membership (ADM) Report

**PROJECTED FY2022**

**DUE: NOVEMBER 5, 2020**

Prepared By:	Robbie MacManus
District Name:	Alaska Gateway School District
Email:	<a href="mailto:rmanus@agsd.us">rmanus@agsd.us</a>
<p>I certify the reported counts &amp; foundation claim comply with state law, regulations, including the Student Data Reporting Manual. Noncompliance is subject to PTPC sanctions per AS 14.20.030 &amp; 20 AAC 10.020(d)(9).</p> <p>Superintendent's Signature: <u>Robbie MacManus</u> Date: <u>11/4/2020</u></p>	

School District / Attendance Center:	K-6 ADM	7-12 ADM	ADM TOTAL	SPED Intensive
--------------------------------------	---------	----------	-----------	----------------

Enter the District's ADM & Intensive numbers in the column for that school. Correspondence goes in the above box.

### ALASKA GATEWAY

Dot Lake School	9.00	6.00	15.00	1.00
Eagle Community School	9.00	9.00	18.00	2.00
Mentasta Lake School	15.00	14.00	29.00	0.00
Tanacross School	11.00	4.00	15.00	2.00
Tetlin School	23.00	16.00	39.00	3.00
Tok School	87.00	73.00	160.00	9.00
Walter Northway School	27.00	26.00	53.00	7.00
<b>TOTAL</b>	<b>181.00</b>	<b>148.00</b>	<b>329.00</b>	<b>24.00</b>

Correspondence ADM Only	<b>60</b>
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$$329 + 60 = 389$$

# District Foundation Summary

**Trial Name:** AGSD Fall OASIS 2020-2021  
**Trial Date:** 11/4/2020 14:46:41  
**User Name:** cthurneau  
**Report Date:** 11/4/2020 14:50:52

## Full OASIS Collection 2020

I certify the reported counts & foundation claim comply with state law, regulations, including the Student Data Reporting Manual. Noncompliance is subject to PTPC sanctions per AS 14.20.030 & 20 AAC 10.020(d)(9).

**Superintendent signature:**  **Date:** 11/4/2020

## Alaska Gateway School District

	Elementary (PK-6)	Secondary (7-12)	Total (PK-12)	Intensive
Alaska REACH Academy (38010)	34.75	28.05	62.80	2
Dot Lake School (30010)	7.90	6.35	14.25	0
Eagle Community School (30020)	11.00	9.00	20.00	2
Mentasta Lake School (30030)	14.50	14.00	28.50	1
Tanacross School (30050)	11.25	3.00	14.25	2
Tetlin School (30070)	25.00	14.00	39.00	3
Tok School (30060)	81.50	81.50	163.00	9
Walter Northway School (30040)	27.00	25.90	52.90	7
<b>Total</b>	<b>212.90</b>	<b>181.80</b>	<b>394.70</b>	<b>26</b>



DATE - 11/04/20  
TIME - 17:16:17  
PROG - GNL.570  
REPT - TLW SCHRD

ALASKA GATEWAY SCHOOL DISTRICT  
SCHOOL BOARD REPORT

November 30, 2020

PAGE 1

ACCOUNT NUMBER / TITLE	CURRENT BUDGET	YEAR TO DATE ACTIVITY	OUTSTANDING ENCUMBRANCES	UNCOMMITTED BALANCE	% OF BUDGET COMMITTED
FUND 100 GENERAL FUND					
EXPENSE ACCOUNTS					
100.XXX.XXX.XXX.311 SUPERINTENDENT	123,869	41,289.66	0	82,579	33.33
100.XXX.XXX.XXX.313 PRINCIPAL	224,123	72,090.50	0	152,033	32.17
100.XXX.XXX.XXX.314 DIRECTOR/COORDINATOR/CERT	120,400	32,506.48	0	87,894	27.00
100.XXX.XXX.XXX.315 TEACHER	2,090,511	514,603.44	0	1,575,908	24.62
100.XXX.XXX.XXX.316 EXTRA DUTY PAY/CERTIFIED	10,000	.00	0	10,000	.00
100.XXX.XXX.XXX.321 DIRECTOR/COORD. CLASS.	259,688	86,563.20	0	173,125	33.33
100.XXX.XXX.XXX.323 AIDES	678,613	140,427.33	0	538,185	20.69
100.XXX.XXX.XXX.324 SUPPORT STAFF	302,394	81,741.64	0	220,652	27.03
100.XXX.XXX.XXX.325 MAINTENANCE/CUSTODIAL	424,594	121,225.37	0	303,369	28.55
100.XXX.XXX.XXX.326 FOOD SERVICE STAFF	0	2,455.75	0	2,456-	9999.99
100.XXX.XXX.XXX.328 CONSTRUCTION LABOR	29,490	6,787.01	0	22,703	23.01
100.XXX.XXX.XXX.329 SUBSTITUTE/TEMPORARY	224,950	44,289.36	0	180,661	19.69
100.XXX.XXX.XXX.331 EXTRA DUTY PAY/CLASSIFIED	20,900	4,200.00	0	16,700	20.10
100.XXX.XXX.XXX.361 HEALTH/LIFE INSURANCE	1,262,189	354,263.36	0	907,926	28.07
100.XXX.XXX.XXX.362 UNEMPLOYMENT INSURANCE	67,461	32,837.44	0	34,624	48.68
100.XXX.XXX.XXX.363 WORKER'S COMPENSATION	172,386	35,606.49	0	136,780	20.66
100.XXX.XXX.XXX.364 FICA/MEDICARE	174,621	46,547.49	0	128,074	26.66
100.XXX.XXX.XXX.365 TRS	682,950	231,218.13	0	451,732	33.86
100.XXX.XXX.XXX.366 PERS	506,314	152,102.24	0	354,212	30.04
100.XXX.XXX.XXX.410 PROFESSIONAL & TECHNICAL	305,000	46,660.48	0	258,340	15.30
100.XXX.XXX.XXX.412 AUDIT	7,000	23,534.64	0	16,534	235.00
100.XXX.XXX.XXX.414 LEGAL SERVICES	140,187	2,084.25	0	138,103	9.85
100.XXX.XXX.XXX.420 STAFF TRAVEL	28,781	20,342.86	0	8,438	29.78
100.XXX.XXX.XXX.425 STUDENT TRAVEL	19,500	1,000.00	0	18,500	16.21
100.XXX.XXX.XXX.431 WATER & SEWER	25,514	6,005.00	0	19,509	3.47
100.XXX.XXX.XXX.432 GARBAGE	5,796.00	5,796.00	0	0	30.79
100.XXX.XXX.XXX.433 COMMUNICATIONS	1,311,025	539,199.30	0	771,826	22.72
100.XXX.XXX.XXX.435 ENERGY	327,000	10,824.31	0	316,176	41.25
100.XXX.XXX.XXX.436 ELECTRICITY	413,000	67,332.21	0	345,668	16.30
100.XXX.XXX.XXX.440 OTHER PURCH.SER./ADV.PRIN	0	.00	0	0	.00
100.XXX.XXX.XXX.442 CONTR.BLD. REPAIR & MAINT	10,000	.00	0	10,000	.00
100.XXX.XXX.XXX.443 EQUIPMENT REPAIR & MAINT.	14,500	.00	0	14,500	.00
100.XXX.XXX.XXX.444 CONTR.SITE REPAIR/MAINT	22,250	11,068.83	0	11,181	49.75
100.XXX.XXX.XXX.445 INSURANCE & BOND PREMIUMS	22,245	.00	0	22,245	.00
100.XXX.XXX.XXX.446 PROPERTY INSURANCE	105,000	173,503.00	0	0	165.24
100.XXX.XXX.XXX.447 LIABILITY INSURANCE	65,000	22,263.00	0	42,737	34.25
100.XXX.XXX.XXX.450 SUPPLIES, MATERIALS & MED.	370,008	95,628.14	0	274,380	32.60
100.XXX.XXX.XXX.452 MAINTENANCE SUPPLIES	157,500	11,945.14	0	145,555	8.75
100.XXX.XXX.XXX.453 JANITORIAL SUPPLIES	30,000	25,467.56	0	4,532	84.89
100.XXX.XXX.XXX.458 GAS AND OIL	10,000	.00	0	10,000	.00
100.XXX.XXX.XXX.480 TUITION	4,500	4,272.00	0	228	94.93
100.XXX.XXX.XXX.490 OTHER EXPENSES	0	.00	0	0	.00
100.XXX.XXX.XXX.491 DUES AND FEES	100,000	29,522.03	8,402	62,076	37.92
100.XXX.XXX.XXX.495 INDIRECT COSTS	90,000-	.00	0	90,000-	.00
100.XXX.XXX.XXX.510 EQUIPMENT	20,000	.00	0	20,000	.00
100.XXX.XXX.XXX.552 TRANSFER TO SPECIAL REV.	290,000	.00	0	290,000	.00
100.XXX.XXX.XXX.554 TRANSFER TO CAPITAL FUNDS	0	.00	0	0	.00
EXPENSE ACCOUNTS	11,101,713	3,097,203.64	39,167	7,965,342	28.25

