

LITTLE AXE BOARD OF EDUCATION
REGULAR MEETING MINUTES
May 9, 2022

Those present at the meeting: President, Beverly Felton; Member, Vice President Tessa Proffitt; Member, Tommy Hamilton; Superintendent, Dr. Jay Thomas; and Board Clerk, Cathey Miller. Meeting called to order at 5:30 P.M., roll call taken and let the minutes reflect Al Heitkamper and Rickey Gourley were absent

FLAG SALUTE

Mrs. Felton led the Flag Salute.

RECOGNITION

Kim Hollars, Elementary Garden Club, Garden Committee President (student), Elementary Student Council Representative (student), presented updates on the Elementary Student Garden Committee.

Acknowledgement of the recognition of employees with 5, 10, 15, 20, 25, 30 and 40 years of service: 5 Years- Vicki Flournoy, Stephanie Grantham, Thomas Price, Doug Farris, Ashley Jenson, Kimberly Hollars, Melinda Johnson, Robin Jones Carpenter, Shannon Bomboy, Jack McGarrah, Elisa Shippen, Naomi Sullivan, Tana Hogan, Jane Briggs, Mary Gann, Angie Thomas, Matt Mustric. 10 Years - Deborah Edmondson, Melanie Clagg, Renee Stovall and April Hayes, 15 Years- Julia Fishburn, 20 Years- Dina Bread, 25 Years - Emily Blakley, 30 Years - Cathey Miller, and 40 Years - Vicki Worley; 2021-2022 Support Personnel of the Year: Elementary- Suzanne Beckwith, Middle School- Michelle House, High School- Elizabeth Graymountain-Gross and District - Julia Fishburn, 2021-2022; Teachers of the Year by site Jessica Norris- Elementary, Brian Zumwalt- Middle School, Tina Seaborn- High School; 2021-2022 District Teacher of the Year Ms. Jessica Norris; teachers retiring at the end of 2021-2022 school year Gina Harris, Tina Ciulla, Julia Strauss and Ruby McCaslin.

CONSENT DOCKET

1. Vote to approve Minutes from the April 11, 2022 Regular meeting and Minutes from the April 14, 2022 Special Meeting
2. Vote to approve following request and activity in the Activity Fund:
 - a. Open Elementary Camp Classen account #886, sponsors Naomi Sullivan, Justin Ayers, Wade Daugherty.
 - b. High School Fundraiser Request for account #945, HS Counselors Office, Parchment on the transcript/records; 3rd party-\$25, Alumni -\$5.00, current students- No charge. Funds used to purchase office supplies, career college readiness supplies, counselor/testing supplies, graduation/awards supplies.
 - c. Transfer from FCCLA account #822, the amount of \$150.00 to BPA account #899 for Teacher Appreciation and Transfer from Elementary Computer Lab account #909.
 - d. Transfer the amount of \$1036.10, to Elementary Garden account #938 due to closing the Elementary Computer Lab account.

- e. High School Fundraiser Request for BPA, account #899 to sell frozen cookie dough to raise money for BPA competitions and conferences.
3. Vote to approve the following contracts/agreements:
- a. Alcohol & Drug Testing, Inc.
 - b. Oklahoma State School Board Association
 - i. Comprehensive Employment Service Agreement
 - ii. OSSBA's Policy Services
 - c. Oklahoma Natural Gas and Blue Mark Energy
 - d. Oklahoma Baptist University memorandum of understanding
 - e. Crossroads youth and family
4. Consider a request to vote to surplus books from the Elementary Library and various pictures. Attachment (A)

On motion by Mr. Hamilton and seconded by Ms. Proffitt, the board approved all items on the consent docket.

Tommy Hamilton -aye Tessa Proffitt - aye
Beverly Felton - aye

REQUESTS

1. Consider a request to vote to approve/ not approve supplemental appropriations for the General Fund.

On motion by Ms. Proffitt and seconded by Mr. Hamilton, the board approved supplemental appropriations for the General Fund.

