

LITTLE AXE BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
November 14, 2022

Those present at the meeting: President, Beverly Felton; Member, Tommy Hamilton; Member Al Heitkamper; Member Rickey Gourley; Superintendent, Dr. Jay Thomas; and Board Clerk, Cathey Miller. Meeting called to order at 5:30 P.M., roll call taken. Let the minutes reflect that Tessa Proffitt is absent.

FLAG SALUTE

Ms. Felton led the Flag Salute.

Dr. Thomas asked to move request items 1 and 2 to the beginning of the meeting. The board approved.

1. Consider a request to vote to approve/ not approve the Audit Acknowledgement letter for the 2021-2022 Audit Report as presented by the Little Axe School District's Auditor, Bledsoe, Hewett and Gullekson.

On motion by Mr. Heitkamper and seconded by Mr. Gourley, the board approved the Audit Acknowledgement letter for the 2021-2022 Audit Report as presented by the Little Axe School District's Auditor, Bledsoe, Hewett and Gullekson.

Tommy Hamilton -aye	Al Heitkamper - aye
Rickey Grouley - aye	Beverly Felton - aye

2. Consider a request to approve/ not approve the Management Representative letter from the Little Axe Board of Education to Bledsoe, Hewett and Gullekson, Certified Public Accountants, LLP.

On motion by Mr. Hamilton and seconded by Mr. Gourley the board approved the Management Representative letter from the Little Axe Board of Education to Bledsoe, Hewett and Gullekson, Certified Public Accountants, LLP.

Tommy Hamilton -aye	Al Heitkamper - aye
Rickey Grouley - aye	Beverly Felton - aye

RECOGNITION OF VISITORS

Mr. Ayres brought 6 students and several sponsors to talk about their experience at Camp Classen. The students said they had a great time and loved it.

CONSENT DOCKET

1. Minutes from the October 10, 2022 regular meeting and the October 17, 2022 special meeting.
2. Approval of Resident Teacher Mentors for the 2022-2023 school year.  
(Attachment A)

3. Consider a request to vote to approve the following transactions in the activity account:
  - a. Transfer of \$150 from NHS #813, \$80 from Class of 2025 #837 and \$300 from Athletics #801 to Pink Out #888 for Cancer Awareness.
  - b. HS Softball #854 silent auction fundraiser for team gear, food and travel.
4. Surplus of old athletic items and broken tiller. (Attachment B)

On motion by Mr. Hamilton and seconded by Mr. Gourley, the board approved all items on the consent docket. 1, 2, 3 a&b and 4.

Tommy Hamilton -aye	Al Heitkamper - aye
Rickey Grouley - aye	Beverly Felton - aye

#### REQUESTS

3. Discussion and consider a request to vote to approve or not approve the 2023 Calendar of School Board Meetings.

On motion by Mr. Hamilton and seconded by Mr. Gourley, the board approved 2023 Calendar of School Board Meetings.

Tommy Hamilton -aye	Al Heitkamper - aye
Rickey Grouley - aye	Beverly Felton - aye

4. Consider a request to vote to approve / not approve the Little Axe Public School 2022-2023 Estimate of Needs and the Expenditure Budget Summary.

On motion by Mr. Hamilton and seconded by Mr. Gourley, the board approved the Little Axe Public School 2022-2023 Estimate of Needs and the Expenditure Budget Summary.

Tommy Hamilton -aye	Al Heitkamper - aye
Rickey Grouley - aye	Beverly Felton - aye

5. Discussion and consider a request to vote to approve not approve International Travel Program Proposal.

On motion by Mr. Gourley and seconded by Mr. Hamilton, the board tentatively approved the International Travel Program pending at least (6) six 2024-2026 graduates sign up, the type of transportation used while traveling Spain and dates of trip. Mr. Sanchez will bring information to January's meeting for final approval.

Tommy Hamilton -aye	Al Heitkamper - aye
Rickey Grouley - aye	Beverly Felton - aye

6. Consider a request to vote to approve/ not approve of 3rd party counselors, OK Mental Health Consulting employees, pending background checks.