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100.XXX.XXX.XXX GENERAL FUND	11,101,713	3,097,203.64	39,167	7,965,342	28.25 %
FUND 202 PROFESSIONAL DEVELOPMENT					
EXPENSE ACCOUNTS					
202.XXX.XXX.XXX.420 STAFF TRAVEL	0	.00	0	0	.00 %
EXPENSE ACCOUNTS	0	.00	0	0	.00 %
202.XXX.XXX.XXX.XXX PROFESSIONAL DEVELOPMENT	0	.00	0	0	.00 %
FUND 205 STUDENT TRANSPORTATION					
EXPENSE ACCOUNTS					
205.XXX.XXX.XXX.410 PROFESSIONAL & TECHNICAL	797,975	190,252.67	0	607,722	23.84 %
205.XXX.XXX.XXX.425 STUDENT TRAVEL	0	.00	0	0	.00 %
EXPENSE ACCOUNTS	797,975	190,252.67	0	607,722	23.84 %
205.XXX.XXX.XXX.XXX STUDENT TRANSPORTATION	797,975	190,252.67	0	607,722	23.84 %
FUND 208 BROADBAND FUNDING					
EXPENSE ACCOUNTS					
208.XXX.XXX.XXX.433 COMMUNICATIONS	131,669	32,917.17	0	98,752	25.00 %
EXPENSE ACCOUNTS	131,669	32,917.17	0	98,752	25.00 %
208.XXX.XXX.XXX.XXX BROADBAND FUNDING	131,669	32,917.17	0	98,752	25.00 %
FUND 220 A-CHILL					
EXPENSE ACCOUNTS					
220.XXX.XXX.XXX.314 DIRECTOR/COORDINATOR/CERT	4,662	5,116.32	0	454-	109.75 %
220.XXX.XXX.XXX.315 TEACHER/COORD. CLASS.	47,744	18,170.97	0	29,573	38.06 %
220.XXX.XXX.XXX.321 DIRECTOR/COORD. CLASS.	5,370	.00	0	5,370	.00 %
220.XXX.XXX.XXX.323 AIDES	8,520	.00	0	8,520	.00 %
220.XXX.XXX.XXX.324 SUPPORT STAFF	3,493	7,619.48	0	4,126-	218.13 %
220.XXX.XXX.XXX.329 SUBSTITUTE/TEMPORARY	24,727	23,054.46	0	1,672	93.24 %
220.XXX.XXX.XXX.361 HEALTH/LIFE INSURANCE	15,171	11,717.85	0	3,454	77.24 %
220.XXX.XXX.XXX.362 UNEMPLOYMENT INSURANCE	641	1,504.45	0	863-	234.58 %
220.XXX.XXX.XXX.363 WORKER'S COMPENSATION	252	1,618.83	0	1,367-	643.49 %
220.XXX.XXX.XXX.364 FICA/MEDICARE	2,139	2,250.25	0	111-	105.19 %
220.XXX.XXX.XXX.365 TRS	3,618	2,924.88	0	693	80.85 %
220.XXX.XXX.XXX.366 PERS	4,487	1,676.27	0	2,811	37.36 %
220.XXX.XXX.XXX.410 PROFESSIONAL & TECHNICAL	30,540	42,236.31	0	11,696-	138.30 %
220.XXX.XXX.XXX.420 STAFF TRAVEL	33,158	4,350.60	0	28,807	13.12 %
220.XXX.XXX.XXX.425 STUDENT TRAVEL	9,304	4,276.23	0	5,028	45.96 %
220.XXX.XXX.XXX.450 SUPPLIES, MATERIALS & MED.	66,078	32,641.02	471	32,966	50.11 %
220.XXX.XXX.XXX.491 DUES AND FEES	14,420	12,859.00	0	1,561	89.18 %
220.XXX.XXX.XXX.495 INDIRECT COSTS	13,135	.00	0	13,135	.00 %
EXPENSE ACCOUNTS	287,459	172,016.92	471	114,971	60.00 %

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220.XXX.XXX.XXX.XXX A-CHILL	287,459	172,016.92	471	114,971	60.00 %
FUND 230 CARES ACT					
EXPENSE ACCOUNTS					
230.XXX.XXX.XXX.XXX 329 SUBSTITUTE/TEMPORARY	0	799.56	0	800-	9999.99 %
230.XXX.XXX.XXX.XXX 361 HEALTH/LIFE INSURANCE	0	4.68	0	5-	9999.99 %
230.XXX.XXX.XXX.XXX 362 UNEMPLOYMENT INSURANCE	0	6.31	0	6-	9999.99 %
230.XXX.XXX.XXX.XXX 363 WORKER'S COMPENSATION	0	23.99	0	24-	9999.99 %
230.XXX.XXX.XXX.XXX 364 FICA/MEDICARE	0	61.18	0	61-	9999.99 %
230.XXX.XXX.XXX.XXX 366 PERS	0	37.59	0	38-	9999.99 %
230.XXX.XXX.XXX.XXX 420 STAFF TRAVEL	0	4,401.00	0	4,401-	9999.99 %
230.XXX.XXX.XXX.XXX 433 COMMUNICATIONS	0	4,200.00	0	4,200-	9999.99 %
230.XXX.XXX.XXX.XXX 450 SUPPLIES, MATERIALS & MED.	0	44,666.79	2,804	47,470-	9999.99 %
EXPENSE ACCOUNTS					
230.XXX.XXX.XXX.XXX CARES ACT	0	54,201.10	2,804	57,005-	9999.99 %
FUND 234 FASD					
EXPENSE ACCOUNTS					
234.XXX.XXX.XXX.XXX 420 STAFF TRAVEL	2,388	.00	0	2,388	.00 %
234.XXX.XXX.XXX.XXX 450 SUPPLIES, MATERIALS & MED.	777	777.09	0	0	100.00 %
EXPENSE ACCOUNTS					
234.XXX.XXX.XXX.XXX FASD	3,165	777.09	0	2,388	24.55 %
FUND 235 SCHOOL IMPROVEMENT					
EXPENSE ACCOUNTS					
235.XXX.XXX.XXX.XXX 315 TEACHER	7,000	.00	0	7,000	.00 %
235.XXX.XXX.XXX.XXX 323 AIDES	39,092	3,161.97	0	35,930	8.09 %
235.XXX.XXX.XXX.XXX 324 SUPPORT STAFF	32,482	5,950.00	0	26,532	18.32 %
235.XXX.XXX.XXX.XXX 329 SUBSTITUTE/TEMPORARY	1,000	118.82	0	881	11.88 %
235.XXX.XXX.XXX.XXX 361 HEALTH/LIFE INSURANCE	13,410	26.20	0	13,384	.20 %
235.XXX.XXX.XXX.XXX 362 UNEMPLOYMENT INSURANCE	1,179	276.92	0	902	23.50 %
235.XXX.XXX.XXX.XXX 363 WORKER'S COMPENSATION	1,179	276.92	0	902	23.50 %
235.XXX.XXX.XXX.XXX 364 FICA/MEDICARE	5,577	706.14	0	4,871	12.66 %
235.XXX.XXX.XXX.XXX 365 TRS	0	.00	0	0	.00 %
235.XXX.XXX.XXX.XXX 366 PERS	15,746	2,004.63	0	13,742	12.73 %
235.XXX.XXX.XXX.XXX 410 PROFESSIONAL & TECHNICAL	0	.00	0	0	.00 %
235.XXX.XXX.XXX.XXX 420 STAFF TRAVEL	41,899	418.60	0	41,480	1.00 %
235.XXX.XXX.XXX.XXX 450 SUPPLIES, MATERIALS & MED.	23,185	1,582.20	469	21,133	8.85 %
235.XXX.XXX.XXX.XXX 491 DUES AND FEES	8,251	.00	0	8,251	.00 %
EXPENSE ACCOUNTS					
235.XXX.XXX.XXX.XXX SCHOOL IMPROVEMENT	190,000	14,522.40	469	175,008	7.89 %
FUND 236 YOUTH RISK BEHAVIOR SURVY					
EXPENSE ACCOUNTS					
236.XXX.XXX.XXX.XXX 450 SUPPLIES, MATERIALS & MED.	49	49.24	0	0	100.00 %

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EXPENSE ACCOUNTS					
236.XXX.XXX.XXX YOUTH RISK BEHAVIOR SURVY	49	49.24	0	0	100.00 %
FUND 245 LITERACY GRANT	49	49.24	0	0	100.00 %
EXPENSE ACCOUNTS					
245.XXX.XXX.XXX DIRECTOR/COORDINATOR/CERT	0	4,510.14	0	4,510.14	9999.99 %
245.XXX.XXX.XXX TEACHER	44,495	24,970.66	0	19,525.14	56.12 %
245.XXX.XXX.XXX AIDES	4,064	5,415.07	0	1,351.07	133.25 %
245.XXX.XXX.XXX SUBSTITUTE/TEMPORARY	500	3,629.07	0	3,129.07	725.81 %
245.XXX.XXX.XXX HEALTH/LIFE INSURANCE	12,578	8,543.62	0	4,034.38	67.93 %
245.XXX.XXX.XXX UNEMPLOYMENT INSURANCE	0	1,102.08	0	1,102.08	9999.99 %
245.XXX.XXX.XXX WORKER'S COMPENSATION	1,511	1,145.78	0	365.22	75.84 %
245.XXX.XXX.XXX FICA/MEDICARE	1,094	1,114.54	0	21.00	101.90 %
245.XXX.XXX.XXX TRS	6,045	3,660.93	0	2,384.07	60.57 %
245.XXX.XXX.XXX PERS	1,038	1,191.32	0	153.32	114.76 %
245.XXX.XXX.XXX STAFF TRAVEL	10,976	1,263.35	0	9,712.65	11.51 %
245.XXX.XXX.XXX SUPPLIES, MATERIALS & MED.	6,416	2,642.10	667	3,106.50	51.58 %
245.XXX.XXX.XXX DUES AND FEES	0	199.99	0	200.00	9999.99 %
245.XXX.XXX.XXX INDIRECT COSTS	4,028	.00	0	4,028.00	.00 %
EXPENSE ACCOUNTS	92,743	59,388.65	667	32,687.00	64.75 %
245.XXX.XXX.XXX LITERACY GRANT	92,743	59,388.65	667	32,687.00	64.75 %
FUND 255 FOOD SERVICE					
EXPENSE ACCOUNTS					
255.XXX.XXX.XXX DIRECTOR/COORD. CLASS.	0	17,000.00	0	17,000.00	9999.99 %
255.XXX.XXX.XXX FOOD SERVICE STAFF	0	32,924.28	0	32,924.28	9999.99 %
255.XXX.XXX.XXX SUBSTITUTE/TEMPORARY	0	9,398.80	0	9,398.80	9999.99 %
255.XXX.XXX.XXX HEALTH/LIFE INSURANCE	0	11,841.51	0	11,841.51	9999.99 %
255.XXX.XXX.XXX UNEMPLOYMENT INSURANCE	0	1,537.81	0	1,537.81	9999.99 %
255.XXX.XXX.XXX WORKER'S COMPENSATION	0	1,936.54	0	1,936.54	9999.99 %
255.XXX.XXX.XXX FICA/MEDICARE	0	4,538.22	0	4,538.22	9999.99 %
255.XXX.XXX.XXX PERS	0	11,305.34	0	11,305.34	9999.99 %
255.XXX.XXX.XXX PROFESSIONAL & TECHNICAL	0	.00	0	.00	.00 %
255.XXX.XXX.XXX STAFF TRAVEL	0	1,065.18	0	1,065.18	9999.99 %
255.XXX.XXX.XXX COMMUNICATIONS	0	277.52	0	277.52	9999.99 %
255.XXX.XXX.XXX BOTTLED GAS	0	525.03	0	525.03	9999.99 %
255.XXX.XXX.XXX EQUIPMENT REPAIR & MAINT.	0	.00	0	.00	.00 %
255.XXX.XXX.XXX SUPPLIES, MATERIALS & MED.	0	488.74	0	488.74	9999.99 %
255.XXX.XXX.XXX FOOD	0	93,784.50	0	93,784.50	9999.99 %
255.XXX.XXX.XXX DUES AND FEES	0	.00	0	.00	.00 %
255.XXX.XXX.XXX EQUIPMENT	0	.00	0	.00	.00 %
EXPENSE ACCOUNTS	0	186,623.47	0	186,623.47	9999.99 %
255.XXX.XXX.XXX FOOD SERVICE	0	186,623.47	0	186,623.47	9999.99 %
FUND 256 FRESH FRUIT AND VEGETABLE					