Tommy Hamilton -aye Tessa Proffitt - aye
Beverly Felton - aye

2. Consider a request to vote to approve/ not approve supplemental appropriations for the Building Fund.

On motion by Ms. Proffitt and seconded by Mr. Hamilton, the board approved supplemental appropriations for the Building Fund.

Tommy Hamilton -aye Tessa Proffitt - aye
Beverly Felton - aye

3. Consider a request to vote to approve / not approve supplemental insurance appropriations.

On motion by Mr. Hamilton and seconded by Ms. Proffitt, the board approved supplemental insurance appropriations

Tommy Hamilton -aye Tessa Proffitt - aye
Beverly Felton - aye

4. Consider a request to approve the new lunch prices for the 2022-2023 school year.

On motion by Mr. Hamilton and seconded by Ms. Proffitt, the board approved new lunch prices for the 2022-2023 school year .

Tommy Hamilton -aye Tessa Proffitt - aye
Beverly Felton - aye

5. Discussion and request to vote to approve / not approve the following policies:

- a. FMFE - Spectator Code of Conduct
- b. CDCC - Equal Opportunity Education Scholarship Tax Credit
- c. EGG - Prohibition of Race & Sex Discrimination in Curriculum & Complaint Process.
- d. FNF - Search of Students
- e. FNF-E - Student Searches Checklist
- f. FNF-R - Search of Student (Regulation)
- g. EMC - Graduation Policy

On motion by Ms. Proffitt and seconded by Mr. Hamilton, the board approved the following policies: FMFE - Spectator Code of Conduct, CDCC - Equal Opportunity Education Scholarship Tax Credit, EGG - Prohibition of Race & Sex Discrimination in Curriculum & Complaint Process, FNF - Search of Students, FNF-E - Student Searches Checklist, FNF-R - Search of Student (Regulation) EMC - Graduation Policy with changes.

Tommy Hamilton -aye Tessa Proffitt - aye
Beverly Felton - aye

The board went into a brief recess at 6:00 and returned to the meeting at 6:01.

6. Discussion and request to vote to revise / not revise the following policies:

- a. EIED - Graduation Requirements
- b. FOD - Suspension of Students
- c. FOD-R - Suspension of Students (Regulation)
- d. BEA - School Board Meetings Agenda Preparation and Dissemination
- e. BEC - Executive Sessions
- f. CKAE - Drugs, Alcohol & Contraband Searches
- g. CKAE- R - Drugs, Alcohol & Contraband Searches

On motion by Mr. Hamilton and seconded by Ms. Proffitt, the board voted to revise the following policies: EIED - Graduation Requirements, FOD - Suspension of Students, FOD-R - Suspension of Students (Regulation) Option 2, BEC - Executive Sessions, CKAE - Drugs, Alcohol & Contraband Searches, CKAE- R - Drugs, Alcohol & Contraband Searches. The board voted to not revise BEA - School Board Meetings Agenda Preparation and Dissemination.

7. Discussion and request to vote to approve / not approve the loan agreement for food service deficits.

On motion by Mr. Hamilton and seconded by Ms. Proffitt, the board approved the loan agreement for food service deficits.

Tommy Hamilton -aye Tessa Proffitt - aye

Beverly Felton - aye

REPORTS

Tammy Thele, Treasurer, gave the treasurer report.

FINANCE CONSENT

1. Vote to accept the Treasurer's report.
2. Vote to approve the financial encumbrances, the encumbrances for payment and the warrant registers for the following appropriated funds.