On motion by Mr. Hamilton and seconded by Mr. Heitkamper, the board approved 3rd party counselors, OK Mental Health Consulting employees, pending background checks.

Tommy Hamilton -aye	Al Heitkamper - aye
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Rickey Grouley - aye

Beverly Felton - aye

7. Consider a request to vote to approve / not approve Little Axe Tried N' True Passes and Senior Citizen discount cards from Athletics.

On motion by Mr. Gourley and seconded by Mr. Hamilton, the board approved Little Axe Tried N' True Passes and Senior Citizen discount cards from Athletics.

Tommy Hamilton -aye

Al Heitkamper - aye

Rickey Grouley - aye

Beverly Felton - aye

## REPORTS

Tammy Thele, Treasurer, gave the treasurer report.

Report by Justin Ayres, Elementary Principal, from Camp Classen

## FINANCE CONSENT

1. Vote to accept Treasurer's report.
2. Vote to approve the financial encumbrances, the encumbrances for payment and the warrant registers for the following appropriated funds:

### GENERAL FUND 2021-2022

- a. Warrants for Approval 10-01-22 through 10-31-2022  
(Report Date: 11082022)

### GENERAL FUND 2022-2023

- a. Encumbrances for Approval Purchase Orders:401-468
- b. Warrants for Approval 10-01-22 through 10-31-2022  
(Report Date: 11082022) Attachment (C)

### BUILDING FUND 2022-2023

- a. Encumbrances for Approval Purchase Orders:13-16
- b. Warrants for Approval 10-01-22 through 10-31-2022  
(Report Date: 11082022) Attachment (C)

### CHILD NUTRITION FUND 2022-2023

- a. Encumbrances for Approval Purchase Orders: 21
- b. Warrants for Approval 10-01-22 through 10-31-2022  
(Report Date: 11082022) Attachment (C)

3. Vote to approve expenditures for the following cash funds for the 2022-2023 school year as listed in the November 14, 2022 board meeting financial packet.

- a. Activity Fund

On motion by Mr. Hamilton and seconded by Mr. Heitkamper, the board approved the financial report, 2022-2023 budget and the financial consent.

Tommy Hamilton -aye

Al Heitkamper - aye

Rickey Gourley - aye

Beverly Felton - aye

## NEW BUSINESS

No New Business

## PERSONNEL

1. Employment of (2) support personnel for the remainder of the 2022-23 school year.
2. Resignation of Ashley King Thompson, paraprofessional as of 10-17-2022.

On motion by Mr.Heitkamper and seconded by Mr. Gourley, the board voted to convene to executive session at 7:33p.m.

Tommy Hamilton -aye	Al Heitkamper - aye
Rickey Gourley- aye	Beverly Felton - aye

Present in executive session: Members, Beverly Felton, Al Heitkamper, Tommy Hamilton, Rickey Gourley along with Board Clerk, Cathey Miller and Superintendent, Dr. Jay Thomas. While in executive session no votes were taken.

The board returned from executive session at 7:43p.m.

3. Vote to employ / not employ (2) special education paraprofessional for the remainder of 2022-2023 school year subject to assignment, pending background check and drug testing.

On motion by Mr. Hamilton and seconded by Mr.Gourley, the board voted to employ special education paraprofessionals- Nichole Jones and DeAnna Lee for the remainder of 2022-2023 school year subject to assignment, pending background check and drug testing.

Tommy Hamilton -aye	Al Heitkamper - aye
Rickey Gourley- aye	Beverly Felton - aye

4. Vote to approve / not approve resignation of Ashley King Thompson, paraprofessional as of 10-17-2022.

On motion by Mr. Gourley and seconded by Mr. Hamilton , the board voted to approve the resignation of Ashley King Thompson, paraprofessional as of 11-17-2022 with corrected date.

Tommy Hamilton -aye	Al Heitkamper - aye
Rickey Gourley- aye	Beverly Felton - aye

## ADJOURNMENT

The Board adjourned at 7:45p.m.

Respectfully Submitted,

*Cathy Miller*

Board Clerk

APPROVAL OF MINUTES

*Beverly Leach*

*Jessa Preffitt*

*[Signature]*

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