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EXPENSE ACCOUNTS					
256.XXX.XXX.XXX.329 SUBSTITUTE/TEMPORARY	0	648.94	0	649-	9999.99 %
256.XXX.XXX.XXX.362 UNEMPLOYMENT INSURANCE	0	20.26	0	20-	9999.99 %
256.XXX.XXX.XXX.363 WORKER'S COMPENSATION	0	19.46	0	19-	9999.99 %
256.XXX.XXX.XXX.364 FICA/MEDICARE	0	49.64	0	50-	9999.99 %
256.XXX.XXX.XXX.366 PERS	0	.00	0	0	.00 %
256.XXX.XXX.XXX.450 SUPPLIES, MATERIALS & MED.	0	4,799.35	0	4,799-	9999.99 %
256.XXX.XXX.XXX.459 FOOD	0	2,328.09	0	2,328-	9999.99 %
EXPENSE ACCOUNTS					
256.XXX.XXX.XXX.XXX.FRESH FRUIT AND VEGETABLE	0	7,865.74	0	7,866-	9999.99 %
256.XXX.XXX.XXX.XXX.FRESH FRUIT AND VEGETABLE	0	7,865.74	0	7,866-	9999.99 %
FUND 259 SHI ACTION PLAN TOK					
EXPENSE ACCOUNTS					
259.XXX.XXX.XXX.450 SUPPLIES, MATERIALS & MED.	851	.00	0	851	.00 %
EXPENSE ACCOUNTS					
259.XXX.XXX.XXX.XXX.SHI ACTION PLAN TOK	851	.00	0	851	.00 %
FUND 260 TITLE VI-B					
EXPENSE ACCOUNTS					
260.XXX.XXX.XXX.314 DIRECTOR/COORDINATOR/CERT	91,000	30,335.28	0	60,665	33.34 %
260.XXX.XXX.XXX.323 AIDES	2,500	.00	0	2,500	.00 %
260.XXX.XXX.XXX.329 SUBSTITUTE/TEMPORARY	27,018	9,426.96	0	17,591	34.89 %
260.XXX.XXX.XXX.361 HEALTH/LIFE INSURANCE	663	834.23	0	1,171-	125.87 %
260.XXX.XXX.XXX.362 UNEMPLOYMENT INSURANCE	2,805	910.08	0	1,895	32.44 %
260.XXX.XXX.XXX.363 WORKER'S COMPENSATION	1,511	439.88	0	1,071	29.12 %
260.XXX.XXX.XXX.364 FICA/MEDICARE	11,430	3,810.12	0	7,619	33.34 %
260.XXX.XXX.XXX.365 TRS	550	.00	0	550	.00 %
260.XXX.XXX.XXX.366 PERS	1,000	.00	0	1,000	.00 %
260.XXX.XXX.XXX.420 STAFF TRAVEL	1,452	.00	0	1,452	.00 %
260.XXX.XXX.XXX.450 SUPPLIES, MATERIALS & MED.	4,338	.00	0	4,338	.00 %
260.XXX.XXX.XXX.495 INDIRECT COSTS					
EXPENSE ACCOUNTS	144,266	45,756.55	0	98,509	31.72 %
260.XXX.XXX.XXX.XXX.TITLE VI-B	144,266	45,756.55	0	98,509	31.72 %
FUND 261 TITLE I PART A					
EXPENSE ACCOUNTS					
261.XXX.XXX.XXX.314 DIRECTOR/COORDINATOR/CERT	0	2,558.16	0	2,558-	9999.99 %
261.XXX.XXX.XXX.315 TEACHER	0	4,510.14	0	4,510-	9999.99 %
261.XXX.XXX.XXX.323 AIDES	0	6,556.52	0	6,557-	9999.99 %
261.XXX.XXX.XXX.324 SUPPORT STAFF	0	4,508.40	0	4,508-	9999.99 %
261.XXX.XXX.XXX.329 SUBSTITUTE/TEMPORARY	0	3,098.46	0	3,098-	9999.99 %
261.XXX.XXX.XXX.361 HEALTH/LIFE INSURANCE	0	5,205.63	0	5,206-	9999.99 %
261.XXX.XXX.XXX.362 UNEMPLOYMENT INSURANCE	0	625.77	0	626-	9999.99 %
261.XXX.XXX.XXX.363 WORKER'S COMPENSATION	0	636.94	0	637-	9999.99 %
261.XXX.XXX.XXX.364 FICA/MEDICARE	0	1,185.95	0	1,186-	9999.99 %

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FUND 263 AK PRE ELEMENTARY					
EXPENSE ACCOUNTS					
261.XXX.XXX.XXX.365 TRS	0	887.76	0	888-	9999.99 %
261.XXX.XXX.XXX.366 PERS	0	1,820.84	0	1,821-	9999.99 %
261.XXX.XXX.XXX.410 PROFESSIONAL & TECHNICAL	0	.00	0	0	.00 %
261.XXX.XXX.XXX.420 STAFF TRAVEL	0	.00	0	0	.00 %
261.XXX.XXX.XXX.425 STUDENT TRAVEL	0	.00	0	0	.00 %
261.XXX.XXX.XXX.450 SUPPLIES, MATERIALS & MED.	0	4,314.72	1,983	6,297-	9999.99 %
261.XXX.XXX.XXX.491 DUES AND FEES	0	9,016.50	0	9,017-	9999.99 %
261.XXX.XXX.XXX.495 INDIRECT COSTS	0	.00	0	0	.00 %
EXPENSE ACCOUNTS					
261.XXX.XXX.XXX.XXX TITLE I PART A	0	44,925.79	1,983	46,908-	9999.99 %
261.XXX.XXX.XXX.XXX TITLE I PART A	0	44,925.79	1,983	46,908-	9999.99 %
FUND 263 AK PRE ELEMENTARY					
EXPENSE ACCOUNTS					
263.XXX.XXX.XXX.315 TEACHER	3,000	.00	0	3,000	.00 %
263.XXX.XXX.XXX.321 DIRECTOR/COORD. CLASS.	15,081	4,601.52	0	10,479	30.51 %
263.XXX.XXX.XXX.323 AIDES	71,130	9,453.84	0	61,676	13.29 %
263.XXX.XXX.XXX.329 SUBSTITUTE/TEMPORARY	6,700	150.81	0	6,549	2.25 %
263.XXX.XXX.XXX.361 HEALTH/LIFE INSURANCE	5,803	1,896.72	0	3,906	32.69 %
263.XXX.XXX.XXX.362 UNEMPLOYMENT INSURANCE	1,410	401.91	0	1,008	28.50 %
263.XXX.XXX.XXX.363 WORKER'S COMPENSATION	1,964	426.14	0	21.70	21.70 %
263.XXX.XXX.XXX.364 FICA/MEDICARE	6,303	1,086.76	0	5,216	17.24 %
263.XXX.XXX.XXX.365 TRS	377	.00	0	377	.00 %
263.XXX.XXX.XXX.366 PERS	18,966	3,092.17	0	15,874	16.30 %
263.XXX.XXX.XXX.420 STAFF TRAVEL	4,275	126.50	0	4,149	2.96 %
263.XXX.XXX.XXX.450 SUPPLIES, MATERIALS & MED.	10,225	330.12	2,527	7,368	27.95 %
263.XXX.XXX.XXX.495 INDIRECT COSTS	4,502	.00	0	4,502	.00 %
EXPENSE ACCOUNTS					
263.XXX.XXX.XXX.XXX AK PRE ELEMENTARY	149,735	21,566.49	2,527	125,641	16.09 %
263.XXX.XXX.XXX.XXX AK PRE ELEMENTARY	149,735	21,566.49	2,527	125,641	16.09 %
FUND 266 MIGRANT ED TITLE I PART C					
EXPENSE ACCOUNTS					
266.XXX.XXX.XXX.314 DIRECTOR/COORDINATOR/CERT	0	5,116.32	0	5,116-	9999.99 %
266.XXX.XXX.XXX.315 TEACHER	0	.00	0	0	.00 %
266.XXX.XXX.XXX.323 AIDES	0	30,351.85	0	30,352-	9999.99 %
266.XXX.XXX.XXX.324 SUPPORT STAFF	0	14,216.41	0	14,216-	9999.99 %
266.XXX.XXX.XXX.329 SUBSTITUTE/TEMPORARY	0	822.40	0	822-	9999.99 %
266.XXX.XXX.XXX.361 HEALTH/LIFE INSURANCE	0	23,006.90	0	23,007-	9999.99 %
266.XXX.XXX.XXX.362 UNEMPLOYMENT INSURANCE	0	1,407.20	0	1,407-	9999.99 %
266.XXX.XXX.XXX.363 WORKER'S COMPENSATION	0	1,515.25	0	1,515-	9999.99 %
266.XXX.XXX.XXX.364 FICA/MEDICARE	0	3,546.67	0	3,547-	9999.99 %
266.XXX.XXX.XXX.365 TRS	0	642.60	0	643-	9999.99 %
266.XXX.XXX.XXX.366 PERS	0	9,805.03	0	9,805-	9999.99 %
266.XXX.XXX.XXX.420 STAFF TRAVEL	0	35.82	0	36-	9999.99 %
266.XXX.XXX.XXX.425 STUDENT TRAVEL	0	.00	0	0	.00 %
266.XXX.XXX.XXX.450 SUPPLIES, MATERIALS & MED.	8,320	6,992.59	0	1,327	84.05 %
266.XXX.XXX.XXX.491 DUES AND FEES	0	3,325.56	315	3,641-	9999.99 %
266.XXX.XXX.XXX.495 INDIRECT COSTS	0	.00	0	0	.00 %