GENERAL FUND 2021-2022

- a. Encumbrances for Approval Purchase Orders: 529-561
- b. Warrants for Approval 04-01-22 through 04-30-22
Report Date 5-4-22 Attachment (B)

BUILDING FUND 2021-2022

- a. Encumbrances for Approval Purchase Orders: 16-20
- b. Warrants for Approval 04-01-22 through 04-30-22
Report Date 5-4-22 Attachment (B)

CHILD NUTRITION FUND 2021-2022

- a. Encumbrance for Approval Purchase Orders: NA
- b. Warrants for Approval 04-01-22 through 04-30-22
Report Date 5-4-22 Attachment (B)

Building Bond 2011 Fund 2021-2022

- a. Encumbrance for Approval Purchase Order: 2
- b. Warrants for Approval 04-01-22 through 04-30-22
Report Date 5-4-22 Attachment (B)

Building Bond 2016 Fund 2021-2022

- a. Encumbrance for Approval Purchase Order: 2
- b. Warrants for Approval 04-01-22 through 04-30-22
Report Date 5-4-22 Attachment (B)

3. Vote to approve expenditures for the following cash funds for the 2021-2022 school year as listed in the May 9, 2022 board meeting financial packet.

- a. Activity Fund

On motion by Mr. Hamilton and seconded by Ms. Proffitt, the board approved the financial report and the financial consent.

Tommy Hamilton -aye

Tessa Proffitt - aye

Beverly Felton - aye

NEW BUSINESS

No New Business

PERSONNEL

1. Resignations from the following Teachers:
 - a. Halie Parsons, Elementary Librarian as of the end of the 2021-2022 school year.
 - b. Julie Strauss, Elementary School teacher, due to retirement as of the end of the 2021-2022 school year.
 - c. Aaron Crawford, High School Physical Science/ Coach, as of the end of the 2021-2022 school year.
 - d. Kaylee Shipp, Elementary 1st grade teacher, as of May 20, 2022.
 - e. Ruby McCaslin, High School Algebra teacher, due to retirement as of the end of 2021-2022 school year.
2. Resignations from the following Support Employees:
 - a. Jeremiah Cody Calvert, Transportation Bus Driver, as of May 27, 2022.
 - b. Kamryn Smith, Childcare Center employee, as of April 29, 2022.
 - c. Redena Miller, Payroll and Personnel, as of June 30, 2022.
3. Employment of the following Support Employees, pending background check and drug testing, subject to assignment for the 2022-2023 school year:
 - a. Special Education Paraprofessional
4. Employment of the following certified staff for the 2022-2023 school year, on a temporary contract, pending background check, drug testing, any pending graduation or pending certificates needed, and subject to assignment.
 - a. High School Math Teacher
 - b. ELL District Coordinator and Reading Teacher
 - c. High School Health/ PE Teacher
 - d. Kindergarten Teacher
 - e. First Grade Teacher
 - f. Second Grade Teacher
5. Approval of adjunct instructor, Amber Harp / Health for the 2021-2022 school Year.
6. Approval of a longevity stipend for employees with 5, 10, 15, 20, 25, 30, 35 and 40 Years of Service.
7. Reassignment of Jessica Norris from Reading Specialist and Reading Teacher to Elementary Instructional Coach and Reading Specialist.

8. Reassignment of Pam Miller from Kindergarten Teacher to Elementary Librarian.

On motion by Mr. Hamilton and seconded by Ms. Proffitt, the board voted to convene to executive session at 6:26p.m.

Tommy Hamilton-aye Tessa Proffitt- aye
Beverly Felton-aye

Present in executive session: Members, Beverly Felton, Tessa Proffitt, Tommy Hamilton along with Board Clerk, Cathay Miller and Superintendent, Jay Thomas. While in executive session no votes were taken.

The board returned from executive session at 7:01p.m.

9. Vote to approve/ not approve resignations from the following teachers:

- a. Halie Parsons, Elementary Library teacher.
- b. Julie Strauss, Elementary teacher.
- c. Aaron Crawford, High School Physical Science teacher/ Coach.
- d. Kaylee Shipp, Elementary 1st Grade teacher.
- e. Ruby McCaslin, High School Algebra teacher.

On motion by Mr. Hamilton and seconded by Ms. Proffitt, the board voted to approve the resignations from the following teachers: Halie Parsons, Elementary Library teacher, Julie Strauss, Elementary teacher, Aaron Crawford, High School Physical Science teacher/ Coach, Kaylee Shipp, Elementary 1st Grade teacher and Ruby McCaslin, High School Algebra teacher.