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EXPENSE ACCOUNTS					
266.XXX.XXX.XXX MIGRANT ED TITLE 1 PART C	8,320	100,784.60	315	92,780-	1215.14 %
	8,320	100,784.60	315	92,780-	1215.14 %
FUND 267 TITLE IIA TEACHER/PRIN TR					
EXPENSE ACCOUNTS					
267.XXX.XXX.XXX.314 DIRECTOR/COORDINATOR/CERT	18,206	4,510.14	0	13,696	24.77 %
267.XXX.XXX.XXX.315 TEACHER	6,000	3,300.00	0	2,700	55.00 %
267.XXX.XXX.XXX.329 SUBSTITUTE/TEMPORARY	14,400	1,800.00	0	12,600	12.50 %
267.XXX.XXX.XXX.361 HEALTH/LIFE INSURANCE	5,688	1,439.82	0	4,248	25.31 %
267.XXX.XXX.XXX.362 UNEMPLOYMENT INSURANCE	579	292.35	0	287	50.48 %
267.XXX.XXX.XXX.363 WORKER'S COMPENSATION	579	288.30	0	291	49.79 %
267.XXX.XXX.XXX.364 FICA/MEDICARE	560	139.35	0	420	24.89 %
267.XXX.XXX.XXX.365 TRS	3,040	999.78	0	2,040	32.88 %
267.XXX.XXX.XXX.410 PROFESSIONAL & TECHNICAL	4,500	5,082.00	0	2,582-	112.93 %
267.XXX.XXX.XXX.420 STAFF TRAVEL	4,000	298.55	0	3,701	7.46 %
267.XXX.XXX.XXX.450 SUPPLIES, MATERIALS & MED.	3,473	893.52	0	2,580	25.73 %
267.XXX.XXX.XXX.491 DUES AND FEES	17,280	6,491.26	145	10,644	38.40 %
267.XXX.XXX.XXX.495 INDIRECT COSTS	2,427	.00	0	2,427	.00 %
EXPENSE ACCOUNTS	80,733	25,535.07	145	55,053	31.81 %
267.XXX.XXX.XXX.XXX TITLE IIA TEACHER/PRIN TR	80,733	25,535.07	145	55,053	31.81 %
FUND 277 RAVE					
EXPENSE ACCOUNTS					
277.XXX.XXX.XXX.314 DIRECTOR/COORDINATOR/CERT	67,953	14,970.04	0	52,983	22.03 %
277.XXX.XXX.XXX.315 TEACHER	160,881	48,964.02	0	111,917	30.43 %
277.XXX.XXX.XXX.323 AIDES	42,552	15,255.47	0	27,296	35.85 %
277.XXX.XXX.XXX.324 SUPPORT STAFF	35,979	19,213.68	0	16,765	53.40 %
277.XXX.XXX.XXX.329 SUBSTITUTE/TEMPORARY	113,165	8,539.39	0	104,625	7.55 %
277.XXX.XXX.XXX.361 HEALTH/LIFE INSURANCE	131,581	36,928.63	0	94,652	28.07 %
277.XXX.XXX.XXX.362 UNEMPLOYMENT INSURANCE	7,001	2,860.29	0	4,140	40.86 %
277.XXX.XXX.XXX.363 WORKER'S COMPENSATION	4,945	3,193.61	0	1,751	64.58 %
277.XXX.XXX.XXX.364 FICA/MEDICARE	15,968	4,065.75	0	11,903	25.46 %
277.XXX.XXX.XXX.365 TRS	29,320	7,992.99	0	21,327	27.26 %
277.XXX.XXX.XXX.366 PERS	19,950	7,583.19	0	12,367	38.01 %
277.XXX.XXX.XXX.410 PROFESSIONAL & TECHNICAL	64,133	14,750.00	0	49,383	23.00 %
277.XXX.XXX.XXX.420 STAFF TRAVEL	121,216	2,112.10	0	119,104	1.74 %
277.XXX.XXX.XXX.425 STUDENT TRAVEL	13,305	.00	0	13,305	.00 %
277.XXX.XXX.XXX.450 SUPPLIES, MATERIALS & MED.	152,815	18,727.79	22,335	111,752	26.87 %
277.XXX.XXX.XXX.491 DUES AND FEES	15,030	20,900.00	1,187	7,057-	146.96 %
277.XXX.XXX.XXX.495 INDIRECT COSTS	42,636	.00	0	42,636	.00 %
EXPENSE ACCOUNTS	1,038,428	226,056.95	23,522	788,849	24.03 %
277.XXX.XXX.XXX.XXX RAVE	1,038,428	226,056.95	23,522	788,849	24.03 %
FUND 279 REAP - RLIS					
EXPENSE ACCOUNTS					

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279.XXX.XXX.XXX.450 SUPPLIES, MATERIALS & MED.	7,291	.00	0	7,291	.00 %
EXPENSE ACCOUNTS	7,291	.00	0	7,291	.00 %
279.XXX.XXX.XXX.XXX REAP - RLIS	7,291	.00	0	7,291	.00 %
FUND 280 CARL PERKINS PROFF DEV					
EXPENSE ACCOUNTS					
280.XXX.XXX.XXX.314 DIRECTOR/COORDINATOR/CERT	0	.00	0	0	.00 %
280.XXX.XXX.XXX.324 SUPPORT STAFF	0	.00	0	0	.00 %
280.XXX.XXX.XXX.329 SUBSTITUTE/TEMPORARY	0	.00	0	0	.00 %
280.XXX.XXX.XXX.362 UNEMPLOYMENT INSURANCE	0	.00	0	0	.00 %
280.XXX.XXX.XXX.363 WORKER'S COMPENSATION	0	.00	0	0	.00 %
280.XXX.XXX.XXX.364 FICA/MEDICARE	0	.00	0	0	.00 %
280.XXX.XXX.XXX.365 TRS	0	.00	0	0	.00 %
280.XXX.XXX.XXX.420 STAFF TRAVEL	0	.00	0	0	.00 %
280.XXX.XXX.XXX.450 SUPPLIES, MATERIALS & MED.	0	.00	0	0	.00 %
280.XXX.XXX.XXX.491 DUES AND FEES	0	.00	0	0	.00 %
280.XXX.XXX.XXX.495 INDIRECT COSTS	0	.00	0	0	.00 %
EXPENSE ACCOUNTS	0	.00	0	0	.00 %
280.XXX.XXX.XXX.XXX CARL PERKINS PROFF DEV	0	.00	0	0	.00 %
FUND 286 CARL PERKINS BASIC					
EXPENSE ACCOUNTS					
286.XXX.XXX.XXX.315 TEACHER	2,700	.00	0	2,700	.00 %
286.XXX.XXX.XXX.362 UNEMPLOYMENT INSURANCE	41	.00	0	41	.00 %
286.XXX.XXX.XXX.363 WORKER'S COMPENSATION	41	.00	0	41	.00 %
286.XXX.XXX.XXX.364 FICA/MEDICARE	207	.00	0	207	.00 %
286.XXX.XXX.XXX.410 PROFESSIONAL & TECHNICAL	2,100	.00	0	2,100	.00 %
286.XXX.XXX.XXX.425 STUDENT TRAVEL	3,200	.00	0	3,200	.00 %
286.XXX.XXX.XXX.450 SUPPLIES, MATERIALS & MED.	6,178	301.98	0	5,876	4.89 %
286.XXX.XXX.XXX.480 TUITION	1,000	.00	0	1,000	.00 %
286.XXX.XXX.XXX.491 DUES AND FEES	500	.00	0	500	.00 %
286.XXX.XXX.XXX.495 INDIRECT COSTS	464	.00	0	464	.00 %
EXPENSE ACCOUNTS	16,429	301.98	0	16,127	1.84 %
286.XXX.XXX.XXX.XXX CARL PERKINS BASIC	16,429	301.98	0	16,127	1.84 %
FUND 287 RUS RURAL UTILITIES SERVI					
EXPENSE ACCOUNTS					
287.XXX.XXX.XXX.450 SUPPLIES, MATERIALS & MED.	0	.00	0	0	.00 %
EXPENSE ACCOUNTS	0	.00	0	0	.00 %
287.XXX.XXX.XXX.XXX RUS RURAL UTILITIES SERVI	0	.00	0	0	.00 %
FUND 350 INDIAN EDUCATION					
EXPENSE ACCOUNTS					