Tommy Hamilton-aye Tessa Proffitt- aye
Beverly Felton-aye

10. Vote to approve/ not approve resignations from the following Support Employees:

- a. Jeremiah Cody Calvert, Transportation Bus Driver, May 27, 2022.
- b. Kamryn Smith, Childcare Center employee, April 29, 2022.
- c. Redena Miller, Payroll and Personnel, as of June 30, 2022.

On motion by Ms. Proffitt and seconded by Mr. Hamilton, the board voted to approve the resignations from the following Support Employees: Jeremiah Cody Calvert, Transportation Bus Driver, May 27, 2022. Kamryn Smith, Childcare Center employee, April 29, 2022 and Redena Miller, Payroll and Personnel, as of June 30, 2022.

Tommy Hamilton-aye Tessa Proffitt- aye
Beverly Felton-aye

11. Vote to approve/ not approve employment of the following Support Employee(s) for the 2022-2023 school year. Pending drug testing and background check, subject to assignment.

- a. Special Education Paraprofessional

On motion by Mr. Hamilton and seconded by Ms. Proffitt, the board voted to approve employment of Rhonda Church, Special Education Paraprofessional.

Tommy Hamilton-aye Tessa Proffitt- aye
Beverly Felton-aye

12. Vote to approve/ not approve employment of the following certified staff for the 2022-2023 school year, on a temporary contract, pending drug testing, background check, any graduation requirements or certifications. Subject to assignment.

- a. High School Math Teacher
- b. ELL District Coordinator and Reading Teacher
- c. High School Health/ PE Teacher
- d. Kindergarten Teacher
- e. First Grade Teacher
- f. Second Grade Teacher

On motion by Mr. Hamilton and seconded by Ms. Proffitt, the board voted to approve employment of the following certified staff for the 2022-2023 school year, on a temporary contract, pending drug testing, background check, any graduation requirements or certifications. Subject to assignment, High School Math Teacher- Viki Knox, ELL District Coordinator and Reading Teacher- Kori Ottman, High School Health/ PE Teacher - Jesse Prince, Kindergarten Teacher- Hayle Scott, First Grade Teacher- Tempi Johnson, Second Grade Teacher- Kaylee Long.

Tommy Hamilton-aye Tessa Proffitt- aye
Beverly Felton-aye

13. Vote to approve / not approve adjunct instructor, Amber Harp / Health for the 2021-2022 school year.

On motion by Mr. Hamilton and seconded by Ms. Proffitt, the board voted to approve adjunct instructor Amber Harp / Health for the 2021-2022 school year.

Tommy Hamilton-aye Tessa Proffitt- aye
Beverly Felton-aye

14. Vote to approve / not approve a longevity stipend for employees with 5, 10, 15, 20, 25, 30, 35, 40 Years of Service.

On motion by Mr. Hamilton and seconded by Ms. Proffitt, the board voted to approve a longevity stipend for employees with 5, 10, 15, 20, 25, 30, 35, 40 Years of Service.

Tommy Hamilton-aye Tessa Proffitt- aye
Beverly Felton-aye

15. Vote to approve / not approve reassignment of Jessica Norris from Reading Specialist and Reading Teacher to Elementary Instructional Coach and Reading

Specialist

On motion by Mr. Hamilton and seconded by Ms. Proffitt, the board voted to approve reassignment of Jessica Norris from Reading Specialist and Reading Teacher to Elementary Instructional Coach and Reading Specialist.

Tommy Hamilton-aye
Beverly Felton-aye

Tessa Proffitt- aye

16. Vote to approve / not approve reassignment of Pam Miller from Kindergarten Teacher to Elementary Librarian.

On motion by Mr. Hamilton and seconded by Ms. Proffitt, the board voted to approve reassignment of Pam Miller from Kindergarten Teacher to Elementary Librarian.

Tommy Hamilton-aye
Beverly Felton-aye

Tessa Proffitt- aye

ADJOURNMENT

The Board adjourned at 7:06p.m.

Respectfully Submitted,

Cathy Miller

Board Clerk

APPROVAL OF MINUTES