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ACCOUNT NUMBER / TITLE	CURRENT BUDGET	YEAR TO DATE ACTIVITY	OUTSTANDING ENCUMBRANCES	UNCOMMITTED BALANCE	% OF BUDGET COMMITTED
350.XXX.XXX.XXX.315 TEACHER	1,000	.00	0	1,000	.00 %
350.XXX.XXX.XXX.323 AIDES	32,481	8,555.39	0	23,926	26.34 %
350.XXX.XXX.XXX.329 SUBSTITUTE/TEMPORARY	2,900	127.96	0	2,772	4.41 %
350.XXX.XXX.XXX.362 UNEMPLOYMENT INSURANCE	523	260.50	0	262	49.84 %
350.XXX.XXX.XXX.363 WORKER'S COMPENSATION	523	260.52	0	262	49.84 %
350.XXX.XXX.XXX.364 FICA/MEDICARE	2,669	664.27	0	2,005	24.89 %
350.XXX.XXX.XXX.366 PERS	7,146	1,882.19	0	5,264	26.34 %
350.XXX.XXX.XXX.410 PROFESSIONAL & TECHNICAL	1,000	.00	0	1,000	.00 %
350.XXX.XXX.XXX.420 STAFF TRAVEL	3,250	.00	0	3,250	.00 %
350.XXX.XXX.XXX.425 STUDENT TRAVEL	8,697	679.66	0	8,018	7.81 %
350.XXX.XXX.XXX.450 SUPPLIES, MATERIALS & MED.	32,466	2,962.40	0	29,504	9.12 %
350.XXX.XXX.XXX.491 DUES AND FEES	600	.00	0	600	.00 %
350.XXX.XXX.XXX.495 INDIRECT COSTS	4,663	.00	0	4,663	.00 %
EXPENSE ACCOUNTS	97,918	15,392.89	0	82,525	15.72 %
350.XXX.XXX.XXX.XXX INDIAN EDUCATION	97,918	15,392.89	0	82,525	15.72 %
FUND 352 GATEWAY AFTERSCHOOL PROG.					
EXPENSE ACCOUNTS					
352.XXX.XXX.XXX.314 DIRECTOR/COORDINATOR/CERT	20,636	5,116.34	0	15,519	24.79 %
352.XXX.XXX.XXX.315 TEACHER	32,744	5,798.68	0	26,945	17.71 %
352.XXX.XXX.XXX.321 DIRECTOR/COORD. CLASS.	45,242	13,804.40	0	31,437	30.51 %
352.XXX.XXX.XXX.323 AIDES	72,101	19,356.61	0	52,745	26.85 %
352.XXX.XXX.XXX.324 SUPPORT STAFF	18,111	4,469.06	0	13,642	24.68 %
352.XXX.XXX.XXX.329 SUBSTITUTE/TEMPORARY	58,788	16,291.55	0	42,496	27.71 %
352.XXX.XXX.XXX.361 HEALTH/LIFE INSURANCE	36,952	10,672.49	0	26,280	28.88 %
352.XXX.XXX.XXX.362 UNEMPLOYMENT INSURANCE	4,217	1,484.31	0	2,733	35.19 %
352.XXX.XXX.XXX.363 WORKER'S COMPENSATION	4,228	1,751.43	0	2,476	41.43 %
352.XXX.XXX.XXX.364 FICA/MEDICARE	15,580	4,283.35	0	11,297	27.49 %
352.XXX.XXX.XXX.365 PERS	6,106	1,370.98	0	4,735	22.45 %
352.XXX.XXX.XXX.366 TRS	29,800	9,039.77	0	20,760	30.33 %
352.XXX.XXX.XXX.410 PROFESSIONAL & TECHNICAL	41,200	6,850.00	0	34,350	16.63 %
352.XXX.XXX.XXX.420 STAFF TRAVEL	8,106	190.90	0	7,916	2.35 %
352.XXX.XXX.XXX.425 STUDENT TRAVEL	34,418	6,900.00	0	27,518	20.05 %
352.XXX.XXX.XXX.450 SUPPLIES, MATERIALS & MED.	24,347	3,756.72	2,247	18,343	24.66 %
352.XXX.XXX.XXX.491 DUES AND FEES	1,300	1,175.00	0	125	90.38 %
352.XXX.XXX.XXX.495 INDIRECT COSTS	14,070	.00	0	14,070	.00 %
EXPENSE ACCOUNTS	467,945	112,311.59	2,247	353,387	24.48 %
352.XXX.XXX.XXX.XXX GATEWAY AFTERSCHOOL PROG.	467,945	112,311.59	2,247	353,387	24.48 %
FUND 370 DW TEACHER RENTAL					
EXPENSE ACCOUNTS					
370.XXX.XXX.XXX.420 STAFF TRAVEL	0	.00	0	0	.00 %
370.XXX.XXX.XXX.431 WATER & SEWER	0	300.00	0	300-	9999.99 %
370.XXX.XXX.XXX.435 ENERGY	0	25.94	0	26-	9999.99 %
370.XXX.XXX.XXX.436 ELECTRICITY	0	940.12	0	940-	9999.99 %
370.XXX.XXX.XXX.441 RENTALS	0	4,800.00	0	4,800-	9999.99 %
370.XXX.XXX.XXX.450 SUPPLIES, MATERIALS & MED.	0	70.00	0	70-	9999.99 %



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ACCOUNT NUMBER / TITLE	CURRENT BUDGET	YEAR TO DATE ACTIVITY	OUTSTANDING ENCUMBRANCES	UNCOMMITTED BALANCE	% OF BUDGET COMMITTED
370.XXX.XXX.XXX.452 MAINTENANCE SUPPLIES	0	.00	0	0	.00 %
370.XXX.XXX.XXX.552 TRANSFER TO SPECIAL REV.	0	.00	0	0	.00 %
EXPENSE ACCOUNTS					
370.XXX.XXX.XXX.XXX.DW TEACHER RENTAL	0	6,136.06	0	6,136-	9999.99 %
FUND 372 COMMUNITY ENGAGEMENT					
EXPENSE ACCOUNTS					
372.XXX.XXX.XXX.450 SUPPLIES, MATERIALS & MED.	174	173.67	0	0	100.00 %
EXPENSE ACCOUNTS					
372.XXX.XXX.XXX.XXX.COMMUNITY ENGAGEMENT	174	173.67	0	0	100.00 %
FUND 373 STUDENT ACTIVITIES					
EXPENSE ACCOUNTS					
373.XXX.XXX.XXX.331 EXTRA DUTY PAY/CLASSIFIED	0	.00	0	0	.00 %
373.XXX.XXX.XXX.363 WORKER'S COMPENSATION	0	.00	0	0	.00 %
373.XXX.XXX.XXX.364 FICA/MEDICARE	0	.00	0	0	.00 %
373.XXX.XXX.XXX.410 PROFESSIONAL & TECHNICAL	0	.00	0	0	.00 %
373.XXX.XXX.XXX.420 STAFF TRAVEL	0	.00	0	0	.00 %
373.XXX.XXX.XXX.425 STUDENT TRAVEL	179	178.83	0	0	100.00 %
373.XXX.XXX.XXX.433 COMMUNICATIONS	0	.00	0	0	.00 %
373.XXX.XXX.XXX.440 OTHER PURCH.SER./ADV.PRIN	0	.00	0	0	.00 %
373.XXX.XXX.XXX.441 RENTALS	0	.00	0	0	.00 %
373.XXX.XXX.XXX.443 EQUIPMENT REPAIR & MAINT.	0	.00	0	0	.00 %
373.XXX.XXX.XXX.450 SUPPLIES, MATERIALS & MED.	740	763.89	0	24-	103.22 %
373.XXX.XXX.XXX.458 GAS AND OIL	0	.00	0	0	.00 %
373.XXX.XXX.XXX.490 OTHER EXPENSES	0	.00	0	0	.00 %
373.XXX.XXX.XXX.491 DUES AND FEES	0	.00	0	0	.00 %
373.XXX.XXX.XXX.510 EQUIPMENT	0	.00	0	0	.00 %
EXPENSE ACCOUNTS					
373.XXX.XXX.XXX.XXX.STUDENT ACTIVITIES	919	942.72	0	24-	102.59 %
FUND 379 TETLIN PRE-SCHOOL					
EXPENSE ACCOUNTS					
379.XXX.XXX.XXX.420 STAFF TRAVEL	0	.00	0	0	.00 %
379.XXX.XXX.XXX.450 SUPPLIES, MATERIALS & MED.	26,703	.00	0	26,703	.00 %
EXPENSE ACCOUNTS					
379.XXX.XXX.XXX.XXX.TETLIN PRE-SCHOOL	26,703	.00	0	26,703	.00 %
FUND 380 CARRS SAFEWAY GNT LM JD					
EXPENSE ACCOUNTS					
380.XXX.XXX.XXX.450 SUPPLIES, MATERIALS & MED.	1,610	.00	0	1,610	.00 %
EXPENSE ACCOUNTS					
380.XXX.XXX.XXX.XXX.	1,610	.00	0	1,610	.00 %

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380.XXX.XXX.XXX.XXX CARRS SAFEWAY GNT LM JD	1,610	.00	0	1,610	.00 %
FUND 381 JANE TEAGUE CARR'S SAFEWAY					
EXPENSE ACCOUNTS					
381.XXX.XXX.XXX.XXX.410 PROFESSIONAL & TECHNICAL	1,500	.00	0	1,500	.00 %
381.XXX.XXX.XXX.XXX.420 STAFF TRAVEL	3,445	.00	0	3,445	.00 %
381.XXX.XXX.XXX.XXX.491 DUES AND FEES	55	.00	0	55	.00 %
EXPENSE ACCOUNTS	5,000	.00	0	5,000	.00 %
381.XXX.XXX.XXX.XXX.JANE TEAGUE CARR'S SAFEWAY	5,000	.00	0	5,000	.00 %
FUND 502 SPECIAL CAPITAL PROJECTS					
EXPENSE ACCOUNTS					
502.XXX.XXX.XXX.328 CONSTRUCTION LABOR	69,959	35,116.13	0	34,843	50.20 %
502.XXX.XXX.XXX.361 HEALTH/LIFE INSURANCE	3,474	3,551.04	0	77-	102.21 %
502.XXX.XXX.XXX.362 UNEMPLOYMENT INSURANCE	1,400	704.89	0	695	50.35 %
502.XXX.XXX.XXX.363 WORKER'S COMPENSATION	2,411	1,053.53	0	1,357	43.70 %
502.XXX.XXX.XXX.364 FICA/MEDICARE	6,119	2,686.38	0	3,432	43.91 %
502.XXX.XXX.XXX.366 PERS	371	1,569.61	0	1,199-	423.19 %
502.XXX.XXX.XXX.410 PROFESSIONAL & TECHNICAL	67,681	.00	0	67,681	.00 %
502.XXX.XXX.XXX.420 STAFF TRAVEL	5,049	5,841.56	0	792-	115.69 %
502.XXX.XXX.XXX.433 COMMUNICATIONS	22	.00	0	22	.00 %
502.XXX.XXX.XXX.443 EQUIPMENT REPAIR & MAINT.	276,123	22,437.04	2,348	251,338	8.98 %
502.XXX.XXX.XXX.444 CONTR.SITE REPAIR/MAINT	8,385	323.60	0	8,061	3.86 %
502.XXX.XXX.XXX.450 SUPPLIES,MATERIALS & MED.	4,196	.00	0	4,196	.00 %
502.XXX.XXX.XXX.452 MAINTENANCE SUPPLIES	85,354	48,604.70	7,750	29,000	66.02 %
502.XXX.XXX.XXX.458 GAS AND OIL	14,257	1,066.88	0	13,191	7.48 %
502.XXX.XXX.XXX.491 DUES AND FEES	0	.00	0	0	.00 %
502.XXX.XXX.XXX.510 EQUIPMENT	35,231	2,060.00	0	33,171	5.85 %
502.XXX.XXX.XXX.554 TRANSFER TO CAPITAL FUNDS	0	.00	0	0	.00 %
EXPENSE ACCOUNTS	580,033	125,015.36	10,098	444,920	23.29 %
502.XXX.XXX.XXX.XXX SPECIAL CAPITAL PROJECTS	580,033	125,015.36	10,098	444,920	23.29 %
FUND 516 TOK SPRINKLER SYSTEM					
EXPENSE ACCOUNTS					
516.XXX.XXX.XXX.410 PROFESSIONAL & TECHNICAL	1,555,940	366,740.04	0	1,189,200	23.57 %
516.XXX.XXX.XXX.491 DUES AND FEES	0	.00	0	0	.00 %
516.XXX.XXX.XXX.528 DOE OVERHEAD	0	.00	0	0	.00 %
EXPENSE ACCOUNTS	1,555,940	366,740.04	0	1,189,200	23.57 %
516.XXX.XXX.XXX.XXX TOK SPRINKLER SYSTEM	1,555,940	366,740.04	0	1,189,200	23.57 %
REPORT TOTAL	16,787,068	4,907,457.85	84,415	11,795,196	29.74 %
*****					

## MEMORANDUM

**To: Scott MacManus, Superintendent**

**From: Tracie Weisz, Director of Curriculum & Instruction**

**RE: Board report for 11/16/2020 meeting**

**Grant work:** A big focus of my work recently has been on the middle school Literacy Grant and activities of the SLAM Team (Sustaining Literacy Achievement in the Middle School). The Team first began its grant activities over the summer, creating literacy integrations across the curriculum, as well as integrating SEL practices into the curriculum. Our K-8 Counselor, Tad Dunning, researched various SEL curriculums this fall and presented them to a review team, from which the Second Step program was chosen. This is the main SEL program Mr. Dunning is using with the middle school students. On October 16, the SLAM Team met for a full day. During the day we reviewed the goals of the grant, our current middle school data in reading and language usage, and our literacy integrations. The team spent the afternoon going through the RTI process, and creating plans to deliver interventions in vocabulary to start our first cycle of RTI. The team has data sheets to track their interventions, and has been provided with some additional supports such as guides and strategies for building academic vocabulary. Our next meeting to review our RTI data and continue our process will be on November 20. On October 28, DEED held a virtual second Literacy Grant convening. The convening was for Grant Leads for the purposes of reviewing the work of districts on their grants, and learning about our reporting duties. As a part of the Literacy Grant, we have contracted with a reading intervention trainer, who will come to Tok for the week of November 9th through 13th. The trainer will work with our current middle school reading interventionist, and also train two of our paraprofessionals at Tok School in effective reading intervention strategies. This shift makes room in the schedule for our one District reading interventionist to travel to our outlying sites and work with those students, while the paraprofessionals focus on the Tok middle school students, with oversight by the District reading interventionist. This will allow all of our middle school students across the district to receive more frequent and effective reading interventions.

**Professional Development:** Planning has begun for our January inservice. I am setting up trainings with various presenters for sessions on math interventions, reading interventions, and ongoing support for our Lexia programs. I am also looking into setting up sessions for blended learning strategies, and project-based learning strategies. We will also continue to provide sessions for our teachers providing technical help for their class learning management systems, which some of our sites have had to rely on already during their school closures. In other professional development, we have had some teachers taking advantage of the variety of virtual conferences being offered.

**Other projects:** Our annual fall District Writing Assessment window opened on October 26, and will end November 13. We are anticipating receiving writing samples from all schools 1st-12th grades, with the possible exception of Northway, who has had a difficult time getting assessments due to their extended school shut down. Recently, I have been spending time working with principals at our designated School Improvement sites (Tetlin, Tanacross, Tok and REACH) with their Needs Assessments, comprehensive plans, and budget suggestions.



# ALASKA GATEWAY SCHOOL DISTRICT

Scott MacManus – Superintendent of Schools

PO BOX 226, Tok, AK 99780

Ph: 907.883-5151.114

Districtwide, Wade Boney, Maintenance Director

Date: November 4th, 2020

To: Scott MacManus, Superintendent

From: Wade Boney, Maintenance Director

RE: November Building Maintenance Report



In October we have been busy helping to support our schools and staff by conducting repairs, making adjustments, and removing snow. We again continue to focus on safety and disinfection of sites as we see an increase in Covid throughout the Upper Tanana.

In **Eagle** Gary and I made one final trip while the road was open. We were able to work with Ryan on a few key tasks and we feel that things have been left in good shape for the winter. Ryan is doing a great job caring for the school and staff for the winter providing Maintenance/Custodial support.

- Added a charger and battery maintenance device to the generator and also tested and trained on the operation of the backup generator

- Rebuilt one of the water softener units and made repairs to leaky valve
- Completed additions to the glycol makeup system
- Delivered cleaning supplies, food, and curriculum

## At Tok

- Identified several leaks and made repairs to pneumatic lines used for HVAC control
- Replaced heat circulation pump feeding the Multipurpose facility
- Hockey rink floor has been painted and we are working on some bathroom and locker room repairs
- Made repairs to heat loops and heating devices identified during cold snap

## In Northway

- Completed changes to plumbing and moved washer and dryer
- Working on electrical support for new pottery classes
- Beginning plumbing support for Science and Pottery

## In Mentasta

- Rebuilt older faucet valves in the kitchen
- Troubleshoot sprinkler system and add air to supply side of system
- Convert some of the lighting to LED in the entryway

**“Educating all students to reach their full potential as responsible citizens”**

**DotLake**  
907-882-2663  
Fax: 907-882-2112

**Eagle**  
907-547-2210  
Fax: 907-547-2302

**Mentasta**  
907-291-2327  
Fax: 907-291-2325

**Northway**  
907-778-2287  
Fax: 907-778-2221

**Tok**  
907-883-5161  
Fax: 907-883-5165

**Tanacross**  
907-883-4391  
Fax: 907-883-4390

**Tetlin**  
907-324-2104  
Fax: 907-324-2114

In **Tetlin**

- We are beginning to deliver and assemble new furniture
- Make annual adjustments to HVAC system and have repaired a few valves
- Have identified some of the old control wiring paths and function of relays but still have more to do
- Isolate and insulate cold air intake for combustion air

While in **Dot Lake**

- Add insulation in several places in the attic

In **Tanacross** we

- Worked on exterior lighting LED replacement
- Delivery and assembly of new classroom furniture
- Conducted repairs to furnace exhaust and made adjustments



**“Educating all students to reach their full potential as responsible citizens”**

**DotLake**  
907-882-2663  
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**Mentasta**  
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Fax: 907-291-2325

**Northway**  
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**Tok**  
907-883-5161  
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**Tetlin**  
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Fax: 907-324-2114





# ALASKA GATEWAY SCHOOL DISTRICT

Scott MacManus – Superintendent of Schools

PO BOX XXX, XXX, AK XXXXX

Ph: 907.XXX.XXXX Fax: 907.XXX.XXXX

Name of your school or site, Your Name and Title

Date: November 5, 2020

To: Scott MacManus, Superintendent

From: Letitia Rhodes, AGSD Special Education Director

RE: Special Education Board Report

## **Strategic Planning: Staff Recruitment/Retention**

*We believe recruiting, cultivating, and retaining exemplary staff fosters a deep commitment to the growth of our students.*

As the Special Education Department leader, I believe that training is a large part of keeping employees happy and energized. This coming week we are offering a 3-day training for teachers and aides who want to take part in the Statewide Autism Conference. It is offered on-line with specialists in the field presenting ideas and strategies for this unique population of students. This is one of the few completely free conferences offered each year.

With COVID shutdowns at the sites, I am hoping that more aides who are not required to be in the classroom setting all day, will take advantage of more trainings offered on-line and available through nation-wide presenters. It is a fabulous opportunity for us to take advantage of more training. As we know; knowledge is power and one of the keys to empowering our students.

### **Successes:**

Online sessions: This past month led to a few of our schools experiencing the dreaded, COVID shutdowns. There was some great attempts within the Special Education Department to service kids in the home setting. Fortunately, some of the students have teachers and aides as parents and that has certainly helped. But we have sites doing great amounts of effort, to get kids on line tutoring; which helps our students stay focused and at least current with what they know and are able to do. I would not expect parents to teach their children new material, but I sure appreciate the effort of keeping them even.

**Challenges:** Online sessions: The greatest challenge we have had is to get students to participate in the online opportunities to meet with their teachers or aides. Another challenge for the month of October, this year and every year, is to get the new students who might qualify for intensive services through identification, testing and eligibilities before the count is finished. The state gives the district about 6 weeks to complete the process from start to finish. It is usually stressful and busy. However, we seem to get it done each year. This year was no exception. The reason we have to push so fast, is because if we don't have it done by the end of count, we don't get any extra funding for the services we provide. We would of course, still provide the services students need to succeed, but the funding certainly helps us be financially responsible for our own department.

Enjoy the day!

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# ALAKA GATEWAY SCHOOL DISTRICT

Brenda Overcast – Technology Director

P. O. Box 226, Tok, AK 99780

Ph: 907.209.9667 Fax: 907.883.5154

Date: 11/3/2020

To: Scott MacManus, Superintendent

From: Brenda Overcast, Technology Director

RE: Reginal Board Report for 11/16/2020

## **Chromebooks**

Our one-to-one Chromebooks is going well with villages having to shut down and the use of internet students are still staying connected with their teachers. GoGuardian helps with the access to students and monitoring their web access while at home.

## **E-rate**

I'm in the process of applying with the FCC USAC (E-rate) program for internet this year. I will be following what we have done in the past and rules that FCC regulates. The form 470 will go out the first week of Nov. and bids will need to be in by December so that the first part of January we will choose the provider/s. I'm hopeful that we have other providers that apply. I'm willing to look at individual schools as I have been contacted that we can get 100mb at Mentasta for \$200 a month. That is a difference of \$8000-10,000 monthly cost even though we only pay 10% that is still a huge savings. I'm hopeful that this next year we will have higher speed and lower cost of our internet for the next years.

## **Internet service relief**

We have had added another 35+ more to the APT internet service relief and more for families to the subsidies for other internet providers. Eagle and Northway who have HughesNet.

## **Testing**

The state is still moving forward with WIDA and PEEKs testing this year. I am participating in the plans for all testing to be conducted. This means all the paperwork and connections completed like prior years. **New** this year will be PEEKS testing for the Science. Though we have had the Science testing it wasn't the same system as the Reading, Writing, and Math PEEKS tests. This year it will be. The changes is the grade levels that take the test. It will be 5<sup>th</sup>, 8<sup>th</sup>, & 10<sup>th</sup> grade classes. This is change from the past of 4<sup>th</sup>, 8<sup>th</sup>, and 10<sup>th</sup>.

NAEP (National Assessment of Educational Progress) test will only be for 8th grade in Tetlin. Like the other tests we are proceeding as if this will happen.

## **Radio and Video Production**

Tok School had a Halloween drive-in movie that we used a radio station and then for the Trunk or Treat with Halloween music. The Radio station held a connection for a good mile away from the school.

Seth Roberts my technology helper has put together a video production to live stream the sports and other activities in the future. The first trial when Tok played Valdez Jr. High basket ball and many logged in to watch.

**Brenda Overcast**  
**Technology Director**



# ALASKA GATEWAY SCHOOL DISTRICT

Scott MacManus – Superintendent of Schools

PO BOX 226 Tok, AK 99780

Ph: 907.883.5151 bseawell@agsd.us

Blair Seawell, CTE Counselor

Date: November 4<sup>th</sup>, 2020

To: Scott MacManus, Superintendent

From: Blair Seawell, RAVE CTE Counselor/Program Coordinator

RE: CTE Program Report

## Current Projects:

**Pathways:** I'm currently working on the Pathways Handbook, which will include all of the rules and procedures to be used in conjunction with the Pathways Program, the Small Schools Model, which is an adapted set of rules and procedures to accommodate smaller sites and an outreach program for previous Pathways students who have yet to enroll this year. We've started a bimonthly meeting to get the handbook and all procedures lined out that has been very helpful towards reaching this goal.

**TechPrep:** Six Tech prep classes received authorization from UAF and are now being offered. They are Applications in Entrepreneurship: Fine Arts, Welding 1, 2 and 3, Small Engines, and Survey of Emerging Technologies. All of the students who received instructor recommendations and turned in their paperwork will receive one university credit at a minimum and some will receive as much as six.

**Dual Enrollment:** Two dual enrollment classes, Robotics and Vet Tech, were approved by UAF for college credit. The students have already been recommended and all of their paperwork has been submitted. The drop date came and went without any students needing to withdraw from their classes.

**AKCIS:** I have been working diligently with all of our schools' 9<sup>th</sup> -12<sup>th</sup> grade students on AKCIS so that we may help them envision their future career goals. I'm meeting every other Friday with Eagle School via Zoom and plan to go Thursday to Tetlin to do in person counseling. I'm restarting and reshaping my rotating schedule since we did have some school closures to allow me to visit all of our sites twice a month to work on career counseling with our students.

**CTE Fieldtrips and Visits:** I'm in talks with Fly-AK out of Anchorage to get them to come down and do an exciting presentation for our kids. Despite COVID, I'm working every angle to get students some real world exposure to the world of careers. I'm also in talks with Northstar Driving School who would come down to help our students and communities get their Driver's Licenses. Lastly Jane Teague and I are in talks with Catherine Winfree from UAF to get a cohort of our students into a Nursing Training Program that would get them a CNA certificate.

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## ALASKA GATEWAY SCHOOL DISTRICT

P.O. BOX 226, TOK, AK 99780  
907-883-5151 x 115 Fax: 907.883.4352  
Scott MacManus, Superintendent of Schools

Date: November 5, 2020

To: Scott MacManus, Superintendent

From: Stephanie D. English, Child Nutrition Service Coordinator

RE: Board Report for October 2020

Thanksgiving is upon us! Started ordering Thanksgiving foods for each site.

**Eagle:** Has been doing a fine job within Food Service. Paperwork done and turned in regularly.

**Dot Lake:** There has been an increase in students for Dot Lake. Been busy in Food service adjusting to the new faces and the increase in meals. Also doing a great job with their changes.

**Mentasta:** The cook is back in the kitchen. Meals being delivered to classrooms.

**Northway:** Northway is delivering meals once a week to students.

**Tok:** Has one full time cook. Tracy has been doing great. An interview is still needing to take place for the Cook Help position.

**Tanacross:** Spoke with the cook and with Maintenance about the propane smell. It has been checked out and cleared.

**Tetlin:** Meals where delivered to students when school closure for them took place.

**FFVP:** Produce for the month of November will be Tangerines, Cauliflower, Pomegranates, Turnips, Lady Rose Apples, Greenhouse Surprise & Cranberries.

**CACFP:** Planning on how to provide snacks & suppers for sites who are participating in GAP if/when school closure happens. Claims can be made possible as long as an activity is being sent home to students for the GAP program.

### “Where Teachers Are The Gateway To Learning”

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**Goals:**

**Production Sheets**-Complete paperwork. Last year I had created a Google Sheets. In that was the meals that were on the menu. The purpose was to copy and paste onto their own Google sheets with their student enrollment info. There was some confusion and that did not happen with all the sites. By the time I could go through and correct all the sites COVID had happened which directed all of us in another direction. I am wanting to start that again but with individual sites. I will keep correcting site cooks on their production as they come in.

**PowerSchool**- Although there is improvement, some still struggle. I would like to create some sort of PowerPoint and distribute to all sites.

**Creating Mandates** Working with maintenance to ensure the District office Freezer and Dry storage has safety measures in place. Examples: Do not stack food over 8ft. Create check in's for food pick up, create a dress code, create order templates and inventory templates. Establish safety, boost self-esteem and help organize

Stephanie D. English, Child Nutrition Services Coordinator



# ALASKA GATEWAY SCHOOL DISTRICT

Scott MacManus – Superintendent of Schools

PO BOX 226, Tok, AK 99780

Ph: 907.883-5151 Fax: 907.883-5154

Districtwide, Pam Gingue, Program Coordinator

Date: November 2, 2020

To: Scott MacManus, Superintendent

From: Pam Gingue, Program Coordinator

RE: GAP/Preschool, etc. Activities Report for October

## GAP:

GAP staff will be attending the virtual Afterschool State Conference on November 19<sup>th</sup> & 20<sup>th</sup>; Opened up to any of the school staff working with GAP who are interested and able to attend; Attended 21<sup>st</sup> CCLC Directors' meeting for LeAnn; We are one of the very few afterschool programs in the state offering in person programming;

Preschool and GAP staff met on Nov. 3<sup>rd</sup> to plan for virtual programming if school sites are closed down due to COVID.

GAP staff worked with Migrant Ed. and Tok School FAN (Family Activity Night) Coordinator for "Lights On Afterschool" Fall Pumpkin Extravaganza Family Activity Night; Families were able to participate in various activities; the first 40 families attending received a pumpkin to carve at home and GAP hosted a bonfire to celebrate afterschool programming, "Lights on Afterschool"; GAP attendees are completing a "Lights on Afterschool" activity saying what afterschool means to them; these will be then sent to legislators;

GAP and Tok PTSA sponsored "Trunk or Treat" on Halloween night; Thank you to all who sponsored their vehicles including the Tok Fire Dept. and the Troopers; approximately 200 children and adults walked through "Trunk or Treat" following COVID-19 mandates including wearing masks; those handing out candy also wore gloves; It was a successful, fun event for all;

## PRESCHOOL:

Tok PreK is up to 6 prekindergarten aged students that will be attending kindergarten in the fall of 2021; Mentasta has 3 preschool students;

Still waiting on final word from TCC Head Start on hire for preschool teacher; we will be hiring an aide for Tanacross preschool hopefully soon;

## TESTING:

Provided technical assistance and support to AGSD school staff for MAP and AIMSweb testing; Attended zoom meeting with the Supt. and Assistant Supt. on COVID-19 testing information and testing options;

## UPCOMING ACTIVITIES:

Alaska State Afterschool Conference – Nov. 19<sup>th</sup> & 20<sup>th</sup>; GAP staff participating from several school sites (this includes some teachers and teacher aides that work with GAP).

*Happy Thanksgiving!!*

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# ALASKA GATEWAY SCHOOL DISTRICT

Scott MacManus – Superintendent of Schools

Karla Champagne, Migrant Education Coordinator

PO Box 226, Tok, Ak 99780

Ph: 907-883-5151/Fax: 907-883-5154

Date: November 5, 2020

To: Scott MacManus, Superintendent

From: Karla Champagne *ke*

RE: Migrant Education Report

The Migrant Program participated in Trunk or Treat at Tok School and instead of candy, I gave out books. Families appreciated getting books. Recruiting is still taking place and in this next month we will have the complete count of migrant children. I have been in contact with families by phone, email, and in person with covid-19 practices in place. I attended Literacy Night at Tanacross School on Thursday, October 28th and Dot Lake's Family Night on October 29th. I still have Tok, Mentasta, and Northway to distribute books to their migrant students. I am getting ready to place a book order for the distributions and holiday order. Migrant also purchased socks for migrant children in need at the schools. Those will soon be dispersed to the schools.

Myself along with other special programs are brainstorming ways to host virtual family activities to keep families engaged throughout this pandemic. Some of the ideas are utilizing check out materials we already have such as the Migrant Fun Activity Bags. Those are themed bags for Prek-8th grade. The bags are filled with activities that the whole family can participate in. They are available for check out through the resource center.

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# Eagle Community School Newsletter

November 5, 2020

## *Masquerade Mania*

Eagle Community School's student council did a fantastic job putting on an entertaining evening of fishing for gummy worms, ball toss, face painting, and a scare room! Three of our HomeLink students joined us in costume as well virtually. If you look closely at the picture on the right you can see a computer screen. On the screen are the HomeLink students watching the ball toss.



## *Hydroponics*

We continue to work the "bugs" out of both of our hydroponic systems, and hope to grow some lettuce before Christmas. After using vinegar to help clean the system, Taylor is seen throwing the wastewater out.



## *LMS*

As we begin the month of November we are experiencing a much more smooth Buzz experience with students either getting on pace with the suggested charts in the Buzz program or a few exceeding the pacing charts and making time for extracurricular projects such as the hydroponic unit and planning the Masquerade Mania.



## *PE*

Every week we are adding new movements and exercises to our middle and high school PE program and students are recording reps completed and trying to beat their own best performances in twice weekly circuit training workouts.

## *HomeLink*

The Zoom platform has proved invaluable for the success of our HomeLink counterparts. The elementary room meets daily with HomeLink students for direct instruction while the High School program responds to requests for private tutorials on difficult subject matter. Algebra is often the topic of discussion and a whiteboard, dry erase marker, and a corner of the library is the tool utilized.



# ALASKA GATEWAY SCHOOL DISTRICT

Scott MacManus – Superintendent of Schools  
PO Box 6039, Mentasta Lake, AK 99780  
Ph: 907.291.2317  
Mentasta, Pepper Good-Principal Teacher

Date: 11/06/20  
To: Scott MacManus, Superintendent  
From: Pepper Good- Principal Teacher  
RE: Mentasta School Activities Report for November

On Tuesday, October 13, we received word that Covid-19 had reached the village. The school had to cease face to face instruction. We began following our Covid safety plan to make sure that all students and staff members had the supplies and support that they needed. Teachers prepared packets and sanitized the computers so that students could resume school online safely and efficiently. We created a meeting schedule to ensure that all students would be able to continue learning on a regular basis. Students were able to attend lessons online and complete assignments each week. We felt that it was very important to stay in contact with students and their families so that our relationships with them would be strengthened.

This week, we resumed face to face instruction with a soft start of our classes. Half of the students attended school in the morning block, and the other half of the students attended school in the afternoon. We worked together to make the transition as smooth as possible. Our school is confident that we will be able to resume our regularly scheduled classes next week. We are thankful for the difficult times that ensued during the fourth quarter of this past school year because it taught us what we needed to know about online learning so that we would be prepared for these past few weeks.

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**Walter Northway School**  
*Home of the Warriors*  
PO Box 519, Northway, AK 99764  
Phone: 907-778-2287 Fax: 907-778-2221



TO: Scott MacManus  
FROM: Joe Krause, Principal, Northway School  
DATE: November 16, 2020  
RE: November Principal Report

- COVID-19:
  - The village has had more cases arise. This has caused enough concern for the Village Covid-19 Task Force to keep school closed for another two weeks.
  - Remote instruction is improving as students and teachers keep communicating and practicing. We HOPE to be back in school with a hybrid schedule on November 19.
- Facility:
  - Northway's facility is warm, the water is running, and the toilets are flushing. Most of us over here have been in districts where that doesn't always happen. The smell of Pine Sol and honey buckets are only a memory right now! We are all grateful for the responsiveness of AGSD's maintenance department.
- Events:
  - Remote Family Activity Nights are in the works. We have some on deck that promise to be fun and rewarding for everyone who is involved.
  - Remote GAP activities are also in the works.
- Miscellaneous:
  - *"The person who does the work is the only one who learns."* Harry Wong
  - *"You can agonize over it or organize around it."* Unknown

These two quotes are challenging for us at Northway School right now. Students were becoming used to their new teachers and principal. The quantity and quality of the work they were doing was increasing. Schoolwide expectations were becoming normal. Relationships were being built and strengthened. Then, on October 12, Covid-19 made a significant impact on our village. Since then, more positive cases have occurred. Unfortunately, the village is also grieving the passing of a community member due to the virus.

We have a plan in place to "organize around" the virus. We were planning to have students in the building on November 5. However, on November 4 there were two more significant Covid-19 cases that caused another two-week closure. Our teachers and staff are doing their best to keep in contact with students and parents.

Obviously, we all prefer to have students in person. Working at a school without students in it is *not* what anyone signed up for. It's frustrating, sad, and stressful. We remind ourselves daily that we are in the midst of a *global pandemic*. This is NOT normal. Normal may not return anytime soon. Northway's staff will continue to look for opportunities to *organize around* this pandemic to provide meaningful instruction for Northway students.



### From the Principal

Out with the old and in with the new!  
Our new furniture is here! We have new desks, tables, and chairs in both of our classrooms.

Our first Family Night was a great success! Thank you so much for coming. The students loved having the opportunity to read to you all and show off their books. Be sure to check out the 2<sup>nd</sup> page for pictures!

### Family Activity Night

Our next Family Activity Night will be on Tuesday, November 24<sup>th</sup> from 6:00- 7:30. This month we will host Family ART night!!

Come join us for a fun art activity for all ages and some great food. (We will stay away from traditional Thanksgiving foods since we will have our fill of them!) We look forward to seeing you!

## REGISTRATION NOTICE

**We only have two families that have completed their registration/enrollment for the year. Please make arrangements to come in and work with Ms. Liz on completing these ASAP!!!!**

School Hours are:

**REMINDER**  
Monday - Thursday 9:00 - 3:00  
Doors open at 8:30 for breakfast

Friday - 10:00 - 3:00 (Late start so the teacher and aides can meet) Doors open at 9:50.

GAP is Monday, Wednesday, and Thursday until 5:00.

### UPCOMING DATES:

11/24 FAMILY ART NIGHT  
6:00-7:30

10/27 Family Thanksgiving Luncheon

11/26- Thanksgiving Break  
11/27

**If you are planning on attending the Thanksgiving Luncheon, please let us know how many will be attending from your family.**

### Current Level



**IF YOUR CHILD IS SICK, PLEASE KEEP THEM HOME!**

**WE WILL BE DOING TEMPERATURE CHECKS ON STUDENTS AND STAFF.**

## Our Four Goals

Each month we will be highlighting one of our yearly goals. We have highlighted our reading and math goals the previous two months. Now for our final yearly goal of increasing our cultural knowledge.

### Culture

We are seeking people in the village to come in on Fridays and share skills, crafts, traditions and stories with us. If you are willing and able, or know someone who is, please let Ms. Suzanne know so she can get the materials you need and get you on the schedule.

How to help at home?

Share traditions, skills, and stories with your children! You may even want to learn some for yourself! Take the time to pass on the culture to the next generation.





**WE SEWED  
OUR VERY  
OWN  
MONSTER  
FRIENDS!**



**GAP**



**ALUMINUM  
FOIL  
SCULPTURES**



**EVEN GHOSTFACE  
TAKES SANITIZING  
SERIOUSLY!**



**FAMILY LITERACY  
NIGHT**





# ALASKA GATEWAY SCHOOL DISTRICT

Scott MacManus – Superintendent of Schools

PO BOX 227, Tetlin, AK 99780

Ph: 907.324.2104

Benjamin Glover M. Ed., Tetlin School, Principal/Teacher

Date: 11/3/2020

To: Scott MacManus, Superintendent

From: Benjamin Glover M. Ed.

RE: Tetlin Activities Report for October 2020

COVID-19 took over the Tetlin School's operations in October. On October 14<sup>th</sup> we went on "yellow" officially, but because of the Native Village of Tetlin's wishes we closed the in-person portion of school from October 14<sup>th</sup>-30<sup>th</sup>. While not being able to deliver in person instruction is always suboptimal, I am happy to report that the virtual instruction was much more successful these last two weeks than last spring by any measure (number of students engaged, work returned, daily participation on Zoom, etc.). Setting up students in Google Classroom and Canvas made a real difference as did the student and teacher's familiarity with the technology. Lunch service was also able to start up with minimal interruption. Further, we were able to continue to provide Special Education services. The other added benefit was that the time without kids in the building gave us the opportunity to do a "spring cleaning" while we were do our COVID-19 related extra cleaning and the school has never looked better.

Lora Jett is off to a strong start as the new 8<sup>th</sup>-12<sup>th</sup> grade teacher. The students, especially the girls seem to really like her so far and very engaged in her lessons. Even when she needed to leave the community for family reasons temporarily, they stayed in constant contact with her. We seem to very lucky to have found her. She is very adept at using blended curriculum, including Odysseyware and her students effortlessly able to transition to remote learning when our COVID-19 situation occurred.

Mr. Glover attended the American Middle Level Education Conference virtually. It was a wonderful learning event for him. He learned a lot about Socio-Emotional Learning at the middle school level as well as student motivation. There was also a fascinating conversation about preparing teachers to teach at the middle school level.

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The students have handled the consistent transitions exceedingly well. Attendance is up a little and there have been not behavioral consequences to speak of. Staff and teachers are getting along exceedingly well and the school culture is the best I have seen since I arrived.

Once the school is able to return to fully in person the school is ready to relaunch its efforts to incorporate the local culture into the classroom. This includes a weekly sewing night, trapping, and fishing. We have done three events already this year and each was quite popular.



# ALASKA GATEWAY SCHOOL DISTRICT

Scott MacManus – Superintendent of Schools

PO BOX 454, Tok, AK 99780

Ph: 907.883.4556

REACH Academy, Rob Fabian - Principal Teacher

Date: November 4, 2020

To: Scott MacManus, Superintendent

From: Rob Fabian REACH Academy Principal Teacher

RE: REACH Activity Report for November 2020

We are now well in to the 2020 school year. At the end of count we stand at 64 full time enrollments. The first quarter has ended and with the exception of a few back ordered items, our families have all of the curriculum and resources they need to be successful this school year. Most of our families have turned first quarter grades and work samples

One of our big challenges this year is providing opportunities for REACH students to gather socially while adhering to Covid 19 mitigation guidelines and protocols. We are having a virtual PAC meeting on November 19th. One of the main topics on the agenda will be generating ideas from parents about what activities and enrichment opportunities that they would like see take place this year. We are also sending out a survey about what type of topics parents and students might want to see in virtual field trips. After the holidays we should have a better idea of things are shaping up for doing field trips and this spring and early summer.

Finally, we are working on revamping and revising our resource center to a create a more student friendly setting and acquire new resources for our families. This process was started last year but was put on hold when we shut down last spring. The goal is to have everything in place for an open house for families sometime in January.

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**“Educating all students to reach their full potential as responsible citizens”**